

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Ann M. Moe (Kihei)
Chairperson

Arnold K. Wunder
(Pukalani) Vice-Chair

Blake T. Takayama
(Makawao)

Jon Santos
(Haiku)

(5th seat - vacant)

Pursuant to Chapter 92, Hawaii Revised Statutes,
as amended by Act 271, Session Laws of Hawai'i 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission of
the County of Maui, State of Hawaii, of its regular meeting and
executive meeting scheduled for:

DATE: Wednesday, February 1, 2012

TIME: 9:00 a.m.

PLACE: Department of Personnel Services
Conference Room 629
Kalana O Maui (County Building)
200 South High Street
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign
language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working
days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges
imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make
arrangements for inspection or photocopying of documents.

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC TESTIMONY
4. APPROVAL OF MINUTES – AUGUST 3, 2011 MEETING

5. OLD BUSINESS:

- A. Continue discussion on whether the Civil Service Commission should provide the Mayor with input regarding desired candidate qualifications when choosing CSC nominees now and in the future.

6. NEW BUSINESS:

- A. 2012 State Legislative Session.
 - (1) House Bill 588 Relating to Counties.
 - (a) Carry over bill from 2011 legislative session; bill proposes to amend Section 76-75, Hawaii Revised Statutes, regarding the appointment and removal procedures for county personnel directors pursuant to each county's charter; bill was heard on Friday, January 20, 2012 before the Committee on Labor and Public Employment.
- B. Annual update of financial disclosure.
 - (1) Memorandum dated January 19, 2012 from the Maui County Board of Ethics reminding all boards and commission members to file their updated financial disclosure statement no later than April 15, 2012.
 - (a) Distribute financial disclosure form.

7. DIRECTOR'S MONTHLY REPORT:

- A. Update re collective bargaining.
- B. Updated vacancy report.
- C. Status re CSC seat vacated by Delbert DeRego.

8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS

- A. March 7, 2012; need to schedule annual refresher training for boards and commission members re County of Maui's Policy against Discrimination; revise appeal forms.

9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE

COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES ("HRS").

Agenda - Executive Meeting

1. APPROVAL OF MINUTES – AUGUST 3, 2011 MEETING
2. ADJUDICATORY FUNCTION:
 - A. New Appeal:
 - (1) CSC-AP #2012-1, Appeal concerning notice of Personnel Director's Action dated 12/22/2011 re Position No. DE-0220, Assistant Solid Waste Division Chief, EM 5.
 - (a) Letter dated January 12, 2012 acknowledging receipt of appeal.
 - (b) Schedule hearing date.
 - B. Pending Appeal:
 - (1) CSC-AP #2011-7, Appeal concerning non-acceptance of application for Fire Fighter Trainee, Exam No. 2011-40.
 - (a) Letter dated August 3, 2011 scheduling an October 5, 2011 hearing date.
 - (b) Respondent Director of Personnel Services' Motion to Dismiss Appeal; Memorandum in Support of Motion to Dismiss; Exhibits "1" to "4"; Certificate of Service.
 - (c) Letter dated August 24, 2011 scheduling hearing date on Motion to Dismiss on October 5, 2011.
 - (i) Appellant's response to motion due September 19, 2011.
 - (i) No response received.
 - (ii) Respondent's reply to Appellant's response due September 26, 2011.
 - (d) Review/approve proposed Decision and Order re Motion to Dismiss Appeal as drafted by Deputy Attorney General Claire Chinn.
 - (e) Letter dated November 8, 2011 to Appellant enclosing the Commission's Order Denying Respondent's Motion to Dismiss and scheduling a January 4, 2012 hearing date on the merits of Appellant's appeal.
 - (f) Respondent Director of Personnel Services' Position Statement; Exhibit List; Exhibits "1" to "4"; Certificate of Service.

- (g) Review/approve proposed Decision and Order re merits of Appellant’s appeal as drafted by Deputy Attorney General Claire Chinn.

3. ADJOURNMENT

* * * * *

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 10:48 A.M. on this 26th day of January, 2012, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

ANN M. MOE, Chairperson,
Civil Service Commission

By /s/ Lance T. Hiromoto
Lance T. Hiromoto
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 10:48 A.M. on this 26th day of January, 2012.

/s/ Lauren Anderson
For: COUNTY CLERK, COUNTY OF MAUI