I. **Call to order and establishment of quorum**

Chair Prey called the meeting to order at 12:05 p.m.

Present: Chair Lois Prey, Vice Chair Margaret Bruck, Eleanora Cochran, Suzanne Hobbs, Barbara Potopowitz, Jenilynne Salvador, Carol Summers

Staff: Cindy Young (Mayor’s Executive Assistant) Emme Cabacungan (Administrative Assistant)

The Committee on the Status of Women (Committee) amended the agenda to move Item No. 2 (August 18, 2009 Fax from Janee Marie Taylor, Director of Hawaiian Well, to Chair Lois Prey, regarding Women’s Health and Women’s Health Month) to No. 8 on the agenda.

II. **Approve minutes from the August 18, 2009 meeting**

Ms. Summers moved to approve the minutes of the August 18, 2009 Committee meeting. Ms. Hobbs seconded the motion. Ms. Potopowitz abstained. Committee members unanimously voted to approve the August 18, 2009 minutes.

III. **Report from State Commission on the Status of Women Representative Anna Mayeda**

Ms. Mayeda did not have any information to report.

IV. **Governor’s International Women’s Leadership Conference**

Chair Prey informed the Committee that the West Maui Soropimists and AAUW will not be sponsoring two students from Maui to attending the Governor’s International Women’s Leadership Conference. Chair Prey indicated that there was not sufficient time for the clubs to select the students and make arrangements for the students to attend the conference.

V. **Discussion on Women’s Health Fair 2009**

Chair Prey inquired on the number of organizations that will be participating in the Health Fair. Ms. Hobbs informed the Committee that there are 29 organizations, including the Committee, participating in the Health Fair.

Ms. Summers inquired if Committee members must all be at the Health Fair from 9:00 a.m. Chair Prey informed the Committee that in the past, all members were present during the entire Health Fair. Vice Chair Bruck commented that last year, she was scheduled for the late shift to assist with the Health Fair.
Ms. Salvador and Ms. Hobbs handed out copies of the table set up of the vendors. Chair Prey informed Committee members that at the start of the Health Fair, the Committee members will introduce themselves on the stage.

Ms. Bruck reported that she was able to get a donation of organic apples from Mana Foods. Ms. Salvador informed the Committee that Maui Ice and Soda Works is unable to donate ice and water. Ms. Young informed Committee that they will be able to buy ice and water for the Health Fair. The Committee has a budget of $50.00 to purchase ice and water. Ms. Salvador volunteered to purchase ice and water and will submit the receipts to Mayor’s Office for reimbursement.

Chair Prey inquired with Ms. Summers if she was able to reserve a date with Queen Kaahumanu Center (QKC) for the 2010 Women’s Health Fair. Ms. Summers was able to reserve the QKC Center Stage area for September 11, 2010.

Ms. Mayeda suggested that the Committee prepare a survey regarding the Health Fair and asking the participating organizations to complete the survey so that the Committee may receive feedback and input. Ms. Salvador volunteered to draft the survey. Ms. Potopowitz volunteered to compile the surveys. Ms. Summers moved that Ms. Salvador draft a Health Fair participant survey, the Committee ask the participants fill out the survey, and Ms. Potopowitz compile the completed surveys. Ms. Potopowitz seconded the motion. The Committee unanimously voted to pass the motion.

Vice Chair Bruck will take photographs of the Health Fair.

VI. **Draft Fiscal Year 2010 (July 1, 2009 – June 31, 2010) Budget Request**

Committee deferred this item to the October meeting.

VII. **Discussion on Draft Letter of Support for the American Lung Association of Hawaii**

Committee members received a copy of the letter Vice Chair Bruck drafted for the American Lung Association of Hawaii. Ms. Hobbs moved to approved letter. Ms. Salvador seconded the motion. The Committee unanimously voted to pass the motion.

VIII. **Correspondence**

- Fax received on August 18, 2009 from Janee Marie Taylor, Director of Hawaiian Well, to Chair Lois Prey, Regarding “Women’s Health and Women’s Health Month”

The Committee did not take any action taken on this agenda item.
IX. Other Business

Vice Chair Bruck requested the minutes from a past meeting in which Wallette Pellegrino discussed previous events and goals of the Committee.

X. Determine next meeting date and agenda

The next meeting date is October 20, 2009.

XI. Adjournment

The meeting was adjourned at 1:05 p.m.