I. Call to order and establishment of quorum

Chair Potopowitz called the meeting to order at 12:05 p.m.

Present: Chair Barbara Potopowitz, Vice-Chair Margaret Bruck, Suzanne Hobbs, Maria Ornellas, Jenilynne Salvador

Excused: Debra Cabebe and Lois Prey

Staff: Darlene Endrina (Mayor’s Executive Assistant)
      Jeff Ueoka (Deputy Corporation Counsel)
      Emme Cabacungan (Administrative Assistant)

II. Public Testimony

There was no public testimony presented.

III. Approve Minutes from the May 18, 2010 Meeting

Ms. Hobbs moved to approve the May 18, 2010 meeting minutes. Ms. Salvador seconded the motion. The minutes were approved unanimously.

IV. Report from State Commission on the Status of Women Representative Anna Mayeda

Ms. Mayeda advised the Committee that she had attended the June 10, 2010 State Commission on the Status of Women meeting on Oahu. She shared the Women’s History Month booklet with the State Commission and informed them that the goal of the Committee is to invite the women who were honored to be part of a speaker’s bureau to talk to various schools.

Ms. Mayeda stated that she spoke with Ms. Sharon Ferguson-Quick at the State Commission meeting about the funding for the Women’s Resource Guide. Ms. Ferguson-Quick advised Ms. Mayeda that there should be no problem in getting funds from the State Commission’s Fiscal Year 2011 budget for the resource guide. Ms. Mayeda also mentioned that the State Commission has the same budget as last year and that Ms. Ferguson-Quick’s goal is to make sure the County committees can tap into the State Commission’s budget as a resource.

Ms. Mayeda passed out an informational handout from Ms. Ferguson-Quick with recent bills that went through the legislature this year that affect women and families.

Ms. Mayeda stated that the State Commission also discussed voter registration. The Committee discussed ideas on what they could do to get more women to vote.
Ms. Mayeda informed the Committee that the Governor’s Annual Women’s Conference will be held on September 21, 2010. She advised the Committee that it would be a good idea to get sponsors and invite high school students to attend. Chair Potopowitz informed the Committee that AAUW did agree to sponsor $200 to the Committee. The Committee discussed sponsoring a high school student to attend the conference. Vice-Chair Bruck volunteered to contact high schools to get recommendations of students. Ms. Mayeda to check on the fees for the conference.

Ms. Ornellas moved to appoint Vice-Chair Bruck as Chair of a subcommittee to select a student to invite to the Governor’s Women’s Conference. Ms. Hobbs seconded the motion. The motion passed unanimously.

Ms. Mayeda handed out the updated version of the State Commission’s Women’s Health Guide.

Ms. Mayeda informed the Committee that the State Commission also discussed the issue involving Baldwin High School Softball Team’s playing field. She stated that the Committee did right by inviting the parties involved to come to a meeting and have an open forum and follow it up with a letter. Ms. Mayeda stated that Ms. Ferguson-Quick commended the Committee for the way the issue was handled.

V. Discuss Women’s History Month 2010

• Update of Final Distribution of Letters/Booklets

Vice-Chair Bruck advised the Committee that she had spoken with the contacts of the deceased honorees to inform them of the booklet. Vice-Chair Bruck agreed to draft the letters and Ms. Cabacungan will send out the letters with a copy of the booklet.

VI. Discuss Women’s Resource Guide

• Status of Update to Information

Ms. Salvador passed out copies of the updated draft of the resource guide to Committee members. The Committee edited the draft.

Chair Potopowitz inquired about updating the picture of the Committee members. Ms. Cabacungan advised the Committee that Shelley Pellegrino would be taking an updated picture of all members present at today’s meeting to replace the current picture in the draft resource guide.

Ms. Mayeda reminded the Committee that the State Commission must be acknowledged on the resource guide, and that voter registration information must be provided.

Ms. Salvador asked the Committee if they could double check if the phone numbers and websites are accurate. Committee members to check the phone numbers and websites of their original sections they were assigned and get updates to Ms. Salvador by July 15.
• **Source of Funding and Timeline**

Chair Potopowitz advised the Committee that the State Commission will be able to fund the resource guide. Ms. Endrina will contact the printers to secure the price for the resource guide.

The Committee’s goal is to have the guide sent to the printers by the first week of August.

**VII. Develop Plan for 2010 – 2011 Term**

• **Discuss Projects and Funding**

The Committee discussed what they would like to do for September’s Women’s Health Month.

Ms. Mayeda informed the Committee of a campaign by the American Cancer Society called “Choose You.” She stated that this campaign encourages women to make time for themselves and put their health first. She also showed the Committee a flower lapel pin that symbolizes the Choose You campaign. Ms. Mayeda stated that Ms. Ferguson-Quick would be willing to purchase the pins and it could be incorporated into Women’s Health Month. The Committee discussed incorporating the campaign into this year’s Women’s Health Month.

The Committee discussed having a booth at the Maui County Fair in 2010. Ms. Mayeda stated that the State Commission could pay for the booth if need be. Mr. Ueoka suggested on being a part of the County of Maui booth at the fair. Ms. Cabacungan agreed to check with the Public Information Office if it would be possible for the Committee to have a space in the County of Maui booth at the fair.

The Committee discussed marching in the Maui County Fair Parade. Ms. Cabacungan agreed to check on how the Committee can sign up for the parade. Ms. Mayeda stated that the State Commission would be able to pay for any fees for the parade.

The Committee discussed making a new banner for Women’s Health Month. Ms. Mayeda agreed to check if the State Commission would be able to pay for a banner. The Committee would like to have the County seal on the banner. Ms. Cabacungan will get a price quote for the banner.

_Vice-Chair Bruck moved to approve the projects for the 2010-2011 term including: Women’s Health Month, Voter Education and Registration, Women’s History Month, and Pay Equity. Ms. Hobbs second the motion. The motion was approved unanimously._

• **Volunteer Recruitment for Projects**

There was no discussion under this agenda item.
• Discussion and Action Regarding Inviting Representatives of Women’s Groups to Future Committee of the Status of Women Meetings

There was no discussion under this agenda item.

VIII. Determine next meeting date and agenda

The next meeting is scheduled for Tuesday, August 17, 2010 in the Mayor’s Conference Room from 12:00-2:00 p.m.

IX. Adjournment

Ms. Salvador moved to adjourn the meeting. Ms. Ornellas seconded the motion. The motion passed unanimously. The meeting adjourned at 1:33 p.m.