

MINUTES OF THE
MAUI COUNTY CHARTER COMMISSION

DATE: July 25, 1963
PLACE: Board Chambers, Wailuku, Maui
CALL TO ORDER: 1:30 P.M.
PRESIDING: Masaru Yokouchi, Chairman
MEMBERS PRESENT: Masaru Yokouchi, Chairman
William F. Crockett, Vice-Chairman
Richard Caldito
Emil Balthazar
C. H. Burnett, Jr.
Nadao Honda
Harry Kobayashi
Shiro Hokama (Lanai)
Cornwall Friel (Molokai)
MEMBERS EXCUSED: Keith Tester
Thomas Yagi
OTHERS PRESENT: Kase Higa, First Deputy County Attorney
Manuel Rodrigues, County Auditor
Frank Teshima, Deputy County Auditor

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ROLL CALL:

There were 9 members present and 2 excused when the third Charter Commission meeting was called to order at 1:30 P.M.

MINUTES:

The minutes of the previous meeting held on July 10, 1963, were distributed to the members. The Chairman deferred reading and approval of said minutes until the next meeting.

LITERATURE:

Copies of George R. Sidwell's "Ideas for Charter Commissions", the Table of Organization of the County of Maui, and the 1962 Annual Report of the Auditor of the County of Maui were circulated.

COMMUNICATIONS:

The following communications were received since our last meeting:

1. Memorandum dated July 12, 1963 from Mr. Tom Dinelli, Director of the Legislative Reference Bureau, attaching a list of publications on various aspects of local government.
2. Letter dated July 22, 1963 from Mr. George R. Sidwell, Attorney and Counsellor, acknowledging receipt of our order for 12 copies of his book entitled IDEAS FOR CHARTER COMMISSIONS.
3. Letter dated July 23, 1963 from Mr. George R. Sidwell.

NEW BUSINESS:

The Chairman appointed Messrs. Caldito, Honda, and Tester as members of the Budget Committee. The committee is to form a proposed budget for the remainder of the year and submit it at the next meeting of the Commission on Thursday, August 1, 1963. If possible, said proposed budget will be presented to the Board of Supervisors on Friday, August 2, 1963.

GENERAL DISCUSSION:

The Chairman reported that he had an informal chat with Mr. Tom Dinell, Director of the Legislative Reference Bureau, who mentioned that President Hamilton of the University of Hawaii has offered us 12 persons - top people or leaders in the community - to help us with reference to this Charter. President Hamilton will send us an official list of the names of the people in a few days and he has assured us the full cooperation of the University of Hawaii.

The subject of going to Honolulu for a meeting was brought up and the Chairman mentioned that a seminar will be held on August 7, 8, and 9. He further stated that we will discuss this matter as soon as we get an invitation.

In the absence of Mr. Richard Kibe, Administrative Assistant to the Chairman and Executive Officer, Mr. Kase Higa explained the Table of Organization of the County of Maui to the members of the Commission.

Mr. Manuel Rodrigues, County Auditor, and Mr. Frank Teshima, Deputy County Auditor, were formally introduced to the members of the Commission. Mr. Teshima was asked to give a summary of the financial structure of the County of Maui and the manner in which the budget is made. It was mentioned that the Board of Supervisors is responsible for adopting the budget but the work is carried out by the Auditor's Office since they have all the information and the personnel to do the work.

GENERAL DISCUSSION (cont'd.):

The following are the duties and responsibilities of the County Auditor's Office:

1. Preparation of budgets;
2. Maintaining accounting system for the County of Maui;
3. Auditing of payroll and claim vouchers and issuing of Treasurer's warrants;
4. Examination of records of all agencies;
5. Examination of Treasurer's books and count of cash;
6. Preparation of quarterly reports to the Board of Supervisors showing receipts, appropriations, disbursements, and balances; and
7. Preparation of annual report.

When asked if we are off-step in going on the calendar year basis, Mr. Teshima said that he has no objection in putting the County of Maui on a fiscal year basis - July 1 to June 30 - although we would run into some difficulty in the transient period in the January to June section of the year prior to going into the fiscal year.

The 10% limitation of the County of Maui as set forth by the State Constitution is \$11,544,357 less bonds outstanding as of December 1962 amounted to \$4,041,000, giving us a net constitutional debt limit of \$7,503,357. However, such debt contracted by any political subdivision during any fiscal year shall not exceed 2% of the total such as assessed values or, in the case of the County of Maui, \$2,308,872.

Mr. Rodrigues mentioned that he feels that the Auditor should be elected rather than appointed because an elected person is subject to the people.

ADJOURNMENT:

After thanking Mr. Rodrigues and Mr. Teshima for helping us orient our way in learning the functions of the Auditor's Office, the Chairman adjourned the meeting at 3:05 P.M.

NEXT MEETING:

August 1, 1963, commencing at 7:30 P.M. in the Board Chambers.

Respectfully submitted,

Harriette E. Miyamoto
HARRIETTE E. MIYAMOTO
Secretary

July 12, 1963

MEMORANDUM

TO: Members of Local Government Charter
Commissions and Other Local Government
Officials

SUBJECT: A Selected Bibliography on Local Government
and Administration, Part I, Request
No. A-1566

Attached is a list of publications on various aspects of local government. You may wish to consult some of these publications during the course of charter preparation. Some of these works are available in the Legislative Reference Bureau's library and some in the City and County Municipal Reference Library. The cost of individual publications has been noted and the addresses of the publishers have been listed at the end of the bibliography to facilitate your ordering materials for your own use if you should so desire.

Part II of the bibliography will include relevant Hawaiian materials. It will be distributed in the near future.

I hope you find these listings useful in your work.

/s/ Tom Dinell

Tom Dinell
Director

TD:jf

Attach.

July 22, 1963

Maui County Charter Commission
County Building
Wailuku, Maui, Hawaii

Dear Friends:

Thank you for your orders for 12 copies of my book entitled IDEAS FOR CHARTER COMMISSIONS. I do hope that it will prove of assistance to you in your work of developing a charter for your county.

I am sorry that I have exhausted my supply of bound copies of the book. Some have preferred the less expensive loose leaf copies. I have some of these left and am taking the liberty of filling your order with these. I hope this is satisfactory to you.

While the book was prepared with city and village charter commissions in mind, I am sure that it will be helpful in the development of a charter for your county. The ideas contained in the book should be translatable into county concepts and needs.

This book is not intended to be an academic approach to the ideas needed by charter commissions in their consideration of the entire field of the development of a charter. When I developed this book I would, upon returning from a meeting with a charter commission, make notes of the discussions that went on at the meeting. Later, I worked out these discussions in the form contained in the book.

Presently, I am working with my 75th charter commission. Most of these have been in the State of Michigan, but I have had the privilege of serving in other states, as well, including the City of Anchorage, Alaska.

For what it may be worth, I will send you newspaper copies of several of the charters which it has been my privilege to assist in developing. The style and arrangement employed may be of assistance.

With very best regards, and best wishes in the development of your county charter, I remain,

Very truly yours,

/s/ George R. Sidwell

George R. Sidwell

GRS/bf

July 23, 1963

Maui County Charter Commission
Wailuku, Maui, Hawaii

Gentlemen:

I am sorry that I sent my statement for the 12 copies of my book entitled IDEAS FOR CHARTER COMMISSIONS unaccompanied by the original of your purchase order. This was an oversight which I am correcting by forwarding this duplicate invoice. Please destroy the original received by you improperly.

Under separate cover, I am also sending to you, as I promised, printed copies of some charters respecting which it has been my privilege to work with the Charter Commissions which developed them. They cover the various types of municipal government, except the "strong mayor" form. We have only three strong mayor cities in Michigan. These are Detroit, Dearborn, and Warren. Should you desire a charter from either of these cities, I will be happy to obtain one and send it to you. The Detroit charter is rather old and verbose. It was drafted and adopted about 1918. It does not comply with the more streamlined charters of the present day.

I realize that you may consider the charters I am sending you somewhat lengthy. However, in Michigan, charters cover the entire field of Municipal Government and State Law is, for the most part, silent in this field, except regarding some old cities which are still governed by an 1895 Act.

I do hope you the greatest of success in connection with your charter undertaking. I would appreciate a copy of your work when you have finished with it.

With very best regards, I remain,

Very truly yours,

/s/ George R. Sidwell
George R. Sidwell

GRS/bf