

## **COMMITTEE ON THE STATUS OF WOMEN**

Kalana O Maui, 4<sup>th</sup> Floor, Conference Room

Tuesday, February 17, 2009

Minutes

### **I. Call to order and establishment of quorum**

Chair Newlight called the meeting to order at 12:05 p.m.

Present: Nadine Newlight, Margaret Bruck, Lois Prey, Leanne Calandrella, and Paulette McFaul

Excused: Cecille Piros

Staff: Marian Feenstra (Mayor's Senior Executive Assistant)  
Cindy Young (Mayor's Executive Assistant)  
Emme Cabacungan (Administrative Assistant)  
Aulani Delatori (Administrative Assistant)

Other: Anna Mayeda  
(Hawaii State Commission on the Status of Women Liaison)

### **II. Introduction**

- **Cindy Young – Mayoral Executive Assistant**

Ms. Young introduced herself as an executive assistant in the Mayor's Office. She will be staffing the Committee on the Status of Women (Committee) beginning February 17, 2009.

### **III. Approve minutes from the January 20, 2009 meeting**

Ms. Bruck moved to approve the January 20, 2009 Committee meeting minutes. Ms. McFaul seconded the motion. The motion carried unanimously.

### **IV. Report from State Commission Representative**

- **State Budget for Events**

Ms. Mayeda informed the Committee that they could request funds from the State Commission for an event if the event fell within State Commission on the Status of Women (State Commission) program initiatives. She reminded the Committee that the State does not pay for airfare or items not directly related to State Commission program

initiatives. Ms. Mayeda suggested that the Committee plan for speakers that tie into State Commission programs which the Committee could “piggy-back” on State Commission events and functions using State resources.

Ms. Calandrella suggested the Committee have a teleconference with State Commission Executive Director Sharon Ferguson-Quick in April. Ms. McFaul volunteered to help set up the teleconference.

Ms. Mayeda asked Ms. Young if it was legally permissible to e-mail Committee members legislative items from Ms. Ferguson-Quick. Ms. Young advised that it is legally permissible for Ms. Mayeda to e-mail the Committee members legislative items for their information, but cautioned against discussion on those legislative items by e-mail. Ms. Young advised that any discussion on board business must be conducted at a duly noticed meeting pursuant to the Sunshine Law.

Ms. Feenstra reminded the members to delete the e-mail addresses of previous members that have since resigned from the Committee from their address book.

- **National Women’s History Month in March – “Women Taking the Lead to Save the Planet”**

Ms. Mayeda stated that March is National Women’s History Month. The theme for this year is “Women Taking the Lead to Save the Planet”. The State Commission is looking for nominations to honor women who have taken the lead to protect our environment.

## **V. Budget Review**

Ms. Cabacungan distributed a copy of the 2008-09 Budget Request.

Chair Newlight pointed out that the budget can’t be more than \$4,500. The Committee will need to cut \$1,000 from the budget. Chair Newlight stated there will be no Women’s Conference and no Retreat this year.

Ms. Prey moved that the donation (\$1,000) be cut from the budget. Ms. McFaul seconded the motion. The motion carried unanimously.

Ms. Calandrella moved to have a Budget Review Subcommittee comprising Vice Chair Bruck, Ms. Calandrella, and Ms. McFaul, with Ms. McFaul heading the Subcommittee, to research logistics for the events in the budget to get a better estimate of costs. Chair Newlight

seconded the motion. The motion carried unanimously. The Budget Review Subcommittee will report back to the Committee at the next Committee meeting.

#### **VI. Kokua Project update**

Ms. Cabacungan distributed revised copies of the stress cards for members to review.

Ms. McFaul discussed the revision of the two-color (blue and black) stress cards. She explained it would be less expensive to print out a two-color card than a multi-colored card, as was previously discussed. The color blue was chosen by the Public Information Officer in the Mayor's Office.

Ms. Feenstra noted that only one vendor submitted a price quote to print the stress cards. Ms. McFaul suggested that the Committee have 5,000 copies of the stress card printed out. Ms. Feenstra stated that the Mayor's Office would be able to print out the stress card but would only be able to print out a maximum of 300 cards.

Ms. Mayeda inquired if the stress card would be available online. Ms. McFaul said she would be working with the County website technicians to make the stress cards available online.

Ms. McFaul moved that the stress card be approved, as is, two-colored (blue and black). Ms. Prey seconded the motion. The motion carried unanimously.

#### **VII. "Honoring Women" submissions for The Maui News**

Vice-Chair Bruck read the minutes of the November meeting where the Committee voted on how they wanted the submission to the Maui News to be. The Committee then discussed what had taken place since that meeting in regards to former Vice-Chair Simonsen's request of Sunnie Hu'eu for the first article. The Committee then decided that Chair Newlight will work on the article of Sunnie Hu'eu and Vice-Chair Bruck will continue with locating a picture of Sunnie to submit with the article. Ms. Feenstra then reminded Chair Newlight that the Committee voted that the submission to the Maui News be a caption and not an article. Chair Newlight will work on drafting a caption that will be submitted to the Public Information Office for approval.

### **VIII. Discussion on Women's Health Fair 2009**

- **Confirmation of Queen Kaahumanu Center's availability on August 29, 2009**

Chair Newlight informed Committee that Queen Kaahumanu Center (QKC) will not be available for the Women's Health Fair (WHF) on August 29, 2009. Chair Newlight then suggested that the WHF could be scheduled on either August 22, 2009 or September 12, 2009 at QKC. Vice-Chair Bruck noted that if the WHF is held on August 22, 2009, the nursing students would not be able to attend. Chair Newlight pointed out that if the WHF is held on September 12, 2009, it would be too late and some events promoted during the WHF will have occurred. Chair Newlight's goal is to have the WHF on August 29, 2009.

Ms. McFaul suggested having it on the Maui Community College Campus on August 29, 2009. She stated it will be on the same day as the Swap Meet, which is in the vicinity and may draw people to the WHF. Ms. Prey commented that she would like the WHF to remain at QKC.

Ms. McFaul moved that the Committee research the possibility of moving the fair to the Maui Community College Campus next year. Ms. Calandrella seconded the motion. The motion carried unanimously.

### **IX. Determine next meeting date and agenda**

The next meeting is scheduled for March 17, 2009 from 12:00 p.m. to 2:00 p.m. The location is to be determined.

### **X. Adjournment**

The meeting adjourned at 1:22p.