I. Call to order and establishment of quorum

Vice-Chair Simonsen called the meeting to order at 12:35 p.m.

Present: Chair Nadine Newlight, Vice-Chair Simonsen, Margaret Bruck, Leanne Calandrella, Pema Gilman, and Lois Prey

Excused: Cecille Piros, Paulette McFaul

Staff: Marian Feenstra (Mayor’s Executive Assistant)
Aulani Delatori (Secretary to Mayor’s Executive Assistants)
Shelley Pellegrino (Mayor’s Executive Assistant)

II. Approve minutes from the October 21, 2008 meeting

Ms. Gilman moved to approve the October 21, 2008 meeting minutes. Ms. Prey seconded the motion. The motion carried unanimously.

III. Correspondence Received

Vice-Chair Simonsen announced that she turned in her letter of resignation and would be moving to Mexico in December. Ms. Prey asked for a copy of the letter. Ms. Delatori explained that Vice-Chair Simonsen had signed her resignation letter that day, so a copy of the letter would be e-mailed to the members prior to the next meeting.

IV. Report from State Commission Representative

There was no report from Anna Mayeda, State Commission representative, because she was on Oahu attending the State Commission meeting.

V. Report from the Budget Subcommittee

Ms. Gilman stated that the Budget Subcommittee did not meet and had nothing to report. Chair Newlight added that the Subcommittee will meet in January prior to the CSW’s next scheduled meeting.
VI. Kokua Project Update

Ms. Gilman reported that she provided Ms. Feenstra with a draft of the stress card. Ms. Feenstra stated that she forwarded the card to Ms. Delatori, who added a date to the card and forwarded it to the Public Information Office (PIO) for review. Ms. Feenstra explained that in a conversation she had with the PIO, concerns were raised regarding the content of the card and whether the CSW intended to give credit to the informational sources used. Ms. Feenstra added that Deputy Corporation Counsel Jeff Ueoka also explained that if the CSW does not acknowledge its sources, liability issues could arise.

Ms. Gilman questioned which section of the card raised concerns for Deputy Corporation Counsel Ueoka. Ms. Feenstra responded that one of the sentences included language that stated, “60-90% of illness . . .” and that this is one of the sections Deputy Corporation Counsel Ueoka pointed out as being of concern. Vice-Chair Simonsen suggested adding a line at the bottom of the stress card stating that individuals should consult their physician regarding concerns about their health.

Ms. Feenstra also suggested adding the word “may” instead of “makes” in the first paragraph of “What is stress?”

Ms. Gilman pointed out that Legal Aid had changed its phone number and that she would make that change to the card along with all other changes that were suggested at the meeting. Once completed, she will forward the card back to Ms. Delatori, who will then forward it to the PIO.

Ms. Feenstra asked members how they envisioned the cards being distributed once they are complete. Chair Newlight stated that distribution would be the same as for the Women's Health Fair.

VII. Discussion on Women’s Health Fair 2009

Vice-Chair Simonsen suggested that the CSW consider working with other women and soliciting new information booths. Chair Newlight commended the student nurses for doing a great job.

Ms. Prey questioned whether some of the groups that participated in the health fair had a sufficient connection to health and women’s issues. Chair Newlight expressed her confidence that the groups in question (Soroptimists, County Department of Water Supply, County Department of Transportation, and Red Hat Society) had a sufficient connection to health and women’s issues and that they should be invited to future health fair events.
Member Calandrella noted that whoever works with Queen Kaahumanu Center next year in helping set up the health fair make sure that a point person is present at the fair that day. Vice-Chair Simonsen added that there should be more than one point person assigned on that day.

VIII. Discussion on **Maui News** Articles – “Honoring Women”

Vice-Chair Simonsen proposed that the CSW submit articles honoring women to The Maui News on a quarterly basis. Ms. Pellegrino stated that CSW members initially would need to decide whether to accept a particular article for publication. Following approval, the articles would be submitted to the PIO for review and submission to The Maui News.

Ms. Gilman stated that she liked the idea of having a quarterly article. Ms. Gilman also suggested that another way to honor women could be a quarterly submission of a picture of a woman with a small caption or brief statement explaining why the woman is being honored. In this way, the submission would be more akin to a press release than a full-blown article.

Ms. Prey moved that a picture and accompanying statement be submitted to The Maui News via the PIO. The submission would be entitled “Honoring Women.” Chair Newlight seconded the motion. The motion carried unanimously. Vice-Chair Simonsen volunteered to obtain a picture and write a brief statement prior to January’s meeting about Sunnie Hueu for the CSW’s first submission, and the CSW approved.

IX. Determine next meeting date and agenda

The next meeting date is scheduled for January 20th from 12:00 to 2:00 p.m., at a location to be determined.

Agenda items will include the following:

- “Honoring Women” submissions for The Maui News
- Kokua Project update
- Election of new Vice-Chair
- Budget Subcommittee report
- Report from the State Commission Representative

X. Adjournment

Vice-Chair Simonsen adjourned the meeting at 1:39 p.m.