I. Call to order and establishment of quorum

Chair Prey called the meeting to order at 12:03 p.m.

Present: Chair Lois Prey, Vice Chair Margaret Bruck, Barbara Potopowitz, Jenilynne Salvador

Staff: Kuhea Paracuelles (Mayor's Executive Assistant)  
Jeffrey Ueoka (Deputy Corporation Counsel)  
Emme Cabacungan (Administrative Assistant)

Absent: Suzanne Hobbs

Excused: Eleanora Cochran and Carol Summers

II. Approve minutes from the October 20, 2009 meeting

Ms. Potopowitz motioned to approve the October 20, 2009 meeting minutes. Vice-Chair Bruck seconded the motion. Mr. Ueoka advised the Committee that they will not be able to approve the minutes because the Committee does not have a majority of the members that were at that meeting present at this meeting. Committee deferred approving the minutes to the January meeting.

III. Report from State Commission on the Status of Women Representative Anna Mayeda

Ms. Mayeda advised Committee that the State is planning an event for Women's History Month. The State will also be honoring women and are still accepting nominations.

Ms. Mayeda informed the Committee of a phone conversation between Sharon Ferguson-Quick and herself regarding a Maui constituent whose daughter is on the Baldwin High School (BHS) softball team. The issue was with the BHS softball team and them being unable to continue the usage of the field next to the War Memorial Complex. Presently the BHS team will need to practice at the Keopulani fields. The parents are concerned with the safety of the girls and having been at the same field for many years they didn’t quite understand why they were being pushed to another field. The Department of Parks, Director Tamara Horcajo had told the parents that it was a Little League field. The team had felt that it was not fair to them because they had been using that field for many years. Therefore, this parent inquired with Sharon Ferguson-Quick on how the Commission of Status of Women could help because they felt that perhaps this is something were Title 9 needs to be observed. Status of Women as a Committee needs to advocate for girls rights. Ms. Mayeda advised the parent that the main thing to do is to talk to
the County officials, write them letters, go as a body of individuals and the school administration. Sharon Ferguson-Quick advised Ms. Mayeda that being a member of Committee on the Status Women, your role is to assist that person and perhaps even writing a letter on behalf of the Status of Women to the County Parks Department, possibly even the Mayor.

Mr. Ueoka recommended the Committee to agenda the item to the January 19 meeting. Mr. Ueoka briefed the Committee on the background of the situation. The field had pitcher's mounds which Little League needs and for girls softball they don't need pitcher's mounds. That would be why they can't share the field. The dimensions are ideal for girl's softball and BHS girls have been practicing there forever. The field was created in around the 1950's by the Kiwanis Club and it is named the Thomas Cheena Lau Hee Little League Field. The field that they were located to is a softball field in Keopulani. The complaint by the BHS coach is that it is oversized for manner and is not a good field. The Parks Department met with Little League which had requested this change. The BHS parents were very upset when they heard about this change. The Parks Department has been helping to recondition the Keopulani field to make it better and more suitable for playing.

Ms. Mayeda stated that the concern is that when you have a constituent that calls the Status of Women, as a Committee need to hear them out and to help them understand. When they bring a Title IX issue to the Committee we need to understand that we are advocating for equal access.

Mr. Ueoka once again recommended for the Committee to have this issue as an agenda item for January and advised the Committee that they cannot take any action on this item until the January meeting.

Ms. Potopowitz questioned if all parties in this issue have met to discuss the situation. Mr. Ueoka confirmed that Parks and Recreation have met with the BHS coach, Rudy Souza (retired high school coach), Kahai Shishido (BHS Athletic Director).

Mr. Ueoka recommended that the Committee should invite the Parks Department or request information from the department regarding what went into their decision and why the decision was made regarding the field.

Ms. Mayeda stated that Sharon Ferguson-Quick mentioned that the Committee should write a letter about this issue.

Vice-Chair Bruck suggested that the Committee could ask that a study be done about all the fields on Maui. Mr. Ueoka stated that it would be a very large task for the Parks Department.

Ms. Paracuelles suggested that if the Committee decides to take on this issue and wants to formally make a statement the Committee needs to make sure that all sides are represented and also to offer some solutions.
Ms. Mayeda to inform Sharon Ferguson-Quick that the Committee talked about this item and it will be on the January agenda.

Ms. Mayeda also reported on the National Health Reform Legislation. There are different women caucuses and organizations that are watching very carefully on what the legislature is doing on the National Health Reform especially on items that affect women’s health issues, women uninsured, and women that are under insured.

IV. Women’s History Month 2010

Vice Chair Bruck and Ms. Potopowitz distributed hand-outs of the minutes from the November 13, 2009 sub-committee meeting, task list, timeline draft, and nomination form.

Ms. Potopowitz reviewed the minutes from the November 13, 2009 sub-committee meeting.
- Produce booklet for Women's History Month recognizing women in the community.
- National organization website which has many resources that Committee could use as samples (quizzes for booklet, proclamation, etc.).
- Proclamation from the Mayor.
- Tidbits from booklet on the County website during the month of March. (Ms. Salvador speaking on behalf on the Women in Technology offered to post items on their website.)
- Reception to honor women that will be recognized in booklet. Invite Mayor and Governor. Certificates to be given to each of the recipients. Committee will need to determine budget for refreshments. Location possibilities include Maui Arts and Culture Center, Training Center at Maui Economic Development Board, Community Centers.
- Activities in booklets for students. It would be good to distribute booklet to schools prior to Women's History Month.
- Selection criteria for women nominated to be in the book should be within these categories: Business Leaders, Cultural Leaders, Non-Profit Leaders, Political Leaders, Education, Conservationists, Community Organizers, and Hospitality.
- Editors may be needed to proof the final of the booklet.
- Ms. Salvador suggested selecting 30 women to celebrate 30 years. Committee agreed upon 30 women.
- Committee to ask State Commission on Status of Women for help with funding for the booklet. Ms. Mayeda to check with State Commission.

Ms. Potopowitz explained the Women's History Month March 2010 Book Inclusion Form. Items on the form to include: Name, Year Born/Died if applicable/Category, Title/Accomplishment, Narrative, and Website. Committee agreed upon adding to
the form Submitted By along with Contact Number/Email. Ms. Mayeda offered a suggestion from Sharon Ferguson-Quick with the State Commission that the Committee may want to invite a panel to help review candidates for the booklet. Mr. Ueoka informed the Committee that it would be better for the Committee to review the candidates instead of bringing other people in to do so but it would be up to the Committee if they wanted to bring in others.

Vice Chair Bruck questioned if the Committee would be able to make a decision on having a panel help to choose the women in the booklet or if they should postpone the decision on having a panel. Mr. Ueoka informed the Committee that they will need to have it agenized for decision making purposes. Committee members agreed to distribute the Book Inclusion Form throughout the community and decide at a later meeting if they would like to have a panel or not.

Sub-committee discussed drafted task list.

- Secure Circle of Women Plaques: Committee decided not to do plaques. Vice Chair Bruck to research list of women honored for Circle of Women and possible nominate some for the booklet.
- Cost estimate: Barbara
- Timeline: Barbara
- Secure information on 100th Anniversary of Maui County nominees: Ms. Cabacungan to check with Public Information Officers.
- Request more volunteer members: Mr. Ueoka advised the Committee that the sub-committee cannot consist of the same number or more members of the Committee quorum. The max number of members the Committee can have on a sub-committee is three members. Committee decided that sub-committee members will include Vice Chair Bruck, Ms. Potopowitz, and Ms. Salvador.
- Develop quiz and lesson plan: Sub-committee will handle.
- Develop nomination form: Ms. Potopowitz has constructed a form and will make changes that are necessary and also send everyone a copy via email.
- Determine who to send nomination forms to: All members will be getting forms to distribute. Ms. Salvador suggested on make forms available to communities on Lanai and Molokai. Ms. Potopowitz will be collecting all nomination forms.
- Review and approve nominees: Committee to wait and see how many nomination forms are returned completed. Nominees to honor will be determined on cost of what will fit in booklet.
- Edit write up on nominees: Sub-committee to determine.
- Layout of document: Ms. Potopowitz
- Proof read document: Sub-committee to discuss.
- Secure approval of Mayor: Proclamation, approval of budget, information to be put on County website, refreshments. Ms. Paracuelles advised the Committee that they should put it in writing a specific request to the Mayor. Ms. Potopowitz volunteered to draft a letter to Mayor that would list all the activities that the Committee would like to do for Women’s Health month.
• Leis: Committee deferred.
• Decorations: Sub-committee to discuss.

Ms. Potopowitz discussed timeline hand-out.

Mr. Ueoka advised Committee that whatever the decision that the sub-committee makes will have to be voted on by the Committee as a whole and accepted. The report has to be made at one meeting and the vote to approve it has to be taken at the next meeting. On January 19 sub-committee has to present on all sub-committees finding and at February meeting the Committee as a whole needs to approve.

Committee tentatively calendared February 2 as the meeting date to hold the February meeting.

V. Draft Budget Request

• Fiscal Year 2010 (July 01, 2009 – June 30, 2010)
• Fiscal Year 2011 (July 01, 2010 – June 30, 2011)

There was no discussion under this agenda item.

VI. Discussion on Women’s Resource Guide

There was no discussion under this agenda item.

VII. Discussion on Goals of the Committee

• Review Committee Mission Statement

There was no discussion under this agenda item.

VIII. Other Business

There was no discussion under this agenda item.

IX. Determine next meeting date and agenda

The next meeting date is January 19, 2009.

Agenda items:
• Selection of Nominees
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- Presentation by Sub-Committee
  - Lay of Booklet
  - Reception Details
  - Event Budget
- Request Proclamation from Mayor for Women's History Month (sample to be sent to staff and Committee prior to event)
- Baldwin High School Softball Girls
  - Discussion on Committee Making a Statement Regarding Field Issue

X. Adjournment

The meeting was adjourned at 1:52 p.m.