

# COMMISSION ON PERSONS WITH DISABILITIES

## MEETING MINUTES

1:30 – 3:30 p.m., Thursday, May 12, 2011  
Hale Mahaolu Elima Community Room  
11 Mahaolu Street, Kahului, HI 96732

### I. QUORUM

Commissioners Present: Ramoda Anand, Karen Hue Sing, Linda Liddell, Yolanda Mau, Charolotte Smith.

Commissioners Excused: Charlotte Seales.

Commissioners Absent: Feliciano Sales.

Staff Present: Jan Roberson, DHHC; Tara Sabado, Parks and Recreation Inclusion Specialist; DJ Schwind, ADA Coordinator; Darren Konno, Dept of Transportation Specialist.

Others Present: Raje Anand, Debbie Cabebe (MEO), Bill Curtis (MEO), June Davis, Frances Durham, George Reioux (MEO), Harry Johnson (Roberts Hawaii), Kevin Souza, Andrew Valentine.

### II. CALL TO ORDER

- a. Commission Vice Chair Linda Liddell called the meeting to order at 1:30 p.m.

### III. APPROVAL OF MINUTES: March 10, 2011

- a. Two corrections were made to the minutes as follows:
  - i. Page 3 of 4, item i shall read: Commissioner Hue Sing mentioned that she is working on a personal website that will highlight accessible businesses on Maui.
  - ii. Page 3 of 4, item iii shall read: ADA Coordinator Schwind stated that DCAB website has links to businesses that provide services to persons with special needs.
- b. Commissioner Hue Sing MOVED to APPROVE the minutes with above corrections. Commissioner Charlotte Smith SECONDED. MOTION CARRIED.

#### **IV. PUBLIC TESTIMONY**

- a. Andrew Valentine requested copies of the DOJ report.

#### **V. NEW BUSINESS**

##### **a. Election of Officers**

- i. Commissioner Hue Sing MOVED to NOMINATE Commissioner Joseph Crugnale for the position of Commission Chair. Commissioner Charlotte Smith SECONDED. MOTION CARRIED.
- ii. Commissioner Hue Sing MOVED to NOMINATE Commissioner Linda Liddell as Commission Vice Chair. Commissioner Yolanda Mau SECONDED. MOTION CARRIED.

##### **b. Presentation on Sunshine Law – Dep. Corp. Counsel Murai**

- i. Deputy Corporation Counsel Murai gave a presentation that included handouts to review pertinent points of the Sunshine Law, including requirements for posting agendas, meeting quorum and the types of conversation topics that are permissible if commissioners meet at non-official gatherings.
- ii. Quorum: Meetings require a minimum of five members to be present to make quorum and for business to be discussed.
- iii. Absence: Each member is responsible for notifying the chair or staff if they will be absent.
- iv. Communicate board business only inside meetings on topics included on an agenda that has been posted six business days in advance of the meeting with the County Clerk's Office.
- v. Members can speak to the public about board business but they cannot testify on behalf of the commission unless the commission authorizes them to do so and then only according to the positions the commission has agreed upon at a duly noticed meeting.
- vi. Public Testimony is limited to 3 minutes on agenda items. At the discretion of the chair, public testimony can be received on non agenda items, but the board may not discuss the topic at the current meeting. It can decide to place the item on a future agenda for discussion if it chooses.
- vii. Emergency Meetings: the board can meet to discuss an eminent safety issue, without posting six days in advance of the meeting.

- viii. It is up to the boards and commissions to police themselves on matters concerning the Sunshine Law. Rarely, members of the public will file a civil complaint.
- ix. Meetings follow Roberts Rules of Order to ensure fairness and that everyone takes turns speaking.
- x. Actions are made in the form of motions that need to have a first and second before the matter can be discussed and approved. Amended motions also require a first and second.
- xi. Minutes are the historical record of the commission's actions.
- xii. Elections will occur annually.
- xiii. Chair votes only to break a tie.
- xiv. In cases where the chair and vice chair are absent, the members will elect a *chair pro tem* to preside over the meeting.
- xv. Code of Ethics: Members should excuse themselves from voting over matters where they have a conflict of interest.
- xvi. Members cannot solicit, receive or accept gifts.
- xvii. The Commissioner on Persons with Disabilities is not required to provide financial disclosures for themselves or their spouses.
- xviii. Members are prohibited from using county equipment for non county purposes.
- xix. Deputy Corp. Counsel Murai suggested that the new Chair Crugnale and Vice Chair Liddell meet with him a half hour prior to the next meeting to go over their duties.

## **VI. UNFINISHED BUSINESS**

### **a. Letter to Mayor**

- i. Commissioner Hue Sing's draft letter was read aloud.
- ii. Commissioner Smith MOVED to ACCEPT the letter. Commissioner Anand SECONDED. MOTION CARRIED.
- iii. See attached letter.

## **VII. REPORTS**

### **a. Para-Transportation –**

- i. Updates from County Dept. of Transportation – None
- ii. State Developmental Disability Council – Mary Matsukawa – None

## **VIII. CORRESPONDENCE**

- a. May 10, 2011 letter Joshua A. Stone, Chair, Maui County Charter Commission Chair requesting submittal of proposed charter amendments and/or recommendations by June 30, 2011.

## **IX. AGENDA SETTING**

- a. Request Anna Foust and Marc Nishimoto to make a presentation at the next meeting of the CPD.
- b. Next meeting changed from second to third Thursday to accommodate commission staff Jan Roberson's work related travel.
- c. ADA Coordinator DJ Schwind to provide photos of a site visit to Makawao related to Makawao accessibility issues and the County's improvement plan.
- d. Copies of the DOJ Report.

## **X. ANNOUNCEMENTS**

- a. Next meeting is set for 1:30 p.m., Thursday, June 9, 2011 at Hale Mahaolu Elima Community Room at 11 Mahaolu St., Kahului, HI
- b. Andrew Valentine invited the members to be "volunteer victims" at a disaster preparedness drill to take place at Maui High School on Saturday, June 25.

## **XI. ADJOURNMENT**

- a. The meeting adjourned at 3 p.m.