

# COMMITTEE ON THE STATUS OF WOMEN

Tuesday, January 17, 2006

## Minutes

I. Called to order at 12:10 p.m.

II. Members Present: Jan Roberson, Nancy Brauer, Shirley Hartley, Leanne Calendrella, Nadine Newlight, Lehua Kalua, Marti Wukelic, Susan Pirsch (ex-officio). Also present: Shelley Pellegrino (Mayor's Executive Assistant), Pili Naho'oikaika (Secretary to Mayor's Executive Assistants) and Traci Villarosa (First Deputy Corporation Counsel).

Absent: Cecille Piros, Kay Fukumoto

III. Approval of January 2006 minutes (Lehua moved; Nancy seconded)

IV. Akaku Training for one CSW member

Victor Reyes from Akaku: Maui Community Television gave a brief description of classes provided by Akaku. The Orientation class (free) is about Akaku and access TV in general. The Intro to TV Production class (\$25) prepares individuals for video projects. Field Production (\$95) teaches individuals about operating cameras, microphones, and lighting equipment. Post Production (\$95) teaches digital editing. Finally, Studio Production (\$95) teaches about producing TV shows in a controlled environment.

Victor emphasized that it is better that members are taught in a group rather than individually. A maximum of 10 people are allowed for group classes. For enrollment information, Victor can be reached directly at 873-3438 or 871-5554 or by e-mail: victor@akaku.org.

V. Discussion of Election Process

Chair Roberson asked First Deputy Villarosa when the Committee can schedule its election of officers for 2006 – 2007. First Deputy Villarosa responded that it is up to the members to decide when they would like to schedule the election. Elections can be held at the last meeting with outgoing Committee members or at the first meeting with new Committee members. There is no requirement that members have at least one year of experience on the Committee prior to running for a position.

Lehua Kalua explained that there was no election last year. First Deputy Villarosa clarified that all commissions should have elections every year. She also clarified that voting procedures are based on the Committee's rules of practice and procedure, and that CSW rules provide only for a chair and vice chair.

Nancy Brauer asked First Deputy Villarosa who is responsible for the contents of the minutes if the committee is not required to have a secretary, and when draft minutes should be brought to the members' attention. First Deputy Villarosa responded that the Mayor's staff will assist with drafting minutes, that the agenda must be posted at least 6 working days before the scheduled meeting, and that draft minutes can be sent before the meeting by e-mail or regular mail.

Nancy Brauer asked when the next Sunshine Law training for the Committee will take place. First Deputy Villarosa responded that training on the sunshine law, ethics, and administrative procedure will be in April, once all the new members are aboard. She also stated that she will be handling the training.

Shirley Hartley, a member of the Elections Subcommittee, recommended Lehua Kalua as Chair and Marti Wukelic as Vice Chair.

## VI. Update of Women's Resource Guide

Chair Roberson stated that copies of the Resource Guide are available at the information booth located on the 2<sup>nd</sup> floor of the County building as well as at the Mayor's office located on the 9<sup>th</sup> floor of the County building. She also stated that residents may call the Mayor's office requesting copies of the Resource Guide. Pili will handle distribution of the Resource Guide to residents who call the Mayor's office.

## VII. Evaluation of November 15, 2005 Women Speak Up! event at MCC

Surveys from the Speak Up events will be compiled and submitted to the Mayor. The purpose of the report is to inform the Mayor on what the Committee is doing. Shirley gave credit to Lehua's idea on categorizing the report.

## VIII. Evaluation of November 26, 2005 Kokua Fair: Crisis Support & Care

Chair Roberson stated that Kay Fukumoto handled the Kokua Fair. Chair Roberson stated that there were 15 booths, and Kay provided apples and water. Queen Kaahumanu Shopping Center provided table cloths. The Resource Guide was debuted at the fair, and the Mayor stopped by to lend his support.

## IX. Event Planning

- a. February: Finance Workshop.

Potential partners include Consumer Credit Counseling or MCC.

- b. March: Women's History Month (Women Voters)

Marti proposed that the Committee write a series of articles on local women for the newspaper. The articles could run daily for one week. Committee members agreed with Marti's idea.

- c. March: Women's Conference (MCC)

The Women's Conference will be held March 6-8 at Maui Community College. Subcommittees set up to organize the event are as follows:

Media: Marti (video), Shirley (newspaper write-ups), Lehua, Susan  
Panel (evening 7 - 9 p.m.): Jan, Leanne, Nadine, Nancy

- d. April: Equal Pay Day (BPW)

Pay Day bars table will operate at Queen Kaahumanu Shopping Center from 4 - 6 p.m.

## X. Adjournment

The meeting was adjourned at 1:53 p.m.