County of Maui – Department of Finance
REAL PROPERTY TAX DIVISION

Service Center • Suite A-16
70 E. Kaahumanu Avenue • Kahului, HI 96732
(808) 270-7297 • FAX (808) 270-7884

CLAIM FOR HOME EXEMPTION

(Chap. 3.48.410 & 3.48.450 MCC; 514A-6 & Related Sec., HRS)

TAX KEY				
Z	S	PLAT	PARCEL	HPR

Owner's Name _____ Social Security Number _____ Date of Birth _____ ☐ Verified

Owner's Name _____ Social Security Number _____ Date of Birth _____ ☐ Verified

Property Address _____ Apt. No. _____

Mailing Address _____ Apt. No. _____

Home Phone _____ Business Phone _____ Date Purchased _____

Is any portion of your home used as a rental or business? ☐ Yes ☐ No

If YES, designate floor area used for home: _____ Sq. Ft.

Designate floor area used for rental or business: _____ Sq. Ft.

Do you have home exemption on any other property? ☐ Yes ☐ No

If YES, indicate Tax Key Number: _____

(For Official Use)	
PITT CODE:	
EX CODE:	
TEN #:	
BLDG #:	
BLDG %:	
LAND %:	

NOTE: You may be entitled to the home exemption if the following requirements are met:

1. The property is owned and occupied as your principal home as of the assessment date;

2. Your ownership is recorded at the Bureau of Conveyance in Honolulu on or before Dec. 31 preceding the tax year for which the exemption is claimed; and

3. You file a claim for home exemption and submit it to the Real Property Tax Division on or before Dec. 31 preceding the tax year for which the exemption is claimed.

(FOR OFFICIAL USE)

PLOT PLAN (Multiple Buildings)
Notice: Show plot plan if there is more than one building on the subject parcel.

Submit this Claim with proof of age. Acceptance proofs are Driver's License, State registration card, birth certificate, and other governmental or legal documents. (Copies are accepted with claims submitted by mail)

Any person who has been allowed an exemption has a duty to report to the Real Property Tax Division within 30 days after ceasing to qualify for such exemption. Failure to submit such a report shall be cause for disqualification and penalty.

To ensure your application is received, **we recommend mailing this application via certified mail** with return receipt requested **along with a self-addressed stamped envelope for the return copy of your processed application for your records.** One application per envelope.

CERTIFICATION

I certify that I own and occupy my home, and that all statements in this return are true and correct to the best of my knowledge. I understand that any mis-statement of facts will be grounds for disqualification and penalty. I acknowledge that returned receipt is necessary to confirm qualification for this home exemption credit.

Owner's Signature _____ Date _____ Owner's Signature _____ Date _____

Received by:

For Tax Assessor) _____ Date _____

The applicant's social security number is requested for the purpose of establishing the identity of the applicant for Home Exemption and maintaining a record of homeowner exemption claims. The request is authorized under the Federal Social Security Act [42 U.S.C.A. Sec. 405(c)(2)(C)]. Disclosure is voluntary and will not affect the allowance of a claim for exemption, but failure to disclose may result in a delay of processing the claim. If disclosed, social security numbers will not be subject to public access.