

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

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OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING	
<p><u>COMMISSIONERS:</u></p> <p>Brian A. Cremer, Chair (Wailuku)</p> <p>Abe H. Kaahui, Vice-Chair (Kahului)</p> <p>Gene E. Moore (Lahaina)</p> <p>Carol A. Summers (Kula)</p> <p>Barbara J. Haliniak (Moloka'i)</p>	<p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawai'i, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Thursday, December 6, 2007</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawai'i 96793</p>
<p>AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.</p> <p>ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.</p> <p>INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, <i>i.e.</i>, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.</p> <p>DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.</p>	

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF NOVEMBER 7, 2007 MINUTES
4. PUBLIC TESTIMONY
5. COMMISSION REFERRAL:
 - A. Report by Commissioner Gene Moore regarding the Salary Commission's November 9, 2007 meeting.

- B. Letter of resignation dated November 26, 2007 from Vice-Chair Abe Kaahui to Mayor Charmaine Tavares.
6. DIRECTOR'S MONTHLY REPORT:
- A. Update on human resources, payroll, and time and attendance system project.
 - B. Updated vacancy report.
 - C. Report on the Salary Commission's November 9, 2007 meeting.
 - D. One-stop recruitment for police radio dispatchers scheduled for February 3, 2008.
 - E. Job Fair participation on December 27, 2007 regarding the High Tech Maui Holiday Job Fair at the MEDB Center, Maui Research & Technology Park, Kihei, from 12:00 p.m. to 4:00 p.m.
 - F. Office news.
7. ANNUAL REFRESHER TRAINING ON THE COUNTY OF MAUI'S ANTI-DISCRIMINATION POLICY
8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
- A. Next meeting dates: January 10, 2008 and February 14, 2008.
9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAI'I REVISED STATUTES.

Agenda - Executive Meeting

- 1. APPROVAL OF NOVEMBER 7, 2007 MINUTES
- 2. ADJUDICATORY FUNCTION:
 - A. Pending Cases:
 - (1) CSC-AP #2007-3, Appeal against the Department of Parks and Recreation concerning rescission of job offer as a result of the pre-employment/post-offer drug screen.
 - and
 - (2) CSC-AP #2007-4 (consolidated with CSC-AP #2007-3) Appeal against the Department of Department of Personnel Services concerning determination of unsuitability for employment as a result of the pre-employment/post-offer drug screen.

- (a) Respondents' supplemental brief on jurisdiction received October 2, 2007.
 - (b) No reply brief received from Appellant; was due October 23, 2007.
 - (c) Review and discuss jurisdiction issue with legal counsel Deputy Attorney General Maria Cook; approve proposed draft order.
- (3) CSC-AP #2007-7, Appeal concerning removal of name from Police Officer I eligible list, Exam No. 07-66.
- (a) Notice of hearing letter dated November 7, 2007 scheduling hearing for January 10, 2008 at 10:00 a.m.
- (4) CSC-AP #2007-5, Appeal against the Director of Personnel Services concerning rejection of application for Exam No. 2007-96, Computer Systems Support Technician I.
- (a) Letter dated November 7, 2007 granting appellant's request for postponement and rescheduling hearing from November 7, 2007 at 10:00 a.m. to January 10, 2008 at 12:00 noon.
- (5) CSC-AP #2007-8, Appeal concerning non-selection to Landfill Attendant position, Exam No. 2007-40.
- (a) Notice of hearing letter dated November 7, 2007 scheduling hearing for February 14, 2008 at 10:00 a.m.

B. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2007-6, Appeal against the Director of Public Works concerning non-selection to Administrative Services Assistant I position in the Department of Public Works, Highways Division, Wailuku District.
- (a) Notice of Hearing Letters dated October 3, 2007 to appellant and respondent Director of Public Works scheduling appeal hearing for December 6, 2007.
 - (b) Position statements and exhibits received from appellant and respondent.

3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 8:20 A.M. on this 30th day of November, 2007 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

BRIAN A. CREMER, Chairperson,
Civil Service Commission

By 
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 8:20 A.M. on this 30th day of November, 2007.


For: COUNTY CLERK, COUNTY OF MAUI