

BUDGET AND FINANCE COMMITTEE

Council of the County of Maui

Meeting Agenda

August 14, 2001

10:00 a.m.

Council Chamber, 8th Floor

200 South High Street, Wailuku, Maui, Hawai`i

website: <http://www.co.maui.hi.us/committees/BF/index.html>

e-mail: bf.committee@co.maui.hi.us

COMMITTEE MEMBERS

G. Riki Hokama, Chair

Alan M. Arakawa

Robert Carroll

Jo Anne Johnson

Dain P. Kane

Patrick S. Kawano

Michael J. Molina

Wayne K. Nishiki

Charmaine Tavares

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, and for tentative scheduling of agenda items, please contact the Committee Staff (Tamara Koller or Tammy Diaz) at: Office of Council Services, 200 South High Street, Wailuku, HI 96793, 808-270-7838, 1-800-272-0026 (toll-free from Moloka`i), 1-800-272-0098 (toll-free from Lana`i), 808-270-7686 (fax).

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. Oral testimony shall be limited to three minutes. An additional minute to conclude oral testimony may be granted subject to discretion of the Committee Chair. If oral testimony is incomplete, an additional three minutes will be given after all others have been heard. If written testimony is submitted at the meeting, 15 copies are requested. If written testimony is e-mailed or faxed, please submit at least 24 hours before the meeting so that copies can be provided to Council members in a timely manner.

INDIVIDUALS WHO INTEND TO ATTEND THE MEETING AND WHO HAVE DISABILITIES REQUIRING SPECIAL ASSISTANCE should call the Office of Council Services at least three days in advance.

DOCUMENTS ON FILE WITH THE COMMITTEE, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Sec. 2.64.010). Please contact the Office of Council Services to make arrangements for inspection or photocopying of documents.

TO LEARN MORE ABOUT COUNCIL-RELATED ISSUES, tune in to Akaku: Maui Community Television (see attached Akaku Taping and Playback Schedule).

BF-35

CONTRACT FOR ADULT DAY CARE SERVICES

DESCRIPTION:

The Council referred to the Committee Contract No. G0866-1 between the County of Maui and Maui Adult Day Care Centers to provide adult day care service(s) for persons sixty years and older, who are residents of the County of Maui.

STATUS:

The Committee will consider whether to recommend that the contract be filed. The Committee may consider other related action.

BF-28

CONTRACTS FOR BUSINESS PROCESS DESIGN TO PROVIDE COUNTYWIDE STRATEGIC INFORMATION TECHNOLOGY PLANNING

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- DESCRIPTION:** The Council referred to the Committee the following contracts between the County of Maui and Complete Business Solutions, Inc.: (1) Contract No. C1238 to provide Countywide IT assessment, business process design, and strategic information technology planning in the amount of \$197,616; (2) Contract No. C1238-1, First Amendment to perform a strategic information technology assessment and business process design for two additional County departments including the Corporation Counsel and the Prosecuting Attorney in the amount of \$25,000; and (3) Contract No. C1403 to provide business process design and information technology to redesign the MIS organization and functions in the amount of \$69,622.
- STATUS:** The Committee will consider whether to recommend that the contracts be filed. The Committee may consider other related action.

BF-10 AFTER-SCHOOL PROGRAM REVOLVING FUND

- DESCRIPTION:** The Committee is in receipt of Miscellaneous Communication from the County Clerk, dated June 7, 1999, referring the matter relating to the recommendation that Chapter 3.72, After-School Program Revolving Fund, be reviewed for possible modifications in its purpose (Committee Report No. 99-85).
- STATUS:** The Committee will consider whether to recommend any legislative action. The Committee may consider other related action, including the possible filing of the Miscellaneous Communication.

BF-49 ASSESSMENT AND COLLECTION OF SERVICE CHARGES FOR DISHONORED ITEMS

- DESCRIPTION:** The Committee is in receipt of Miscellaneous Communication from the County Clerk, dated June 7, 1999, referring the matter relating to the recommendation that language be added in Section 3.08.020, Assessment and Collection of Service Charges for Dishonored Items, to allow the Director of Finance to annually determine the fee for dishonored checks and to submit such fee to the Council for approval as part of the Budget Ordinance (Committee Report No. 99-85).
- STATUS:** The Committee will consider whether to recommend any legislative action. The Committee may consider other related action, including the possible filing of the Miscellaneous Communication.

BF-55 REPORT OF SHORT TERM INVESTMENTS

- DESCRIPTION:** The Committee is in receipt of County Communication No. 01-31, from the Director of Finance, dated January 3, 2001, transmitting a report of Short Term Investments for the quarter ended December 31, 2000, as required by the County of Maui Resolution No. 99-26.
- STATUS:** The Committee will consider whether to recommend any legislative action. The Committee may consider other related action, including the possible filing of County Communication No. 01-31.

BF-20 COST OF GOVERNMENT COMMISSION'S REPORTS

- DESCRIPTION:** The Committee is in receipt of the following: (1) County Communication No. 01-73, from the Chair, Cost of Government Commission, transmitting the Interim Report on Landfill Amnesty Days dated November 21, 2000, and the Interim Report on Per-Bag Trash Collection Fee dated December 19, 2000; and (2) County Communication No. 01-174 from the Chair, Cost

STATUS:

of Government Commission, transmitting the Cost of Government Commission's Report of Findings and Recommendations for Commission Year April 1, 2000 to March 31, 2001. The Committee will consider whether to recommend any legislative action. The Committee may consider other related action, including the possible filing of County Communication Nos. 01-73 and 01-174.

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