

**COST OF GOVERNMENT COMMISSION
MINUTES
Kalana O Maui Building, 9th Floor, Mayor's Conference Room
Thursday, August 11, 2011**

PRESENT: Frank De Rego, Jr. Chair
Joseph Kanahuna, Member
Ronald Kawahara, Member
Walter Baloalua, Member

Harold Davis, Vice-Chair
Fred Rohlfing, Member
Jody Yoshida, Member

EXCUSED: Sunny Gutierrez, Member
Garrett Evans, Member

STAFF: John Buck III, Executive Assistant
Michelle Esteban, Administrative Assistant
Scott Hanano, Deputy Corporation Counsel

I. CALL TO ORDER

The meeting was called to order by Chair De Rego at 9:00 a.m.

II. PUBLIC TESTIMONY

There was no public testimony.

III. REVIEW AND DISCUSS JUNE 09, 2011 MEETING MINUTES

Chair De Rego deferred the approval of the minutes until the next Cost of Government Commission meeting scheduled for September 8, 2011.

IV. REVIEW AND DISCUSS CORRESPONDENCE RECEIVED

No correspondence received.

V. REPORT ON LETTER SENT TO MAUI COUNTY CHARTER COMMISSION

Chair De Rego reported he had not sent the letter of recommended charter changes from the COGC to Joshua Stone, Chair of Maui County Charter Commission.

VI. MR. GUY HIRONAKA REPORT ON THE SQUARE FOOTAGE AND LEASE RENT IN THE PAST TEN YEARS

Commissioner Kawahara moved and Commissioner Baloalua seconded the motion to approve amending the agenda to add a presentation by Mr. Guy Hironaka, Real Property Manager, Department of Finance. Motion carried.

Mr. Hironaka distributed per the request of COGC the following two reports:

1. County Leased Properties Rents from FY 2002 - FY 2011
2. County Leased Properties Square Footage from FY 2002 - FY 2011

Mr. Hironaka reported the increase in the amount of square footage leased by the County of Maui and the increase in the dollar amount that the County has paid over the past ten years. Mr. Hironaka also stated that at some of the locations, Common Area for Maintenance (CAM) is included in the rent. In other locations, the County pays CAM in addition to the rent.

Mr. Hironaka explained that the Finance Department is currently in the process of creating new polices to insure consistency throughout the County when leasing space.

Mr. Hironaka clarified that the two reports did not include the Department of Motor Vehicles and Satellite City Halls' information. He added that he will be distributing revised reports.

VII. DISCUSS SUBCOMMITTEE OBJECTIVES, WORK PLAN AND TIMELINES FOR THE 2011-2012 ANNUAL REPORT

Chair De Rego set November as the deadline for subcommittee preliminary reports to be submitted. Each subcommittee report should include recommendations, all exhibits, data and interviews. Chair De Rego clarified that voting and editing of the reports will be included in the December meeting agenda prior to completion of the final COGC annual report.

Commissioner Kawahara asked if there was going to be any assistance in writing the subcommittee reports and compiling the final report.

Chair De Rego reiterated that he would like to contract Ms. Shelley Pellegrino to assist in compiling the annual COGC report as Commissioner Davis had requested in a previous meeting. Chair De Rego explained that in the past he has assisted with the writing of the preliminary report, however, because he is now Chair of the Commission, assisting the subcommittees would be a violation of the Sunshine Law.

A. UNIVERSAL TRASH PICK-UP

Vice Chair Davis informed the Commission that his subcommittee will be meeting on Saturday, August 13, 2011.

B. COUNTY SPACE MANAGEMENT

- Commissioner Kawahara prepared a summary for his subcommittee to review.
- The subcommittee members received two reports;
 - a. Wailuku Municipal Service Center Master Plan prepared by Chris Hart & Partners
 - b. Wailuku Campus Study prepared by Munekiyo & Hiraga, Inc.
- The subcommittee members received updated data from Mr. Guy Hironaka
- Commissioner Kawahara will meet with his subcommittee members following the COGC meeting.

VIII. DETERMINE NEXT MEETING DATE AND AGENDA

The next meeting is scheduled for Thursday, September 8, 2011 at 9:00 AM in the Mayor's Conference Room.

The Commission set the next meeting agenda to include a discussion on the objectives of each of the subcommittees, their work plan and timeline for their report.

IX. ADJOURNMENT

Commissioner Rohlfing moved and Commissioner Kanahuna seconded the motion to adjourn. The motion carried.

The meeting adjourned at 10:15 AM.