

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

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OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING

<p><u>COMMISSIONERS:</u></p> <p>Brian A. Cremer, Chair (Wailuku)</p> <p>Carol A. Summers (Kula)</p> <p>Barbara J. Haliniak (Moloka'i)</p> <p>Ellen J. Pelissero (Kula)</p> <p>(5th seat--vacant)</p>	<p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawai'i, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Tuesday, June 10, 2008</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawai'i 96793</p>
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AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MAY 6, 2008 MINUTES
4. PUBLIC TESTIMONY
5. COMMISSION CORRESPONDENCE:

- A. Letter dated May 8, 2008 to Police Chief Thomas Phillips responding to his request of April 9, 2008 regarding an orientation session on MPD's hiring process for entry level police officer positions.
- 6. DIRECTOR'S MONTHLY REPORT:
 - A. Update on human resources, payroll, and time and attendance system project.
 - B. Update on collective bargaining.
- 7. OLD BUSINESS:
 - A. Follow up on Commissioner Summers' inquiry regarding classification studies.
- 8. SCHEDULE NEXT MEETING DATE and DISCUSS NEXT MEETING BUSINESS
 - A. Wednesday, July 2, 2008
- 9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

- 1. APPROVAL OF MAY 6, 2008 MINUTES
- 2. ADJUDICATORY FUNCTION:
 - A. New Appeals:
 - (1) CSC-AP #2008-7, Classification appeal concerning "no change" action taken on Position No. WW-0119, Meter Reader I.
 - (a) Letter dated May 13, 2008 acknowledging receipt of appeal and enclosing appeal forms for completion.
 - (b) Schedule hearing date.
 - (2) CSC-AP #2008-8, Classification appeal concerning "no change" action taken on Position No. WW-0162, Meter Reader I.
 - (a) Letter dated May 13, 2008 acknowledging receipt of appeal and enclosing appeal forms for completion.
 - (b) Schedule hearing date.

B. Pending Cases:

- (1) CSC-AP #2008-5, Appeal against the Director of Personnel Services concerning non-acceptance of application for Plumber Helper, Exam No. 2007-167.
 - (a) Notice of hearing letter dated May 6, 2008 scheduling hearing for July 2, 2008 and requesting position statement and exhibits be submitted by June 24, 2008.
- (2) CSC-AP #2008-6, Appeal against the Chief of Police and Director of Personnel Services concerning the withdrawal of conditional offer of employment and removal of name from Police Officer I eligible list, Exam No. 2007-66.
 - (a) Notice of hearing letter dated May 6, 2008 scheduling hearing for July 2, 2008 and requesting position statement and exhibits be submitted by June 24, 2008.

C. Adjudicated Appeal:

- (1) CSC-AP #2007-7, Appeal against the Director of Personnel Services and Chief of Police concerning removal of name from Police Officer I eligible list, Exam No. 2007-66.
 - (a) Commission's letter dated May 12, 2008 responding to appellant's letter of April 7, 2008.

D. HRS Chapter 91 Contested Case Hearings:

- (1) CSC-AP #2008-3, Appeal against the Director of Water Supply concerning involuntary demotion from Construction Equipment Mechanic I to Automotive Mechanic I.
 - (a) Notice of hearing letters dated April 2, 2008 to appellant and Director of Water Supply scheduling hearing for June 10, 2008 and requesting position statement and exhibits be submitted by June 2, 2008.
 - (b) Position statements and exhibits received.
- (2) CSC-AP #2008-4, Appeal against the Director of Personnel Services and Chief of Police concerning removal of name from Police Officer I eligible list, Exam No. 2007-66.
 - (a) Notice of hearing letter dated April 2, 2008 to appellant scheduling hearing for June 10, 2008 and requesting position statement and exhibits be submitted by June 2, 2008.
 - (b) Position statements and exhibits received.

3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 10:48 A.M. on this 4th day of June, 2008 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

BRIAN A. CREMER, Chairperson,
Civil Service Commission

By Lynn G. Krieg
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 10:48 A.M. on this 4th day of June, 2008.

Theresa A. Valdez
For: COUNTY CLERK, COUNTY OF MAUI