

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Delbert W. DeRego,
Chair (Wailuku)

David W. Hunkins,
Vice-Chair (Hana)

Barbara J. Haliniak
(Molokai)

Arnold K. Wunder
(Pukalani)

Ann M. Moe
(Kihei)

Pursuant to Chapter 92, Hawai'i Revised Statutes,
as amended by Act 271, Session Laws of Hawai'i 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission of
the County of Maui, State of Hawaii, of its regular meeting and
executive meeting scheduled for:

DATE: Wednesday, August 4, 2010

TIME: 9:00 a.m.

PLACE: Department of Personnel Services
Conference Room 629
Kalana O Maui (County Building)
200 South High Street
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign
language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working
days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges
imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make
arrangements for inspection or photocopying of documents.

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
 - A. Welcome new commissioner, Ann M. Moe of Kihei.
3. APPROVAL OF APRIL 7, 2010 REGULAR MEETING MINUTES

4. PUBLIC TESTIMONY
5. COMMISSION REFERRAL:
 - A. Table of Organization and Functional Charts of the Civil Service Commission and Department of Personnel Services as of June 30, 2010.
 - (1) For review and approval.
6. OLD BUSINESS:
 - A. Update on Salary Commission issues.
 - (1) Report re meeting held on July 9, 2010.
 - (2) Next meeting August 27, 2010.
7. DIRECTOR'S MONTHLY REPORT:
 - A. Update on collective bargaining.
 - (1) Held informational briefing sessions re Maui County's furlough plans.
 - (2) First furlough day – Friday, July 16, 2010.
 - B. Updated vacancy report.
 - C. Annual Employee Recognition Program:
 - (1) Lanai's Employee Recognition Luncheon set for September 3, 2010.
 - (2) Molokai - September 29, 2010.
 - (3) Maui - November 23, 2010.
 - D. Other - staff working on annual report; due September 17, 2010.
8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATING TO PUBLIC SAFETY OR SECURITY; (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (3) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

1. APPROVAL OF APRIL 7, 2010 EXECUTIVE MEETING MINUTES
2. SENSITIVE MATTERS:
 - A. Employee Assistance Program:
 - (1) Quarterly utilization report for the period ended June 30, 2010.
3. ADJUDICATORY FUNCTION:
 - A. New Appeals:
 - (1) CSC-AP #2010-4, Appeal concerning non-acceptance of application for Park Permit Clerk I, Exam No. 2010-21.
 - (a) Letter dated July 13, 2010 acknowledging receipt of appeal.
 - (b) Schedule hearing date.
 - (2) CSC-AP #2010-5, Appeal concerning non-acceptance of application for Water Service Supervisor II, Hana District.
 - (a) Letter dated July 21, 2010 acknowledging receipt of appeal.
 - (b) Schedule hearing date.
 - B. Pending Appeal:
 - (1) CSC-AP #2010-3, Appeal concerning non-acceptance of application for Recreation Aide, Exam No. 2010-17.
 - (a) Letter dated July 7, 2010 scheduling hearing date for September 1, 2010.
 - C. Closed Appeal:
 - (1) CSC-AP #2010-1, Appeal concerning unsatisfactory performance evaluation for July 1, 2008 through June 30, 2009.
 - (a) Letters (2) dated May 5, 2010 scheduling hearing date for June 2, 2010.
 - (b) Letter dated May 27, 2010 from Deputy Corporation Counsel Kimberly Sloper requesting postponement of hearing to a later date.

- (c) Reply letter dated June 2, 2010 granting postponement; hearing rescheduled to September 1, 2010.
- (d) Letter of withdrawal dated June 25, 2010 received from appellant's representative.

D. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2010-2, Appeal concerning rescinding of employment eligibility in accordance with the county's pre-employment/post-offer drug screening policy.
 - (a) Letters (2) dated June 2, 2010 scheduling hearing date for August 4, 2010.
 - (b) Subpoena duces tecum dated July 22, 2010 issued to two employees of Clinical Laboratories of Hawaii, Honolulu.
 - (c) Respondents Department of Personnel Services and Department of Public Works' Joint Position Statement; DPW's Statement of Position; DPS' Staff Report; Declaration of E. Takitani; Declaration of Dr. J. Tash; List of Exhibits; Exhibits 1-18; Certificate of Service.

4. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 11:36 A.M. on this 29th day of July, 2010, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

DELBERT W. DEREGO, Chairperson,
Civil Service Commission

By /s/ Lynn G. Krieg
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 11:36 A.M. on this 29th day of July, 2010.

/s/ Joyce Murashige
For: COUNTY CLERK, COUNTY OF MAUI