

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

RECEIVED
2005 DEC 28 AM 11:43
OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING

<p><u>COMMISSIONERS:</u></p> <p>Gene E. Moore, Chair (Lahaina)</p> <p>Carol A. Summers, Vice-Chair (Kula)</p> <p>David W. Hunkins (Hana)</p> <p>Felicidad M. Borden (Moloka'i)</p> <p>Brian A. Cremer (Kihei)</p>	<p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawai'i, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Wednesday, January 4, 2006</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawai'i 96793</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF NOVEMBER 2, 2005 & DECEMBER 6, 2005 MINUTES
4. DIRECTOR'S MONTHLY REPORT:
 - A. Update on Human Resources, Payroll, and Time and Attendance System Project.
 - B. Update on status of collective bargaining.

5. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
6. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAI'I REVISED STATUTES.

Agenda - Executive Meeting

1. APPROVAL OF NOVEMBER 2, 2005 & DECEMBER 6, 2005 MINUTES
2. ADJUDICATORY FUNCTION:
 - A. New Appeals:
 - (1) CSC-AP #2005-7, Appeal against the action of the Director of Personnel Services concerning termination of promotional appointment to Position No. PR-0330, Recreation Assistant II
 - (a) Letter dated December 9, 2005 acknowledging receipt of appeal.
 - (b) Schedule hearing date.
 - (2) CSC-AP #2005-8, Appeal against the action of the Director of Personnel Services concerning rejection of application for Exam No. 2005-111, Abandoned Vehicle Coordinator.
 - (a) Letter dated December 9, 2005 acknowledging receipt of appeal.
 - (b) Schedule hearing date.
 - (3) CSC-AP #2005-9, Appeal against the action of the Director of Personnel Services concerning the initial allocation of Position No. PD-0499 to Information Systems Analyst VI, SR-26.
 - (a) Letter dated December 23, 2005 acknowledging receipt of appeal
 - (b) Schedule hearing date.

B. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2005-6, Appeal against the Director of Personnel Services concerning the non-acceptance application for employment for Exam No. 2005-115 (intra-departmental), Pipefitter Helper.
 - (a) Certified letter dated December 6, 2005 sent to appellant's representative scheduling hearing date on Wednesday, January 4, 2006 at 10:00 a.m. in the Department of Personnel Services' conference room and requesting position statement and exhibits be submitted no later than December 27, 2005. Return receipt received.
 - (b) Exhibits A through E received from appellant.
 - (c) Position statement received from respondent.

C. Pending Appeal:

- (1) CSC-AP #2005-5, Appeal against the Director of Personnel Services concerning disqualification of applications for Exam No. 94-129, Water Treatment Plant Operator IV; Exam No. 2003-28, Water Plant Maintenance Mechanic I, and Exam No. 2005-91, Wastewater Treatment Plant Maintenance Coordinator.
 - (a) Written statement from appellant in response to jurisdictional challenge was due on Monday, December 12, 2005. No written statement received.
 - (b) Decision and Order drafted by Deputy Attorney General for review and approval.

3. ADJOURNMENT

#

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 11:43 A.M. on this 28th day of December, 2005, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850 or fax: 270-7969. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents call 1-800-272-0125. Email: personnel.services@co.maui.hi.us.

GENE E. MOORE, Chairperson,
Civil Service Commission

By 
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 11:43 A.M. on this 28th day of December, 2005.


For: COUNTY CLERK, COUNTY OF MAUI