

CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawaii 96793

**PUBLIC NOTICE OF MEETING**

<p><u>COMMISSIONERS:</u></p> <p>Delbert W. DeRego, Chair (Wailuku)</p> <p>Ann M. Moe, Vice-Chair (Kihei)</p> <p>Arnold K. Wunder (Pukalani)</p> <p>Blake T. Takayama (Makawao)</p> <p>(vacant)</p>	<p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawaii, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Wednesday, July 6, 2011</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawaii 96793</p>
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AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

**Agenda - Regular Meeting**

1. CALL TO ORDER
2. ROLL CALL
  - A. Welcome new commissioner, Blake Takayama.
3. PUBLIC TESTIMONY

4. APPROVAL OF MINUTES – JANUARY 5, 2011 MEETING
5. OLD BUSINESS:
  - A. Update on Salary Commission issues.
    - (1) Salary Commission met on June 17, 2011.
  - B. Memorandum dated May 10, 2011 from the Charter Commission to all boards and commissions requesting submittal of proposed charter amendments and/or recommendations be transmitted by June 30, 2011.
    - (1) Director Hiromoto met with Mayor Arakawa on June 17, 2011 re Department of Personnel Services’ proposal to amend chapter 9 of the Charter pertaining to DPS and Civil Service Commission.
6. DIRECTOR’S MONTHLY REPORT:
  - A. Update re collective bargaining.
  - B. Status re CSC seat vacated by Barbara Haliniak.
  - C. Recruitments/exams.
7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
8. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION’S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION’S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

**Agenda - Executive Meeting**

1. APPROVAL OF MINUTES – JANUARY 5, 2011 MEETING
2. ADJUDICATORY FUNCTION:
  - A. New Appeal:
    - (1) CSC-AP #2011-5, Appeal concerning non-acceptance of application for an inspector position with the Department of Water Supply.

- (a) Letter dated June 21, 2011 acknowledging receipt of appeal.
  - (b) Letter dated June 21, 2011 transmitting copy of appeal to the Director of Water Supply.
  - (c) Schedule hearing date.
- (2) CSC-AP #2011-6, Appeal concerning non-acceptance of application for Public Works Construction and Maintenance Superintendent.
- (a) Letter dated June 29, 2011 acknowledging receipt of appeal.
  - (b) Schedule hearing date.

B. Pending Appeals:

- (1) CSC-AP #2011-3, Appeal against the action of the Fire Chief concerning the fire department’s promotion without examination process.
- (a) Letters dated April 11, 2011 scheduling hearing date for June 1, 2011 and consolidating case with CSC-AP #2011-4.
  - (b) Fire Chief’s Joinder in Assistant Fire Chief’s Motion to Dismiss Appeals; Certificate of Service
  - (c) Letters dated April 27, 2011 rescheduling pre-hearing from May 4, 2011 to June 1, 2011.
  - (d) Appellant’s response to Motion to Dismiss Appeals.
  - (e) Review and approve draft decision and order prepared by Supervising Deputy Attorney General James Halvorson.
- (2) CSC-AP #2011-4, Appeal against the action of the Assistant Fire Chief concerning the fire department’s promotion without examination process.
- (a) Letters dated April 11, 2011 scheduling hearing date for June 1, 2011 and consolidating case with CSC-AP #2011-3.
  - (b) Objection to consolidation filed by Assistant Fire Chief.
  - (c) Assistant Fire Chief’s Motion to Dismiss Appeals; Memorandum in Support of Motion; Certificate of Service.
  - (d) Letters dated April 27, 2011 rescheduling pre-hearing from May 4, 2011 to June 1, 2011.
  - (e) Appellant’s response to Motion to Dismiss Appeals.
  - (f) Review and approve draft decision and order prepared by Supervising Deputy Attorney General James Halvorson.

3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 11:54 A.M. on this 30th day of June, 2011, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: [personnel.services@co.maui.hi.us](mailto:personnel.services@co.maui.hi.us). Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

DELBERT W. DEREGO, Chairperson,  
Civil Service Commission

By /s/ Lance T. Hiromoto  
Lance T. Hiromoto  
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 11:54 A.M. on this 30th day of June, 2011.

/s/ Theresa A. Valdez  
For: COUNTY CLERK, COUNTY OF MAUI