

**BUDGET AND FINANCE COMMITTEE**  
Council of the County of Maui

**MINUTES**

**April 5, 2012**

**Council Chamber, 8<sup>th</sup> Floor**

**CONVENE:** 10:05 a.m.

**PRESENT:** Councilmember Joseph Pontanilla, Chair  
Councilmember G. Riki Hokama, Vice-Chair  
Councilmember Gladys C. Baisa, Member  
Councilmember Robert Carroll, Member  
Councilmember Elle Cochran, Member  
Councilmember Donald G. Couch, Jr., Member  
Councilmember Michael P. Victorino, Member  
Councilmember Mike White, Member

**EXCUSED:** Councilmember Danny A. Mateo, Member

**STAFF:** Scott Kaneshina, Legislative Analyst  
Michele Yoshimura, Legislative Analyst  
Josiah Nishita, Legislative Analyst  
Camille Sakamoto, Committee Secretary  
Ken Fukuoka, Director

**ADMIN.:** Sananda K. Baz, Budget Director, Office of the Mayor  
Lance T. Hiromoto, Director, Department of Personnel Services  
David J. Underwood, Deputy Director, Department of Personnel Services  
Patrick T. Matsui, Deputy Director, Department of Parks and Recreation  
Patrick K. Wong, Corporation Counsel, Department of the Corporation Counsel  
Edward S. Kushi, Jr., First Deputy Corporation Counsel, Department of the Corporation Counsel  
Scott K. Hanano, Deputy Corporation Counsel, Department of the Corporation Counsel

**OTHERS:** One (1) additional unidentified attendee

**PRESS:** *Akaku: Maui Community Television, Inc.*

---

CHAIR PONTANILLA: . . .(*gavel*). . . The Budget and Finance Committee meeting for April the 5<sup>th</sup> is now in session. Time is 9:05 [*sic*]. Morning, Members.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: Morning.

COUNCILMEMBER COUCH: Good morning.

COUNCILMEMBER VICTORINO: We're here, we're up.

CHAIR PONTANILLA: Yeah, we had a wonderful time on Molokai receiving public testimony. Chair, at this time, would like to recognize the Members that are here this morning. We do have Member Carroll, Member Baisa, Member Cochran --

COUNCILMEMBER COCHRAN: Good morning.

CHAIR PONTANILLA: --Member Couch, Member Hokama, Member Victorino --

COUNCILMEMBER VICTORINO: Good morning, Chair.

CHAIR PONTANILLA: --Member White --

COUNCILMEMBER WHITE: Good morning.

CHAIR PONTANILLA: --good morning--and excused is Chairman Mateo. This morning again, supporting the Committee, we do have Scott Kaneshina, Michele Yoshimura, Josiah Nishita as well as Camille Sakamoto. This morning, from the Administration, we do have Scott Hanano, Deputy Corporation Counsel --

MR. HANANO: Good morning, Chair.

CHAIR PONTANILLA: --morning--the Budget Director, Mr. Sandy Baz --

MR. BAZ: Aloha.

CHAIR PONTANILLA: --aloha--we do have Director of Personnel Services, Lance Hiromoto --

MR. HIROMOTO: Good morning.

CHAIR PONTANILLA: --good morning--as well as the Deputy Director of Personnel Services, David Underwood.

MR. UNDERWOOD: Good morning.

CHAIR PONTANILLA: Good morning. Camille, do we have anybody signed up for public testimony?

MS. SAKAMOTO: No, Mr. Chair.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Thank you. Members, if there's no objections, Chair would like to close public testimony.

COUNCIL MEMBERS VOICED NO OBJECTIONS.

CHAIR PONTANILLA: Thank you.

**ITEM BF-1:            PROPOSED FISCAL YEAR 2013 BUDGET FOR THE COUNTY OF MAUI (CC 12-59)**

**DEPARTMENT OF PERSONNEL SERVICES**

CHAIR PONTANILLA: This morning, we shall begin on Page 6-313, the Department Summary. So, at this time, I'd like to turn over the floor to Budget Director, Sandy Baz.

MR. BAZ: Good morning, Mr. Chair. Thank you very much. This morning, we do have the Personnel Department, and they are in our budget document on Page 6-313. So if we could all follow along at 6-313. Lance...Director Hiromoto will provide a presentation and would be happy to answer any questions you may have.

CHAIR PONTANILLA: Thank you. Mr. Hiromoto?

MR. HIROMOTO: Thank you, Chair. Good morning, Members. Department of Personnel Services the...serves as the central personnel agency for the County of Maui. We have just one program; and our primary functional areas are in position classification and compensation, labor relations which includes grievance handling and negotiations, equal employment opportunity, recruitment and examinations, employee training and development, and human resources strategic support. We currently have 18 authorized positions. Department of Personnel Services' budget for Fiscal Year...proposed Budget for Fiscal Year 2013 is just a fraction less than Fiscal Year 2012. The current proposed budget is just about \$129 less than Fiscal Year 2012. Our A Account is \$30,000 less than Fiscal Year 2012. Our B Account proposed budget is \$30,000 more than Fiscal Year 2012, and that increase is allocated to our Countywide training program. Our C Account is flat. And thank you, Chair and Members. I'm now available to answer any questions that you may have regarding our 2013 Budget. Thank you.

CHAIR PONTANILLA: Thank you, Mr. Hiromoto. Yours was quick, man.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Yes?

MR. BAZ: Thank you. Just to describe what we just passed out...Staff—thank you, Camille—just passed out the Classification and Compensation Terminology. I know a lot of things have been discussed over the last week or so on classifications and positions and what they mean. And so I

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

thought it might be helpful to the Members to understand the language of what we're talking about. So that's just for your information, Mr. Chair.

CHAIR PONTANILLA: Oh, okay, thank you. Thank you, Mr. Baz. Members, you heard Mr. Hiromoto. So we go directly into the A Account. Mr. White, you have any questions?

COUNCILMEMBER WHITE: Yes, thank you, Chair. On Other Premium Pay, in 2010, there was \$7,600; 2011, 2,900; and then in 2012, it jumped to 31,000 and you're proposing another 31,000 so if you could just give us a sense of what the Premium Pay need is in your department that...and what's caused the growth?

CHAIR PONTANILLA: Mr. Hiromoto or Mr. Baz?

MR. HIROMOTO: Chair?

CHAIR PONTANILLA: Go ahead.

MR. HIROMOTO: Member...Councilmember White, the amount actually is our overtime amount...are you speaking about the FY current Budget as it reports on the...

COUNCILMEMBER WHITE: FY...the adopted Budget for 2012 shows an amount of 31,000, and the proposed Budget for this year is 31,184. Or maybe you could just share with us what your Premium Pay expense has been through...I believe you have the figures through February. I'm just trying to get a sense of why the increase is there or...

MR. HIROMOTO: The Premium Pay line is actually our overtime and any type of premium or differential that's attributed to perhaps night-shift work or work after 6 p.m. So we do incur overtime when we...most I think that we...most of it is attributed to giving Civil Service exams.

COUNCILMEMBER WHITE: Uh-huh.

MR. HIROMOTO: I believe, several years ago, we decided that we wanted to expand our...the exam process so the giving of tests to after-work hours, normal work hours. We were having a hard time recruiting for different types of positions such as police officer.

COUNCILMEMBER WHITE: Uh-huh.

MR. HIROMOTO: So we felt that we were...a lot of people were working during the day so we shifted a lot of our exams for specific types of positions like police officer to after-work hours, after 4:30. So that's where most of our overtime or Premium Pay amount is incurred. We also do exams on neighbor islands within the County of Maui - Lanai, Molokai. It may be attributed to overtime due to travel, getting back here or that type...or getting there early enough to give the exams.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER WHITE: Is there any sense that there are ways to schedule the individuals who are conducting the tests in such a way that we're not incurring overtime? Like if they're gonna be working until 9 o'clock at night, could they come in at 11, you know, or 12 o'clock or 1 o'clock in the...for the day shift? And so that rather than just simply adding to their work schedule and incurring overtime, we have them just change their shift and save the overtime.

MR. HIROMOTO: We have instituted flex schedule to perhaps alleviate a little bit of that; but as far as the travel overtime, I don't think we have any control of that. We were trying to catch the...a flight out to Molokai or Lanai in order to give the exam and get back to Maui, you know, with incurring the least amount of overtime. But because travel, especially for Lanai, involves going to Oahu, you know, sometimes we have a hard time getting our staff back in within the hours. But they still need to leave...

COUNCILMEMBER WHITE: I'm sure Mr. Hokama would agree that if somebody's going to Lanai, it's much quicker on the Ferry and much, much less expensive.

MR. HIROMOTO: That's true.

COUNCILMEMBER WHITE: No, but I agree with bringing them back on the same day rather than incurring, you know, hotel and meal charges. Can you tell us what your...what the amount expended thus far this year is, Mr. Baz?

MR. BAZ: Thank you, Mr. Chair.

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: As of February 28<sup>th</sup>...no. I guess as of March 31<sup>st</sup>, it's \$2,767.16. So they are keeping a tight control over their Premium Pay.

COUNCILMEMBER WHITE: Okay.

MR. BAZ: They have it budgeted.

COUNCILMEMBER WHITE: So it doesn't seem...I mean you guys are doing a great job of controlling it compared to previous years.

MR. HIROMOTO: Member White, what I also mentioned with regard to the flex time, I know that we...we arrange the flex time so that we minimize overtime. So, for example, if an employee is scheduled, due to flex time, coming in a little earlier during the day but has to give an exam during the evening we don't allow the flex time during that day to come in early.

COUNCILMEMBER WHITE: No, I can tell by the amount you're spending, now that I have the figure, year-to-date. I think you're doing a very responsible job, but I'm just wondering if Mr. Baz put in too big a figure for you for this upcoming budget. So thank you, Chair.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Thank you. Maybe it's supposed to be three thousand, one hundred --

COUNCILMEMBER WHITE: Maybe.

CHAIR PONTANILLA: --yeah?

COUNCILMEMBER BAISA: We just found money.

CHAIR PONTANILLA: Okay. Mr. Victorino?

COUNCILMEMBER VICTORINO: Thank you, Chair. The only other thing I wanted to...see a substantial jump—and I guess maybe you evened it out somewhere else and I think you mentioned it, but I cannot remember what you said—is that the 30,000 increase in professional services. Then I think you said you minused [*sic*] something somewhere else, too, so that your budget would stay flat. So where did you take that and...‘cause I was trying to look for someplace was 30,000 less.

MR. BAZ: Yeah. Mr. Chair?

COUNCILMEMBER VICTORINO: Yeah...

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Yeah, Member Victorino, if you look at the middle of Page 6-319 where it says, “Continuation Budget Requests”, “Salaries and Wages: Reflects the following changes”, position number with the position description, you know, “increase due to reallocation”, “decrease due to reallocation” and...

COUNCILMEMBER VICTORINO: So you took it from the 30,000 from the top and then...

MR. BAZ: Correct. That's salaries and wages that were decreased and the services that were increased.

COUNCILMEMBER VICTORINO: Oh, so you put ‘em in over there, okay. Yeah, I knew you said something, I was looking down below and I couldn't find it. So I was wondering where you had done that, okay. The rest, you pretty much kept the same from what I can see. But I agree, if you've only used two thousand somewhat dollars in overtime, then maybe this should be like maybe 10 instead of 31, you know, ‘cause, you know, it doesn't seem like you're, you know, you're using that much overtime. And again it's really important when we do budget, that we don't have all this overtime building up in all these departments. And, that way, we can't use money somewhere else, you know, and that's so important. I think we've done that with Police, with Fire, right, Chair? I mean when we see really large numbers that are out of...are, you know, that are maybe skewed. And like in the Fire and Police, they always worry about these big emergencies like brush fires and, you know, and their callouts and all that kind of stuff. But

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

in your guys' case, I don't see any major shift all of a sudden. So maybe that would be the only thing I would...I agree with Mr. White, maybe that should be changed to something more realistic, but it is what it is. So thank you, Mr. Chair, for my opportunity.

CHAIR PONTANILLA: Thank you. Mr. Hokama?

VICE-CHAIR HOKAMA: Chair, would you allow me to refer to our Quarterly Report, our second Financial Quarterly Report?

CHAIR PONTANILLA: Second quarter?

VICE-CHAIR HOKAMA: Yeah. This is Page 8, under Operations by Activity, I just wanted some clarification, gentlemen, please? It says, a prior year encumbrance of 89,305, could you explain this encumbrance that was carried over from last fiscal year into the current fiscal year, please? Would...do you folks need a copy of this to know what I'm talking about, gentlemen?

CHAIR PONTANILLA: Mr. Hironoto?

MR. BAZ: Which page are you on?

VICE-CHAIR HOKAMA: I'm on Page 8.

MR. BAZ: What's the title of the report?

VICE-CHAIR HOKAMA: It's "Operations by Activity"

MR. KANESHINA: Excuse me, Mr. Chair?

CHAIR PONTANILLA: Yes?

MR. KANESHINA: Perhaps we could...I could get a copy of that from Mr. Hokama; I'll make copies and distribute it to the Members and to the Administration for reference?

CHAIR PONTANILLA: Okay. That's fine. Mr. Hokama?

VICE-CHAIR HOKAMA: That'll be fine, Chairman. I, you know, I...basically, you know, I'm more concerned later on after we get through the A Account, more about operations and procedures, please, as well as some of the measurements as set forth within the budget...Financial Director's Report.

CHAIR PONTANILLA: Uh-huh.

VICE-CHAIR HOKAMA: Thank you, Chairman.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Okay. Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. Yeah, I'm looking at the Details and I was hearing Mr. Hiramoto and the whole Premium Pay thing, and he mentioned night differentials and overtime. But I'm under the assumption that Premium Pay means overtime in a sense or is it just the combined of all of the above: night differentials, overtime, and temporary assignments --

MR. BAZ: Mr. Chair?

COUNCILMEMBER COCHRAN: --all thrown into Premium Pay, now?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. As I described a little...couple days ago, the Premium Pay, 5215 Sub-Object Code, is a budgeted placement of all of the Premium Pay. And it does include the night differential overtime, temporary assignment. And again these are the Sub-Object Codes that are set by the departments. And it, being a program budget, have the ability to shift things back and forth, however they see fit.

COUNCILMEMBER COCHRAN: So I guess in essence, it's something we don't really need to know. It's just you give us the general amount and then you folks are just gonna divvy it up, whatever you feel appropriate? Is that...because it kinda helps, for me anyways, to know what we're doing, night differential, what's...looks like temporary assignments has always been the biggest cost to us --

MR. BAZ: Mister...

COUNCILMEMBER COCHRAN: --looking back at other years.

MR. BAZ: It's...actually if you put a ruler over there, 5205 Overtime is the significant...

COUNCILMEMBER COCHRAN: Or...sorry. Yeah, okay...and I mean then wondering if there's vacancies and if they're filled, perhaps that can alleviate overtime. So anyways I mean that's just what I would be thinking.

MR. BAZ: Yeah, and, you know, if you look at various budgets including your own office staff's budget, then you'll see that there's one allocation for...like in Council Services, the Councilmembers' Index Code, there's one budgeted item for miscellaneous other costs; and then the actual expenditures are then split up based on actual expenditures. So it's just for budgeting purposes that it's there.

COUNCILMEMBER COCHRAN: Okay. Thank you, Chair, no more.

CHAIR PONTANILLA: Okay. Member Baisa?



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER BAISA: No, nothing more.

CHAIR PONTANILLA: Mr. Carroll? Mr. Hiromoto, on your Position Details, do you have any vacancies?

MR. HIROMOTO: Chair, we do have two vacancies. One is a...we need to...we would fill it via limited-term appointment because my Deputy Director has return rights to that position, but it's currently...

CHAIR PONTANILLA: Can you identify the position?

MR. HIROMOTO: PS-0018.

CHAIR PONTANILLA: Okay.

MR. HIROMOTO: However, we filled that...we...we're gonna fill that limited-term appointment, and we also have a...another position that is also vacant that we just got approval to fill from the Attrition Committee. It was vacant from last year; and we had worked with the Mayor and Budget Director who denied the filling of it and then we appealed it and had another discussion with the Attrition Committee, and I think just a couple weeks ago we got the okay to fill it.

CHAIR PONTANILLA: What position is that?

MR. HIROMOTO: PS-0022.

CHAIR PONTANILLA: So while the position was vacant, who handled that particular I guess responsibilities?

MR. HIROMOTO: It had to be spread among the rest of the staff.

CHAIR PONTANILLA: Okay. Never incur overtime to do that?

MR. HIROMOTO: Not...not that I know of. But most of our overtime, like I had mentioned to Councilmember White, was...is through...by giving exams.

CHAIR PONTANILLA: Oh, yeah, yeah. Testing and so forth.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Yes?

MR. BAZ: The position, when the Attrition Committee met on this specific position from my recollection, some of the tasks that had been assigned to this position were being delayed and

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

there was transactions that were not being processed as quick as Personnel Services would like to. So that they pushed forward with, you know, while the other staff members were looking at these duties and doing them as they could, it was justification for filling that position, was based on the need of the workload.

CHAIR PONTANILLA: Okay. Mr. Hiromoto, during negotiations, do you folks expend a lot of overtime?

MR. HIROMOTO: I would say that would be the second...probably the area that we would expend overtime on, yes.

CHAIR PONTANILLA: So that would be negotiation time that you guys do expend?

MR. HIROMOTO: Correct. And, as you know, this last negotiation is...has been drawn out. In fact we still don't have contracts for two of the bargaining units, and most of their contracts read that we need to exchange proposals by June 30<sup>th</sup> of this year for FY '13 on. So this is going to be another year where staff is going to have to travel to negotiations.

CHAIR PONTANILLA: During Fiscal Year '12, I would kinda gather that negotiations were taken...well started in Fiscal Year '12 and you continue on?

MR. HIROMOTO: That's correct. Usually we begin negotiations for the contract June or May of the prior year so now is the time that we usually start developing proposals for the FY...excuse me, not FY, beginning July 1<sup>st</sup>, 2013 contract. But, as you know, we're getting backed up because we don't have agreements yet with two bargaining unit...two unions for the FY...for the year 2011 to 2013 contracts.

CHAIR PONTANILLA: Okay. I got one more question. What are your thoughts in regards to the Risk Management program moving to Corp. Counsel? Wouldn't it be better served by the Department of Personnel Services since you guys handle, you know, grievances and the like?

MR. HIROMOTO: I...I would think that be...moving the Risk Management to Corporation Counsel would be a good move. I think their attorneys are the ones that handle the claims, the workers' comp. claims, we don't do that. So I think the move would be good. I think Corporation Counsel, Pat Wong, has a lot of experience with regard to that type of...that subject area. So I think it'd be a...it'd be good to be...to move there. We did...we have not fully engaged everyone that needs to be engaged, yet, for that process. So when that...

CHAIR PONTANILLA: Let me ask you this, then, the other counties, I'm sure they have risk management program, who they report to?

MR. HIROMOTO: I don't know offhand. I do know that the Big Island has it under Human Resources.

CHAIR PONTANILLA: Human Resources?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. HIROMOTO: That's correct.

CHAIR PONTANILLA: Yeah.

MR. HIROMOTO: Only the Big Island, I'm not sure about the other jurisdictions.

CHAIR PONTANILLA: Yeah, I come from a corporation that does have risk management under human resources. Okay.

MR. HIROMOTO: As you mentioned, Chair, a long time ago, I believe when I first started, workers' compensation was under the Department of Personnel Services, and then it moved—I don't know how many years after that—to Department of Finance.

CHAIR PONTANILLA: If that risk management program moved to your department, could you handle that?

MR. HIROMOTO: I'm gonna say, yes. But, you know, again I...we don't...

CHAIR PONTANILLA: I know it's tough questions, but I need to ask.

MR. HIROMOTO: Again, you know, we're gonna have to ask Corp. Counsel for a lot of their assistance because again the appeal process and...with regard to workers' compensation is handled currently by attorneys.

CHAIR PONTANILLA: Okay. Mr. Hokama?

VICE-CHAIR HOKAMA: Chairman, if you'd allow continued questions on this subject area you've broached, please?

CHAIR PONTANILLA: Go ahead.

VICE-CHAIR HOKAMA: You know, one of my issues with this potential...or transferring is, of course, then our attorneys will know in and out our...the County's complete risk management strategies, areas of strength, areas of weakness. So is it your intention that those attorneys would need to sign some type of binding agreement that for X number of years, five years or whatever, that they may not come back and sue against the County? Because, to me, that is one of the concerns of having them run Risk Management is that the deputies or whoever goes and leaves us, knows exactly all our strengths and weaknesses of our system and now are gonna come back and be defending client, our legal representatives. So would we need to, by ordinance or something, require them to sign a binding agreement, they cannot come back for a period of time against the County? I know private sector does that.

CHAIR PONTANILLA: Mr. Hiromoto?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

MR. HIROMOTO: I would probably defer that question to legal...with Corporation Counsel. I don't know --

VICE-CHAIR HOKAMA: Uh-huh.

MR. HIROMOTO: --I don't know the answer, sorry.

VICE-CHAIR HOKAMA: Okay. Well then that's fair. Maybe there's something, you know, maybe even the Civil Service Commission might wanna have some discussions on in an appropriate session, whether it be in executive session or not, Chairman.

CHAIR PONTANILLA: Okay. Fine.

VICE-CHAIR HOKAMA: But the reasons, you know, you were...I guess you were with me. But, Chairman, but there were reasons why Council had, as you know, with his comments and again if you look back at what the workload of workmen comp. cases was at that point in time when it was a different department, was a major concern 'cause every time in budget, the numbers we saw was unsettling to the Council. And we were very unhappy of the Administrative policy on how we were treating the employees. And also again the continuous, chronic filers of workmen comp., as soon as they get back on the job, they file the same claim and we get the same thing before Council budget committees again, the same, you know, problem employees. So there are reasons where in the past, things were done and why we try different approaches through various departments, Chairman. You know, but you and I coming from private sector, know where --

CHAIR PONTANILLA: Uh-huh.

VICE-CHAIR HOKAMA: --risk management are in those Hawaiian corporations. So I just bring that up that, you know, it is still a concern of mine that, you know, if we are gonna consider this, we need to build in protections for the County 'cause I think it's an issue that, you know, the Members need to take into consideration before we make our final decision on whether we gonna allow this transfer to happen or not, Chairman. Thank you.

CHAIR PONTANILLA: Thank you. Thank you for your comments. Mr. Hokama, all of the Members now got the information that...

VICE-CHAIR HOKAMA: Oh, thank you very much, Chairman. So again, Director or Mr. Baz, I'm just curious what was this encumbrance from last year that was being --

MR. BAZ: Sure.

VICE-CHAIR HOKAMA: --that was able to shift to this year, please?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. BAZ: Thank you, Mr. Chair, and thank you for the opportunity for me to... 'cause you talked enough that I had the chance to look it all up. Yeah, back in 2009, there were contracts executed. One of 'em, Child and Family Services for Employee Assistance Program, another for Et cetera [*sic*] Services and Training for a... computer training and then there's a small item leftover from Xerox in capital, \$433 in capital. As of today, there's \$88,871 in operating encumbrances from prior years and \$433 in capital, prior year encumbrances. So they have been spending it down, and maybe the Director can explain, you know, what these contracts are about and why they're still outstanding.

VICE-CHAIR HOKAMA: Okay. Thank you very much, Mr. Baz.

CHAIR PONTANILLA: Mr. Hiromoto?

MR. HIROMOTO: Chair, that... the Child and Family Services encumbrances with regard to our employee assistance program, so it's a... it's an ongoing program. I believe we've... what we've doing is extending contract with no cost increase. The Et cetera [*sic*] Services is our ongoing computer training program so that's an ongoing also.

VICE-CHAIR HOKAMA: So that's basically just time extensions to the contracts then, is that correct Mister...

MR. HIROMOTO: That's correct.

VICE-CHAIR HOKAMA: Okay, okay.

CHAIR PONTANILLA: Okay? Thank you.

VICE-CHAIR HOKAMA: Thank you very much.

CHAIR PONTANILLA: Any more questions on that A Account for Administration and Management?

VICE-CHAIR HOKAMA: No.

CHAIR PONTANILLA: B Account, Mr. White? Operations.

COUNCILMEMBER WHITE: Yeah, I was... in your expansion budget request, you're asking for \$30,000 more for increased training classes for supervisors and managers which I certainly support, but I'm just wondering what are we doing currently and what is the—I don't have a cost relationship—is this doubling what we're spending now on training or is it increasing it by 50 percent or what... how much are we spending now and what types of things are we doing?

MR. HIROMOTO: Chair?

CHAIR PONTANILLA: Go ahead.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. HIROMOTO: Right now, we don't have a curriculum that...we're currently developing a curriculum for supervisor level positions and another one for our managers. I think one of the things that we recognize is that when employees in the County get promoted, they are technically qualified to do the job; however, they get into a situation where they are now supervising their former peers. And that is a...often times a shock to them so we're trying to provide added training that I guess lessens the shock, it gets them acclimated to that new role that they're playing. The managerial curriculum, or track, that we're trying to install involves things a little higher than supervision. We've identified things such as budgeting, project management, those type of things that are currently not in...part of our training program or may come up once in a while when a department requests it. But these are additional trainings we've...that we would like to identify in specific tracks for different...for supervisory positions and again, as I mentioned, managerial tracks.

COUNCILMEMBER WHITE: So this is training that we're not currently doing much of. It's basically being left to the departments?

MR. HIROMOTO: No. Some of it we have, but it's not very organized and it's...there are new training programs that we'd like to introduce, but it's not organized right now and we're attempting at this point to contract...not contract, but to seek organizations or subject matter experts to commit to this program before we roll it out. We've got, as much as possible, we try and use our internal people - Corporation Counsel with regard to maybe ethics, Sunshine Law, that type of thing. But things that we think a supervisor or manager would be essential, things that they need to know.

COUNCILMEMBER WHITE: Yeah, what I...no, I think it's critical that we do this kinda training. And as long as you're evaluating how much you're able to do with in-house talent as opposed to, you know, hired guns so to speak, that's all I can expect so thank you.

MR. HIROMOTO: Thank you.

COUNCILMEMBER WHITE: Thank you, Chair.

CHAIR PONTANILLA: Thank you. Fast question, Mr. Hiromoto. You know, as new Administration comes in, there's a lot of new people, lot of new managers, probably supervisors, too; is there a training for those new employees in regards to contracts, union contracts, or do we provide training on a yearly basis or whenever there's a new contract that comes out that we retrain our managers and supervisors?

MR. HIROMOTO: Chair, that's a good point. We don't have a formal training program right now that would be included. They do...the new Administration when they do come in, they do have training, but it's...I guess because of the time...time element, we try and get as much information to them as possible, but maybe not as detailed as we would like.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: So you're gonna start a curriculum in regards to providing that training to...especially supervisors and managers.

MR. HIROMOTO: That's correct.

CHAIR PONTANILLA: Thank you. Mr. Victorino?

COUNCILMEMBER VICTORINO: No questions, Chair.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Following in maybe in the same vein of...of direction you were going, Chairman. I know Mr. White broached the subject, but, you know, again, you know, I understand your need for professional services in your account and I see it growing every year which is the 6132 Sub-Object Code. So what hired guns are you using for this monies or is this different type of professional services, Mr. Director, this \$206,000 that is another, what, 30,000 more than last year?

CHAIR PONTANILLA: Director?

MR. HIROMOTO: Chair?

CHAIR PONTANILLA: Go ahead.

MR. HIROMOTO: Member Hokama, you wanted to know what perhaps vendors that we use to do this training?

VICE-CHAIR HOKAMA: Is this the training for the supervisor to train the employee or is this training for all the employees including the supervisor?

MR. HIROMOTO: It's the latter. It is the...the training for all employees.

VICE-CHAIR HOKAMA: Okay. And it...does it matter whether you're in the account or clerk III level or you're in a EM classification level or an SR-22, it doesn't matter?

MR. HIROMOTO: It does not matter.

VICE-CHAIR HOKAMA: Okay.

MR. HIROMOTO: The...our training program is open to all employees.

VICE-CHAIR HOKAMA: Okay. And so we...since we're on this subject of professional service, you know, you're...I just curious under Collective Bargaining, what type of professional services are you utilizing, please? Is this for outside legal assistance or is this to help pay for the State

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

negotiator performing part of his duties on behalf of the County of Maui? I'm just curious, please, under Collective Bargaining?

MR. HIROMOTO: Is that 6132?

VICE-CHAIR HOKAMA: Yes, that's correct, Director.

MR. HIROMOTO: 6132 is used for monies that we incur for the cost of interest arbitration. We need to pay, for example, the neutral...a portion of the neutral arbitrator's fee when we go into an interest arbitration just like this one that we're going into with the Police union.

VICE-CHAIR HOKAMA: Uh-huh.

MR. HIROMOTO: The arbitration panel is made up of one of three members. One is the employer representative; one is the union representative; and the third person, who normally heads the arbitration panel, is the neutral arbitrator. He or she is someone that we need to pay for the services; and all jurisdictions split the payment, the fee, for the neutral arbitrator.

VICE-CHAIR HOKAMA: Does the side that represents our employees, their collective bargaining agent, also participate in paying for this neutral arbitrator, also?

MR. HIROMOTO: The union?

VICE-CHAIR HOKAMA: Yes.

MR. HIROMOTO: That's correct.

VICE-CHAIR HOKAMA: Okay. So all...everyone that is part of this process or contract is prorated a fair portion of the neutral arbitrator's financial requirements?

MR. HIROMOTO: Correct. And also court reporter, court reporter fees, publishing fees, that type of thing.

VICE-CHAIR HOKAMA: Okay. I got more questions, Chairman, but, you know, I'm happy for the round to keep going and if you would kindly return to me after the completion of this round?

CHAIR PONTANILLA: Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: Yeah, thank you, Chair. I'm curious, I know we're on Operations, right? But I kinda had a question in regards to the Risk Management issue that you spoke about.

CHAIR PONTANILLA: Uh-huh.

COUNCILMEMBER COCHRAN: Can I address that here?



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

CHAIR PONTANILLA: Yeah.

COUNCILMEMBER COCHRAN: Just kind of a general question as to if Personnel gets involved in a, example, Risk Management personnel people having a grievance about the move into another department, is my question.

CHAIR PONTANILLA: Okay. Mr. Hiromoto?

MR. HIROMOTO: Chair. Member Cochran, we do get involved. If a member of, for example, if a member of Risk Management files a grievance, they would normally file it with their supervisor, the director. And it...if it's not resolved at that level, it goes to the Mayor who normally requests our input on that; and we provide him with a recommendation and he makes a decision on it. If the union does not agree with that, they are entitled to take it to an arbitrator.

COUNCILMEMBER COCHRAN: Okay. And Civil Service Commission themselves are not part of this process anywhere?

MR. HIROMOTO: They are not part of the process, the grievance process. If they are excluded employees, however, which perhaps the head of Risk Management is an excluded employee, excluded employees do not have union representation so that person could perhaps file an appeal with the Civil Service Commission.

COUNCILMEMBER COCHRAN: Okay. Okay.

MR. HIROMOTO: But the other employees have union representation rights so they would file a grievance.

COUNCILMEMBER COCHRAN: Okay. Thank you. Thank you, Chair.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: Chair, are we discussing any of the goals and measures, yet?

CHAIR PONTANILLA: As soon as we complete Equipment, we go to Goals.

COUNCILMEMBER BAISA: Oh, okay, I'll wait. Thank you.

CHAIR PONTANILLA: Any more questions in regards to this? Mr. Hokama?

VICE-CHAIR HOKAMA: No, I'll wait till Goals, Chairman, thank you very much.

CHAIR PONTANILLA: Okay, fine.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: 'Cause it's part of the procedures that I've...wanna ask the Director later. Thank you.

CHAIR PONTANILLA: Okay. Thank you. Questions on Equipment, Members? Seems like it's leasing equipment again, probably copying machine, Mr. Baz...oh, Mr. Hiromoto?

MR. HIROMOTO: Chair, that's correct. It's a copy machine. We're in the fourth year of a five-year contract.

CHAIR PONTANILLA: Okay. Thank you. Member Hokama?

VICE-CHAIR HOKAMA: Are you having any issues with the software whether it be with the payroll system or whatnot that, you know, Personnel is involved because of, you know, making sure the step...the right step is included in the new calculations if the employee moves to the next step level? Is there any issues that we need to be aware of that is it a outdated software issue that maybe it's something we would consider supporting your department with, you know, is there some kind of things, operationally, to the equipment that we might be able to consider to better assist your department to its requirements?

MR. HIROMOTO: Chair?

CHAIR PONTANILLA: Mr. Hiromoto.

MR. HIROMOTO: Member Hokama, payroll...the payroll system is under the Department of Finance so we don't have any...we no longer have a...

VICE-CHAIR HOKAMA: Yeah, I understand that, but, you know, when you set up the employees, right, whether they're new employee or employee changes classification, changes SR ranges, changes step movements, do you folks ensure that Finance is getting it squared away on its payroll runs or things like that? So in case the employee says, "Wow, they still *neva* include my new step increase." You know, so is that a Personnel issue or is that a Finance account...Department issue...accounting issue?

MR. HIROMOTO: Member Hokama, I'll have Deputy Director Underwood respond to that --

VICE-CHAIR HOKAMA: Thank you very much.

MR. HIROMOTO: --if that's okay?

VICE-CHAIR HOKAMA: Thank you, no, I mean we just asking. So... 'cause we'd like to help where we need to help.

MR. UNDERWOOD: Mr. Chair?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Mr. Underwood?

MR. UNDERWOOD: Thank you, Mister...Member Hokama. As far as the interface between the two systems --

VICE-CHAIR HOKAMA: Uh-huh.

MR. UNDERWOOD: --we were provided with a specification from the Department of Finance, what information they need in their system. Our MIS division set up that interface, and it is run on demand by the payroll system, by the Payroll Administrator. So they can literally run it at any time they want to extract information from our system and feed it into theirs. So we're literally not involved in that unless we've been informed that there's a problem, and we haven't heard that there's a problem with that interface definition or a problem with the process at this point.

VICE-CHAIR HOKAMA: Okay. Thank you very much for your comments. Thank you, Chairman.

CHAIR PONTANILLA: Thank you. Members, any more questions?

COUNCILMEMBER COCHRAN: Chair?

CHAIR PONTANILLA: Then we go...Member Cochran?

COUNCILMEMBER COCHRAN: Yeah, so I guess this is jumping to Goals, but it is about enhancing technology which thereby would...I would think would be more equipment of some kind or any type of, you know, upgrading as Mr. Hokama was mentioning. So I don't know if we wanna talk when we get to that goal, Chair, or it's...

CHAIR PONTANILLA: Yeah, we're gonna into Goals and Objectives next.

COUNCILMEMBER COCHRAN: Okay. Alright, I'll just wait till then, then.

CHAIR PONTANILLA: Okay. Fine. Okay, Members, Goals and Objectives. Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. In Goal No. 1, it says, percentage of departments provided with a timely certificate or I guess that's also called list of eligibles, to fill positions within 90 days of receiving the request. So my question is in 2011, we had 88 percent of the requests filled within 90 days and then the goal is 70 percent for this next fiscal year, and I'm just wondering what led you to reduce the goal or not be able to provide them within a 90-day period?

CHAIR PONTANILLA: Mr. Hiromoto?

MR. HIROMOTO: Chair. Member White, when we work with Certificate of Eligibles, it all depends on what kinds of positions departments are asking to fill. We like to have a list for every

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

position that we have, but that would be fiscally irresponsible because we don't...there are some positions that are sold positions and we don't wanna maintain a list for that position and not ever use it. But sometimes unforeseen things, perhaps retirements, resignations happen...catches us off guard, we have to go through a process of providing...recruiting and then providing a list, and that may slow down the process. If we have a list, and the Department requests that, you know, we can do it in a day; but if we don't have a list, then we'd have to go to the recruitment process and that takes a while. So it all depends on what kinds of positions come up during the year that affects the percentage, this particular percentage.

COUNCILMEMBER WHITE: So if you have a list of eligibles that's already...let's say you have a position vacant, you go out and develop a list, how long can that list be used without going through the process again?

MR. HIROMOTO: Normally, our rules say one year.

COUNCILMEMBER WHITE: Okay.

MR. HIROMOTO: So a list is good for one year.

COUNCILMEMBER WHITE: I guess my...the reason I brought this up is that 90 days to fill some positions is probably okay, but 90 days to fill...in my operation, if I had to wait 90 days to fill some positions, I'm in, you know, I'm in trouble.

MR. HIROMOTO: Uh-huh.

COUNCILMEMBER WHITE: So I guess my concern is 70 seems like a low, you know, a low target. And of course, you know, from a budget standpoint, it saves us money because a position's not filled. But there are more, you know, highly critical positions that we need to...that we need to fill in a less...or in a more timely fashion. But to what degree is the...let's say you received a request to fill a position and you didn't have a list of eligibles, how long does that process take you to go through the communication process, you know, getting the word out that this position's available, taking the applicants, going through the review and interview process?

MR. HIROMOTO: I think it normally would take a couple months to do that, to go through recruiting, giving the...I think the recruitment is usually we do it for about two-and-a-half weeks, getting everybody's...if it requires...again if a position...a class requires driver's license or college degrees, we need to verify all of that so we need to request all of that from applicants. Most applicants send that in attached to their application --

COUNCILMEMBER WHITE: Uh-huh.

MR. HIROMOTO: --a lot don't. And so we need to go out...we do go out and give them one more chance to submit these documents that are necessary when we screen it. After we screen it, we schedule it...we give a couple weeks for employee...for applicants to schedule their time. So we

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

normally give an exam about two weeks later, after we complete the screening. We try and establish a list a couple days after that. And again if there's applicants from the Mainland or if there's applicants from outer island, that all plays into how fast we can get the list to the Department. So there's a lot of factors that contribute to the timeliness of the delivery of the list.

COUNCILMEMBER WHITE: Okay. And I don't notice on your Objectives, a list of...or any targets for grievances or...I don't know how many grievances we have throughout the County or whether we...how many of those end up in arbitration? Can you give me a sense of how many grievances we deal with in a year and how often, if at all, they go to arbitration?

MR. HIROMOTO: Member White, we...yeah, we try not to get grievances and that's --

COUNCILMEMBER WHITE: No, I --

MR. HIROMOTO: --again part of the --

COUNCILMEMBER WHITE: --I understand that.

MR. HIROMOTO: --and that's part of the --

COUNCILMEMBER WHITE: You know, I'm not suggesting that there's a goal to increase them.

MR. HIROMOTO: --no, and that's part of our...

COUNCILMEMBER WHITE: No, but coming from a management standpoint, that's a...it's an important measure, and to avoid arbitration is an important thing as well. Because it's...by the time it gets to that point, both sides are in positions that we, you know, we shouldn't be in. So...

MR. HIROMOTO: Correct. We don't want to get to that point. There's obviously workplace disruption, there's...there may be bad feelings --

COUNCILMEMBER WHITE: Uh-huh.

MR. HIROMOTO: --so we don't wanna get there. But to answer your question, in 2011, we had 17 newly filed grievances and 12 that were still being held over from 2010.

COUNCILMEMBER WHITE: Okay.

MR. HIROMOTO: So that's a total of 29 grievances, 2011. A lot of the time element of a grievance again it's...we try and settle grievances at every...at every step. So, you know, and we work with the union, work with...and they work their member, our employee. And we try and get to a good situation. So some grievances are drawn out just because we're trying to work out a good deal for both sides.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER WHITE: Right. Well I think your expanding the training process for supervisors is gonna do a lot to reduce the exposure to grievances because a lot of times it's just a lack of understanding. But would it be possible to...well you didn't mention arbitrations, do we...how often have we had to go to arbitration?

MR. HIROMOTO: Yeah, I would guess about three or four arbitrations a year.

COUNCILMEMBER WHITE: Okay.

MR. HIROMOTO: And those are normally handled...we assist Corporation Counsel in supporting that department's position in an arbitration.

COUNCILMEMBER WHITE: Would it be possible to get a...just the grievances and arbitrations over the last...just a...not what they are, but just what the count is? Not now, you can get back to me later.

MR. HIROMOTO: The number of grievances throughout the year?

COUNCILMEMBER WHITE: Over the last five years or so.

MR. HIROMOTO: Sure. I have that here.

COUNCILMEMBER WHITE: I'd just like to see whether we're trending up or trending down, and it seems like you're --

MR. HIROMOTO: We're trending down.

COUNCILMEMBER WHITE: --getting a handle on a number of different issues so we're expecting the trend is gonna go down.

MR. HIROMOTO: It is.

COUNCILMEMBER WHITE: Thank you, Chair.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: Thank you. And mine actually falls just below that. You know, the percentage, the same goal, but then it has the percentage of newly hired employee passing initial probationary period. It shows nothing, you know, "N/A", "N/A" for the past two years. Have we not been tracking that in the past? 'Cause you'll want 90 percent which is a, you know, fairly lofty goal and I like that. So if we hire a hundred people, we keep 90, yeah, that's good business. But you mean in the past, we have never kept track or you don't...we have no idea if we brought in a hundred, do we still have 50 of them working for us from 2010, 50 from...whatever, yeah, we haven't, Mr. Hiromoto?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Mr. Hiromoto, I know this is new, yeah, for most of us.

COUNCILMEMBER VICTORINO: Yeah, so that's why I'm, you know, but again, Mr. Chair, I would've thought there would be something that we have...

CHAIR PONTANILLA: I'm sure they have some information.

COUNCILMEMBER VICTORINO: Yeah, yeah, so...

CHAIR PONTANILLA: Mr. Hiromoto?

MR. HIROMOTO: This is a new performance measure for us.

COUNCILMEMBER VICTORINO: Yeah, yeah.

MR. HIROMOTO: So we did not...I'm sure we can keep...we can get the stats, but we did not in the past have this as a performance measure, that's why it's "N/A" in the 2011, 2012 category.

COUNCILMEMBER VICTORINO: Understood. You know, I just saying that is it possible, like Mr. White's request, that we get that because I mean, you know, I would think there was some kind of tracking method. Even the next one, you know, the percentage of turnover. You know, I would imagine there's...these numbers must be out there someplace, you know. And even they're not exactly hundred percent accurate, within a reasonable amount, so that we understand that your 10 percent, your 90 percent really is achievable. That is what, you know, I know you take hundred percent is 90 then 10 percent turnover, I got that one. But, you know, that was easy, that's not a trick question in my mind. But, you know, I'd just like to see some comparison from previous years and I believe, you know, that would be good to...for all of us to see, yeah?

MR. HIROMOTO: Sure, Member, we can provide the Committee with that statistics. Sure.

COUNCILMEMBER VICTORINO: You know, and even the next one was the same thing, you know. In fact if, Mr. Chair, wherever possible, and I guess that's maybe the best way to say, wherever possible on this, what we have done in the prior two years if up...if the information is obtainable. 'Cause if they're putting numbers here: 90 percent, 85 percent, all the way down, then there's some kind of measurement that you guys already have worked on and so maybe there's some kind of number. Just out of curiosity since I would like to see if next year they come before us and, you know, Mr. Chair, and then they hit 61 percent, but maybe in the previous year was only 55 percent, hey, they've done, you know, like Mr. White said, you're moving in the right direction. But if you put 90 percent, you come up with 81 percent, and then, you know, last year was...or the previous year was 94 percent, then we're moving in the wrong direction. So I guess that's what I'm asking, Mr. Chair --

CHAIR PONTANILLA: Okay.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: --if we may have that information?

CHAIR PONTANILLA: Yeah, we will --

COUNCILMEMBER VICTORINO: That's all. Thank you, Mr. Chair.

CHAIR PONTANILLA: --we'll try get it. Mr. Hokama?

VICE-CHAIR HOKAMA: Just a quick follow up on the previous two gentlemen's questions, Directors. I'm assuming, whether it's an internal advancement or an outside hiring, after that six-month probationary period—which is the general period, right, six months—there is a process and there is a something that's submitted in the Personnel forms regarding the evaluation or is that not being documented currently?

CHAIR PONTANILLA: Mr. Hiromoto?

MR. HIROMOTO: Member Hokama, we do have...or departments should be evaluating an employee after the six-month probationary period, but we don't get that evaluation sheet. We do get a notice from the department that the employee passes probation, but we don't have...we don't necessarily have...or don't require departments to submit to us their evaluation sheets.

VICE-CHAIR HOKAMA: Do they send it...would you know if it's sent to the Department of Management and our Managing Director?

MR. HIROMOTO: I don't think so. We are, however, implementing a new performance...job performance review program. And I say that we're...the old one was...well the old program...the old program, if you look at the evaluation sheet, I think it had a 1968 date on it. So we...we're changing --

VICE-CHAIR HOKAMA: Some people were born in that...

MR. HIROMOTO: --we're changing that, and we just recently completed consultation process with the unions. It was a little drawn out, more than what we had anticipated; but because it's so important to have the unions on board with the process, I decided to be a little more accommodating and answering questions and things. So we've finally I think, a few weeks ago, got the last union to concur with our new job performance review process. We are planning to start training supervisors and directors on that, and then roll that out.

VICE-CHAIR HOKAMA: And if I...gosh I don't know what the answer going be, and I hate to ask questions I don't have...I don't know the answer. So are we not, even at a minimum, annually evaluating every single employee through the various sections and divisions or are we?

MR. HIROMOTO: Departments should be doing that, yes.



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: That's not the question. Are we, not should we.

MR. HIROMOTO: I don't know.

VICE-CHAIR HOKAMA: I expect it. That's the only way you help the employee, also. You commend them for the good things that they're doing – their strengths; and you work on their weaknesses to build that...build those weaknesses up to future strengths. But unless there's an evaluation, you know, 'cause private sector, we've always done it. And the unions thought it was a good thing, too, because the employee knows where they stand. And we help them work on those weaknesses, and that's part of then fits into your job training efforts within Personnel Services, you know. So I, you know, I'm seeing you guys bringing the dots, but I'm not sure that the connection is as good as it should be.

MR. HIROMOTO: Member Hokama, we are...this new process that we've consulted with and are ready to deploy does have a requirement, for one thing, to do the annual evaluation. It has a reporting mechanism in there and I know Managing Director has asked that we provide him with that report I guess...we haven't decided on the...how often, but that report should show, by department, employees that have not yet been given a performance review. And I know the Managing Director...Administration is taking this seriously 'cause last year Mayor wanted this deployed last year, early part I think around March. But we had to again ask the Mayor to bear with us, to consult with all the unions. So it does have a reporting mechanism in there.

VICE-CHAIR HOKAMA: Okay. Well we need to get this done sooner than later, gentlemen. 'Cause this is a disappointment that we need to turn around. But part of that is also, yeah for me, you know, just for example, so we...we're aware, let's say you posting a opening or a, you know, whether it being turnover or external for EM class 3, 5, 7, okay. Let's say you got 40 applicants and you do your testing, right, you folks do a test; let's say your highest score is 70 percent and everything is below 70, do you folks still use that list or you folks go and re-recruit and retest?

MR. HIROMOTO: Normally our passing score is 70 percent. So we would probably cut the line, you know, cut the line right there.

VICE-CHAIR HOKAMA: Yeah, 'cause see for me, 70 is mediocre; that's not good enough for the County, yeah?

MR. HIROMOTO: Uh-huh.

VICE-CHAIR HOKAMA: Because that means we more than likely now have to invest more time and training to get the person to the level that we expect the person to perform at. So, for me, that's not good enough, 70. 'Cause I...we get spending more money to bring, you know, we should be getting the best we can get 'cause I don't wanna put money into training. You know, for certain jobs, if you don't know your job, you not gonna get hired, period. You know, we are not a university, we are not a vocational program, we are a government that runs services that needs to

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

be at the highest level to get the best efficiencies and cost benefit for the taxpayers of our County. They should have done all that education prior to joining the County. Or if they're already in, then we provide continuing training; but not when you come in, you cannot do the job. That's not acceptable to people like me who have to find the money to pay for this stuffs. Thank you, Chairman.

CHAIR PONTANILLA: Thank you. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. And I agree with...I echo the sentiments of my colleagues that 70 percent is pretty low, especially since you did attain 88 percent on Goal 1, Objective 2. Ninety days, awfully long time, but we've discussed that. Goal 4, if you take a look at Goal 4, Objective 1, "Convert paper-based personnel files to electronic format by FY 2018", we have how many personnel files? I know we have 2,500 current employees.

MR. HIROMOTO: Member Couch, I think we have about 8,000 files.

COUNCILMEMBER COUCH: Eight thousand files. And is it just a matter of scanning or is it...are you keying stuff in? I'm not sure what...when you say, convert 'em electronically, are you just going to PDF or are you keying stuff in certain fields?

MR. HIROMOTO: Member, I'm gonna transfer this to Deputy Director.

MR. UNDERWOOD: Give it to the nerd? Mr. Chair?

CHAIR PONTANILLA: Yes, go ahead.

MR. UNDERWOOD: Member Couch, we are utilizing the County's standard document imaging system so it's not PDF, it's actually stored in the Countywide Enterprise Imaging System. So there is a scanning component, but there's also an indexing component. So we are doing indexing and by type of document subject so we can retrieve 'em later.

COUNCILMEMBER COUCH: So the...when you say, the indexing...I mean, the Countywide, it's not in PDF, it's not something that we...anybody can read, they have to have a special program in order to read?

MR. UNDERWOOD: It's stored in a enterprise database, it can be exported as PDF. So if we need to get it out, we can export it out as PDF or e-mail it as a PDF. But I don't believe it's stored natively as a PDF.

COUNCILMEMBER COUCH: Okay. The comment I have is I think, you know, 15 percent is pretty low, actually it's very low in my opinion. I think it might be more beneficial to hire it out for a company. Eight thousand, a company can do that fairly quickly. That way you can save, whoever the employees are, it seems like that they're kinda doing it in their spare time or something like that. You know, that would be something that would be really good to just have

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

somebody do it, hire it out, get it done, and move on from there. From then on, then you have your employees do it. My...in my opinion, I don't know what it costs, but it wouldn't be too much for 8,000. Thank you.

CHAIR PONTANILLA: Thank you. Fast question, when we went into the payroll system, did we electronically converted the papers...paper file to electronic when we did the payroll system? I know there were two versions: one with the Finance and then one with Personnel, no?

MR. UNDERWOOD: No. Mr. Chair, the paper files were not converted. The data from our existing computer system was brought over, but the paper files, themselves, were not converted.

CHAIR PONTANILLA: Okay. Thank you. Member Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. Yeah, I understand every department's been saying that these are a new...this is a new system, performance based, so we don't really have numbers from the past. But it's kind of scary that some of these goals, it should...just should be an ongoing thing and we shouldn't have to, you know, to...I mean I understand we wanna monitor and all that, but some of it's sort of a given that we shouldn't be saying, are we doing this. It's...for some reason, it just should be naturally part of the job and part of why people are hired to do a certain responsibility, but I'm looking at...I'm jumping back to External Factors Description which I felt could have been part of Goals, but they're not. In regards to...but it does state that it's sorta out of your control and things that you just can't change on the outside that affects your jobs and, you know, your ability to achieve your goals I guess. So I get that, but, you know, the part, "degradation in the relationship with labor organizations", I mean I would think there could be maybe some steps on how to be more collaborative, working with one another. I mean I don't know, I'm not in your position so perhaps maybe that is a total impossibility. But for some, you know, and just, addition or modification of County initiatives could impact your abilities, you know, here we are and if there's things you feel that are gonna be, you know, harmful or impact you negatively, then we need to know, we need to hear if there's a way to help or and a way not to hinder you folks in any way. So I was just trying to figure out, you know, I see these are some of your biggest factors; and...but, yet, I don't really see how the goals are going to at least try to address these pretty key concerns. So I don't know if you have any comments, Department?

CHAIR PONTANILLA: Department, comments?

COUNCILMEMBER COCHRAN: Thank you.

MR. HIROMOTO: These...Member Cochran, these are the items that we had identified as possible factors that would affect our goal...achieving our goals; we don't wanna reach these. We are --

COUNCILMEMBER COCHRAN: No, right, right.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. HIROMOTO: --yeah, we are as much as possible getting really good relationship with all the unions. I think, at this point, we have a really good relationship with all four unions, a very respectful relationship. So, yeah, we don't wanna get here and so...but these do affect our relationship with the...or our ability to achieve our goals.

COUNCILMEMBER COCHRAN: Uh-huh. Okay. Thank you. Just a comment. Thank you, Chair.

CHAIR PONTANILLA: Thank you. Ms. Baisa?

COUNCILMEMBER BAISA: Thank you, Mr. Chair. Lots been said already so I won't have to say those things again, but I do share the concerns of my colleagues. But there are a few things that still haven't been addressed that I'd like to talk about. And one of 'em, the number of grievances was talked about, I'm curious, where do those grievances come from mostly?

MR. HIROMOTO: Member Baisa, I don't have that statistic right now, but --

COUNCILMEMBER BAISA: If...

MR. HIROMOTO: --you mean what union would produce the most grievances --

COUNCILMEMBER BAISA: No.

MR. HIROMOTO: --or what department or...

COUNCILMEMBER BAISA: What...where are they coming from, what department?

CHAIR PONTANILLA: Yeah, what department.

MR. HIROMOTO: Oh.

COUNCILMEMBER BAISA: I'm also interested in knowing what kind of grievances they are. You know, I noticed in your Goal No. 3 that you have a goal about promoting a diverse and productive work environment free of discrimination and harassment, and that's really unacceptable to me. I just don't think there's any room in our workforce for this kind of behavior by anybody, and I'd like to see that be eliminated totally. I mean it's just unacceptable in today's workplace. The other thing is promotions, the other goal was 3, where I wanted to know the percentage of positions filled with internal candidates. It's only a 60 percent goal. How is it? I mean your...that's the goal for 2013, what is it look like now?

MR. HIROMOTO: Member Baisa, we don't have that statistic at this time.

COUNCILMEMBER BAISA: I think it's really important. I tell you what, it hooks back into the previous discussions we've been having about training. Because, you know, if your internal situation is such that you're constantly preparing people to move up, which to me is our job, you

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

know, we not only should have people sitting in their jobs, but they should be...we should be enhancing their skills so that they are eligible when there's a higher opportunity in the County, they should be ready to take that exam and go up. But unless we tie the training that we give them to their annual evaluation and make some attempt to provide that upgrading, they're never gonna be eligible. And when that happens, we have this loss of morale. And when you lose morale, and people don't see any way to get out of where they are and move up, then we run into problems with attendance, we run into work comp., we run into malingering at home sick because I'm upset, but I cannot quit this job because I gotta pay my bills. And I think, you know, that is really an important part of the County as an employer, to increase the morale and the marketability of our employees. And I'm sorry, but I do not see it. It just really breaks my heart to hear us working on a supervisory training skills program. We're a very old employer. This is something basic that should be in our workplace. I congratulate you for working on it, but it's sad because it should've been there all along. You know, before you promote a supervisor, you gotta give 'em the skills to be a supervisor. You know, it's an awesome responsibility. I know, I went from being a rank and file to being the boss. And from being with my friends to having to tell them, "Look, you guys gotta knock it off, we can't do this anymore, we gotta work." So I went through the fire, and I know what it is. And I wanna see us be a great place to work. I want the County to win that best place to work award. Come on, Sandy, let's get it done. And so that's where I'm coming from, you know, I really think that we have to work very hard on making our County employees feel appreciated. Because we cannot give them money, we as sure as heck can give them training and a good place to work. And that's where I'd like to see it, and I'd like to see it in the goals. Thank you, Chair.

CHAIR PONTANILLA: Well said, Ms. Baisa. Yeah, question for Mr. Hiromoto. And I think it doesn't, you know, stop at Personnel Services, but it goes down all the way to probably supervisors, managers positions, not so much about department heads because most department heads are, you know, appointed, most of 'em from outside coming in. But the ones that are LTA to a position like a deputy or even a director, is there like a training tree that is provided to employees and supervisors, especially supervisors, managers where they see a potential employee probably being considered maybe five years from now or ten years from now and you provide 'em the training so that when a person leave, like when I leave a position, I can fall back on a number of employees to look at to filling in a position or my position, do we have any training tree in regards to, you know, providing training to those employees?

MR. HIROMOTO: Chair, we don't have a program...a specific program outline like that. That's one of the goals that we're...we have this year with our supervisory and our manager-training curriculum.

CHAIR PONTANILLA: Yeah, and the other thing that I noticed, too, is that we're so geared on the qualification itself, that sometimes, you know, because a certain individual doesn't have the proper degree, you know, do we look at like say experience and the like and provide the training, not the training, but the opportunity for that person to achieve a degree of some kind, higher than what he has?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. HIROMOTO: Are you referring to like a program where employees get reimbursed for college courses?

CHAIR PONTANILLA: Nothing like that, but the ability for that employee to be promoted with the ability to continue his education to achieve a certain educational level, training, formal training.

MR. HIROMOTO: Are you referring to prior to them...in order to meet the minimum qualifications for the position?

CHAIR PONTANILLA: No, you know --

MR. HIROMOTO: Sorry.

CHAIR PONTANILLA: --you reduce the minimum qualification such that, you know, years of experience will be suffice with a certain degree.

MR. HIROMOTO: I think all of our minimum qualifications have a...says that a combination of "equivalent to" so we do look at experience as a possible substitution for degrees.

CHAIR PONTANILLA: Okay. You know, what I'm saying, right?

MR. HIROMOTO: Yeah.

CHAIR PONTANILLA: Okay. Thank you. Member Carroll, question?

COUNCILMEMBER CARROLL: No questions, but I would just like to say that Councilmember Baisa put in my feelings into words quite well. Thank you, Councilmember.

CHAIR PONTANILLA: Thank you. Members, any more questions for the Department in regards to Goals and Objectives? Member White?

COUNCILMEMBER WHITE: Yeah, I just wanna be clear that I understood, after Mr. Victorino's line of questioning, that they were gonna provide us with some of these details. I just wanna be sure that we would also get the actual turnover rate for the last five years or so.

CHAIR PONTANILLA: Okay. Fine. We can do that.

COUNCILMEMBER WHITE: Okay. Thank you.

CHAIR PONTANILLA: Okay.

COUNCILMEMBER VICTORINO: Mr. Chair? I mean...

CHAIR PONTANILLA: Mr. Victorino?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: If we going five years, then I would like five years on everything. I mean as much as you can because why compare one with five, one with one, one with...I mean, you know, whatever we can get to make our jobs a little bit easier I think would be very, very, very prudent at this point, yeah?

CHAIR PONTANILLA: Okay. Fine.

COUNCILMEMBER BAISA: Chair?

CHAIR PONTANILLA: Yeah, if you do have that information up to five, five years back?

COUNCILMEMBER VICTORINO: So I, you know, my request was for everything and I don't want that missed in the equation, yeah?

CHAIR PONTANILLA: Okay.

COUNCILMEMBER VICTORINO: Thank you.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: If you could, Chair, I'd like to get the numbers I asked for, also, in that report?

CHAIR PONTANILLA: Okay. Fine.

COUNCILMEMBER BAISA: Thank you.

CHAIR PONTANILLA: Thank you. Mr. Hiramoto, thank you very much. Mr. Underwood, thank you very much. But, you know, nine years ago I had this same conversation with your predecessor, goals, objectives, measurements and the like. And it was very, very difficult to change the ways at that time, but I'm glad that, you know, we're going in a new direction. I know we all going learn, it's gonna take some time; but nine years ago, I tried. Member White?

COUNCILMEMBER WHITE: I...Chair, you bring up another item, you know, when...and I think that the direction you're heading is very positive, and I think it's gonna be very good for all of us in the long term. Because when you have positive energy in an employment situation, like Ms. Baisa said, it all moves better, it all works better, we're all gonna accomplish more if we are all faced in the same direction and working towards the same goals. The...when you said, "nine years ago", I thought, you know, I had my staff go back and look up how many employees were in each department for the last...going back ten years. So we now have 50 percent more employees in Personnel Services than we did ten years ago. I'd like to think that as we change the, you know, maybe change some of the focus to becoming much more positive that we'll be able to reduce the E/P count a little bit. And I, you know, I don't know what's possible, but with

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

the increased employment, we've got increased costs and somebody's gonna have to pay the bill. And you guys know that as well as anyone having done all the work you have with the, you know, with the benefit cost. So thank you. Thank you, Chair.

CHAIR PONTANILLA: Okay. Mr. Hokama?

VICE-CHAIR HOKAMA: Chairman, I can go back a lot more than nine years. So, but, you know, at one point, you know, part of the I guess our...part of our...I don't know if it was all or certain collective bargaining agreements, we had a merit pay component, is that still part of any collective...existing collective bargaining agreement with the County of Maui currently, Mr. Hiromoto?

MR. HIROMOTO: Chair?

CHAIR PONTANILLA: Mr. Hiromoto?

MR. HIROMOTO: Member Hokama, we don't...the...we had step movements before we...because the...we...we've had the downturn in the economy, the last many years, we --

VICE-CHAIR HOKAMA: Right.

MR. HIROMOTO: --have not had across-the-board pay increases nor step movements. However, prior to that, step movements were based on satisfactory service. So...

VICE-CHAIR HOKAMA: Which...but, you know, and again our concern, you know, in previous Councils, was that when we asked about is that based on a performance evaluation or an employee evaluation, the answer was, "not for all", okay. Which means people were getting increases without even going through one evaluation, okay. And from an employer's standpoint, you know, that was not acceptable to those Councils either. And that is why I can appreciate, my colleague, Ms. Baisa's frustration because we've been talking about this for many, many years, Chairman.

COUNCILMEMBER BAISA: It's been up in years.

VICE-CHAIR HOKAMA: And, for us, our frustration is we should've resolved it and moved on to newer issues that we can work with for the benefit of our employees which then benefits the community.

CHAIR PONTANILLA: Uh-huh.

VICE-CHAIR HOKAMA: But we still lingering on existing, old issues. Yeah, so I guess one of the performance maybe needs to be "complete the current issues within an acceptable timeframe to Council". Or help...let us help you by asking, you know, we can do performance audits, we can help you find through an examination or maybe certain areas that we need to maybe give



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

additional resources or provide one-time contracts for professional assistance so that we can be at a new place next year, Chairman. You know, we've got, you know, Council has a lot of tools to assist the departments, and maybe the simplest...one of the most simplest forms that doesn't take money is to have a Council suggestion box that the community has asked for, the rank and file is asking for, and has asked for in the past. And maybe just have that, you know, that little thing of, you know, 'cause in the past we used to give I guess some compensation or at least recognition to employees that gave us suggestions that made things better. And maybe it's time the Council, you know, initiates something that we can receive from the rank and file and the community suggestions of how to improve certain things and maybe we can be then the energy enforce to you that positive nudge with the appropriate resources to allow the departments, then, to take it to the next level, Chairman. Thank you.

MR. BAZ: Mister...

CHAIR PONTANILLA: Thank you. Mr. Baz?

MR. BAZ: Yeah, thank you, Mr. Chair. You know, I just wanna make a comment regarding Personnel Services Department. You know, our Administration came in little over a year ago, and many of us coming from the private sector, had a lot of concepts of the type of things that we've been discussing. And the Mayor and Managing Director, myself, we've been pushing Department of Personnel Services very heavily on a lot of the changes that we've been discussing, and I really wanna thank them for assisting us. 'Cause, you know, while as managers, you know, as a management team upstairs, we have ideas, we have initiatives, we have these concepts that we wanna try to push forward. We need an organization like Department of Personnel Services to assist us in implementing this. And so, you know, Mr. Hiromoto's example of the change in the personnel...performance evaluation for personnel, is something that, you know, we wanted to see a forward...move forward. We implemented it within our own office 'cause we had the ability to, it's all appointees. But throughout the County, we would like to...we would like to see those same kind of things. And, also, the Managing Director does have a suggestion box, and he does recognize people who provide good suggestions. He started it last term with the Brown Bag lunches and different things, and there have been a number of employees that do get recognized. And that's a good thing, you know, the employees that are in the trenches a lot of times have the best ideas; they're the ones that are working on things on a daily basis, they're the ones that see the roadblocks, they see the challenges. And the ones that pipe up and say, hey, you know, this is a challenge, but I think this is an idea to overcome it, a lot of times those are the most...the best ideas. And so we do recognize that and we do honor employees. It would be, Mr. Hokama, nice if we could do it financially as well. And that maybe something to discuss.

VICE-CHAIR HOKAMA: And again, yeah, Mr. Baz, you know, like our sister counties in Indianapolis and in other areas, you know, when there is, you know, and they work with AFSCME unions, also, which is I guess the family umbrella that our unions go under AFSCME, yeah. And, you know, part of their incentive program was when an employee...well and even divisions, whether they doing a project CIP or project or whatnot, if they come ahead, under budget, and ahead of schedule, there is a financial incentive because they are then given a percentage of the savings

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

because they saved the municipality or the County more money and that the financial order is just one time, but it's a recognition of performance. You know, it's been done in our sister counties, in the nation, Mr. Chairman, maybe it's something that, you know, maybe Hawaii takes a little longer to buy into it. But if they're saving the County X amount of millions of dollars and whatnot and we give just a small portion as "we thank you for these savings" and they share it, you know, people respond to pocketbook and wallet issues. You know, because for them, with the...as we all keep talking about the economy, those little things help them make it for their consideration of how to finance their children's post high school education, whether to pay off their mortgage of their family home or what. But it's an incentive, it's a positive incentive, it brings more cash flow within the community from the individual homes itself instead of from the government per se in general. And I think it's a healthier way to help our community move forward, Chairman. Thank you.

CHAIR PONTANILLA: Thank you. I think you killed Personnel Services enough.

COUNCILMEMBER COCHRAN: No. Just...

CHAIR PONTANILLA: You get some more? Okay. Member Cochran?

COUNCILMEMBER COCHRAN: Just real quick. Just following along the lines of Mr. Hokama's comments. And so I'm looking at your little glossary handout of definitions. And the Compensation section where it says, means...compensation means salary, wage, or other cash paid to employees for services, could that possibly be incentive or is there a point where it depends whether you're Civil Service or appointed?

CHAIR PONTANILLA: Department?

COUNCILMEMBER COCHRAN: So I'm just curious.

MR. HIROMOTO: I think we can look with regard to incentive pay, we can take a look at that.

COUNCILMEMBER COCHRAN: Uh-huh.

MR. HIROMOTO: So I...

COUNCILMEMBER COCHRAN: 'Cause that would be in the definition, correct? Other cash paid to an employee which isn't --

MR. HIROMOTO: It could be.

COUNCILMEMBER COCHRAN: --part of salary and wage.

MR. HIROMOTO: It could be.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: Okay. Alright, we can maybe make it happen. Good, thank you.

CHAIR PONTANILLA: Okay. Thank you, Mr. Hiromoto, Mr. Underwood, for being here this morning.

MR. UNDERWOOD: Thank you.

VICE-CHAIR HOKAMA: Thank you.

MR. HIROMOTO: Thank you, Members.

COUNCILMEMBER WHITE: Thank you.

CHAIR PONTANILLA: Okay.

COUNCILMEMBER VICTORINO: Thank you.

VICE-CHAIR HOKAMA: You got a hard job, Lance, thank you.

MR. HIROMOTO: Thank you.

CHAIR PONTANILLA: Members, we do have Corporation Counsel over here. You guys wanna take a short break?

COUNCILMEMBER COCHRAN: Yes.

CHAIR PONTANILLA: You folks...

COUNCILMEMBER COCHRAN: Yes.

VICE-CHAIR HOKAMA: Five minutes?

CHAIR PONTANILLA: Ten minutes?

COUNCILMEMBER VICTORINO: Five.

VICE-CHAIR HOKAMA: Five.

CHAIR PONTANILLA: Five? Okay. We'll take a eight-minute break. We'll come back at 11:40.

COUNCILMEMBER VICTORINO: Five, ten, eight.

CHAIR PONTANILLA: Meeting in recess. . . .(gavel). . .

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

**RECESS: 11:32 a.m.**

**RECONVENE: 11:40 a.m.**

CHAIR PONTANILLA: ...*(gavel)*... ... *(inaudible)*... reconvened. Members, we'll go till 12:00 and then we'll take our lunch recess, and we'll reconvene 1:30. So we'll go up till 12:00 with Corporation Counsel.

**DEPARTMENT OF THE CORPORATION COUNSEL**

CHAIR PONTANILLA: Members, turn to Page 6-11. Mr. Baz, opening comments followed by Mr. Wong.

MR. BAZ: Thank you, Mr. Chair. We do have our Corporation Counsel, Mr. Patrick Wong, here with the Department of Corporation Counsel. As you mentioned, the Department Summary starts on Page 6-11. They are a single program department, Legal Services Program which starts on Page 6-15. So, Mr. Chair, we'll have the Director go through the Department Summary and the single program, and then they'll be ready to answer questions.

CHAIR PONTANILLA: Thank you. Mr. Wong?

MR. WONG: Thank you, Chair. Thank you, Council members. As you can see from the initial page, the primary difference in my budget this year compared to last is the, I'm gonna just address it right out there at the outset, is the assumption of Risk Management. Otherwise, if you look at the salaries and wages component as relative solely and strictly to the Department of Corporation Counsel, it is a flat budget save for the assumption of Risk proposal. There's long hours that, in my view, have gone into this thought process. It began in my view when I first came into the County, and my engagement with the Risk Management Department and all their safety concerns, their claims handling, the management of claims, and the overall insurance calculations for the County. I have a lot of information that I'm willing and ready and able to share with you to discuss with you. I have been monitoring the previous engagement that this body has had with the Department of Personnel Services. I'm ready to answer those questions if you wish to allow me to do that or you can go ahead and propound the questions again, it's up to you.

CHAIR PONTANILLA: Okay. Fine. Thank you. Okay. Members, we'll begin on the Budget Details, 6-16, the A Account. Mr. Carroll, you got questions? Member Baisa?

COUNCILMEMBER BAISA: No questions on the A Account, thank you.

CHAIR PONTANILLA: Member Cochran?

COUNCILMEMBER COCHRAN: Sorry, can you pass me for now?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COUCH: No.

CHAIR PONTANILLA: Member Couch? Member Hokama?

VICE-CHAIR HOKAMA: Thank you, Chairman. Mr. Wong, thank you, and thank you for listening to the earlier discussions, we appreciate that on your part. So the 330 is basically the absorption I guess if we agree for you to assume the program of Risk Management? Is that just basically the change? Everything else is pretty much whatever currently your legal staff, your attorney, your deputies, your support staff, and whatnot, that's just the way...

MR. WONG: That's correct.

VICE-CHAIR HOKAMA: Okay. So, Mr. Wong, you know, I shared one of my concerns and again, you know, you came from private sector, I came, as well as some of the other Members came from private sector, and we know how corporate Hawaii approach certain things like risk management for our private entities. In your perspective, as our sitting here as also our legal counsel, tell us, you know, what you see is the main advantage as well as some of the disadvantages and maybe you can address my concern because, you know, I would hate for you to come back one day after you leave the County to see you as the Chief Plaintiff Attorney against the County for...on a...in a risk management issue or concern. So if we can have your thoughts, please? I would appreciate it. What you can say if...in open session, also, if there's confidential issues that you need to express in an executive session, I'm sure Chairman will consider that request. Thank you, Mr. Wong.

MR. WONG: Absolutely. Let me just address your direct concern regarding the prospect of any one of the deputies that are employed by the Corporation Counsel's Office appearing against the County upon their departure from the office. Rest assured that your concern is valid, but it is also directly addressed by our Rules of Professional Conduct. Already in place are rules that prohibit employees going from government service, attorneys, going from government service to private practice and that attorney using their proprietary knowledge of government operations against the government, there's a direct bar for that. So in the event either myself or anyone from my department leaves the County and decides to join a plaintiff's firm to sue the County and wants to use that information against the County, I will be the first one to move to disqualify that attorney from that case. That attorney, there's provisions within the Rules of Professional Conduct which will require that law firm, whoever it may be --

VICE-CHAIR HOKAMA: Uh-huh.

MR. WONG: --to bar off that attorney from any interaction in that case. So, already in place, are provisions that protects the County that directly addresses your concern. Also, within the County Charter, there's provisions that protect the County already. So I do not believe that any additional requirements would be necessary.

VICE-CHAIR HOKAMA: Okay.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. WONG: You know, the attorneys are licensed to practice law, they must adhere to the rules of professional responsibility, the Office of Disciplinary Counsel will suspend and, or revoke a license should an attorney be in direct violation of those rules.

VICE-CHAIR HOKAMA: Okay. And, you know, again I'm not as informed in this professional area as you are since your area practicing and licensed attorney, Mr. Wong, so is there a time period that the attorney's under as...or, as long as anything that may have been considered proprietary, the attorney would exercise best judgment not to I guess either take the case or to again, you know, my concern is to protect the County.

MR. WONG: Absolutely, Councilmember, and so is mine. You know, the Charter does have a provision in here that prohibits any former employee from appearing before any board or commission --

VICE-CHAIR HOKAMA: Right.

MR. WONG: --for one year.

VICE-CHAIR HOKAMA: One year, yeah.

MR. WONG: So that's the minimum timeframe that you're looking at.

VICE-CHAIR HOKAMA: Right.

MR. WONG: You know, the Rules of Professional Conduct is a lot more broad than that. It doesn't have a time limitation on that. All it refers to is successive government and private employment. So when you look at a, and this is true even in the private sector, when you have representation of a client, okay, once that client becomes a former client, the obligations to that former client for that matter still remain, okay. So I would not be able to, in private practice, represent a party against a former client in a similar matter. I would need that former client's consent, in writing, in order to do that. And I don't know of many clients who would allow their previous attorney to represent the adverse party against them.

VICE-CHAIR HOKAMA: Uh-huh.

MR. WONG: So, you know, that provision alone --

VICE-CHAIR HOKAMA: Uh-huh.

MR. WONG: --would prohibit attorneys from representing and using the information they gathered while representing an entity against that entity in the future. And there's no time bar to that.

VICE-CHAIR HOKAMA: Okay.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. WONG: Okay?

VICE-CHAIR HOKAMA: We...I thank you for your explanation and your specifics to address at least one of my concerns. Tell me in your, the best you can at this point in time, what you see as your chief advantage to assume this responsibility for us, please, Mr. Wong?

MR. WONG: Thank you. Very, very good question. In my view, the Corporation Counsel is responsible for providing not just the Administration, but the entire County, with legal advice and legal direction. In my opinion, taking that measurement of being able to protect the County, on the back end, looking at the insurance claims, being able to defend the County in any court proceeding, Administrative proceeding, I believe that the better approach is to start at the beginning where you start with the safety precautions, you start with getting the correct steps in place so that on the back end, we can minimize our losses, if we have a loss.

VICE-CHAIR HOKAMA: Uh-huh.

MR. WONG: I see that as my responsibility. In my view, it is too late for us, from the Corporation Counsel's Office to get a claim after it's already been halfway through the process. It is better practice, more cost effective, for us to defend the claim at the outset. Currently, there's claims that go through, and I'll use work comp. claims as...generally --

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

MR. WONG: --work comp. claims that go through the process, and my department does not get involved until the appeals process. In my view, we're wasting money. We should defend the County at the outset. And I even wanna take it one step in front of that with the education, the ability for my office to have a direct impact on all the safety protocols to start with. If we educate our people from a safety standpoint first, correctly, there's no way to measure the actual cost savings at the end; but I will assure you that you'll see a decrease in claims. In the event we have claims, we're better prepared to deal with those claims as they move through the system. So I wanna be able to protect us from the front end to the back end, bookend to bookend, and be able to prevent injuries; but when we cannot prevent it and it happens, that we're able to attend to those claims properly and be able to close those claims on a...in a timely manner. So I see that as a very, very strong advantage moving the department in.

VICE-CHAIR HOKAMA: And for the part that you say, even in front of the first bookend, the beginning of a I guess a legal process which is the prevention of injuries and the safety fact you brought up, do you see DPS being your key sister department that will help to implement that component or do you see Corporation Counsel as the one that will be implementing that component? I'm just trying to understand, operationally, how the prevention side is gonna work. And is there something that you've...the structure that you're thinking of, the structure that you'd...you have adjusting for our behalf, I'm trying to just understand the role that, what, maybe Personnel Services would be playing in, if anything, and all in your proposal or what so

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

we can get an understanding of, operationally, how this will be working so we can understand, then, how the financial request is also coordinated.

MR. WONG: You know, from a Personnel Services standpoint, I believe that they do serve a direct purpose in education and safety. When they do the new employee orientation, that's certainly a component that Personnel Services does well and they can continue to do that. It should also factor into it a component that deals with the Corporation Counsel's Office and the safety protocols. I believe that, you know, not much should change in the way Department of Personnel Services handles things, but I further believe that the safety protocols for what we're doing out there starts with when we engage and we contract. We need to build into our contracts the required safety protocols and have our contractors, private contractors that receive bids that bid on projects for us, that they are bound by contract at the outset to comply with these safety protocols. You know, we need that in our office, we need the safety component in our office to be able to blend that.

VICE-CHAIR HOKAMA: Uh-huh.

MR. WONG: Currently, you know, it's there, but it's not solidified. And I think that bringing it together will make it easier for my department to administer. We certainly have the capacity to do it, I believe that we certainly should be doing it. Whether they're in a different department --

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

MR. WONG: --or not. But, in my view, if they're in the same department, you're under the same management, they run in the same direction, we all have the same message going out at the same time --

VICE-CHAIR HOKAMA: Right, right.

MR. WONG: So that's my...

VICE-CHAIR HOKAMA: Uniformity of application.

MR. WONG: Absolutely.

VICE-CHAIR HOKAMA: And that I can appreciate, and I understand that concept very well, Mr. Wong. Thank you. Thank you for your responses to my questions. Chairman, thank you for my opportunity.

CHAIR PONTANILLA: Okay. Mr. Victorino?

COUNCILMEMBER VICTORINO: The...most of my questions that I was gonna ask Mr. Wong so...but, Mr. Wong, one more question I have along the same train of thought. You're saying all the advantages of putting this together, Risk Management and Corporation Counsel, and I



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

understand you have fairly a good size of experience from your former line of work. My question for you is, would that hold true for you in the future, you know, once you move something to move it back or to change it? And I guess that's my question. And the second part of the question is, have you sat down with Risk Management to discuss their concerns with these changes? 'Cause I think that's important that the department that's being moved, you all sit down and discuss this matter. So have you had an opportunity to sit down with them and hear their concerns? Because I think there are some concerns.

MR. WONG: Let me answer it this way. From a consultative process with the union, no I've not engaged the union, yet.

COUNCILMEMBER VICTORINO: Okay.

MR. WONG: I wanted to first address it with this body and with the Administration. Certainly, if this body doesn't appropriate any funds for a position, none exist. So it's engaging this body, first. Secondly, I have spoken directly to the Risk Management team. I have made myself available on multiple occasions to answer any questions and all questions without hesitation. If any of 'em wanted to walk into my office tomorrow or today, that's certainly available. So I am available, I have heard and have spoken to the staff so I'm not sure whether or not any further discussion is necessary, but I certainly am open to it.

COUNCILMEMBER VICTORINO: And again, you know, as we said earlier, change sometime is...produces fear. Fear of change is always there, I think all of us have that, yeah? But change sometimes, like I say, is good and, you know, I'm still open to see what you guys are proposing, Mr. Wong. I mean I'm open, you know, I never close my mind to these different changes because in business, you've gotta keep an open mind 'cause the business world, the business model changes constantly. And we're into a new model already, you know, and that's, you know, and so I think government has to be open to new models and new changes because the business world changes, yeah? So, you know, again my main concern, as I with other departments, is the people within the departments feel that they are being embraced not being tossed off to somebody else, you know. You know, I say that and I'm not sure, but I know when I've had changes and nobody really explained the change, you sit there and you get kinda frustrated and feel like you're not wanted. And I say this again and again and again for all these changes, you know, I just want them to be inclusive. We talked about it earlier about how making the working conditions and working environment for promotion and other things. And then all of a sudden, you take a group and say, okay, we don't want you here now, we want you there. So again, Mr. Wong, I'm open to what you're trying to do, I...you know, the jury's out in my mind, yet. I heard your explanations and I think, A, you know, you have some logic behind of it, but I just wanna make sure the people involved also know these changes are good for them and that the County of Maui and the people of Maui County, in totality, will be the benefactor, yeah?

MR. WONG: Thank you, Councilmember. I agree with that, change is always hard. I, for one, embrace change for the good. Otherwise, I wouldn't be sitting here in front of you.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: Uh-huh.

MR. WONG: I certainly believe that if you can improve a circumstance, then it's, you know, imperative upon you to make that improvement happen. I'm suggesting a change for the improvement, overall, and certainly I would not want any of the staff members in the Risk Department and Risk team and—you know, I've had discussions with them—to feel that they're not supported. It is my obligation to support all that are part of my team and beyond. So would the Risk team be embraced? Absolutely. Do I have space for them? Absolutely. Am I ready for them? I believe so; absolutely, with that. Are their concerns and their contribution gonna add to Corporation Counsel? I think so. I think the skill set of those people in the Risk...the Division will blend and complement the attorneys in my department. They certainly bring a viewpoint that is needed, in my opinion, when we evaluate claims. We certainly need to be able to, in the approach of handling matters for the County, receive directly from our Risk team, their input. So will they be supported and embraced? Yes, absolutely. Otherwise, I wouldn't be asking for this huge task. You know, I...it's a big job. And I could've certainly sat back and said to you, no changes in my budget, we'll continue as is, and there's no increases, we'll just have the same number of deputies, same number of employees; and it would've been easy, would've been easy for me to do that. But I'm not about easy, I'm about improving what I have and trying to take it to the next level. And I think this is a very daunting task that I'm ready for, that this Department is ready for. And I wanna create it in such a manner that when you remove me from the equation, you have a system set up to operate to protect the County from bookend to bookend. It shouldn't take someone like me to be the sole purpose and the sole driving force behind this type of department. The Department should operate in my absence.

COUNCILMEMBER VICTORINO: Well, Mr. Chair, with that kind of an answer, I think we're in good hands and I can support Mr. Wong, at least in that respect. Thank you, Mr. Wong, for that clarification. And I think, now, I feel a lot more comfortable, and I think the public feels a lot more comfortable. Thank you, Chair.

CHAIR PONTANILLA: Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. And we've discussed this issue couple months ago I believe, and I wanna thank you for offering to take it on. And I realize that it may have created some discomfort for the folks that are in that department, but I think the way they need to look at it and the way we need to look at it is that this provides us a...an opportunity to blend their actions with some guidance that will help them become better Risk Management people because they're gonna see a...hopefully a broader spectrum of the challenges that the County faces and being in a position to help you deal with some of the questions that your staff needs to cope with. So I think it's a good move, you know, having it under Finance. I don't believe it brings us the same benefit, it doesn't bring us the same value; and having worked with you and your crew, I'm very confident that you're gonna be able to pull it off and do it in a way that's gonna make the Risk Management people proud in the end that they're becoming part of a more functioning group. And not to say the Finance isn't, but bringing you together I believe is gonna make our

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

risk management process more complete. So I support it and I congratulate you for taking...wanting to take it on. And I don't think I saw any increases for any of you or your staff for doing so. So that's the kinda thing we need to be looking at, doing more with the same or more with less so that we can work towards doing everything with nothing like Ms. Baisa said.

MR. WONG: Thank you.

CHAIR PONTANILLA: That would be nice. Okay. Members, we gonna recess till 1:30 this afternoon. So when we --

COUNCILMEMBER COCHRAN: Chair?

CHAIR PONTANILLA: --come back, we'll continue.

COUNCILMEMBER COCHRAN: Oh.

CHAIR PONTANILLA: Yeah?

COUNCILMEMBER COCHRAN: Okay.

CHAIR PONTANILLA: Sure? This meeting is now in recess until 1:30 this afternoon. . . .(gavel). . .

**RECESS: 12:05 p.m.**

**RECONVENE: 1:38 p.m.**

CHAIR PONTANILLA: . . .(gavel). . . The Budget and Finance Committee meeting is now reconvened. At this time, I'd like to call on Member Cochran.

COUNCILMEMBER COCHRAN: Oh, thanks. Whew, I had to hold that thought long time. Welcome back everybody. I guess they're settling in, too, though. Hello, Corporation Counsel. So I'm sorry for being tardy, in the beginning this morning, and missed your opening comments, Patrick...Mr. Wong. So my concerns or questions are...is in relation to the transfer of Risk Management into your department and I know a lot of discussion has already occurred. I think one of my main questions is, and you stated how you see it's gonna be an improvement, but the current practice, now, what are the most glaring I guess issues that you see, and concerns, which are going to be alleviated by them moving under your department?

CHAIR PONTANILLA: Mr. Wong?

MR. WONG: That's a very good question, Member Cochran. There currently exists a gap between the processing of claims from the Risk Management standpoint and the involvement of Corporation Counsel. Historically, the claims would be handled purely by Risk Management and the third-party administrator. And as they reach a I guess a standpoint where it requires in their

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

opinion legal consult, then they—much like every other aspect of the County departments—they submit a request for legal services, get a response, and may even at some point get a deputy involved to respond to the matter at hand. In my view, moving them over will eliminate that stop gap and streamline the process in handling these claims that you would be able to, at least Risk Management would be able to in my view, get a quicker legal response on how to handle a claim rather than having it develop to the point where it's in full-blown litigation and then the Office of Corporation Counsel gets involved. So I'm looking at time-saving measures and closing the gap in providing counsel and guidance and support for the Risk Management team.

COUNCILMEMBER COCHRAN: Okay. And so...and how many people? What's the E/P count of transfer?

MR. WONG: I believe there's six members in Risk.

COUNCILMEMBER COCHRAN: So --

MR. WONG: Go ahead.

COUNCILMEMBER COCHRAN: --there's two positions that need to be filled, then, right now?

MR. WONG: That is correct.

COUNCILMEMBER COCHRAN: Okay. And their personal duties, responsibilities, will not change basically?

MR. WONG: That's correct.

COUNCILMEMBER COCHRAN: Okay. And I guess...I'm not sure if this was discussed, Chair, in regards to the actual I guess legality of this type of transfer within...from department to department? I mean we have legal counsel, but I'm just...I know there was a question about that so I'm not sure if that has been addressed.

CHAIR PONTANILLA: No, we...we've written to the Administration for some answers.

COUNCILMEMBER COCHRAN: Okay. So that kinda stays...we don't know one way or the other at this point?

CHAIR PONTANILLA: Yeah, according to Corporation Counsel, they need to review that.

COUNCILMEMBER COCHRAN: Okay. Thank you. And also the other concern is the no I guess discussion with unions at this point. I think you mentioned there has not been any dialogue in regards to --

MR. WONG: That's correct.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: --the aspect of this transfer.

MR. WONG: That is correct. I have not engaged in the union at this point. And, in my view, I need to first engage this body and the Administration. I have spoken to the staff at Risk, but I did not engage the union. I will once this body tells me that, you know, the appropriations will be properly made, then I'd feel more comfortable engaging the union. It's at that point that we'll have monies for the positions.

COUNCILMEMBER COCHRAN: Okay.

MR. WONG: That's just my personal view on that.

COUNCILMEMBER COCHRAN: Right. And one last follow up, Chair, if you don't mind? Thank you. And I'm told that the...four bodies in that department has written a letter of opposition to this suggestion, and your comments or is there...has that been taken into consideration?

MR. WONG: I am currently unaware of any opposition. I would be glad to read anything you may have because nothing was provided to me about opposition to any move.

COUNCILMEMBER COCHRAN: Thank you. Thank you, Chair.

CHAIR PONTANILLA: Thank you. Mr. Wong?

MR. WONG: Yes?

CHAIR PONTANILLA: On the Position Details, do you have any vacancies right now, and if you can identify it for us?

MR. WONG: Aside from the two positions identified with regard to Risk Management, there are no vacancies within my office. There's...yeah, there are three unfunded positions that, even during last budget cycle, I did request during last budget cycle that one of those positions get filled. But we didn't receive it then, and there's been...there's no current request to fill those positions.

CHAIR PONTANILLA: Those are the law clerks?

MR. WONG: That's correct.

CHAIR PONTANILLA: Okay. Fine. Okay. Members, we go to the B Account which is the Operations. Member White, you got any questions?

COUNCILMEMBER WHITE: No questions, Chair.

CHAIR PONTANILLA: Member Victorino?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: No questions.

CHAIR PONTANILLA: Member Hokama?

VICE-CHAIR HOKAMA: Chairman, thank you. I am just wondering, Chairman, and, you know, I had a very brief, informal discussion with Mr. Wong, our Corporation Counsel, whether or not we should also then consider maybe taking out of Finance, Self-Insurance and other appropriate accounts and place it with this potential consideration of shifting Risk Management to Corporation Counsel. And again, you know, we had interesting comments from Monday from other departments regarding the validity of what is in this report or not. So it...it's...would be interesting if Mr. Wong might be able to share some comments of whether or not it might make sense for Council to shift also the funding that is part of our Risk Management program to also be part of Corporation Counsel and that potential new division of your department, please, Mr. Wong?

MR. WONG: Sure. Chair?

CHAIR PONTANILLA: Go ahead.

MR. WONG: The issue of self-insurance and the calculation of those numbers, in my view, is a very, very significant component of our County government.

CHAIR PONTANILLA: Mr. Wong, before you go any further, in regards to the question that Mr. Hokama posed, and the response you started to give, if it does conflict with what we do in the County, you know, the Chair is open to an executive session to talk about it.

VICE-CHAIR HOKAMA: Yes, we wouldn't want you to expose any strategies or sensitive comments that might jeopardize our position in any potential or current litigation. So --

CHAIR PONTANILLA: Yeah.

VICE-CHAIR HOKAMA: --thank you, Chairman, for being aware, I appreciate that.

CHAIR PONTANILLA: Members, if you guys don't have any objections, the Chair can entertain a motion to go into executive session, if there's no objections?

COUNCIL MEMBERS: No objections.

CHAIR PONTANILLA: Okay. The Chair will entertain a motion to convene in executive session...executive meeting closed to the public pursuant to Section 92-5(a) for Hawaii Revised Statutes to consult with legal consult on questions and issues pertaining to the powers, duties, privileges, immunities, and liabilities of the County, the Council, and the Committee.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: So moved, Mr. Chairman.

COUNCILMEMBER VICTORINO: Second, Mr. Chair.

CHAIR PONTANILLA: I've been moved by Member Hokama, seconded by Member Victorino. Members, any more discussion? All in favor of the motion, please say, "aye".

COUNCIL MEMBERS: Aye.

CHAIR PONTANILLA: Any opposed? Seeing none, eight "ayes", one "excused", Chairman Mateo.

**VOTE:       AYES:     Chair Pontanilla, Vice-Chair Hokama, and Councilmembers Baisa, Carroll, Cochran, Couch, Victorino, and White.**

**NOES:       None.**

**ABSTAIN:   None.**

**ABSENT:    None.**

**EXC.:       Councilmember Mateo.**

**MOTION CARRIED.**

**ACTION:     APPROVE; RECESS open meeting and CONVENE executive meeting.**

CHAIR PONTANILLA: Members, we're gonna take a short recess at the call of the Chair to prepare this Chambers for executive session. . . .(gavel). . .

**RECESS:     1:47 p.m.**

**RECONVENE:  2:47 p.m.**

CHAIR PONTANILLA: . . .(gavel). . . The Budget and Finance Committee meeting is now reconvened. Members, are there any more questions for Corporation Counsel at this time?

COUNCIL MEMBERS: No.

CHAIR PONTANILLA: Okay. Mr. Wong, thank you very much for being here this afternoon.

COUNCILMEMBER COUCH: Wait, whoa.

COUNCILMEMBER VICTORINO: What?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COUCH: Goals.

CHAIR PONTANILLA: What's that?

COUNCILMEMBER COUCH: We haven't gone through Goals yet. Sorry.

CHAIR PONTANILLA: No, I just wanna bypass that.

COUNCILMEMBER COUCH: Oh, okay, okay.

CHAIR PONTANILLA: You got any problems with that?

COUNCILMEMBER BAISA: No. No objections.

COUNCILMEMBER VICTORINO: No objections, Chair.

CHAIR PONTANILLA: Okay. Put whatever questions that you have, put it in writing and submit it to the Chair.

COUNCILMEMBER VICTORINO: Okay. Good. Thank you, Chair.

CHAIR PONTANILLA: I wanna continue on and be on schedule.

COUNCILMEMBER VICTORINO: Okay. Thank you, Chair.

CHAIR PONTANILLA: Mr. Wong, again thank you very much for being here.

MR. WONG: Thank you, thank you very much.

CHAIR PONTANILLA: Next up is the Parks Department.

COUNCILMEMBER VICTORINO: Oh, this is the one. Okay. This is the one.

CHAIR PONTANILLA: Before I take Parks, we gonna take a mid-afternoon break. We'll reconvene at 3 o'clock. So we're gonna be in recess till 3 o'clock. . . .(*gavel*). . .

**RECESS: 2:49 p.m.**

**RECONVENE: 3:06 p.m.**

CHAIR PONTANILLA: . . .(*gavel*). . . The Budget and Finance Committee meeting is now in session.

**DEPARTMENT OF PARKS AND RECREATION**



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Members, this afternoon we have the Department of Parks and Recreation joining us. It's the Deputy, Deputy Pat Matsui. Members, tonight...tonight?

COUNCILMEMBER VICTORINO: Tonight?

COUNCILMEMBER COUCH: Tonight?

CHAIR PONTANILLA: Chair is gonna have a --

COUNCILMEMBER COCHRAN: Party.

CHAIR PONTANILLA: --recess for dinner break—party—5:30, 5:30 p.m., and then we'll take an hour for dinner and then come back over here. Hopefully can finish up Parks and Recreation. Chair would like to limit the questions to one and maybe with a follow up question on one. And any more questions in regards to the Parks and Recreation, put it in writing and we'll get answers for you. Okay. Members, we're gonna start from Page 6-265.

COUNCILMEMBER VICTORINO: 265, yeah, got it.

CHAIR PONTANILLA: Mr. Baz, opening comments?

MR. BAZ: Thank you, Mr. Chair. Department of Parks and Recreation of course is a large program. And we do have the Deputy Director of Parks here go over some brief, opening comments and then answer questions you may have.

CHAIR PONTANILLA: Okay. Mr. Matsui, you have any questions...opening comments?

COUNCILMEMBER VICTORINO: We have the questions.

CHAIR PONTANILLA: Yeah, the question to you, where's your director?

COUNCILMEMBER COUCH: Yeah, that's my question.

CHAIR PONTANILLA: No, opening comments.

MR. MATSUI: Yeah, I really don't have too much opening comments. Major changes is the PALS is one. And we had some minor increases to the Golf Course: one was for agricultural supplies and the other was for equipment. But essentially we're a flat budget; we've actually lost some positions, about seven of 'em.

CHAIR PONTANILLA: Thank you. Members, Page 6-271. We'll take Salaries and Wages first. Mr. White, do you have any questions?

COUNCILMEMBER WHITE: Not on the Admin. salary and wages, thank you.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: So that big decrease right there, as you said, that was...that's the PALS Program, the 312,000?

MR. BAZ: Mr. Chair, that is the...majority is made up of the movement of the permits.

COUNCILMEMBER VICTORINO: Oh, okay. You didn't say, yeah, 'cause...oh, okay, can you explain that one, please?

CHAIR PONTANILLA: Yeah, please.

COUNCILMEMBER VICTORINO: Yeah, you didn't discuss that. Mr. Matsui?

MR. MATSUI: We've been having a lot of problems with the permit system, a lot of inconsistencies between the districts. So what we're looking at is creating a new division and just pretty much transferring existing personnel and creating a Permits Enforcement Division. And this division would take up staff that's currently under the Administration. The...I'm not saying security officers, but the --

COUNCILMEMBER VICTORINO: Parks?

MR. MATSUI: --Park security officers and permit clerks from each of the districts including Aquatics, and that creates this new division. Then the Grants Coordinator would be reallocated and then there's a special events coordinator that would come under this division, too.

COUNCILMEMBER VICTORINO: So follow up question. If we do this, what would happen to all these district people, would they all come...they are all now gonna be under this other umbrella and work by themselves or how would this happen? Because that's been an intricate [*sic*] part, right? People going...what are the vast majority of people looking for permits, right? So how would this transfer conceptually work out? It's a totally separate division, how does that work for working space?

MR. MATSUI: Well the clerks in the different districts would still operate out of the districts, but they would answer to the new chief of permits.

COUNCILMEMBER VICTORINO: Okay. And there's no salary changes for that chief of permits?

MR. MATSUI: That would have to be upgraded, yes. So there is some increase there.

COUNCILMEMBER VICTORINO: Okay. Okay, Mr. Chair, I'll let --

CHAIR PONTANILLA: Okay.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: --others ask questions. You said, one, so I've had one follow up so if there's more time, I'll ask for more follow up.

CHAIR PONTANILLA: Okay. I just have a fast question, maybe Budget Director or Deputy. My question is, whenever there's big movements like this, I don't know if it ever happened before, but have you folks ever notified the Council regarding a major move like this? And so when come to budget time, we see all of this movements and, you know, we get surprised.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Yes?

MR. BAZ: This is a proposed movement that the Administration is proposing to Council here. It's not something that we have enacted at this time. So...

CHAIR PONTANILLA: No, I understand that, but any proposal, have the Administration or any administration that you know of come to the Council, talk to the Council about a proposal that's kinda major. To me, this is major move to talk about it, you know, in a meeting setting.

MR. BAZ: Mr. Chair, I suppose for the Budget and Finance Committee, there may not be an appropriate venue for that discussion unless a proposal has been transmitted and so that's what this is. But saying that, in a subject matter Committee such as the Economic Development and Parks Committee --

CHAIR PONTANILLA: Uh-huh.

MR. BAZ: --it may be something that may be appropriate as prior discussion, but not that I know of that has ever been . . . (*inaudible*) . . .

CHAIR PONTANILLA: Yeah, it could be Economic Development and Recreation Department rather than the Budget and Finance, but at least have some kind meeting in regards to, you know, the Department's proposal so that when come to Budget time, you know, it's easy to move forward on. Right now, it's catching us by surprise as far as the proposal and we're just gonna I guess just weigh in into this thing here. But I think in the future maybe, you know, next budget cycle, a meeting of, you know, in the respective committee would be, you know, really, really much well suited anyway.

MR. BAZ: Yeah, Mr. Chair, thank you for those comments. I suppose it's something that maybe the Mayor and the Council Chair can discuss --

CHAIR PONTANILLA: Uh-huh.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. BAZ: --as far as the...any kind of communication and relationship discussion of items like this without necessarily an item to discuss, you know, that'd be...we wanna make sure that there's something on the agenda to discuss. So well thank you. We'll take that into consideration.

CHAIR PONTANILLA: Oh, okay. Then the transition would be more smooth if the proposal is, you know, taken really seriously.

MR. BAZ: Yeah, Mr. Chair, if I may make a comment?

CHAIR PONTANILLA: Sure.

MR. BAZ: You know, one of the things that this, you know, I understand this Budget is different than what you're used to seeing, and it's different to go over concepts and policies and goals versus going over line item details of expenditures. And I know other municipalities that have very detailed discussion in the subject matter committees prior to any budget proposal, and it actually makes the budget discussion a very short --

CHAIR PONTANILLA: Yeah.

MR. BAZ: --and concise process because those items have been previously discussed. And I really look forward to, you know, working towards that kind of a communication, that kind of a transition. And unfortunately, Mr. Chair, you know, you're in your last term here, but maybe with the next Budget and Finance Committee Chair, myself, and between the Mayor and the Council Chair can discuss that type of arrangement that we do start talking about these goals and objectives and strategic plans and things. Similar to the Fire Department's strategic plan you guys reviewed recently in the Policy Committee so that we can have appropriate discussion ahead of any budget time. But currently the...this is the item that we presented for discussion at the Council.

CHAIR PONTANILLA: Okay. Thank you. Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. I'd...I agree with what Mr. Baz is saying, but at the same time that could have very easily have been discussed in subject matter Committee exactly the way he mentioned. So I appreciate your point because I think to try to get all the details thought through and have public input, and it may be...it may not be as critical in this particular one as in some others --

CHAIR PONTANILLA: Uh-huh.

COUNCILMEMBER WHITE: --but it is much easier in the public...I mean in the subject matter Committees.

CHAIR PONTANILLA: Yeah, I agree. Mr. Victorino?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: Well again I agree, you know, and I not, you know, I give you an example. We have been working over the last three or four months when the water...to bring forth things and to bring conceptions and changes that the Water Department wanted so that this Budget and Finance Committee, when they meet, they'll have ideas on what the budget...I mean the Water Department want. So we worked real hard together to make sure there was no surprises. So I just ask if that could be done even if it's conceptual, 'cause a lot of that was conceptual. And now they at least can put the...the dots connect, yeah, Sandy, the dots connect. And that's all we trying to ask for.

CHAIR PONTANILLA: Okay. Thank you. Mr. Hokama, question?

VICE-CHAIR HOKAMA: You know, Chairman, it's difficult if we only look at the Admin. program. And I appreciate, you know, Mr. Baz and Mr. Matsui's earlier comments, but besides establishing a new division, how does this change anything from the current situation we have now? You know, where is the efficiencies or the advantages occur besides just shifting and putting in a new division? You know, 'cause I'm trying to understand it and again because we have no financial analysis, is this gonna cost us more money? 'Cause I rather, you know, if that'd be the case, then I prefer to defer this type of consideration until we have the ability to work with the Department, come up with an analysis of if we do this, this is the savings or this is the additional cost factor. Because if...well I can tell you what I would do is, if I have the ability and I understand my contract, then I can circumvent certain things regarding pay restrictions or what not by reallocations and adjustments. So what is the intent, please, and how will it be achieved? Because I'm having a hard time seeing it through what we just have in this budget section, Mr. Chairman. And so, you know, again I would agree that we have always discussed standing committees to work with the departments prior to budget so that at least the subject matter Chair can have this understanding during this point of the process to be able to say, our committee did review this and this is something that we can be partially supportive, fully supportive, or we are definitely not supportive of this proposal. You know, so for me, at this time, Chairman, just to look at the Administrative side, yeah, there's a benefit, you know, we're gonna save 320,000 in this component only; but when you look at the other components, how does then that create the ability of us doing the job better?

CHAIR PONTANILLA: Uh-huh.

VICE-CHAIR HOKAMA: And I think that's some of the things that Mr. Matsui maybe can give comment on from an operational standpoint 'cause I don't get it at this time. You know, and I'm sorry. Mr. Matsui --

CHAIR PONTANILLA: Mr. Matsui?

VICE-CHAIR HOKAMA: --you understand my concern what I'm sharing with you right now?

CHAIR PONTANILLA: Mr. Matsui?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Yes, thank you. Well, yeah, first of all, the correction is that we're not actually saving the 300,000, it's just being transferred to this new division --

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: --and there would be a slight increase in cost, in personnel. One is upgrading the division to division head and I think there's one more person that's being brought in.

VICE-CHAIR HOKAMA: So see and again, you know, we...and I'm sorry to interject, Mr. Matsui, I apologize, but these goals kinda contrary to the Mayor's attrition program that he has asked us to be open and supportive of. And so, you know, since I'm looking at seeing if where it makes sense to reduce E/P count instead of have the ability of the department or division produce the same level of work product or even more, but then I looking at this and we're being asked to increase employee count. So where does this fit with the Mayor's component of his program...Administrative program of attrition? Again, Chairman, I just share that because I think it's to the benefit of the Committee then to know that, you know what, that attrition has a low priority in this budget proposal because we are gonna add and increase County. You know, just like when we bring up the...in Policy next week when on the Charter provisions, a lot of those provisions are asking the taxpayer to pay more for the government. And it's disappointing that there's no financial component or financial analysis with those proposals because people need to know that when we ask if it's a Charter approval, it's been a mandate, we are forced to increase the cost of government. So I, you know, I just share that comment at this time, Chairman. I thank you --

CHAIR PONTANILLA: Well thank you.

VICE-CHAIR HOKAMA: --for my opportunity.

CHAIR PONTANILLA: Again, Members, you know, as indicated, this is the Parks and Recreation proposal. And right now we're reviewing their Administration program, the Salaries and Wages. So and I think, you know, Mr. Hokama, you bring out pretty good points, but the Chair is gonna move forward, you know, on this proposal, on this proposal, okay? Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. Mr. Matsui, since this is part of the...I mean we're talking Administration right here and you guys control this. You know, we asked for a list of vacant positions, and I'm looking through the list and for your department, there are quite a number of vacant positions; but I counted 41 that were not listed as E/P reduced. There was quite a few listed as E/P reduced and that's kinda nice, but of these 41, there's quite a few of no request to fill. And some of them have been vacant for quite a while. Any reason why we aren't taking with the attrition and reassignment program, reassigning some of these positions to the ones you want instead of adding your positions? Just out of curiosity.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Yeah, thank you. Yeah, I just looked at the report and compared it to our tracking. And included in that is about 23 positions that are unfunded, but it's still listed in as...it has a position number, but it's not funded.

COUNCILMEMBER COUCH: Okay.

MR. MATSUI: And if you look at the personnel thing, it shows as a zero. And that employee number is still reflected on DPS' report. So it looks like a lot. If you look at the summer lifeguards, you know, those are seasonal workers...

COUNCILMEMBER COUCH: Oh, actually I wasn't...I'm sorry for interrupting, but I haven't included the summer lifeguards on that list.

MR. MATSUI: Okay. But a lot of...like 23 I think was...is unfunded so it should not be included. We have...in process, we have about 15 to 20 that we're processing now.

COUNCILMEMBER COUCH: So you got...

MR. MATSUI: You know, this report is kind of a snapshot, you know, when we came in January 2011, for that calendar year, we filled 30 positions, okay. And then this year, from January, we've filled another eight; and then we've lost some through the Mayor's attrition policy, and on the Budget, it showed seven. But, you know, we...there's a total...we're counting like ten of 'em. And then there's...we had about like nine retirements. So, you know, we've been very busy and we've been filling the positions as quickly as we can.

COUNCILMEMBER COUCH: Okay. So and I guess we...I, Mr. Chair, as a follow up, if we could get their list versus Personnel's list? Only because it shows all these no request to fills, full positions, park caretaker I, two of 'em right here just right off the...three of 'em right in a row. You know, if they're not gonna request to fill 'em, then it would be nice to move those instead of doing another E/P. So if we could request their list, too, that would be nice.

CHAIR PONTANILLA: Yeah.

COUNCILMEMBER COUCH: Thank you.

CHAIR PONTANILLA: Let's see. Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. In the External Factors Description, it mentions in FY 2011, approximately 24 positions were cut from the Department. So that number "24", where is that reflected in some of the numbers Mr. Couch is referring to? So what does that mean, "cut"? Unfunded now or just gone, off the books, no code or how do...what does that mean?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Or they took 'em out. Yeah, that was when the County Council reduced E/Ps, they took it out of the Budget.

COUNCILMEMBER COCHRAN: But the code...sorry, Chair, follow up, the...technically, the position is still there just we didn't fund it? Is that what that means?

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Go ahead, Mr. Baz.

MR. BAZ: Thank you. The Personnel Director's report includes all positions that are in the Personnel system whether they're funded or not whether there's E/P or not. Only the...by Charter, only the Mayor has the authority to create and abolish positions. The Council can set E/P counts for programs and they can appropriate funds for programs, but they don't create or abolish positions. So unless the Mayor has specifically abolished the position, meaning that that position is no longer able to be filled no matter what that position number gets deleted, then it remains on Personnel Services' list. So the...there is discrepancy between what you get from Personnel Services as to what you could calculate as E/P authorized for a certain program; and there's no correlation there.

COUNCILMEMBER COCHRAN: This 24 is in the overall count in Parks and Rec. to date?

MR. BAZ: If the E/P count was reduced as described from 2011's Budget, those were the Budget and Finance Committee in 2011, for the FY '11 Budget, reduced the significant number. I believe, Mr. Chair, it was around 80 positions --

CHAIR PONTANILLA: Quite a bit.

MR. BAZ: --Countywide from the different programs. And so the Department's already started with a reduced E/P count. That's kinda what Mayor alluded to when he was talking about the attrition program not having, you know, as good a chance as it normally would've had because there was already a bunch of E/Ps that got reduced.

COUNCILMEMBER COCHRAN: Thank you. Thank you, Chair.

CHAIR PONTANILLA: Okay. Mr. Baz, just a fast question. Then, the NRF, those are the positions that are...there's no funding to it?

MR. BAZ: Not necessarily. There could be funding to it and it just has "no request to fill", and I...I've...assuming that that's what the Council's main concern is, is that if there's a position that's funded, that has an E/P and there's been no request to fill it by the Department, then what are we doing? Then that is, you know, definitely a valid question. But without a significant amount of time going through that list and comparing it to the E/P counts for each program and what the managers' desires are as far as filling the...filling those E/Ps as well as the...excuse me,



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

filling those positions as well as if there's funding for that, there may be...there is a discrepancy in that. And so I understand that there is a discrepancy and that there is a kind of a disparity in these two...the report that you're getting from Personnel Services, but that's the way the structure is set. Again Personnel Services works off the understanding that E/Ps are just a limit of the authority that the Administration has to hire in a certain program, but that the Mayor's the only one that has the authority to create and abolish positions.

CHAIR PONTANILLA: A position.

MR. BAZ: Correct.

CHAIR PONTANILLA: I going have staff take a look at this because kinda confusing. Confusing in the sense that we removed, God, between eighty and a hundred positions.

MR. BAZ: Mr. Chair, I understand that. I'll be happy to work with your staff --

CHAIR PONTANILLA: Sure.

MR. BAZ: --on... 'cause my staff has done some delving into, figuring out the discrepancy and figuring out what positions were removed by the Fiscal Year '11 E/P count reduction, what positions were...just didn't have funding as well as what positions were removed by the attrition program. And so there's definitely a few different areas that could affect a position being filled or not, and the...so, yeah, I'll be happy to work with your staff on trying to decipher that at least to get some kind of a clear report. 'Cause again it's not...you're looking at apples and oranges when it comes to...even though there are people that the...or positions that the County has the...in its system, what the Council's authority is for setting E/Ps is different than the Mayor's creation and abolishing...abolishment of positions.

CHAIR PONTANILLA: So let me ask you this question. On Page 6-271, all of these positions that is shown are current positions within that one particular Administration program, Mr. Baz?

MR. BAZ: Yes, Mr. Chair, if you look at 6-272, it describes in detail which position numbers will be either reallocated or...

CHAIR PONTANILLA: Yeah, I'm not talking about reallocated or anything like that on the proposal.

MR. BAZ: Excuse me, Mr. Chair, yes. So you'll see that in the middle of that paragraph, it talks...starts talking about transferred from the Recreation and Support program and those, you know, permit, special events grant coordinator, special events specialist, parks permit clerk II, park security officers; and so they were decreased in E/P count and salaries due to positions transferred to newly proposed program, Park Permits Enforcement Program.

CHAIR PONTANILLA: Okay. So, you know, not looking at the proposal itself, looking at what's there now, 2012 adopted. All of these positions that is shown on this particular page, based on

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

the 2012 Budget, are positions within the Administration program at this time. What I'm trying to say is that all of these positions are filled positions?

MR. BAZ: Mr. Chair, there...if you notice PR-0424 and PR-0432, there is no E/P count for those two positions in the Fiscal Year '12 Budget.

CHAIR PONTANILLA: Yeah, understood.

MR. BAZ: Yeah. But other than that, yes, you're correct, the rest of those positions are included in the 21 authorized E/P count for that program.

CHAIR PONTANILLA: And every position is filled, no vacancies?

MR. BAZ: Oh, I'm not sure.

CHAIR PONTANILLA: Okay, okay. Member Baisa?

COUNCILMEMBER BAISA: Thank you, Chair. I think the question I was gonna ask is kinda moot at this point. With all this discussion about E/Ps and whether we're in or out or whatever, I was going to ask Mr. Parks Department if he could tell us, you know, we know we've been cutting back on your staff, and obviously the needs are not going away. We all read the paper and we all hear, you know, the comments about the parks. And some parks of course we know are very, very nice and others have really a lot of challenges. Are you okay with the people you have? You know, those...that's what our visitors see, and so it's a concern for me.

COUNCILMEMBER COCHRAN: Me, too.

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: Yes, we are. We're comfortable that we can do, you know, our job with the amount of positions that was given to us.

COUNCILMEMBER BAISA: You don't see that there's any need...oh, I'm supposed to only ask one question, okay.

COUNCILMEMBER WHITE: Follow up.

COUNCILMEMBER BAISA: Follow up?

COUNCILMEMBER COCHRAN: Follow up.

CHAIR PONTANILLA: Follow up.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER BAISA: You don't see that there's any need to have more people to do...to gild the lily, to do a better job?

MR. MATSUI: Well, in a perfect world, if you get more people, you can get more done. But I'll give you a good example, the Golf Course. You know, we didn't increase any positions or staff and, yet, you know, the course got better. And that's part of our task as management, to use what we have, get them more efficient, get them more accountable, and get the job done.

COUNCILMEMBER BAISA: I don't think we're thinking of the Golf Course, we're thinking of places like Kalama Park where we hear about dirty restrooms and overflowing this and no more paper, and those are the kinds of things we're thinking about. And I'm thinking, what is it...would it be better if we had somebody there just to take a look and refill stuff and pick up stuff and...

MR. MATSUI: Some places, you know, you always gonna be chasing, you know, getting it clean. Kalama is one just because of the elements that are out there. There's a lot of vandalism, there's, you know, homeless; and I think the Council was involved in trying to legislate, you know, trying to get the behavior in there by no drinking and, you know, passing that kind of thing. Kalama Park is a contract park; it's done by Kalima. And they've had challenges because they'll go in, clean it, and someone would come along and mess it up; and it's pretty gross what is done there. So, you know, they're doing...the best we can. We've tried to increase the security over there. We have a security contract for afterhours where they're supposed to be actually walking, two people were actually walking the areas. So, you know, there's always challenges, you know. And then, yeah, I mean there's a lot of things. Just more recently, one of the backstops got pulled down and abused, and we're in the process of fixing that now. So...

COUNCILMEMBER BAISA: Chair, I can't beat a dead horse so I'll move on. Thank you.

CHAIR PONTANILLA: Thank you. And concentrate on Administration program. Mr. Carroll?

COUNCILMEMBER CARROLL: Actually that's was one of the things I was gonna talk about, is our restrooms. I'll just be brief. I would hope that even at Haiku, Paia, and all of the other places that we don't have real vandalism problems that for years I was hoping, trying to get those restrooms converted to ADA and cleaned up and they still aren't. Anybody, Council member that's walked into those bathrooms know that they're just not really very good, and I would hope that that could be on your plans to bring those up to ADA standards and they need some renovations. And I would hope to...that could be done in a...sooner than later. Thank you.

CHAIR PONTANILLA: Okay. Going all over the place. So the Administration program, Members, we just finished A. If you guys get any questions, send it to me. On the Operations side, Mr. White, you got any questions? I know the reduction is basically the reduction of...or the proposed movements of park security.

COUNCILMEMBER WHITE: Right. And I don't have any questions there, it's just a switch.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: No questions.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: No, thank you.

CHAIR PONTANILLA: Mr. Couch?

COUNCILMEMBER COUCH: Thank you. Mr. Matsui, you know, it shows in the Operations that you're gonna decrease by such and such to move the permitting process over. In reality, after you do that decrease and then the addition on the permit side, are you adding for...are you adding more into the...yeah, I'm assuming you're gonna do stuff for electricity and whatnot in your operation side. This 17,000, materials and supplies...or the 35,000 all together, is that the exact amount you're gonna put into the permit side or are you gonna put in more to the permit side? 'Cause this is a good way to kinda hide an increase.

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: Okay. If you turn to Page 6-305, that's the Park Permits and Enforcement Program. What are we proposing for Operations is 35,678 and --

COUNCILMEMBER COUCH: Okay.

MR. MATSUI: --and so that's the exact reduction in the Administration's budget. So as far as Operations, there's no increase.

COUNCILMEMBER COUCH: And not that it's bad that there is one, sorry, I just wanted to make sure there was. So you were...you're pretty much gonna be flat from this year?

MR. MATSUI: Yes.

COUNCILMEMBER COUCH: Okay. Thank you.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you. No, no questions.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: Pass.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Mr. Carroll? Okay. So on the proposal, you changing the amount by...on Page 271 from 12 to 9...oh, 21 to 12 and then what we just talked about on Page 305. I guess there's gonna be some more movements, right, from someplace?

MR. MATSUI: Yes. Yes, that comes from the different districts, and Aquatics is gonna...we're gonna get one of the clerks from Aquatics.

CHAIR PONTANILLA: Okay. Member Baisa, questions?

COUNCILMEMBER BAISA: No, no thanks.

CHAIR PONTANILLA: Member Carroll? Okay. As far as Equipment, there's no request for equipment. Okay. Goals and Objectives, Mr. White?

COUNCILMEMBER WHITE: No questions there.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: No questions.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Waiting for Aquatics.

CHAIR PONTANILLA: Mr. Couch?

COUNCILMEMBER COUCH: No questions.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Looking at the Department wanting to really highlight safety right now, how does that fall into place with Corporation Counsel? You know, with the Risk Management movement and all that, is that gonna go hand in hand with your training and OSHA awareness or whatever you're looking to do?

CHAIR PONTANILLA: Department?

MR. MATSUI: We do have a safety officer that his task is to train and look at problem areas and try and resolve that. And, yes, they will work hand in hand with the movement of the Risk Management to Corp. Counsel.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: No, thanks.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Mr. Carroll? Okay.

VICE-CHAIR HOKAMA: Chairman?

CHAIR PONTANILLA: Yes?

VICE-CHAIR HOKAMA: Just one quick question, please? So the...with the adjustments and the potential changes of job descriptions, also these positions that would be considered a upgrade or a promotion, all would be considered promotions-without-exam positions that you already have people you know you're gonna fill it with?

CHAIR PONTANILLA: Mr. Matsui?

VICE-CHAIR HOKAMA: 'Cause we had a lot of discussion with Corp. Counsel and Personnel Services.

MR. MATSUI: Yeah, would have to be through the reallocation process. I think DPS would have to look at it and, you know, determine what the increase would be. So, you know, it would still have to go through a process --

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: --of that kind of vetting.

VICE-CHAIR HOKAMA: Mr. Corp. Counsel, could the Council, by budget language, require that all these new positions that are...we'll be considering needs to be filled through examination?

CHAIR PONTANILLA: Corporation Counsel?

MR. HANANO: Mr. Chair, I would have to look into that, but...

CHAIR PONTANILLA: Can you talk directly into the mic, please?

MR. HANANO: I would have to further look into that, but just off the top of my head, without getting, you know, more facts and stuff, that might be a consideration.

VICE-CHAIR HOKAMA: Okay. Thank you. And again that's just because part of reconsideration of the training dollars --

CHAIR PONTANILLA: Uh-huh.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: --you know, and on some of the issues we had earlier in previous departments. You know, I just want the Council to be ensured that we have considered our maximum options of how we wanna approach this issue, Chairman. Thank you.

CHAIR PONTANILLA: Thank you. Mr. Couch? Ms. Cochran? Ms. Baisa, any more questions? Mr. Carroll? Okay. We go to Page...

VICE-CHAIR HOKAMA: Chairman, you not going do Grants at this time, right?

CHAIR PONTANILLA: Oh, I'm sorry. Grants? No, not yet.

VICE-CHAIR HOKAMA: Okay. Thank you.

CHAIR PONTANILLA: Let's see. Page 270? Oh, no, I'm sorry. Page 275, Aquatics. Mr. Matsui, comments?

MR. MATSUI: The only change is the reduction for the new permits section. That would take one of the positions from Aquatics and put them under the Chief of Permits' Office.

CHAIR PONTANILLA: Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair.

CHAIR PONTANILLA: Salaries and Wages for Aquatics program.

COUNCILMEMBER WHITE: Yeah, I guess the big question in this section is, in receiving the Budget, we found a whole lot of transfers that we haven't heard about and then the one transfer that we were aware of isn't in the Budget. So maybe you can explain to us where the transfer of ocean safety officers to the Fire Department --

COUNCILMEMBER COCHRAN: Right. Where is that?

COUNCILMEMBER WHITE: --stands as far as the Budget is concerned?

CHAIR PONTANILLA: Mr. Matsui or Mr. Baz, maybe?

MR. BAZ: Yeah, thank you, Mr. Chair. The current status of the movement of the Aquatics ocean safety officers to Department of Fire and Public Safety is being planned and prepared. The Mayor and Parks and my office had been ready to propose that transition for the Fiscal Year '13 Budget. The Fire Commission requested that we delay that transfer until future date. And so...and they also requested that we put in a position of battalion chief prior to the...any proposed transition to make sure that the Fire Department is ready for ocean safety officers to move over. And so maybe a better discussion might be during the Fire Department review.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER WHITE: So what is a future date?

MR. BAZ: They're currently working on a timeline. The Mayor has tasked one of his executive assistants to work with the Fire Department on creating a specific timeline. And from my recollection, it would include us proposing a budget amendment to the Council sometime before the end of this calendar year.

COUNCILMEMBER WHITE: Okay. Thank you, Chair.

CHAIR PONTANILLA: Thank you. Mr. Victorino?

COUNCILMEMBER VICTORINO: Well, yeah, that's the one I had all the questions for, but now it's not there. So I will pass.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Chairman, thank you. You know, I appreciate the Director and Deputy coming to meet with me to express some ideas such as this consideration regarding the ocean safety officers' component. And I can appreciate some of their justification that it should be considered to be moved out of the Parks and Recreation Department which I'm very open and supportive. But I will also like to inform the Department as well as the Committee Members that, you know, basically when they are asked to perform to enter State jurisdiction, State waters, and so I have initiated discussions with legislative leadership as well as Governor's administrative leadership. And they are very open to continue the dialogue to move ocean safety to the Department of Land and Natural Resources. And there would be not, you know, we not looking at terminating anybody, but we are...they are open to considering that they be shifted from the County to the State Department of Land and Natural Resources to provide Chairman Aila and that department additional personnel resources to do what a major state department needs to do to better manage their major assets which is all those lands, State lands as well as the surrounding waters, and to provide that department to do its job better not only in our County, but Statewide. So at this time, you know, I would say maybe we need to defer this consideration of regarding moving of ocean safety 'cause the State is open to it, and I think we should continue to have the dialogue that if it makes sense to work on a transition plan to transfer our employees to the State Department of DLNR. And already, Chairman, with Makena State Park, the State pays the County to provide ocean safety services. So in a perspective, the State has already recognized and accepted a responsibility that they need to provide ocean safety personnel and programs regarding their jurisdiction, not only on the beach park areas, but in the surrounding waters. And I think it's a concept that makes sense to me in the future, it'll help DLNR do their job better, and I think then the Parks Department can focus on specifically what is County park assets and what would be true County park personnel. So I hope we would keep this option open to further discussion. Again I have yet to receive any negatives from the State components. The Senate is open, the House is open, and the Administration is open to this consideration, Mr. Chairman. Thank you.



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Thank you for that piece of information, Mr. Hokama. Brings up a very interesting point. Should DLNR take the responsibility as far as their jurisdiction into the ocean then, you know, sometime in the future, it's gonna come up again, you know, as how do we now transfer all of those employees from County government to State government. So it's gonna be very interesting. Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you. Just comment that Mr. White touched on 'cause this is exactly the one that we definitely heard about a merger all along, and also I believe it's proposed through Charter Commission and everything. I'm just curious, I guess it was due to Fire Commission's recommendation to not at this time?

CHAIR PONTANILLA: To move?

COUNCILMEMBER COCHRAN: Is that what I heard for the...

CHAIR PONTANILLA: Yeah, and maybe, Mr. Baz, you can answer that question regarding the...

COUNCILMEMBER COCHRAN: That overrides Police Chief and Mayor?

MR. BAZ: Thank you, Mr. Chair. The Fire Commission is quasi-autonomous organization in our structure. They oversee the hiring and performance of the Fire Director or Fire Chief I guess is what you call him. The Fire Commission did notify the Mayor in writing of their concern on any movement at this time of the ocean safety officers to the Fire Department. We can get you a copy of that letter if you need it, but basically, yeah, it was from the Fire Commission itself.

COUNCILMEMBER COCHRAN: Yeah, I was just questioning what the hierarchy of power I guess is at that level. But brief question. In regards to your explanations of changes for materials and supply and things, the term "flat budget increase", what does that mean exactly? 'Cause I thought flat budget means it stays the same so there shouldn't be increase or decrease on that term.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Go ahead?

MR. BAZ: We don't use the term "flat budget increase" or "flat-budget request" in our documents. There is a "continuation budget request", if you look at the top of the Explanation of Changes on 6-278, Continuation Budget Request that's described in our Reader's Guide, is what it takes to continue operations within that program without changing the services that are being provided through that program. So, for example, and I know we're not there, yet, Mr. Chair, for the B Account, for the Operations Funds, the increase you see there is an inflationary adjustment for the cost of fuel and things based on their current operations. And so just to keep up with their current operations, this is the cost. If there was a change in operations whether it be a increased...say we had a new pool to manage or something like that, then we'll look at the...that

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

as an expansion request. And that section, you'll see on the middle of 6-279, "Expansion Budget Request". But, yes, you're correct in --

COUNCILMEMBER COCHRAN: Yeah.

MR. BAZ: --in assuming that a flat budget is a flat budget --

COUNCILMEMBER COCHRAN: It seemed oxymoronic to me.

MR. BAZ: --in that discussion, but it's not...that's why it's not called a "flat budget request", it's called a "continuation budget request".

COUNCILMEMBER COCHRAN: Continue. Okay. Thank you.

CHAIR PONTANILLA: Thank you. Corporation Counsel, question. In regards to the proposal in the Charter, should it pass, what happens to ocean safety officers?

MR. HANANO: Pardon me?

CHAIR PONTANILLA: If the Charter passes, that safety...ocean safety officers moved from where they are to Fire, what happens; and what Mr. Hokama, you know, relating to Mr. Hokama's question?

MR. HANANO: I would have to look into that again and get back to you.

CHAIR PONTANILLA: Okay. Member Baisa?

COUNCILMEMBER BAISA: No, thank you.

CHAIR PONTANILLA: Member Carroll? Okay. We go to Operations. Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. The...I'm still muddling through the explanation of a flat budget increase. Because the term is used --

CHAIR PONTANILLA: Yeah, it...

COUNCILMEMBER WHITE: --in relationship to an expansion in the budget.

MR. BAZ: Yeah, thank you...

COUNCILMEMBER WHITE: So maybe you can further --

MR. BAZ: Mr. Chair, yeah...

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

COUNCILMEMBER WHITE: --elucidate us --

MR. BAZ: Sure.

COUNCILMEMBER WHITE: --on the term because it is kind of an oxymoron.

MR. BAZ: Thank you. Mr. Chair, if I might?

CHAIR PONTANILLA: Go ahead.

MR. BAZ: The contents of the explanations came from the departments in their transmittals to the Budget Office. And so while the Budget Office template is what I know very well, the continuation budget request. If the language came from the Department as stating, reflects flat budget increase in chemicals and other filters, and my office didn't catch that language use then it remained in there. So it's basically it came from the Department in their explanation to us as maybe a misunderstanding of "continuation" versus "flat" as well.

COUNCILMEMBER WHITE: 'Cause if I...I guess what it might refer to is the flat...I went back then to look at the total expenditures for the Department to see if that was flat, and that's up by 1.2 million in General Fund. And so I don't see flat budget anywhere. So it's...it is a...so what you're...you're confirming that this is an expansion --

MR. BAZ: No.

COUNCILMEMBER WHITE: --in cost?

MR. BAZ: Excuse me, Mr. Chair. No, what I'd confirmed is that the language in here that says, "flat" is incorrect. The...but it is a part of their continuation budget. It is part of the funds they need to continue operating the way that they're operating it. So it...it's not a...an expansion of services or --

COUNCILMEMBER WHITE: Okay.

MR. BAZ: --products, right? It's...

COUNCILMEMBER WHITE: Okay. But it's an expansion of what they're using.

MR. BAZ: It's an increase in the amount of funds that they need to operate, but it's not a...an expansion of services like a new pool or something like that, or equipment.

COUNCILMEMBER WHITE: Okay. Thank you. Thank you, Chair.

CHAIR PONTANILLA: Okay. Mr. Victorino?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: No questions.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: I just see us having potential savings and reducing exposure of liability, Chairman, if we can shift ocean safety to DLNR. Thank you.

CHAIR PONTANILLA: Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: No.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: Pass, Chair.

CHAIR PONTANILLA: Mr. Carroll? Okay. Let's see. Machinery and Equipment. Pat, changed amount, 131,000? Mr. Matsui?

MR. BAZ: Sorry, is there a question, Mr. Chair?

CHAIR PONTANILLA: Yeah.

MR. BAZ: Sorry. We having our own conversation over here.

CHAIR PONTANILLA: The equipment, the equipment, 131,000 that is being requested.

MR. MATSUI: You mean for the machinery and equipment?

CHAIR PONTANILLA: Yeah.

MR. MATSUI: Yeah, that's to replace pool cover, 13,200, and two ATV racks.

CHAIR PONTANILLA: Okay. Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. Just a question. Is the pool cover for...because we heat the pool, and it needs...is that a thermal cover?

MR. MATSUI: That's correct. If you cover it, there's less heat loss --

COUNCILMEMBER WHITE: Right.

MR. MATSUI: --overnight and --

COUNCILMEMBER WHITE: Yeah.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

MR. MATSUI: --cuts down on our bills.

COUNCILMEMBER WHITE: And, you know, Chair, the other ones look reasonable and responsible so I have no further questions.

CHAIR PONTANILLA: Okay. Mr. Victorino?

COUNCILMEMBER VICTORINO: You not going get no donations for racks, ATA racks. You know, for a number of years we were getting donations, yeah? No donations in the future, Mr. Matsui?

MR. MATSUI: Not that I know of.

COUNCILMEMBER VICTORINO: Thank you, no questions. I gotta ask.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Mr. Matsui, I think earlier we heard some comment about Sakamoto Pool and some of the concerns regarding bulkhead or something. Is that something that was excluded from this consideration or it's already been addressed, the issues at the Sakamoto Pool regarding equipment, so that it doesn't need to be a consideration in this program area at this time?

MR. MATSUI: Yes, the amount that we had appropriated for Sakamoto Pool included purchasing a new bulkhead. But, as you know, we're going in a different direction right now, and we're looking at can...what can we do to keep the pool going for another five years until we have the new Aquatic Center site, Central Maui Aquatic Center going...

VICE-CHAIR HOKAMA: That is the direction that the Council has yet to determine so please do not assume anything at this point in time, please. That is not an Administrative call, that is a policy call of the Council. So please, you know, we need to address the current state of affair...of status of our current assets not of potentially new assets. Again that is something, you know, we're gonna decide when we decide. So does that mean that if what you just shared with your first comment in your response to my question is we're gonna take a less than...we're gonna maintain Sakamoto at a lower level that we expect that we should be because of this potential consideration that may or may not go forward?

MR. MATSUI: Yes, that's what we're looking at. Initially, we were looking at expanding the pool and getting a new bulkhead; and by expanding the pool, we would not have to take the bulkhead out which causes more wear and tear on the pool walls.

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: And now we're looking at not expanding the pool, and not putting in a bulkhead.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: Okay. Please, again I would just share that, you know, this is part of a complex that is named War Memorial; and it is a commitment of this County. That is one of the ways that we honor our veterans and those that have died in service for our country that we came from our various communities of our County. And I for one will not abandon the War Memorial Complex, Chairman. Thank you.

CHAIR PONTANILLA: Thank you. Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. Thank you, Mr. Hokama, for refreshing our memories of what that is. Just curious, Mr. Matsui, you know—my constituents in Lahaina—the pool in regards to heating, I understand it's Lahaina, I understand Lahaina's hot, but there has been complaints about the water being cold. And last I spoke to your department, you had some type of equipment, but it wasn't really bought for that particular pool. So just curious, is there anything...there's nothing mentioned I believe, here, in regards to, you know, addressing that concern. Am I correct or are we gonna be...or have you been working on it or plan to?

MR. MATSUI: Yes, we've been working on, you know, we have two outdoor heaters that we're looking at moving over to the Lahaina pool and retrofitting it to fit Lahaina. So, you know, we didn't ask for any money...more money for a new heater for pool because we have the equipment already.

COUNCILMEMBER COCHRAN: Just a follow up, Chair. And so you're confident that this will retrofit to work for our pool? 'Cause...

MR. MATSUI: Yes.

COUNCILMEMBER COCHRAN: Okay. I'm just curious. Thank you.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: I don't wanna get into the pool heater thing. I did that long enough, but I don't hear people complaining Upcountry anymore. So I think you put that one to bed, Mr. Matsui. But thank you for the pool cover 'cause we need to keep a blanket on that pool, it gets really, really cold up there. And just about every afternoon when I go home, I see the pool cover. And so I do know that it's used, they cover it every afternoon. Thank you.

CHAIR PONTANILLA: Mr. Carroll? Okay. We go to...let's see. I guess that's it. Mr. Matsui, how's your overtime for the Aquatics?

MR. MATSUI: Well we're staying within budget.

CHAIR PONTANILLA: You staying? The rate you going, you're gonna exceed that.

MR. BAZ: Mr. Chair?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Yes?

MR. BAZ: Yeah, if I may, you know, this is one area that, you know, we looked at the reduction in Premium Pay from the Fiscal Year '12 adopted Budget, and have to propose to you to reinstate that amount. If you look at the actuals, they have been working on reducing the amount of Premium Pay they're paying. In 2010, they actually paid \$256,000; in 2011, they're actually paying \$198,000; and looks like towards your staff's work for a projected, by the end of Fiscal Year '12, they're gonna be spending \$191,000. But it's still over the amount that is appropriated, you know, or in the program for Premium Pay. So it was my office that allowed them to bump it up to what they were asked for.

CHAIR PONTANILLA: Okay. Any questions, Members? Okay. Mr. Hokama?

VICE-CHAIR HOKAMA: Thank you, Chair. Mr. Matsui, why under the beaches component of ocean aquatics, the amount of Premium Pay, overtime, whatever it be, is always quite sizeable, you know: 160,000 in '10; 157, for Fiscal '11; you projected 100,000, but we're gonna be looking at 152,000. What is all the basis for all these, you know, large Premium Pay requirements, please, basically?

MR. MATSUI: Essentially, you know, they run a seven-day-a-week operation.

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

MR. MATSUI: And then whenever there's callouts, they're part of the 911 system. So if there's any kind of rescue, they're the first guys out there, and lot of the overtime comes from that, too.

VICE-CHAIR HOKAMA: Okay. I understand. Do we have certain pool officers or pool guards that are certified to do ocean safety, also?

MR. MATSUI: Yes, there's a couple. When there's a shortage at the ocean safety, they'll pull from the pool guards.

VICE-CHAIR HOKAMA: Okay. So just help me, you know, we all know 'cause we...and people like me get the calls and I'm sure Mr. White, 'cause he's the subject Chair, he has it too, we are aware and people are aware that, you know, we've shut down Sakamoto for a while. So what happens to those...pool...lifeguards and whatnot, you know, wouldn't you then shift them and maybe help maybe ocean safety to reduce the need for Premium Pay and overtime --

CHAIR PONTANILLA: Mr. Matsui?

VICE-CHAIR HOKAMA: --as an operational adjustment?

MR. MATSUI: I know some of the guards have been reassigned to different pools like Kokua Pool --

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: --Salvation Army. And, you know, that would prevent some closing, too, of those pools.

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

MR. MATSUI: And they haven't closed for lunch, they've kept...stayed open for lunch. So, you know, they've been essentially absorbed into the system. Some of 'em go into the office and help out with some of the clerical work, too.

VICE-CHAIR HOKAMA: See, but I would rather pay for an account clerk III or something than put in one pool personnel at the higher SR ranges to do what maybe an account clerk III should be doing, Chairman. So again why we paying certain amounts and for the job requirements, requires a lower SR consideration or personnel position. But thank you very much, Mr. Matsui, I appreciate your responses.

CHAIR PONTANILLA: Okay. Members, thank you. Goals and Objectives, Mr. White?

COUNCILMEMBER WHITE: I'll pass to Mr. Victorino.

CHAIR PONTANILLA: Mr. Victorino? Pass to Mr. Hokama?

VICE-CHAIR HOKAMA: I'm happy to move to the next division, Chairman.

CHAIR PONTANILLA: Okay. Member Cochran?

COUNCILMEMBER COCHRAN: Goal 3, "become energy efficient throughout our division", and you're highlighting pools. And so...and it looks like you...by 2013, you wanna just have two of them energy efficient. And how many pools do we have, total?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: You know, this variable frequency drive is kind of like a pilot project that we're doing. And what it does is, you know, when the pool is not full, like overnight, it will slow down the pumps so you have less filtration. And supposedly, when it gets more, then it'll increase it. And it's still something we're looking at. You know, it may increase the chemicals we have to use, you know, to keep the proper balances and the chlorination because of the, you know, the slowdown in filtration. So it's something we're...we've done for I think Kihei pool and—What's the other pool?—I think Lahaina. But we've done it for two pools, and we're looking at it now to see if, you know, I mean we may be saving on electricity and then...but then our chemical costs might go up and filtration costs might go up. So, you know, it's something we're looking at.



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: Sorry. How long have you been testing this out? How long has this been...being used?

MR. MATSUI: I think the Kihei was done about six months ago. So, you know, it was pretty recently done.

COUNCILMEMBER COCHRAN: Okay.

MR. BAZ: Mr. Chair, if I may, too?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. The language in the success measure says, "Number of pools equipped with variable frequency drives on the pool motors". It may be more appropriate to say, you know, "number of variable frequency drive motors installed in pools" because they are projected to increase it with two new installations this year. So that would make it a total of four.

COUNCILMEMBER COCHRAN: Okay.

MR. BAZ: And I understand that language is misleading.

COUNCILMEMBER COCHRAN: Okay. Thank you.

CHAIR PONTANILLA: Okay. Member Baisa?

COUNCILMEMBER BAISA: Mr. Baz, are we also...is the County limited by, you know, there's been a thing from MECO that they can't put any more solar water heaters here and there because we have quantities here and there. Is the County affected by that? There's a limit.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Go ahead, Mr. Baz.

MR. BAZ: I think the...maybe, Member Baisa, you're referencing the solar photovoltaic electricity generation systems. These...what they're proposing is actually regular solar --

COUNCILMEMBER BAISA: So solar doesn't come into that at all?

MR. BAZ: --these are regular solar hot water heaters like you'd put on your home hot water heater.

COUNCILMEMBER BAISA: I see. So it's just the heater that's operated by solar, it doesn't generate anything extra.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

MR. BAZ: Correct.

COUNCILMEMBER BAISA: Okay. Fine. I just wanna make sure that, you know, we...be awful if the County wanted to go more to renewable energy and we got stuck in that thing. I don't know if it applies to us or not, that limit.

COUNCILMEMBER COUCH: It does.

MR. BAZ: Yeah, it does.

COUNCILMEMBER BAISA: It does? It applies to everybody?

MR. BAZ: It does, yeah.

COUNCILMEMBER BAISA: God, that's an interesting Catch 22, huh?

MR. BAZ: Yeah, thank you. Maybe when Department of Management comes here, they do have an energy coordinator or I'm not sure quite what his title is, but Mr. Kobayashi can explain that detailed answer for you.

COUNCILMEMBER BAISA: I'll save that for him to discuss with him. Thank you.

CHAIR PONTANILLA: Okay. Thank you. Okay. Members, Page...

COUNCILMEMBER COUCH: Mr. Chair? Mr. Chair?

COUNCILMEMBER COCHRAN: Mr. Couch decided he --

CHAIR PONTANILLA: Yes, Mr. Couch?

COUNCILMEMBER COCHRAN: --wanted a question.

COUNCILMEMBER COUCH: Real quick question on that. Mr. Matsui, have you considered going to salt water pools? Apparently, a lot of I know condos and whatnot are converting to salt water pools 'cause chemical costs are much cheaper and maintenance costs are much cheaper. Have you considered doing that?

MR. MATSUI: I know we did at the Kahului Salvation Army pool, and it seemed to be working. We haven't really looked at the numbers, the cost, but it's something we can look at.

COUNCILMEMBER COUCH: And one of the issues you may have to consider, too, is if we have all these international swim meets and whatnot, if they're required to have a fresh water pool versus salt water. So maybe a mix of both?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Well, I'm sorry, I misunderstood you. The one at the Salvation Army, they use salt to convert...to make chlorine 'cause salt is sodium chloride. So they use that chloride from the salt instead of getting chlorine tablets. So that's the use, and that's what I was...I thought you were talking about not ocean kind of water, salt water.

COUNCILMEMBER COUCH: I think it's more of what you were talking about. But it still makes the water salinated.

MR. MATSUI: Not to the swimmer, it's...you're using salt --

COUNCILMEMBER COUCH: Okay. Then --

MR. MATSUI: --to produce the chlorine.

COUNCILMEMBER COUCH: --then it would be a more of a salt water...because I know our condo complex is saving thousands a year. Going to a salt water, you don't need chlorine anymore it's part of the salt in the water. So...and it's supposedly much more...much cheaper to operate.

CHAIR PONTANILLA: Okay?

COUNCILMEMBER WHITE: Maybe we can have a little more detail on this...

COUNCILMEMBER BAISA: Yes.

COUNCILMEMBER COUCH: Yeah, yeah.

CHAIR PONTANILLA: Yeah.

COUNCILMEMBER BAISA: I'd like to know.

COUNCILMEMBER COUCH: Just a thought.

CHAIR PONTANILLA: Maybe in your Committee? Okay. Members, Page 6-284, Park Maintenance Program. Mr. Matsui, comments?

MR. MATSUI: Yeah, I don't have any comments.

COUNCILMEMBER VICTORINO: Shoot.

CHAIR PONTANILLA: Just plain gave up yeah? Okay. Park Maintenance Division is primarily responsible for the maintenance of park recreational facilities as follows: the Beautification section, responsible for turf management, landscaping and tree trimming; the Construction Maintenance section, responsible for repair and improvement projects, heavy equipment

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

operations, and skilled labor, such as plumbing, electrical, and building maintenance. Members, A Account, Salaries and Wages. Mr. White?

COUNCILMEMBER WHITE: Chair, when I look at the amount of salaries in that section, it just comes to mind that, you know, back to Mr. Carroll's earlier comment about ADA compliance. It's a significant budgeted amount for salaries at 1.7 million. And I'm just wondering what...to what degree are these folks able to help us generate ADA compliance more quickly than we might otherwise?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: Part of the ADA is converting toilets to ADA accessible toilets. And so whenever there's, you know, a toilet that we need to replace and we look at replacing it with an ADA toilet, same thing with the fixtures, as they break down when we replace it, we'll replace it with ADA fixtures. Most of the other stuff is pretty much by CIP. You know, whenever you renovate a facility, you have to bring it up to ADA standards. So, you know, doors, thresholds, everything has to be ADA standards. But our people can do the small stuff like, you know, if there's a ADA sign that needs to be put in, we...they can put that in. Changing the door latch to an ADA type of thing, they can do that. But they do it only like if they need to replace the door or they need to replace the latch, then they'll put in that ADA type.

COUNCILMEMBER WHITE: Then why...I guess the question is, you know, in the private sector, I think most everybody has been ADA compliant for 15 years, and I don't know how the County gets so much slack. But I'd like to think that some of these wages and salaries could go towards facilitating a little bit more than just waiting for something that needs repair. Is there any way we can refocus some of this...these wages and salaries to move that along a little more quickly?

MR. MATSUI: Well, you know, if you go back to the Skaff case, that was when the Parks Department was actually brought to court for our ADA non-compliance. And what was required of us... 'cause we first had to do an inventory, and every facility was deficient in some way or another.

COUNCILMEMBER WHITE: Uh-huh.

MR. MATSUI: And so they came up with a program which the court approved which was a transition plan. And the transition plan identified key facilities that needed to be done, and I think they did it...they did a five-year type of thing. Year one, you do these; year two...so they pretty much hit the big, you know, like the War Memorial Complex. And so we've been spending, you know, close...more than a million dollars a year, and basically that was through contracts, okay. But the other part of the compliance plan is if you touch it, you fix it. So that's the component that if we have to renovate a restroom, that restroom all of a sudden now we need to make that completely compliant even though it's not on the priority list for the compliance plan. But so eventually, I don't know, 20 years from now, we will be in compliance.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER WHITE: So how long ago was the five-year plan started?

MR. MATSUI: A little more than five years ago actually. But, you know, they have a court monitor and we meet with them every year, we show them our progress, and they're happy with our progress and they're satisfied. And so, yeah, as far as our BMRs, you know, whenever there's a fixture that needs to be fixed, then they'll make it ADA. But, you know, that's just maybe one of a list of 20 items in that restroom that needs to be completed.

COUNCILMEMBER WHITE: Okay. Thank you. Thank you, Chair.

CHAIR PONTANILLA: Okay. Mr. Victorino?

COUNCILMEMBER VICTORINO: I guess the question I have for you, Mr. Matsui, in this particular area is, I noticed a steady increase in Premium Pay. Premium Pay again for your division... 'cause Premium Pay has different meanings for different departments, yeah? Is that considered overtime or is that considered just travel time, things of that nature? What does your Premium Pay mean?

MR. MATSUI: It...pretty much overtime, night differentials, but primarily overtime.

COUNCILMEMBER VICTORINO: Primarily overtime, okay. And I guess the question begs to be asked, I know we've...your division has had many cuts in positions, and I constantly hear from the various areas that they're short of manpower. In your opinion...well not in your opinion, in your years of experience with your division, with your department, hiring more people and cutting out overtime, would that be efficient or allowing overtime, costwise, benefit the County? And it's not one trick question, I promise.

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: You know, some of the overtime is because, you know, we don't just operate eight hours a day, five days a week. We have pretty much, you know, all day. We have users at night and then we have special events. So there's a lot of emergencies, you know, if a pipe breaks, we need to call someone out. So, you know, that's already in there already.

COUNCILMEMBER VICTORINO: In this figure that we're looking at?

MR. MATSUI: In...yes. But, more recently, we've had a lot of catch up to do. And like for Keopuolani Park, you know, we've spent a lot of overtime revamping that system, and we were pulling our irrigators and concentrating on Keopuolani Park. So I think you can see the difference already if you drive the park, you can see the green; and that's what we're trying to do now.

COUNCILMEMBER VICTORINO: Uh-huh.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: You know, once it's up to par, we're not gonna keep doing overtime --

COUNCILMEMBER VICTORINO: Right.

MR. MATSUI: --it's gonna be done by the regular personnel.

COUNCILMEMBER VICTORINO: Well the reason I was asking you that question was because again a lot of the areas telling me that they short manpower and they working overtime. You know, and so that's why, is there a rationale beyond not hiring, you know, because we've cut positions? But if we have open positions, are you trying to actively fill those positions?

MR. MATSUI: Yes, we are. You know, that's one of...been one of our tasks is to fill all of those positions.

COUNCILMEMBER VICTORINO: Okay. Thank you. Thank you, Mr. Chair.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Thank you, Chairman. Mr. Matsui, maybe if you can help the Committee understand. When we look at Materials and Supplies...oh, I'm sorry, I in the wrong category, Chairman. I'm jumping ahead so I don't have questions for Mr. Matsui in the A category, thank you.

CHAIR PONTANILLA: Yeah, Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. And again, Mr. Matsui, this is the vacancy issue. A lot of those vacancies are listed as park caretakers and, you know, unfortunately or fortunately, the Parks in West and South Maui get loved by not only West and South Maui residents, but Upcountry residents and tourists and pretty much almost anybody who comes onto this island or lives on this island hits those parks a lot, and they're always, you know, in constant need of caretaking. Is there, you know, you'd mentioned to and answered to I think Ms. Cochran's or Ms. Baisa's question about are you satisfied with the number of people you have now, and you answered it kind of interesting. You said you were satisfied with the number of positions. Does that mean including your vacant positions and you wanna fill them or the number of people you have now.

MR. MATSUI: Yes, we're satisfied with the number of positions that are funded right now.

COUNCILMEMBER COUCH: Okay. You just need to fill 'em, right?

MR. MATSUI: Yes.

COUNCILMEMBER COUCH: Is that what you're saying? Okay.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. BAZ: And, Mr. Chair, every time he requests a filling of a position, it comes through our Attrition Committee.

CHAIR PONTANILLA: Okay.

COUNCILMEMBER COUCH: Okay. Thank you. So hopefully you can get those filled 'cause we need...we...while Keopuolani looks really nice, we...now we need to keep on maintain it and keep on the West and South Maui parks 'cause some of them are pretty ratty looking. Thanks.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: My district's not very ratty looking, but thank you for parks. Parks beautification manager position, is that a vacant one, parks beautification manager?

MR. MATSUI: No, it's not.

COUNCILMEMBER COCHRAN: Who is that, and what do they do? What do they charge?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: There's a...we have a park beautification section, and there's a supervisor for that person. Under him directly is our arborist, and then we have a beautification crew that does herbiciding and fertilizing and aerating. And then there's also the Kepaniwai Heritage Gardens, the crew out there is under that person. And that's about it, yes.

COUNCILMEMBER COCHRAN: So chemical treatment workers, they're under that beautification section?

MR. MATSUI: Yes. Yes, under --

COUNCILMEMBER COCHRAN: Okay.

MR. MATSUI: --the Maintenance program.

COUNCILMEMBER COCHRAN: Okay. Probably need to be changed. It doesn't seem...but...and then the arborist, they're in charge of like choosing the landscaping design or types of vegetation we're using or trees at all?

MR. MATSUI: One, the arborist, his task is to look at tree trimming. Annually, they go through tree-trimming contracts for all of our coconut trees; they need to be done twice a year. And then there's street trees. If there's any kind of, you know, a dead tree or one that needs to be trimmed back, would go to him. He would have to assess what needs to be done and then go hire a contractor to get it trimmed and pretty much that's his job.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: Thank you. I guess, Chair, I just have a comment. Arborists and things, and in our General Plan, we did institute a clause about edible, native type of plantings in regards to our parks. So I was just curious if we have somebody in this department who's aware and would help spearhead that and move those types of ideas forward, you know, I did get a...take a gander at our new West Maui park and I don't believe much natives are planted there at this time. You know, I mean less...more drought tolerant things, just things of that nature that make more sense in...and trickles down to cost savings.

MR. MATSUI: Well, you know, whenever we build a new park, we look at trees that are compatible with the area. And our first priority is to replace it with a native type of trees, but, you know, many times they're not available or they're not the type that we want like if we need a shade tree versus just, you know, a tree that looks good. So, you know, the native type of trees are very limited in the amount and the availability. But we do try to look at trees that thrive in the area. We're not gonna bring something that does well up in the mountains down to the coast. So we look at that.

COUNCILMEMBER COCHRAN: Thank you. Thank you, Chair.

CHAIR PONTANILLA: Member Baisa?

COUNCILMEMBER BAISA: No, pass, thank you.

CHAIR PONTANILLA: Member Carroll? Okay.

VICE-CHAIR HOKAMA: Chairman? Chairman?

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Just one quick one since the arborist was brought up. You know, for Lanai, part of our concerns from the community has been the age of our Norfolk pine or Cook pine trees especially in the County right of ways and along our roads. Does the arborist consult with Risk Management Division regarding whether or not we should or shouldn't cut down? Because I know the arborist has denied a lot of requests from the community to remove or cut the tree down, but I just wondering if there was an assessment of the liability should we deny the resident or community request and the tree does fall and it's happened on our island many times; so far no one has died, thank God. Is that part of the arborist review with Risk Management to reduce exposure?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: You know, our...when our arborist is called over, he looks at the health of the tree, and if it's unhealthy and it's diseased, he'll have it removed. But short of that, you know, just 'cause the tree is there and it could fall on someone, you know, he's not gonna recommend getting rid of the tree. He looks at the health of the tree.



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: Yeah, and my...and, you know, I would just follow up quickly. The question is, why not? You know, for the island and the especially the main property owner, you know, they were open and willing to say, if we cut one tree down, we're willing to replace it with two plantings or whatever it be. Not only to replace, but add additional, you know, support for the tree. Especially for us, those pine trees are part of our dew drip system that helps our watershed and helps the island retain moisture from passing clouds. So my, you know, I'm...our community's befuddled because we're not just saying to knock and destroy a tree, we say replace it with one or more in return for that one old, diseased or tree. Because again our community center that you also in charge, during the high winds, during the dry season when those Norfolk or Cook pine branches fall down, it's like spears and you've seen it stuck right through our corrugated iron. Imagine if there were people underneath that, okay? So I just saying that please, you know, I think if the arborist would consult Risk Management again my concern is if someone gets hurt, then the rest of tax base is gonna have to come up with the compensation for this type of liability exposure, and I just ask that you folks take that into consideration, please. Thank you very much, Mr. Matsui.

CHAIR PONTANILLA: Thank you. Members, any more questions in this area? Okay. If not, we go to Operations. Mr. Victorino, you first.

COUNCILMEMBER VICTORINO: Who?

VICE-CHAIR HOKAMA: Mr. Victorino.

COUNCILMEMBER VICTORINO: Oh, I'm just so shocked that...thank you, but no questions?

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Thank you, Chair. Mr. Matsui, you know, if you can help me? In the B category, and I'm looking on Page 6-284. I noticed there's a reversal, yeah, for Materials and Supplies where, 2010, you know, you've...the 715,000, this year you asking for 272 which is a great reduction; but, yet, when we look at Services, it went from 432 up to almost a million dollars. So can you help us understand the changes between material, supplies and services, please?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: Actually, the amounts were what we actually spend in each category.

VICE-CHAIR HOKAMA: And again so what is the services component and why has it increased so much over the years; and under Materials and Supplies, you have been able to reduce it tremendously. And because, you know, if you...I mean, you know, I consider that a great job and so, you know, if...I wanna commend you if that's...if you reaching those specific goals of how you do adjust operations to be more efficient whereby you need less material and supplies;

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

but, yet, under Services, it's increased. So I'm just wondering if there's a correlation and what would that...those things be, if you could share with us, please?

MR. MATSUI: You know, going back to the old way of budgeting, there was a whole bunch different Index Codes --

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: --and a whole bunch of different interpretations of what is a service, what is supply; and pretty much, you know, it varied from district to district and what was put in. And so what we're attempting to do is what we actually spending on that category. And, as you see, there's...it's a broad category now, Materials and Supplies versus Services.

VICE-CHAIR HOKAMA: Uh-huh, right.

MR. MATSUI: And so what you see is...reflects what we've actually spending.

VICE-CHAIR HOKAMA: Okay. You know, Materials and Supplies, pretty self-explanatory, yeah? You know, we understand if you need to, you know, you need your piping, you need certain things for the park whether it be the sprinkler heads or whatnot. What would the Services then be, Mr. Matsui, please, since you went from 432 to again close to a million dollars?

MR. MATSUI: Services...

VICE-CHAIR HOKAMA: Was that the contract services?

MR. MATSUI: Pardon me?

VICE-CHAIR HOKAMA: Is that your independent contractors or something?

MR. MATSUI: Yes. You know, some services, you know, if our people are not capable of doing in the time that we need it, we can...we'll contract it out. Even like Roto-Rooter services—Gee, what else?—you know, private contractors, hiring them to do the work.

VICE-CHAIR HOKAMA: Okay. So that would mean that the current positions like plumber and whatnot that you already have within your division of this year is already assigned to other tasks that therefore you need to have additional independent contract services to provide that, and that is the most cost-efficient than asking us for additional positions? Is that a good understanding on our part?

MR. MATSUI: Yes. You know, when we get an emergency, we gotta look at the scope of work and if the person is available, if they have the proper equipment, that kind of thing. And so we'll make our call at that point. And depending on the situation and the time, that kind of thing.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: Okay. And then the last one, and this is for not only this division and whatnot. Are you comfortable with the utility estimates you giving us? 'Cause we all know how, you know, that catch phrase "fuel adjustment" is a big boogeyman for many of us including our own personal bills. Are you comfortable that what you asking us for utilities can take care the needs of your various divisions including park maintenance?

MR. MATSUI: Yes, I am.

VICE-CHAIR HOKAMA: Okay. And that includes fuel besides electricity, Mr. Matsui?

MR. MATSUI: Yes.

VICE-CHAIR HOKAMA: Okay. I wish you the best. Thank you, Chairman.

CHAIR PONTANILLA: Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. Mr. Matsui, you were saying that your services are...your...the Ka Lima O Maui and whatever contracts you have to help maintain the parks?

MR. MATSUI: Pardon me?

COUNCILMEMBER COUCH: The services, that includes the Ka Lima O Maui contract that you have to...

MR. MATSUI: No.

COUNCILMEMBER COUCH: Oh, it doesn't?

MR. MATSUI: But includes the waste disposal services, too --

COUNCILMEMBER COUCH: Okay. Where would that --

MR. MATSUI: --and...

COUNCILMEMBER COUCH: --contract be in the Ka Lima O Maui...for the Ka Lima O Maui?

MR. MATSUI: I think there's a item "rehabilitation contracts".

COUNCILMEMBER COUCH: Okay.

MR. MATSUI: There's...two.

COUNCILMEMBER COUCH: And the reason I ask is, you also have to deal with street trees and whatnot. And you have a new area that you're gonna be responsible for that opened up—by the

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

way, everybody, on April 9<sup>th</sup>—is the roundabout and its medians; and it's gonna be a tricky setup. So are you going to have a special contract for that? I know some people who are willing to kinda work with you on that.

MR. MATSUI: I frankly have not given it any thought. It's something that...

COUNCILMEMBER COUCH: Well it opens on the 9<sup>th</sup>.

MR. MATSUI: Yes.

COUNCILMEMBER COUCH: Alright, thank you.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. I'm browsing through...I was just trying to...

COUNCILMEMBER VICTORINO: Chair, point of order? I just wanna ask one request and I didn't mean to interrupt --

COUNCILMEMBER COCHRAN: No problem.

COUNCILMEMBER VICTORINO: --Ms. --

COUNCILMEMBER COCHRAN: No, no, I didn't even start.

COUNCILMEMBER VICTORINO: --but why is that Parks? Isn't that Public Works? It's Highway, isn't that a roadway, isn't that Public Works?

CHAIR PONTANILLA: We'll...Mr. Victorino, we will discuss that later.

COUNCILMEMBER VICTORINO: Yeah, I just...well me and Mr. White both have that question so okay so I'd like to...

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Yeah, thank you. So just following up on Mr. Hokama, the services and that almost million dollars, so I was browsing through the Budget Details and noticed lot of the brunt is in contractual services. And so not being...things like Ka Lima O Maui exactly, and R&M, too. So just ideas of what that possibly can be?

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Mr. Baz?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. BAZ: Thank you. Because of the line of questioning, I did just pull a preliminary transaction report for Central Maui Parks for this Sub-Object Code. It looks like a lot of the expenditures are pest control services and waste services. There's a few expenditures to Hawaii Express; I'm not quite sure what that vendor does, but --

COUNCILMEMBER COCHRAN: Okay.

MR. BAZ: --mainly it's for pest control services and for waste control services, waste disposal.

COUNCILMEMBER COCHRAN: Thank you. And then my real question, Chair, that was just a whatever. Under Materials and Supplies, it says, reflects an increase in gasoline, diesel and oil due to inflationary adjustments. And then I wanna refer to same Materials and Supplies description for Waiehu Golf Course, decrease in gasoline, diesel and oil. So I'm curious we using cheaper stuff for parks versus Waiehu Golf Course?

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. Again this relates to the instructions Budget Office sent to all of the departments in reviewing their gas, diesel, oil, electricity, water, sewer and other utility costs. And an inflationary rate structure imposed on them to set their expenditures...excuse me, set their budget more in line with their expenditures and forecasted adjustments. And so basically what happened is they were given a...their FY '11 actual expenditures and they were given a cost ratio to multiply that by, and that's what came up with their FY '13 request. And so sometimes it was adjusted up, and sometimes we were...it was adjusted down specifically to set that inflationary schedule.

COUNCILMEMBER COCHRAN: Okay. Thanks, I was just curious to see.

CHAIR PONTANILLA: Okay. Ms. Baisa?

COUNCILMEMBER BAISA: No, thank you.

CHAIR PONTANILLA: Mr. Carroll? Mr. White?

COUNCILMEMBER WHITE: No.

CHAIR PONTANILLA: Okay.

VICE-CHAIR HOKAMA: Chairman, just one --

CHAIR PONTANILLA: Mr. Hokama?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: --service question on...for Mr. Matsui. You know, vector control is basically a State of...State Department of Health, yeah, program area. Have they cutten [*sic*] back so much that your department needs to have this type of vector control or pest services to assist you with some of the facilities or jurisdictions that you're responsible for, please?

MR. MATSUI: Yes, you're correct in that. More recently, you know, at the Lahaina Rec. Center, there's that storage water basin --

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: --and we had a complaint of mosquitos. So, in the past, we would ask them and they had the budget to treat it, but what they've done was, you know, we met one of their people out there and they've cut back a lot on their staffing. And he looked at it and he recommended the remedial action that we needed to take. And so from that standpoint, yeah, they've cut back. But there's also like termite treated treatment --

VICE-CHAIR HOKAMA: Okay.

MR. MATSUI: --you know, ground termites, you know, fumigation, that kind of thing, too.

VICE-CHAIR HOKAMA: Thank you very much for helping us understand that better.

CHAIR PONTANILLA: Okay. Equipment. Mr. Victorino?

COUNCILMEMBER VICTORINO: I see that we purchasing quite a...about five items for 75,000. So these are all needed...I mean three items, excuse me, I said five, that should be three items. These are all necessary items...I mean big-ticket items that needed to be replaced or this is just new?

MR. MATSUI: Those are new.

COUNCILMEMBER VICTORINO: Okay.

MR. MATSUI: Yes.

COUNCILMEMBER VICTORINO: I guess you going need more for trees and sodding farm and all that 'cause you get more trees to take care of, yeah? Alright, thank you, Mr. Chair.

CHAIR PONTANILLA: Oh, okay. Your 300-gallon chemical spray, I guess you going take care of basically the War Memorial area in regards to this sprayer?

MR. MATSUI: Yeah, it's used for the larger fields and not necessarily just for the War Memorial, but, you know, 'cause we have other large, playing fields.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

CHAIR PONTANILLA: Okay. Mr. Hokama?

VICE-CHAIR HOKAMA: Thank you, Chair. Just to follow up with your thoughts, Chairman. Mr. Matsui, is this a mobile, self-propelled or self-motorized type of spray cart or do you...is there additional equipment that is utilized so that you can have this 300 gallon, you know, fully loaded, that's some weight, yeah, 300 gallons. So is there...is this part of a attachment to something else or is it self-propelled or...

MR. MATSUI: I think you attach it to a truck or motor vehicle.

VICE-CHAIR HOKAMA: Okay. And again I just ask that because part of your...just like it's to prevent compaction, yeah? And so if it's being towed by heavier type of equipment like, you know, two-ton truck or whatever it would be. And again I'm not sure how you folks are utilizing this. You know, that was one of my concerns. But, as you shared, this could also be used in Lahaina, could be used in South Maui parks, the big regional field that if, you know, we're constructing in various phases, that would be used for those type of fields or park facilities?

MR. MATSUI: Yes, it will.

VICE-CHAIR HOKAMA: Okay. Currently...is this a replacement or this is something brand new, Mr. Matsui, or how are we currently doing like with the small 50-gallon sprayers or something, 5-gallon sprayers? I mean...

MR. MATSUI: Yeah, there's backpack sprayers that, you know, they can hand, but...do it by hand, but, you know, it's real limited. When you doing large fields --

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

MR. MATSUI: --you gotta have that type of equipment. I guess it's a better equipment than what we have.

VICE-CHAIR HOKAMA: Okay. Is the compact loader a replacement, please? Because, you know, we've been doing sod for a while, yeah? So I just wanted to know if it's a replacement or this is a...in addition...brand new, in addition to the current equipment?

MR. MATSUI: It's in addition to. You know, right now, we're trying to establish more of a nursery. We have a small nursery, but we wanna expand it and then also a sod farm. If you know where it is, it's above the baseball stadium --

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

MR. MATSUI: --and the football stadium, that area.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: Okay, okay. Well I didn't want you tell where 'cause, you know, if you already had sod stolen from other sites, then I don't want them stealing sod from this other...this potential site, also.

COUNCILMEMBER VICTORINO: Little bit hard to get back there. Little difficult.

VICE-CHAIR HOKAMA: Well thank you, Mr. Matsui. I know we have to give you the resources for you to do the job the community wants regarding the condition of our parks so I appreciate you putting forth this type of request. Thank you, Chairman.

CHAIR PONTANILLA: Mr. Couch?

COUNCILMEMBER COUCH: No, thanks.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: So this 300-gallon chemical sprayer for this area, I'm also seeing you asking for a 300-gallon sprayer for the Golf Course. Are they the same type? Because one is a little bit more than the other. So...and you also said you could use this one here for the \$35,000 price at other places. Could that be for Waiehu, also, so we can save the 42,000 you're asking for Waiehu's?

MR. MATSUI: You know, Waiehu has its own operations. And, you know, it's...and, you know, this is a different crew, different area so they need one and the Beautification crew needs one.

COUNCILMEMBER COCHRAN: Yeah, but...and they're both 300-gallon sprayers of the same kind? Why is one much higher than the other in cost?

MR. MATSUI: I don't know. I would imagine one is different from the other.

COUNCILMEMBER COCHRAN: Okay, but...

CHAIR PONTANILLA: Maybe they'll give us that information.

COUNCILMEMBER COCHRAN: Thank you. But you told Mr. Hokama that the sprayer, the first one we've been talking about, can go to Lahaina. And so now you want separate sprayers just within this Central area. I mean that's...

MR. MATSUI: No, I didn't say that. You were saying that we would share the one sprayer with the Golf Course and the rest of the parks; and I'm saying, no, we need one for all of the parks and one for the Golf Course.

COUNCILMEMBER COCHRAN: Okay.



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: We'll follow up on the cost --

COUNCILMEMBER COCHRAN: Thank you.

CHAIR PONTANILLA: --because there is a difference. Ms. Baisa?

COUNCILMEMBER BAISA: No, thanks. Ms. Cochran took good care of that.

CHAIR PONTANILLA: Mr. Carroll? Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. I...I'm just wondering if there's anything that comes along with the radial arm saw for \$15,000. I just was doing a quick search and I can't find one that's more expensive than 3,500.

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: That's a good question. Yeah, I can get back to you on that. I know we've just built a new shop and, you know, we need quality equipment. I haven't...I personally don't...I'm not familiar with the machinery. But, you know, there's industrial grade and home grade.

COUNCILMEMBER WHITE: No, I realize that.

MR. MATSUI: So, yeah.

COUNCILMEMBER WHITE: Yeah.

MR. MATSUI: But, yeah, I...I'll have to get back to you on the cost for that.

COUNCILMEMBER WHITE: I'm thinking that, you know, generally when you have a radial arm saw you...you've got...it's part of a large table. So I'm just...I'm thinking maybe if it's a new shop, it's got to include a table, but it doesn't say anything about that. So you don't need to get back to me, but I just wanted to point that out. Thank you, Chair.

CHAIR PONTANILLA: . . . (*inaudible*) . . . I'll find out.

MR. BAZ: Mr. Chair?

COUNCILMEMBER WHITE: Well maybe...

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Just if I may make a comment? You know, the budgeted request here is for, you know, equipment, different things. The County's procurement requires us to purchase, you know, at the lowest price possible. And so, you know, we're not gonna be overspending for this equipment.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

And typically, unless it's a very exorbitant difference, we tend to trust the department staff who are making this request to write specifications on their need, you know, based on what they need. And so, you know, they know that, they know about how much it costs and so we decide whether or not to fund it. And then the procurement will make sure that we get the best price for that.

COUNCILMEMBER WHITE: Yeah, I appreciate that. I just...we don't want to over budget either. So I'm, you know, I'm just not familiar with...just to put it in perspective, the wave runners on the...in the previous section are much bigger pieces of machinery and they only cost 14,000.

MR. BAZ: Well a DELTA Machinery radial arm saw, No. 33421, is \$11,996. So I don't know, I just --

COUNCILMEMBER WHITE: Okay.

MR. BAZ: --Googled it, too, so...

COUNCILMEMBER WHITE: Well then you're better at it than I am.

MR. BAZ: And that's not on Maui, you know, we gotta include the --

COUNCILMEMBER WHITE: Right.

MR. BAZ: --so the cost and stuff so I'm not, but, Mr. White, I know for sure, they...I don't know what specifications they put in if that's what they need.

COUNCILMEMBER WHITE: No, that's fine. If you found one for 11, that's a lot closer than my 3,500. Thank you, Chair.

CHAIR PONTANILLA: Okay. Maybe go Sears Roebuck.

VICE-CHAIR HOKAMA: Craftsman.

CHAIR PONTANILLA: Craftsman. Okay. Goals and Objectives. Mr. Victorino?

COUNCILMEMBER VICTORINO: Okay. Goals and Objectives. First one of course is Goal No. 2. Our football, baseball stadiums, little league fields, but our focus basically on the one that's been the real bugaboo is our football field, you know, especially our War Memorial, yeah? Just given me, you know, I see all the percentages and what you plan to do, will this solve the problem?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: I think we got the problem licked. I just walked the field the other day and it looks nice and green. There's a few areas that the grass is a little thin. The weeds are pretty much gone.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

So I think we're gonna have a good start this year. 'Cause I remember last year just before the football season start, there was lot of bare areas.

COUNCILMEMBER VICTORINO: Already.

MR. MATSUI: And we actually had to put in...we had to paint the field green to make it look good.

COUNCILMEMBER VICTORINO: I'm sorry, Mr. Matsui, I mean, okay, I get you. I have a hard time responding to that, but I just...all I got to say is, my question is will this ensure with this, you know, all this work and futuristic work that this field will stay in, what I can see, playable conditions for the various users throughout the course of the year with the proper set downs and closedowns and all that other stuff?

MR. MATSUI: Yes.

COUNCILMEMBER VICTORINO: Thank you.

MR. BAZ: And, Mr. Chair?

COUNCILMEMBER VICTORINO: Thank you, Chair. And you don't have to paint it anymore, hopefully. Thank you.

MR. BAZ: And this is a...kind of a purpose for Goals, you know --

COUNCILMEMBER VICTORINO: Yeah, no, no, I understand.

MR. BAZ: --and measurements --

CHAIR PONTANILLA: Good.

MR. BAZ: --and we try to move forward so we can measure, see if that's successful or not.

COUNCILMEMBER VICTORINO: Well, you know, when I looked at the 60 percent, I was gonna say, that wasn't even close last year, but that's another story. You know, I'm golden with that one, okay.

CHAIR PONTANILLA: Mr. Matsui, just a fast question. I know that War Memorial had lot of goose grass. So all the goose grass is just about gone?

MR. MATSUI: Yes, it's pretty much gone, yeah.

CHAIR PONTANILLA: Okay. Now what's the difference of removing all the goose grass there compared to Waiehu Golf Course?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Well the Golf Course, you talking about, you know, like 200 acres. You've had that goose grass problem for a very long time so, you know, every time you get rid of one plant it, you know, goes to seed or there's a lot of seeds in the ground that you need to do it. So they've been attacking it with pre-emergent herbicides and, you know, that's the one that kills the seeds. But, you know, it's a continual problem. I guess maybe, also, even from the wind-borne seeds that come from off site. But, you know, the football stadium, it's little bit more controlled, we can put more manpower onto it.

CHAIR PONTANILLA: Okay. Good. Mr. Hokama?

VICE-CHAIR HOKAMA: Chairman, thank you. Mr. Matsui, I was wondering if maybe part of Goal 1, because you have construction maintenance, you have some heavy equipment operations, would it be...are you responsible for the parking lot area out in front of the War Memorial Complex or is that a Public Works jurisdiction or is that under your department's jurisdiction?

MR. MATSUI: You mean the large parking lot in front of the football stadium?

VICE-CHAIR HOKAMA: Not only there, but also in front of the War Memorial Gymnasium complex and Sakamoto Pool area.

MR. MATSUI: Yes, that's Parks Department jurisdiction.

VICE-CHAIR HOKAMA: Okay. If we provided you some resources or Public Works...where the County could do its repaving, is that something doable through your department? And again I'm not sure what kind of construction equipment you have, as 6-283 says, you have some potential assets that you have under your control. But it's something that, you know, people have...asking me about and I'm more than happy to again provide some additional resources to maintain that War Memorial facility. And, you know, part of the issue has been the parking area, restriping. You know the situation better than all of us, you live with it day...every day you go to work, Mr. Matsui. So I'm just saying that people like me, if that would be part of the goal, and I'm happy to work hard to find resource...financial resources to pay for the materials to get that thing resurfaced or addressed to improve the situation.

MR. BAZ: Mr. Chair?

VICE-CHAIR HOKAMA: Well if Mr. Baz...

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. Actually, you know, when our Managing Director was commending the Department of Public Works for their wonderful work on South Market Street, right in front --

VICE-CHAIR HOKAMA: Uh-huh.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. BAZ: --of Iao School, he suggested to them, would it be possible for them to repave the War Memorial Stadium and Gym parking lots --

VICE-CHAIR HOKAMA: Uh-huh.

MR. BAZ: --and they said that would not be a problem. And so, from my understanding, it's gonna be planned and done, you know, within a certain period. I mean I don't know exactly when, but it's already something that's being discussed and planned.

VICE-CHAIR HOKAMA: Thank you so much, Mr. Baz. If you can maybe help the Committee, if it's part of this year's budget and it's...there's sufficient resources—tremendous to all of you for helping to move this forward—if it's part of this new budget, but the materials has...is not been part of the consideration, then I am more than happy to help you find ways of getting that resource so that we can help you expedite this project because I think everybody will be receiving the benefit.

MR. BAZ: Yeah, thank you. Mr. Chair, when we discuss the Department of Public Works, part of their equipment request includes new grading and asphalt paving equipment. You know, we've been doing a pretty good job with the very old --

VICE-CHAIR HOKAMA: Right.

MR. BAZ: --hand-me-down equipment that we got. And they're actually requesting some new equipment. So I'll be happy to discuss that when we discuss Public Works.

VICE-CHAIR HOKAMA: And can you see if that's also including the material for the equipment to utilize to make the job happen?

MR. BAZ: You know, from my understand, the Director included a request for the materials --

VICE-CHAIR HOKAMA: That's all.

MR. BAZ: --in that as well. Whether it's specifically for this project or not or if they have --

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

MR. BAZ: --enough materials, we can check with the Director.

VICE-CHAIR HOKAMA: Thank you very much, Mr. Baz. Thank you, Chairman.

CHAIR PONTANILLA: Mr. Couch? You get questions, Ms. Cochran?

COUNCILMEMBER COCHRAN: Is it my round again? Yeah. Goal 2, No. 2, we're on Goals, right?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

CHAIR PONTANILLA: Yeah.

COUNCILMEMBER COCHRAN: What...can I get a example of what a request to Beautification program would be?

MR. MATSUI: Mostly it's the request we get is for tree trimming and from the public and it's something we are constantly...need to address.

COUNCILMEMBER COCHRAN: Thank you.

CHAIR PONTANILLA: Do we hire outside vendors to do the trimming or do we do it in house?

MR. MATSUI: We hire outside vendors.

CHAIR PONTANILLA: Okay. Ms. Baisa?

COUNCILMEMBER BAISA: No, thanks.

CHAIR PONTANILLA: Mr. Carroll? Mr. White?

COUNCILMEMBER WHITE: No questions.

CHAIR PONTANILLA: Okay.

COUNCILMEMBER COCHRAN: We got a position called "tree trimmer".

CHAIR PONTANILLA: Huh?

COUNCILMEMBER COCHRAN: We have positions called "tree trimmers", though.

CHAIR PONTANILLA: Yeah, what that's...

COUNCILMEMBER COCHRAN: Oh, what is that? What do they do?

CHAIR PONTANILLA: Trim trees.

COUNCILMEMBER VICTORINO: There's a lot of trees to trim.

CHAIR PONTANILLA: Mr. Matsui.

MR. MATSUI: There is a tree trimmer slash chemical treatment worker. You know, we don't have a ladder truck for them to get up to any heights. So, you know, they pretty much limited to what they can reach from the ground.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: Thank you.

CHAIR PONTANILLA: Yeah, Budget Overview, get one guy climbing the coconut tree, tree trimmer.

COUNCILMEMBER COCHRAN: We're hiring taller people?

CHAIR PONTANILLA: Okay.

COUNCILMEMBER COCHRAN: Is it dinner time?

CHAIR PONTANILLA: Mr. Matsui, one fast question. As far as the automatic sprinkler system repair people, I don't know, maybe we got like six or seven, do they take care of the whole County or a specific area?

MR. MATSUI: I think every district has automatic sprinkler repair and Central has the most 'cause it's got the most parks.

CHAIR PONTANILLA: Okay. Let me see. Okay. Members, we're gonna go to...you know what, the Chair is gonna take our dinner break because you guys all...getting all --

VICE-CHAIR HOKAMA: Our blood sugar level is --

COUNCILMEMBER VICTORINO: Not all.

CHAIR PONTANILLA: --cracking up over here.

COUNCILMEMBER VICTORINO: Not all.

VICE-CHAIR HOKAMA: --very bad, our blood sugar is bad.

COUNCILMEMBER VICTORINO: Not all, Mr. Chair, please.

CHAIR PONTANILLA: Well most of you. We'll take the dinner break and, shoots, we go up to 6:30. Okay? We'll recess until 6:30, enjoy your dinner. This meeting is in recess. . . .(gavel). . .

**RECESS: 5:09 p.m.**

**RECONVENE: 6:35 p.m.**

CHAIR PONTANILLA: . . .(gavel). . . The Budget and Finance Committee meeting is now in session. Thank you, Members, I hope everybody feel rested. Okay. We are on Page 6-288. Planning and Development Program. Mr. Matsui, comments?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

MR. MATSUI: Essentially, the Planning and Development Program got reduced by one E/P that was transferred to the Mayor's Office.

CHAIR PONTANILLA: Transferred to the Mayor's Office?

MR. MATSUI: That's correct.

CHAIR PONTANILLA: Salary and Wages. Mr. Carroll? Member Baisa?

COUNCILMEMBER BAISA: Transferred to the Mayor's Office to do something else, not planning and development for you guys obviously?

MR. MATSUI: There are some projects that they're gonna be taking over.

COUNCILMEMBER BAISA: Like?

MR. MATSUI: I think it's the Aquatic complex and the...now I'm not sure if they're gonna do the War Memorial Gym, but our department will be involved in the planning. Yeah, I know, there's also, yeah, that master planning for the 240-acre park.

COUNCILMEMBER BAISA: And that person physically went to the Mayor's Office or just on paper?

MR. MATSUI: No, the person is physically up there right now.

COUNCILMEMBER BAISA: Okay. Thank you.

CHAIR PONTANILLA: Member Cochran?

COUNCILMEMBER COCHRAN: So this person is...moved to a position to plan something that we haven't approved, yet?

COUNCILMEMBER VICTORINO: Something like that.

COUNCILMEMBER COCHRAN: Is that what --

CHAIR PONTANILLA: Basically.

COUNCILMEMBER COCHRAN: --I'm hearing?

MR. MATSUI: No. He's...right now he's doing some work as a CIP Coordinator up there. They have some projects already.

COUNCILMEMBER COCHRAN: Okay. As long as...okay, got projects. Thank you



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

CHAIR PONTANILLA: Okay. So this position supports Wendy?

MR. MATSUI: That's correct.

CHAIR PONTANILLA: Mr. Baz, I like know how many CIP coordinators went to the Mayor's Office. Mr. Couch? Mr. Hokama?

VICE-CHAIR HOKAMA: Again, Chairman, I thought we were supposed to be given those adjustments, especially interdepartmental transfer of E/P positions--

CHAIR PONTANILLA: Yes, sir.

VICE-CHAIR HOKAMA: --you know, it was very clear with Section 7 of the Budget ordinance. But we'll have Corp. Counsel I guess research that for us, please?

CHAIR PONTANILLA: Okay. Mr. Corporation Counsel, you get lot of things to research. Hopefully you can get those information back on time.

VICE-CHAIR HOKAMA: But other than that, Chairman, did the status also...I'm assuming the status also went so, in Parks, is the Civil Service position, where it moved, is also still a Civil Service position?

MR. MATSUI: That's correct.

VICE-CHAIR HOKAMA: Okay. So it's in the...and that's what I wanna clarify, I thought I heard Mayor's Office, but Mayor's Office has no E/P. So this person is actually in the Mayor's Office or in the Department of Management under Mr. Regan as management...Managing Director? Can we have some clarification, please?

MR. BAZ: Sure. Mr. Chair?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. Yes, this position was temporarily transferred from the Parks Department to the Managing Director's Office.

VICE-CHAIR HOKAMA: Okay.

MR. BAZ: The individual...it was a filled position so the individual moved up there and works for the Managing Director very closely with our CIP Coordinator.

VICE-CHAIR HOKAMA: Okay. So that means for, Mr. Matsui, you have then, excluding your Chief, one, two, three, four coordinators and a...still yet a parks project manager?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: That's correct.

VICE-CHAIR HOKAMA: Okay. And the project managers just deals with after the completion of a CIP project and it's mostly a operational position or is that also part of the CIP programming and the implementation of getting a CIP project completed, Mr. Matsui?

MR. MATSUI: Yes, essentially that program is for CIP projects. The Parks Project Manager is primarily on the construction end when it's under construction by a contractor and they would manage the project under the contractor.

VICE-CHAIR HOKAMA: Okay. So as we understand it, this union, Mr. Matsui, the CIP Coordinator takes it from a concept through the whole funding process and up to construction; then once construction starts, a baton is handed to the Parks Project Manager?

MR. MATSUI: You're almost correct.

VICE-CHAIR HOKAMA: Can you help us, please?

MR. MATSUI: Yes, the CIP Coordinator does from the planning, design, and also does...goes through the construction phase. So...and the Project Manager just goes through the construction side.

VICE-CHAIR HOKAMA: Okay. What would be the purposes of having those...what is the advantage...let me say it...ask you that...this way, what is the advantage of having those two people in the construction component, your Coordinator as well as your Project Manager? 'Cause I thought then the Coordinator, if he did pass the baton...or she, then can be assigned another CIP project to take from concept planning to design. So what is the advantage of having both, the Project Manager and the Coordinator work on construction for your department, please?

MR. MATSUI: The difference is basically the background and training. Your project manager has a stronger construction background.

VICE-CHAIR HOKAMA: Is there some engineering requirements for that position?

MR. MATSUI: There's no engineering, but, you know, like some of 'em came from building permits, you know, they were responsible for plan review --

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: --and also would know construction techniques and contracting.

VICE-CHAIR HOKAMA: Uh-huh. So then who would handle the change orders, the Project Manager or the CIP Coordinator?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Well the Project Manager would, you know, once the Project Manager is assigned to the project, he would...that person would take it all the way through. It would not be shared by a CIP coordinator. So it would either be one...a CIP coordinator or project manager. So the Project Manager would handle change orders.

VICE-CHAIR HOKAMA: Okay. So I can just...and, Chairman, last one, just so...as a follow up. Where does Ms. Taomoto, then, fit in this whole structure since, our understanding, she's your...our Chief CIP Coordinator for Countywide? So how does she fit and then your Parks person CIP fit? I just trying to understand the roles and the structure as we move, you know, we consider future and additional CIP considerations?

MR. MATSUI: My understanding of the CIP Coordinator out of the Managing Director's Office is to coordinate Countywide larger projects. And that is taken up there at the Managing Director's Office. For example, I think like the Fire stations and the Police station.

VICE-CHAIR HOKAMA: So if we built a new park, Ms. Taomoto would be involved; but if it's just another phase of an existing park whether it be Keopuolani or the regional park in South Maui, that would be your Parks Department CIP Coordinator?

MR. MATSUI: No. The, you know, if...primarily parks would still be under Parks, new parks and all of that. She's done, like I said, the Police and Fire station.

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: But she also coordinates funding for the entire County.

VICE-CHAIR HOKAMA: Uh-huh. Okay. And, then, you are our Former Chief of Planning, right, Mr. Matsui?

MR. MATSUI: That's correct.

VICE-CHAIR HOKAMA: So you have return rights to this position in PR, Parks and Rec., 0260?

MR. MATSUI: No. I gave that up.

VICE-CHAIR HOKAMA: You gave up your return rights?

MR. MATSUI: Yes.

VICE-CHAIR HOKAMA: Oh, okay. I'm sorry, I'm sorry. I just was trying to understand this structure. I'm sorry. Thank you, Chairman.

CHAIR PONTANILLA: Thank you. Question for Mr. Baz. I know there's lot of departments with CIP coordinators. And when we provided the position to Wendy, my understanding there, she was

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

gonna be looking at all of the projects that we have within the County and ensure that, you know, that they are properly scheduled as well as completed on a timely basis.

MR. BAZ: Thank...

CHAIR PONTANILLA: What I'd like to know, though, is that since she handles all of the projects, and of course we have CIP coordinators within different departments, is there like a organizational chart, how the other CIP coordinators roll into Wendy?

MR. BAZ: Thank you for the question, Mr. Chair. And I'm sure when the Managing Director's Office, Department of Management comes before the Council, we can discuss more in detail specifically her position and her role in the Managing Director's Office. I can tell you from my experience in interacting with her and this other individual that's joined them as well as the existing person that they have there, Ms. Taomoto's role as the Countywide CIP Coordinator is one that she works very closely with the Budget Office, like Mr. Matsui mentioned, in coordinating funding for different projects. If a project needs additional funding or they need to have emergencies—like the Hana Preschool roof just got caved in—and we need to go and repair that really quickly, She's the one that works with the Department and my office in trying to coordinate funding for different things. She also has reviewed all of the CIP proposed...CIP Budget for Fiscal Year '13. In a day-to-day operations, a majority of her work, like Mr. Matsui mentioned, is oversight of the very large projects, but she does work with all the department coordinators and, you know, I happen to see them in her office consistently. You know, if it's a Fire related issue, we have, you know, Assistant Chief Shimada is over there on...sitting on her desk and discussing the different projects and how to move forward and any challenges that they may come about. She's really a...not a necessarily a authority in a line...a chain of command type of organizational chart for the departments' CIP coordinators, but she is definitely a huge resource. Being in the Managing Director's Office, you know the Managing Director does have direct oversight over the departments. And so, yeah, should, you know, the need arise for, you know, some kind of directive to happen from her, it does go through the Managing Director and down to the departments; and I have seen that happen as well. So, you know, we can express, you know, direction to the departments. The interaction is really what I found... 'cause coming into this and trying to figure out, you know, from the outside what you guys are looking at and how come we have so many CIP coordinators and how come we have, you know, all of this kind of stuff, it's kinda confusing. And we understand...what happens is that the CIP coordinators in the different departments, a lot of times, are those individual project managers. They're the ones that, you know, even the engineers in Public Works aren't necessarily the ones...engineers what we think of as engineers, sitting down with AutoCAD drawing.

CHAIR PONTANILLA: Oh, we found out.

MR. BAZ: Yeah. And so...sorry, long explanation, but that answers your question?

CHAIR PONTANILLA: Yeah. It does and, you know --

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. BAZ: Sorry.

CHAIR PONTANILLA: I just wanna commend, you know, Wendy for the work that she does because we saw, at that time, that it was a very important position that, you know, the County of Maui meets...meet its capital improvement obligations. Maybe for Pat Matsui, the number of projects within your department and the number of employees that you have, what is the average project that is assigned on a annual basis to each of the coordinators?

MR. MATSUI: I think the last count was over ten per...ten projects per coordinator.

CHAIR PONTANILLA: Ten?

MR. MATSUI: And, you know, it ranges from major projects to, you know, pretty...I wouldn't say simpler projects, but smaller projects.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: Oh, thank you, Chair. I guess, Mr. Baz, if I correct...if I heard you correctly, did you say this CIP person, this coordinator, was temporarily transferred over?

MR. BAZ: Yes, that's correct.

COUNCILMEMBER VICTORINO: So when you say "temporarily", then maybe next year it reappears back in this side, it could reappear back on this side of the ledger?

MR. BAZ: If the Council does not approve this transfer, this position permanently via the Budget ordinance here or a Budget amendment, then the position would remain in Parks Department then a temporary transfer subject to Section 7 would suffice.

COUNCILMEMBER VICTORINO: Okay. I'll wait for Goals and...Goals and Measurements, that's the other area I wanna go. Thank you, Chair.

CHAIR PONTANILLA: Thank you. Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. The position, PR-0308, the projects...project manager, I see is listed on the vacancy list. Has that been filled?

MR. MATSUI: We're in the process of filling that right now. What had happened was the person in the parks project manager position was reallocated into the CIP coordinator position. We've been using the Park Project Manager kinda like, although it's the same SR level, it's kinda like a entry-level position where, you know, they have a strong construction background and then, through assignment, they would be assigned more into the design side and the planning side. And then at some point in time, we'll make them a CIP coordinator. So they can do, you know, the entire gamut of the project starting from beginning to end of construction.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER WHITE: Okay. So an SR-24A is the first step?

MR. MATSUI: That's right. You know, there's different increments I guess. If you're there for one year, you move up a step, you know, A, B, C, D, all the way up to K or something.

COUNCILMEMBER WHITE: Okay. Thank you, Chair.

CHAIR PONTANILLA: Thank you. You know, with all of this movements, having personnel, you know, being transferred from one area to another, I don't know how efficient we can become. Seems like, as you move personnel around, I think we lose some efficiency going forward. So I just wanna caution the Parks Department in regards to this one particular area. Hopefully you don't come back and say, "I need the person back." You know, because now it resides in another area, okay. Mr. Hokama?

VICE-CHAIR HOKAMA: Just for a point of clarification, please. Does the CIP Coordinator also do part of the design or do you still go out and use architects per se, Mr. Matsui, for some of the CIP projects?

MR. MATSUI: For the more intricate designs, we contract it out, we get consultants, engineers, architects --

VICE-CHAIR HOKAMA: Architects.

MR. MATSUI: --that kind of thing.

VICE-CHAIR HOKAMA: And again, you know, just from my experience from private sector, usually the architect, when you look at standard AIA contract agreements, the architect is also the developer or the owners of the...or the project's representatives. And the architect is supposed to look out for the best interest...so if they work for us, they will look out for the best interest of the County or your department. Are we utilizing that ability of that services or does the Coordinator assume the...those responsibilities? Particularly, you know, with the progress payment reviews, verification and the change order reviews that normally the architect looks out for the best interest of the owner of the project or, in this case, the County and your department.

MR. MATSUI: You're talking about the architect's role during construction --

VICE-CHAIR HOKAMA: Yes.

MR. MATSUI: --the construction phase --

VICE-CHAIR HOKAMA: Yes.

MR. MATSUI: --and their relationship with the contractor?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: Yes.

MR. MATSUI: For some of the larger projects, we include construction management in the architect's scope of work. But some of the projects, we handle ourselves. So the CIP Coordinator or the Project Manager would look at the project progress payments, et cetera. The architect would still be involved, but not on a day-to-day basis. Periodically they'd go in and at certain times come in and look at the work the contractor's doing to make sure it's being done according to the plans and specs, but it's not that I think they call it "periodic inspections". So they're not held accountable for the County...the contractor's work.

VICE-CHAIR HOKAMA: Okay. And that's all decided upfront in the RFP when you solicit the consultant or the architect requirements?

MR. MATSUI: Yes. It's...

VICE-CHAIR HOKAMA: It's already delineated, you know, this is gonna be done through in-house personnel versus having that contracted architect provide those services?

MR. MATSUI: That's correct.

VICE-CHAIR HOKAMA: Okay. Thank you, Mr. Matsui. Thank you, Chairman.

CHAIR PONTANILLA: Thank you. Go to Operations. Mr. White, questions?

COUNCILMEMBER WHITE: Yeah, my question in Operations is that I noticed in 2011, you lapsed about \$890,000. And my concern is that, you know, we've...as some of the Members discussed earlier, is that we get...we continually get complaints about dirty bathrooms. And so this is the area that is responsible for caring for these facilities, and, yet, we, you know, we lapsed a significant amount of money and we've reduced...I'm looking...the lapse is in the...is in here, I think you...

MR. BAZ: Mr. Chair, just to clarify. You're talking about CIP lapses not operating expenditure lapses?

COUNCILMEMBER WHITE: No, this is...no. Unless I'm looking at the wrong thing. This is from the annual report as of June 2011. Anyway, my concern is that we've gotta fix the dirty bathroom problem, you know, and it doesn't seem like any amount of money that we've been spending has fixed it. So when...as you guys move forward, you know, you're fixing a lot of things, but what is your plan for fixing the problem with the bathrooms? 'Cause I think anyone in this...this side will tell you when we go into park restrooms, they're generally not clean. And I realize it's a challenge with vandalism and other things, but I'd like to know what we need to do, as Mr. Hokama said, you know, we...we're willing to put resources towards certain problems and this is one of those things that we may need to do something with. And if you guys can

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

solve it without spending more money, that's great, now that's the preferable route. But just like your thoughts on that.

MR. MATSUI: As far as the maintenance, that would come under the Recreation and Support Division.

COUNCILMEMBER WHITE: Oh, I'm sorry. I thought we had moved to Operations. That's why --

CHAIR PONTANILLA: Operations for --

COUNCILMEMBER WHITE: --I'm sorry I jumped --

COUNCILMEMBER VICTORINO: For Planning.

COUNCILMEMBER WHITE: Okay. I'm sorry.

CHAIR PONTANILLA: --the Planning and Development Program.

COUNCILMEMBER WHITE: I'm...no wonder you looked a little puzzled.

COUNCILMEMBER VICTORINO: I was trying to find where 800,000 the last few years was, they went like, "huh?"

COUNCILMEMBER WHITE: Well, you know, we had to throw you...these guys curves every now and then so that's my curve.

CHAIR PONTANILLA: Oh, no, no, yeah. Keep us awake.

COUNCILMEMBER WHITE: Sorry, Chair.

CHAIR PONTANILLA: No, that's okay. Mr. Victorino?

COUNCILMEMBER VICTORINO: I have no problems at this point.

CHAIR PONTANILLA: Thank you. Mr. Hokama?

VICE-CHAIR HOKAMA: You have enough travel money to take care your needs for Molokai and Lanai, Mr. Matsui?

MR. MATSUI: Yes, we do.

VICE-CHAIR HOKAMA: Okay. As long as, you know, the sister islands can get, you know, the required support from your division then that'll make me happy till we get the complaints. Thank you, Chairman.



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

CHAIR PONTANILLA: Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: Yeah, I kinda had another quick question about that CIP Coordinator person. It's an SR-24D status, correct?

MR. MATSUI: Yes.

COUNCILMEMBER COCHRAN: And I'm trying to find in these vacant job positions that particular scale. And so is this a newly created step or level or whatever it's called? 'Cause I see 24Cs all over the place, but I don't see any Ds whatsoever.

MR. MATSUI: The C or D or B --

COUNCILMEMBER COCHRAN: Right.

MR. MATSUI: --or E, pretty much is the result of the years of service. You know when you get increments, so, you know, I think the first year, you start, A, and the --

COUNCILMEMBER COCHRAN: Right.

MR. MATSUI: --next year you go B.

COUNCILMEMBER COCHRAN: Right. So this person into this new position became a D?

MR. MATSUI: No, this person is a D right now in our...in the Planning Department, that person is being transferred to the Managing Director's with the same pay and same rating.

COUNCILMEMBER COCHRAN: In...sorry, one last question about this. So is this the business continuity plan coordinator in management?

MR. MATSUI: Not that I'm aware of, no.

COUNCILMEMBER COCHRAN: That's not the same job, person --

MR. MATSUI: No.

COUNCILMEMBER COCHRAN: --position? No? Okay. Nothing for Operations.

CHAIR PONTANILLA: Member Baisa?

COUNCILMEMBER BAISA: No, thanks.

CHAIR PONTANILLA: Member Carroll? Okay. Well there's no equipment requested. Goals and Objectives. Mr. White?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER WHITE: No.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: Yeah, on the Goal No. 1, you know, in the second success measurement, you know, you have increased level of efficiency and effectiveness, et cetera, et cetera. But then you go to second one, percentage of capital projects which construction is completed within 10 percent of approved budget, in 2011, you had 60 percent, and then the next two years now you looking for the futuristic at 50 percent. I kinda like...I kinda wanna know why you're going in that direction instead of trying to improve? And now that's something near and dear to a lot of our hearts. You know, we get kinda frustrated when we get...

CHAIR PONTANILLA: It cost money, Mr. Matsui?

COUNCILMEMBER VICTORINO: That's it. Thank you, Mr. Chair.

MR. MATSUI: Yeah, it's more of a reflection of what we feel is realistic. You know, in this day and age, it's difficult to, you know, estimate costs and getting it under budget. Especially...the hardest are when we're renovating existing facilities, you know, there's a lot of hidden unknowns. And where you think you're not gonna need to do some work...like if you're repairing a building and, you know, you go in and find out well you need to revamp the entire electrical system because, you know, it's not to Code anymore. And, you know, or there's some lines that you're digging and it's not there and it's moved. So, you know, a lot of hidden unknowns, and when you're renovating buildings, it's really hard to stay within budget or even estimate what you're gonna do.

COUNCILMEMBER VICTORINO: So a lot of this, right now, you're saying is more remodeling or renovations than new construction?

MR. MATSUI: That's correct.

COUNCILMEMBER VICTORINO: Just a follow up on the last one. Hundred percent, you...I mean, you know, you give yourself no room for that one, percentage of completion of the department's Accessibility Transit [*sic*] Plan's Phase Four.

MR. MATSUI: Yeah, I think we looked at the projects that --

COUNCILMEMBER VICTORINO: Yeah?

MR. MATSUI: --for Phase Four and we were right on target so we went for a hundred percent.

COUNCILMEMBER VICTORINO: Okay.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Well Mister...

COUNCILMEMBER VICTORINO: Thank you.

CHAIR PONTANILLA: Oh, okay. Mr. Matsui, you know, the question Mr. Victorino asked about the first time; and you answered, because of we do lot of renovation-type work. Can you separate renovation work and new CIP? That way we can tell, you know, if bids are coming in perfect or we've added something through change order, that would give us a fairly good idea, on new projects, projects that we supposed to have reviewed ourselves. Can that be done?

MR. MATSUI: Yes, we can do that.

CHAIR PONTANILLA: Okay. Good. Mr. White? Oh, I'm sorry, Mr. Hokama?

VICE-CHAIR HOKAMA: Thank you, Chairman. So where does a renovation maintenance upgrade project begin where you would utilize your park maintenance capabilities versus hiring outside contractors? Is there some kind of line whereby you would say, you know, we can do this in house 'cause we have carpenters, we have electricians, we have plumbers, so we can do this versus going outside for a independent contractor to do the work? Is there some kind of criteria you folks use to base...make those decisions on, Mr. Matsui?

MR. MATSUI: It's more on a case-by-case basis. And we have to look at the skills involved --

VICE-CHAIR HOKAMA: Uh-huh, sure.

MR. MATSUI: --and the amount of time involved. And some, you know, most of my workers contract work, but there's a few that we do with our people.

VICE-CHAIR HOKAMA: Is it more about the concern of the warranty of work done or provided to the County? Is that one of the concerns for your department or your division?

MR. MATSUI: No. I think it's more the time involved and when it needs to be done.

VICE-CHAIR HOKAMA: Okay. I don't know whether this is...would be part of 1 or Goal 2, Mr. Matsui, but I would think this is the division or department area where the follow up and follow through regarding park assessment fees and collections so that each district can then consider it for appropriate appropriation for projects. Is this the area that is...has the responsibility regarding those park assessment fees?

MR. MATSUI: That's correct. The Planning and Development Division also implements the park dedication ordinance. So for the larger projects where they're gonna donate land, you know, they meet with the developer and determine where, how and what goes into the park. And for the smaller projects where they're collecting money, they'll ensure the money's paid and the formulas...proper formulas are applied.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

VICE-CHAIR HOKAMA: Okay. And then Finance gets involved and holds the money?

MR. MATSUI: That's correct. Finance is like the bank.

VICE-CHAIR HOKAMA: Yeah, the...your department's bank.

MR. MATSUI: Right.

VICE-CHAIR HOKAMA: But your department division here is the one responsible to ensure that the amount being assessed and collected is fulfilled from your department?

MR. MATSUI: That's correct.

VICE-CHAIR HOKAMA: And that would be your Chief of Planning's responsibility?

MR. MATSUI: Yes.

VICE-CHAIR HOKAMA: Okay, okay.

CHAIR PONTANILLA: Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: Yeah. What exactly is the Accessibility Transition Plan? What does that mean? What is that?

MR. MATSUI: Yeah, I described it earlier where there was a lawsuit against the Parks Department, and we did a study assessing all of our facilities. And then the transition plan was setting priorities, setting facilities and what needs to be done in each facility, and I think it was a four or five-year plan for the...

COUNCILMEMBER COCHRAN: Was that not ADA stuff?

MR. MATSUI: Yes.

COUNCILMEMBER COCHRAN: Or is that...okay. So it's the American Disabilities Act Plan.

MR. MATSUI: It's...

COUNCILMEMBER COCHRAN: I mean...okay, that's what accessibility means, sorry.

MR. MATSUI: Yes.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: Okay. Got it. One follow up, Chair? Thank you. Goal No. 2, acquire lands for future parks, what are we getting for 5.2 million in West Maui? What's on the plans here? Am I part of this No. 4 goal?

MR. MATSUI: Right now there's no specific property that we're looking at. You know, there is a large balance in the park assessment for West Maui, and that's something that we'd like to spend the money on and land bank for West Maui, but so far there's no specific site or appropriation.

COUNCILMEMBER COCHRAN: Just real quick comment on that. I have discussed with Mayor's Office several potential areas that I've been interested in and even dialoguing with the landowners. So I mean I can mention it again and again, but, you know, they got other plans and there's people out there with money, too, and I'd like to make sure that this money is spent where it's need to. People paid into this park assessments and there's 5.2 million sitting there, you know, and the lands aren't gonna sit around forever. So just would like to continue dialoguing to make this happen. Thank you.

CHAIR PONTANILLA: Yeah, we need the money in Central, by the way. Member Baisa?

COUNCILMEMBER BAISA: We'll take it Upcountry.

COUNCILMEMBER VICTORINO: All of a sudden everybody grab that money.

COUNCILMEMBER BAISA: No, thank you.

CHAIR PONTANILLA: Mr. Carroll? Okay. Thank you. Five million dollars in West Maui? Wow.

COUNCILMEMBER COCHRAN: Yeah.

CHAIR PONTANILLA: Jesus.

COUNCILMEMBER BAISA: Yes, five mil.

CHAIR PONTANILLA: That's a lot of money. Okay. Members, we go to 690...oh, 290, Recreation and Support Services Program. This is a huge one.

COUNCILMEMBER BAISA: Oh my gosh, yes. Pages and pages.

CHAIR PONTANILLA: Mr. Matsui...oh, coming back to the other one, yeah, Planning and Development Program. Position Details, all of the positions are filled? Any vacancies?

MR. MATSUI: There's one vacancy, the project manager which we are in the process of filling.

CHAIR PONTANILLA: You guys really need it?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Yes, we do.

CHAIR PONTANILLA: Okay. Mr. White?

COUNCILMEMBER WHITE: Well I'll just go back to my...the question I asked them when I was on the wrong subject about providing clean bathrooms on a consistent basis.

CHAIR PONTANILLA: Mr. White, we go Salaries and Wages, first.

COUNCILMEMBER WHITE: I know, but it's...I'm...it's Salaries and Sages because they lapsed about 800 and some thousand. So I wanna make sure the salaries and wages are adequate in order to take care of that concern.

CHAIR PONTANILLA: Okay. Mr. Matsui?

MR. MATSUI: Chair, you asking pretty much why we lapsed, what, 200 or 800?

COUNCILMEMBER WHITE: It was 893, and it's not really your...it's money that was lapsed in...at the end of 2011 so it was last year's, but...and you guys had six months. So it's only six months of yours unless I'm reading it incorrectly.

MR. MATSUI: I think that 800 is made up of salaries and also operating expenditures. And I know when we first came in, there was a lot of vacancies that we didn't fill that was funded. So if we didn't fill those positions, that money lapses. And then on the operations side, there's always a percentage no matter what we do to try and expend all of the money that, you know, like 5 percent all the...pretty...just lapses. You know, just little bit left over, you know, 'cause it's...there's certain dates that you need to meet to encumber the funds so that would be part of that. But I would guess, without looking at the breakdown, that the majority of that 800,000 was from salaries, positions we didn't fill. 'Cause from our end, we've been trying very hard to spend all of the money that we have.

COUNCILMEMBER WHITE: Well my concern is that when you look back at all the money that we've had in there, it's a significant amount of money, but we've never had clean bathrooms. And I think that's my concern is that how do we come up with a plan?

MR. MATSUI: Well I think a lot...part of it is a management issue that, you know, we've been trying to get our workers to clean it on a regular basis to certain standards, aside from the vandalism. And then there's also the issue of a lot of our beach parks have really old restrooms that are too small and too old for the purpose. And we've been having a very difficult time getting those rebuilt because of the SMA laws and the tsunami inundation laws.

COUNCILMEMBER WHITE: Okay. Thank you.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. BAZ: Mr. Chair, if I might, the...even though it sounds like a significant amount of money, which it is, I'm not saying it's not a significant amount, \$893,000, it is 6.7 percent of their budget. So when you look at the, at the overall...as a department, they lapsed around 6.9 percent of their budget. And in the last program we were just looking at, the Planning and Development Program, they actually lapsed about 10 percent of their budget, but it's only \$42,000 instead of \$893,000.

COUNCILMEMBER WHITE: No, I understand that. But my concern is that if we have so much money allocated that we can't get around to spending it, either through salaries or by contracting the, you know, the cleaning of the bathrooms out to families that live in the neighborhood or something of that sort to fix the problem, then we're not necessarily managing our funds. And I'm not suggesting that it's their fault, I'm just pointing out that last year, we lapsed that amount of money, and maybe we could've encumbered it in some way. So anyway, just a...just something to work on.

MR. BAZ: Thank you.

COUNCILMEMBER WHITE: Thank you. Thank you, Chair.

CHAIR PONTANILLA: Thank you. Mr. Victorino?

COUNCILMEMBER VICTORINO: This salary is so big and there's so many positions in here, and I understand that \$300,000, some of that is directly due to the proposed transferring to some other entity, nonprofit, et cetera, the PALS Program, is that correct, Mr. Baz?

MR. BAZ: No, Mr. Chair, that's a separate program.

COUNCILMEMBER VICTORINO: Separate program? It's not part of this?

MR. BAZ: No.

CHAIR PONTANILLA: Yeah, separate.

COUNCILMEMBER VICTORINO: Okay. So what is the 300,000 then?

MR. BAZ: So if you look, yeah, I understand its significant length of listings there in pages, but if you look at 6-296 --

COUNCILMEMBER VICTORINO: Yeah, I looked at all the different positions.

MR. BAZ: --there is a...an explanation of changes, Continuation Budget Request, Salaries and Wages, No. 1 there, there is a very detailed list of the changes in reallocations, the movement of the park permit clerk positions from the districts to the new park permit program is six E/P count there. And then there are some other decreases and increases, some attrition program deletions,

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

three-and-a-half E/Ps for the attrition program. So it's a combination of a number of different things, but one position got transferred to the Administration program. But, yeah, no, this is not the PALS Program, this is mostly movement within the Department, you know, from the positions that we described and the attrition program reduction.

COUNCILMEMBER VICTORINO: Because in fact it says, "increase in E/P counts and salaries due to transfer from PALS Program effective October 2012".

MR. BAZ: Oh, Mr. Chair, that's an increase. Once we've removed the PALS Program from County operations and just contract it out, those positions we plan on keeping the...there's...Mr. Chair, I believe there's two or three positions that are full-time County employees that we wanted to move into this area and increase the capacity in this area as well as have them oversee the grant or contract.

COUNCILMEMBER VICTORINO: Okay. I just, Mr. Chair, I agree with Mr. White and I think all of us agree, we like the savings, but if the savings is going to continue to result in our restrooms not being properly cleaned I mean, you know, I understand old bathrooms, you know, we have 'em; but, still, I think a lot of attention, if was maintained, those bathrooms would be a lot better off. And now that's all I'm saying, maybe more attention, you know. But if you feel this is the way you guys wanna go, then that's fine; but it hurts us big time. I don't care what part of the island you come from 'cause tourists are at Naska, you know, we have tourists all over this island. Tourists even come to Keopuolani. So, you know, I don't see, Mr. Chair, that one area with lack of maintenance of their restrooms, I don't care where on this County whether it's Molokai, Lanai and everybody, it hurts our overall tourist business I mean it does, our visitors industry which is the lifeline, it's hurting us. So I really would agree with Mr. White, and I think all my other colleagues have basically said the same thing, you know, let's make sure we put an effort to keep our restrooms clean. No matter if it's KCC, Keopuolani, Wahikuli, Kalama, I don't care where, let's keep 'em clean, at least that much. I know we can't change and improve 'em right away, but let's keep 'em clean. Thank you, Mr. Chair.

CHAIR PONTANILLA: Thank you. And, you know, to have a really meaningful performance measure, you know, something like people that visit our parks, bathroom facilities, or any facilities, we should have a measurement in regards to complaints for all of those different type of facility. And for the Department, for them to perform, you know, give us a...an action plan to meet 100 percent, no complaints, or whatever percent, no complaints. You know, we just talk about it, but there's no performance measures in regards to complaint-driven type issues. And, good example, what you guys talking about, smelly bathrooms. So anyway that's my two cents on that. Mr. Baz, in regards to the Salaries and Wages, you know --

MR. BAZ: Yes?

CHAIR PONTANILLA: --you got all the positions over here, there's pages of 'em.

MR. BAZ: Yes. Mr. Chair?



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: How do we know...the last printouts that we had, it went by districts.

MR. BAZ: Mr. Chair, I could print them out by districts and get that to you at a later date.

CHAIR PONTANILLA: Okay. I think that would be more meaningful so that each of the Members can take a look at, you know, the manpower that is within their area. And, you know, we can easily see how the supervisors or how many people that each park here in Maui County. So if we could get that information.

MR. BAZ: Yes, Mr. Chair --

CHAIR PONTANILLA: Okay.

MR. BAZ: --if you could send a request, we'll get it to you --

CHAIR PONTANILLA: Sure.

MR. BAZ: --very quickly.

CHAIR PONTANILLA: Thank you. Mr. Hokama?

VICE-CHAIR HOKAMA: Thank you, Chairman. And I can appreciate my colleagues bringing up the concerns of maintenance and keeping our facilities at certain levels. But, you know, looking at our Quarterly Reports, you know, we see at the end of the first half of the year, they expended, you know, about 55 percent of their whole budget so they got about 44 percent left. And one of my concern is again looking at the job vacancies that Mr. Couch brought up earlier and then looking at the amount of the potential overtime and Premium Pay, when does it make sense for you to fill those vacancy and pay straight time and give another resident an opportunity for gainful employment versus the use of overtime Premium Pay? Because from what I'm seeing, you know, we looking at the new updated projections of almost 310,000 of overtime Premium Pay for Recs. and Support Division. So when does filling a position, a vacancy, makes better sense than doing the overtime, premium component, Mr. Matsui?

MR. MATSUI: Right now, we're doing both. You know, there's some catch up that we need to do so we're doing a lot of overtime. And we're also filling the vacancies as quickly as we can. The report you got from Personnel Services is kind of misleading in that it includes a lot of the positions that were not funded so we cannot recruit for those. And, you know, just...since we've been here since January 2011, we filled like over 40 positions. And then we've also had nine retirements.

VICE-CHAIR HOKAMA: Uh-huh.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: So that's more that, you know, there's more vacancies there. So and then we have another 15 or more to twenty that's in transit. And then...

VICE-CHAIR HOKAMA: What does that mean, please, "in transit"?

MR. MATSUI: Where it being processed. You know, it's not like we can just --

VICE-CHAIR HOKAMA: You have an opening and you're waiting for --

MR. MATSUI: --have an opening and hire somebody.

VICE-CHAIR HOKAMA: --a qualified list from DPS of qualified applicants that you could consider for hiring purposes?

MR. MATSUI: That's correct. Yeah, there's various steps.

VICE-CHAIR HOKAMA: Yeah, we understand, Mr. Matsui.

MR. MATSUI: And then we need to interview and then even after they're selected, they need to get Occu-Med and get, you know, pass the drug test and pass the physical test. And then, you know, with the Mayor's attrition policy, there's one more step that is added that we need to go to the Attrition Committee and plead our case that we need this position.

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

MR. MATSUI: And so, as of today, there was ten positions that we wanted to fill that was denied and is part of the attrition program. So, you know, that report from DPS looks like we're not doing anything and we have a lot of vacancies, but that's not true. And we're moving as quickly as we can to fill all of the vacancies.

VICE-CHAIR HOKAMA: Okay. 'Cause our understanding of NRF means, "no request to fill" from...and that comes from the Department side.

MR. MATSUI: Right, that's correct.

VICE-CHAIR HOKAMA: So I'm just curious. And again, you know, I'm just trying to understand when it would make more sense instead of you using and paying this much of, you know, 300,000 worth of overtime, Premium Pay, you know, if that made better sense that would hire maybe four full-time, you know, park SR-07s or whatever it be. 'Cause I bring this up because, from my understanding from my community, the community has asked for—you know, the way the situation is on our island—that the County gym be opened up sooner. And, yet, you know, I see this half position for Lanai, recreation aide, but there was a request...no request to fill, E/P reduced. But, yet, my understanding is the community has asked for additional services in this one area, and knowing what we pay in property tax to the County, I think this is a...that was a

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

reasonable request. So can you help me understand this better? 'Cause I'm...even for Lanai, while it's very small, you know, East Maui has a lot of overtime, the highest of course is Central Maui, but when you look at...I mean I'm trying to kinda understand the operational and financial strategy of the Department and this division so we can make, you know, help you make those appropriate adjustments to provide the community with the service and facility levels that, you know, our people want and you would like to provide.

MR. BAZ: Mr. Chair, if I might?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: When the personnel vacancy report, when you look at it, it says...if it just says, "NRF", no request to fill, that means that Personnel Services has not received a request to fill, that doesn't necessarily mean that the Department hasn't requested it, it may be that it's either in process or has been denied by the attrition program. The other thing, if it says, "NRF" or anything else and then E/P reduced, those are part of the positions that were reduced by the Council action two years ago to delete a bunch of positions. Prior to that, from my understanding, the...when a position was reduced, they would actually take it off of the list 'cause the Mayor would reduce the E/P. But when the Council did that wide-sweeping action of reducing the number of E/Ps, it was decided by the prior Administration to not reduce...not to abolish those positions. And we haven't reviewed that, you know, as our Administration to say whether or not we should abolish those positions completely or if we should keep them...those positions and then, you know, change E/P counts and things like that. And that's, you know, something that we're kinda leaving up to the directors, you know, management and stuff --

VICE-CHAIR HOKAMA: Uh-huh.

MR. BAZ: --to review and if they would decide they don't wanna fill some other position and they wanna fill one of these E/P reduced positions, then that's really the management's purview to do that. So...

VICE-CHAIR HOKAMA: So is my understanding correct that what the Lanai community has asked for, additional operational hours of the County gym and whatnot, and that at least you are aware of that request or you're not even aware of...the Department's not even aware of that request? Because I can hear my...the residents are coming to me saying, this is something that we really want the County to consider as another place of positive activity for our young people and our adult...that wants to do adult-league programs. So I'm just following up on their behalf and asking the questions.

MR. MATSUI: Yeah, as far as I know, I...we haven't had any request for additional recreation personnel. We...

VICE-CHAIR HOKAMA: Or expanded hours of operation, that was not part of the community's request during the Mayor's getting community input from the various districts?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: You know, early, I think was in September last year when the Mayor went to each of the communities --

VICE-CHAIR HOKAMA: Right.

MR. MATSUI: --I went to Lanai, and I didn't hear of any request for that.

VICE-CHAIR HOKAMA: Okay. Well I just saying, you know, that is what is before me from our community so, you know, I think it's a reasonable thing for a half-position consideration. So I'm just letting you know that I'm gonna be fighting for the island's request. Thank You, Chairman.

CHAIR PONTANILLA: Thank you. Fast question for Mr. Matsui. You guys do time study in regards to a position? Time and motion study.

MR. MATSUI: I know there's been time and motion studies that was done, you know, a long, long time ago. And...but, you know, we haven't followed up on it at all. Right now, we are looking at getting more efficiency and accountability for our people. So, you know, that's a program we're working on. I think that's one of our goals and objectives. But, you know, from a management standpoint, we believe with the men we have, if we manage 'em correctly, we can improve the services that we have without increasing manpower. And we're using all of the tools that we have. You know, we are filling all of our vacancies as quickly as we can. We just got a new administrative officer, you know, about a few months ago so...and that was the person charged with filling the position. So now that we have that person, it's really moving a lot faster, we're keeping a better track of all our vacancies and where it is on the status of moving it along.

CHAIR PONTANILLA: Fast question. Have you ever disciplined any employee for not performing their job?

MR. MATSUI: Yes. As a matter of fact, we've had a lot.

CHAIR PONTANILLA: What happens, suspension?

MR. MATSUI: It depends. Some is written reprimand, some is...has been some suspensions. You know, without getting into specifics, yeah, you know, part of management is to hold people accountable for the work that they're responsible to do, and we intend to do that.

CHAIR PONTANILLA: Thank you. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. Mr. Matsui, we touched upon this a couple sections back, but now I think this is the location where we need to talk about this. First of all, there seems to be, you know, I may be incorrect in my thinking, but I don't know, are you guys responsible for maintenance of essentially the street medians and street trees?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: We are to the extent that there's a street planting ordinance.

COUNCILMEMBER COUCH: Uh-huh.

MR. MATSUI: Okay. And we're responsible for seeing that part of it gets implemented. Part of it is that the abutting landowners are responsible for maintaining the planting strip in front of them. We get involved in the street trees, but basically that part.

COUNCILMEMBER COUCH: What about medians?

MR. MATSUI: Medians is kinda something that's fall into the cracks. I don't know if you can split the median in half and say, okay, you're the abutting landowner on your half so you take your half of that median; but, you know, so far, some of the...like the development, the developers are taking care of it. You know, on the practical side, we have our hands full taking care of parks. And then, you know, to go ask us to go mow streetscapes, you know, that's putting an undue burden on us.

COUNCILMEMBER COUCH: But is that a requirement through ordinance or practice or any of that?

MR. MATSUI: I don't think it's a requirement by ordinance. By assignment, you know, if we were assigned to do it, we would have to do it. But again, you know, our priority is parks.

COUNCILMEMBER COUCH: Of course. Okay. Thank you.

CHAIR PONTANILLA: Thank you. Member Cochran?

COUNCILMEMBER COCHRAN: Thank you. So custodial services for parks and facilities, who does that and what is that exactly? Is that the cleanliness of bathrooms?

MR. MATSUI: Yes, custodial is, you know, cleaning restrooms, cleaning toilets, you know, mopping --

COUNCILMEMBER COCHRAN: And --

MR. MATSUI: --that kind of things.

COUNCILMEMBER COCHRAN: --some of those are outsourced like Ka Lima O Maui?

MR. MATSUI: Yes, Ka Lima O Maui; and Molokai is Molokai Rehabilitation Center.

COUNCILMEMBER COCHRAN: 'Cause...and your janitors, what's the janitor's job description, janitors?

MR. MATSUI: To clean restrooms, to clean the interior of buildings.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: But not beach parks or...

MR. MATSUI: I'm trying to think. The beach parks that are not under contract, you know, our personnel has to do.

COUNCILMEMBER COCHRAN: But would that be a...I'm just looking at the count. You got a 184 E/P, four are janitors. Out of 184 employees, four. So maybe that's our problem with why our bathrooms aren't so clean. And, yet, we have 145 parks and four janitors. But if that is not the case, I counted all of our park caretakers, and perhaps some them are responsible for our bathrooms, and we got 132 of them. So I'm just trying to figure why with this kinda E/P, we cannot keep up with the cleanliness of our bathrooms. And—comment—and Mala bathrooms, who's in charge of that off the top of your head if you know?

MR. MATSUI: Okay. First of all, our park caretakers can do bathrooms. They're...they do from custodial, janitor, all the way to taking care of the lawn, the turf and doing semi-skilled work. Okay. And so they are...they get paid a little bit more than the janitors. Okay. Janitors are just that, they're just limited to doing custodial work as janitors. They don't do as much, you know, range of work as the park caretakers. And so, you know, like...you're right, the park caretakers can do bathrooms.

COUNCILMEMBER COCHRAN: Okay. And just quickly about Mala bathrooms, do you know who's in charge of those? Mala, boat ramp, the bathrooms there?

MR. MATSUI: Mala is State --

COUNCILMEMBER COCHRAN: It's a State...

MR. MATSUI: --that's not a County, no.

COUNCILMEMBER COCHRAN: Okay. Very bad. Anyways, okay, thanks.

CHAIR PONTANILLA: Send a letter to the State, Elle.

COUNCILMEMBER COCHRAN: I know.

CHAIR PONTANILLA: Member Baisa?

COUNCILMEMBER BAISA: Chair, I think this matter of clean bathrooms is going to go on for a while, and I think that Member White is motivated that he can handle this. Maybe we should have a lengthy discussion in his Committee, and I think he's ready to do that. So we're not gonna solve that tonight.

CHAIR PONTANILLA: No, we're not.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER BAISA: It's something been going on for a very long time. I do think it's time for it to end. And we need to be creative and innovative and do whatever it takes. But it is a shame not to have clean and equipped bathrooms. You know, that's what separates us from a third-world country. And, yet, I'm gonna tell you, having been to several third-world countries, they have cleaner restrooms than we do. You may have to use a pot of water to flush the toilet, but they are clean. So...

CHAIR PONTANILLA: Member Carroll? Okay. Let's see. Enough about bathrooms already. You know, we build nice bathrooms, it's our public that vandalize the bathrooms. Just to give you one story, Keopuolani Park, they...one bathroom was arsoned [*sic*], it cost the County \$250,000 just to replace. So, you know, the community gotta have some responsibilities, too, in regards to utilizing the bathrooms. But again, yeah, you know, I hear you guys; and Parks probably hear, not only from us, but from the public in general about our bathrooms. But hopefully, you know, our citizens can be responsible, too, you know, when they use bathrooms. Okay. Operations. Mr. White?

COUNCILMEMBER WHITE: I'll pass.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: Yeah, me, too, I pass.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Well one last one for bathrooms. No, no, and again...I just, you know, 'cause it's part of the service amount of \$2.4 million for contracts for other outside non-County agencies to perform part of these requirements of park maintenance and services. You know, because I know, you know, we've been concerned about the ability of our County employees to perform, but have we contracted out a lot of this concern under the area of services that it is not County employees that are performing certain park maintenance or bathroom requirements, and that maybe we need to talk to the contractors to ensure that the level of work being performed on our behalf that we are compensating them for needs to be either reviewed or upgraded to get the results that, you know, I'm hearing my fellow colleagues concerned about. Is this the area, Mr. Matsui, under Services, \$2.4 million? I'm looking at Page 6-291, gentlemen.

CHAIR PONTANILLA: Uh-huh?

COUNCILMEMBER WHITE: Chair, if I could just interject. There are 70 parks in which the bathrooms are taken care of by County, and there's 16 that are taken care of by contractors just to put it in round figures.

CHAIR PONTANILLA: Mr. Matsui?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: No, I don't believe that's the rehabilitation service contracts. There's a line item further down for Ka Lima and for Molokai Rehab.

VICE-CHAIR HOKAMA: Okay. So what is this \$2.4 million . . . (*inaudible*) . . . , please?

MR. MATSUI: Yeah, those services are contractual services like when we rent the portable toilets, disposal of the dumpsters, anyway, yeah, security guard services, where we hire private companies to do that kinda work.

VICE-CHAIR HOKAMA: Okay. And again, Mr., you know, Matsui, you know, I'm just concerned because again we spend a lot of money on utilities, and just for this section, the request to us is over \$3 million.

MR. MATSUI: Yeah.

VICE-CHAIR HOKAMA: You know, so I'm assuming this is fuel and electricity. And again this...knowing again how things change quickly, daily or weekly, regarding pricing of utilities, can we take care our park requirements to the level we all expect with this kind of funding or is this more than enough?

MR. MATSUI: That's our projection for, at the level we're providing, that's for electricity for our lights, ball field lights, electricity for the community centers, also includes sewer and water charges, and then there's, you know, electricity for our --

VICE-CHAIR HOKAMA: Uh-huh.

MR. MATSUI: --irrigation pumps. So all of the utilities. And so we, you know, we've kinda tracked them. There is an allowance for increases that we'll have to pay. But, you know, this will keep the services that we have on par. We're not gonna be closing, turning off lights earlier than we are now, that kinda thing.

VICE-CHAIR HOKAMA: Okay, okay. Again I just wanted to make sure that, you know, for us to expect certain levels of performance, you know, I understand it needs to equate to a certain level of funding support. So, you know, I'm just trying to make sure that what we are requesting of your department to provide is, you know, being at least provided a fair amount of resources to achieve those, you know, concerns that we have. Thank you, Chairman.

CHAIR PONTANILLA: Thank you. There's a lot of costs in regards to water delivery services, probably over a million dollars. Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: Yeah, you mentioned the hiring of security guards. 'Cause it looks like we got park security officers, is that not what they're responsibilities are?



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: The security officers, right now, are working during the day. They were initially hired for the...to police the CORA, the ocean recreational activity permits. And so we also have security contracts for each of the districts, 300,000.

COUNCILMEMBER COCHRAN: Three hundred thousand dollars for security contracts? Any contracts in West Maui.

MR. MATSUI: No, I'm sorry, that...that's not the right number.

COUNCILMEMBER COCHRAN: Oh.

MR. MATSUI: But anyway we have security services like Kalama Park, Cove Park, and then there's some for Upcountry where they actually just lock gates and open gates like Baldwin Park, Hookipa, some of the other parks where we've...at the end of daylight hours, we lock it up, we lock the gates, close up the park, and then in the morning, open it up.

COUNCILMEMBER COCHRAN: And what's the plan for the skate park that's not supposed to be used. And I was told from Glenn Correa that we're hiring a security guard there, but haven't seen that, yet, since March 22<sup>nd</sup>.

MR. MATSUI: Okay. The plans for the skate park...right now, it's under construction, okay. It's still under the contractor's jurisdiction; he is responsible for what's happening with the site. As of today, all of the concrete and skate park is completed, the lights were activated. So it's ready to go except for the landscaping. Now there's usually like a 90-day period for the grass to grow and all of that, but we're...normally we would not accept the park and relieve the contractor until all of that is done. But in this case, since the skating part is over...is done, we wanna open it up, okay. But, in the meantime, it's closed, and kids are jumping the fence and skating in there. And I just had a report today, two people jumped in and one of 'em got hurt. But, anyway, our intent is to open it up. I think we're looking at opening April 25<sup>th</sup>, doing an opening ceremony; and then after that, we're gonna open it up. We're gonna fence off the landscaped areas so people can't walk on the grass and trample it so it'll be allowed to grow. But that's our intent. As far as the hours of the park, it's gonna have lights, so can be open at night. Normally we open till 10:00. And it's gonna be more like a outdoor basketball court where, you know, people can play at their own risk. But we are...we do intend to front programs on it where we have certain hours where it's gonna...you gonna have staff there monitoring and even kind of I guess teaching people how to skate and monitoring them. But then, you know, there will be other hours where there's no one there and it's just free play, you know, whoever wants to go, go skate.

COUNCILMEMBER COCHRAN: So there's gonna be like a at-your-own-risk thing so we're not gonna be liable for anything occurring from like...once it's officially opened and the nighttime hours when it's actually closed, but from now till that opening day? Do we not need to have a concern here?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Yes, we are concerned. Between now and opening day, it's still closed. Okay. And we're having a hard time keeping people out. So we have our security, we've talked to the Police, you know, we have our park rangers go, you know, every once in a while, drive by. We've put our lifeguards on alert that if they see anyone in there to let us know.

COUNCILMEMBER COCHRAN: Thank you.

CHAIR PONTANILLA: Okay. Ms. Baisa?

COUNCILMEMBER BAISA: No, thanks.

CHAIR PONTANILLA: Mr. Carroll? Okay. Equipment.

VICE-CHAIR HOKAMA: Chairman, just one...

CHAIR PONTANILLA: Sure.

VICE-CHAIR HOKAMA: Are we then, you know, because of this concern of exposure and liability to the County, when we are aware of those...who is doing this type of illegal entries or not, are we filing charges of trespassing to make them aware there's consequences for irresponsible behavior?

MR. MATSUI: We haven't, yet, but that's one avenue of doing it.

CHAIR PONTANILLA: You should just do it.

VICE-CHAIR HOKAMA: My thing is that we need to also help educate that there's consequences for bad behavior and one of it is you get arrested for trespassing. Because you create a liability hazard for us, and that more than likely then their neighbors and other family members gonna have to pay for those additional cost of settlements and claims. You know, this is not a game, this is, you know, real life. Thank you, Chairman.

CHAIR PONTANILLA: Thank you. Yeah, Equipment. Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. I don't have any concerns with equipment.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: Thank you, Chair. And, you know, I noticed this year you guys are going in for a mass replacement, yeah? And a lot of this equipment from what I can see, you know, most of it is in the mid-90s, some from the early 90s. To be perfectly honest, do you feel this is enough to take care of all the parks that I know some of the equipment has been really, really run down. And so a lot of times, equipment is broken. You see 'em laid up and not even

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

used. So, Mr. Matsui, you know, this is one area that I feel we've neglected for a number of years, but what is your thoughts in this area?

MR. MATSUI: Well we're satisfied with what we got as far as replacing carts and equipment.

COUNCILMEMBER VICTORINO: Okay. And the last question I had, you know these floor mats? Follow up with this last one, floor mats. Twenty...replace 25-year old mat from War Memorial Gym. That's the one that they lay out when we have different concerts and other events so that we don't damage the floor, the parquet floor?

MR. MATSUI: That's correct.

COUNCILMEMBER VICTORINO: Okay, alright. I didn't realize was 25 years old, gee willikers. Yeah, I think that needs to be replaced. Thank you, Chair.

CHAIR PONTANILLA: Okay. Mr. Hokama?

VICE-CHAIR HOKAMA: No.

CHAIR PONTANILLA: Mr. Couch? Ms. Cochran? Member Baisa? Member Carroll? Okay. Goals and Objectives. Mr. White?

COUNCILMEMBER WHITE: Just a quick comment. I know you wanna leave the bathrooms in the dust, but I...it...but it just...

CHAIR PONTANILLA: Now who's the expert in bathrooms here?

COUNCILMEMBER VICTORINO: I think White, now. I give White that one.

CHAIR PONTANILLA: How many rooms you got?

COUNCILMEMBER VICTORINO: I give White the bathroom expert...

COUNCILMEMBER WHITE: But, you know, I just would like to see in the Goals and Objectives, something pertaining to cleanliness.

CHAIR PONTANILLA: Uh-huh.

COUNCILMEMBER WHITE: And...

COUNCILMEMBER COUCH: It's No. 3, yeah?

VICE-CHAIR HOKAMA: No. 3.1, 3.1 or...

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COUCH: Three one.

COUNCILMEMBER COCHRAN: No. 3?

COUNCILMEMBER WHITE: I know, but it...but I'd...because the bathrooms are such a big issue, it would be nice to have those listed as one of the main goals. So just a comment.

CHAIR PONTANILLA: Okay. Mr. Victorino?

COUNCILMEMBER VICTORINO: Well I agree, you know, I like Objective No. 2. I think, you know, especially when you talking leagues for our youths. I always feel that that is very important because not only do we need them occupied and physically fit, you know, I think that all falls in that same realm; but it also, you know, brings a sense of teamwork and camaraderie which you guys...it's in here. So, you know, to provide safe environment for all youthful...youth leagues participants, I like that. And I thank you, Mr. Matsui. And you guys are still requiring the different leagues to have their coaches be certified as far as whatever the league rule is, yeah?

MR. MATSUI: That's correct.

COUNCILMEMBER VICTORINO: Okay. That's good. Thank you, Chair.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: You know, Chairman, you know, we all know that, you know, our youth development leagues have expanded in all different sports: soccer, girls softball, little league, wrestling and whatnot. Is...do you folks have any agreements with State of Hawaii DOE whereby the County either utilizes or assists so that part of these youth activities can also use State school recreational facilities? I know it was a big issue years ago between the State and County jurisdictional thing. And, you know, like City and County said if they just...if there's no agreement, Oahu schools cannot use City and County parks because there was a issue of liability and of course who's gonna pay the bill for this and that. But is there something within Maui County that we need to be aware of whether you assisting Lahainaluna School with their football field support; and if so, is there opportunity for some of our West Maui youth programs to utilize that field as part of the County's assisting the DOE or...I'm just asking because, you know, there's a big request to many of us about expanding or creating additional recreational facility and fields because of the interest of our young people. So I'm just curious if that would maybe would be one of the goals of how to look at existing infrastructure not belonging to the County that we could work out some mutual beneficial agreement whereby, for the short term, we can provide additional facility accessibility for the burgeoning needs in youth soccer, girls softball, et cetera?

MR. MATSUI: That's a good point about utilizing State and County facilities and working together. You know, as far as I know, we don't have a formal agreement. Many years ago, there was

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

kinda like a informal, just letter of agreement that we generally gonna work together and, you know, use our facilities together and maintain it. But on...for many of our parks like Kahului School park is one, Lihikai School, right next to it is a County park --

VICE-CHAIR HOKAMA: Right, right.

MR. MATSUI: --and the school uses it during their school hours for recess and --

VICE-CHAIR HOKAMA: Right.

MR. MATSUI: --that kinda thing. So there's that kinda duo use. Another one is Wells Park and Wailuku Elementary School.

VICE-CHAIR HOKAMA: Yeah, right, Iao School, like that.

MR. MATSUI: Yeah.

VICE-CHAIR HOKAMA: But...so after the school utilizes that, and let's say with Maui High School park --

MR. MATSUI: Right.

VICE-CHAIR HOKAMA: --which is adjacent to a County park --

MR. MATSUI: Okay.

VICE-CHAIR HOKAMA: --does the Maui High School allow the County to utilize their park facilities for County programs?

MR. MATSUI: Okay. Then there's Maui High School, okay.

VICE-CHAIR HOKAMA: Right.

MR. MATSUI: Luana Gardens are all...is all part of Maui High School.

VICE-CHAIR HOKAMA: Okay.

MR. MATSUI: Okay. So we have a...we mutually take care of the park and they pay...

VICE-CHAIR HOKAMA: Do we have equal access and use of the facility, though?

MR. MATSUI: Pretty much, yes.

VICE-CHAIR HOKAMA: We do?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Yes.

VICE-CHAIR HOKAMA: Okay. That's great, that's great.

MR. MATSUI: Pretty much. I not saying that we...it couldn't be improved, but we do...they...we have our youth basketball program at...next to the gym on the hard courts there. We got soccer. And then on the baseball fields, you know, when the high school's not using it, we can use it for, you know, senior little league, those fields. So we do have joint use of facilities. And I know at the Maui High track, they...I think they've run some track programs when the War Memorial was not available.

VICE-CHAIR HOKAMA: Okay. So I just wanna know, do you believe it's fair or are we getting screwed?

MR. MATSUI: I don't think we're getting screwed, but I think it could be --

COUNCILMEMBER COUCH: More fair?

MR. MATSUI: --more of a...could be fairer.

VICE-CHAIR HOKAMA: Well let us know what we can do to make it fairer, Mr. Matsui. Thank you. Thank you, Chairman.

CHAIR PONTANILLA: Okay. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. Mr. Matsui, your Goal No. 2, very laudable goals with words, but we have, you know, your estimate is 25 percent of percentage of youth leagues whose department...who use department facilities that have a sportsmanship program in place. And I know sportsmanship is very important, you know, having been a soccer referee and dealing with some rowdy parents—I know the...when I was referring the Victorino kid, I had parents all over me on that—but I know sportsmanship is very important, and I was wondering if 25 percent's a little too low?

MR. MATSUI: You know, the County is involved with a national sportsmanship program I think it's NAYS, and that's one of the things they're trying to do. I don't know the numbers, but, you know, I think 25 percent is something realistic. You know, there's a lot of leagues. Like soccer has four or five leagues; baseball has at least two, a third one is trying to get in; then there's girls softball. But from my experience...and then there's Pop Warner --

COUNCILMEMBER COUCH: Yeah.

MR. MATSUI: --so, you know, that's a lot of leagues --

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

COUNCILMEMBER COUCH: Yeah.

MR. MATSUI: --and 25 percent, you know, one out of four...

COUNCILMEMBER COUCH: But don't all those leagues...pretty much all those leagues have a sportsmanship program in place, yeah?

MR. MATSUI: I know some leagues, they're starting to do this kinda program because, you know, the liability involved and, you know, they want the kids to be properly trained. And a lot of it is training the parents, too. Yeah, and the coaches --

COUNCILMEMBER COUCH: Hence my point.

MR. MATSUI: --who happen to be parents. I know for the girls softball league, they have a program in place that if you wanna be part of that ASA program, you have to go through this program and take a video and take a test and actual...get a card. So that's one league down, but I'm sure there's other leagues, I think little league has something, too --

COUNCILMEMBER COUCH: Uh-huh.

MR. MATSUI: --but so I, you know, it's started and that's a big trend that's coming right now --

COUNCILMEMBER COUCH: Okay.

MR. MATSUI: --and we're moving ahead.

COUNCILMEMBER COUCH: I just hope to see that number get bigger next year.

MR. MATSUI: Yes.

CHAIR PONTANILLA: Thank you. Ms. Cochran? Ms. Baisa?

COUNCILMEMBER COCHRAN: No.

COUNCILMEMBER BAISA: No, thanks.

CHAIR PONTANILLA: Mr. Carroll? Okay. Thank you, Members. We going take a ten-minute --

COUNCILMEMBER COCHRAN: Mid-evening break.

CHAIR PONTANILLA: --recess.

COUNCILMEMBER BAISA: Thank you.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: And we'll reconvene at 8:10, and then you take your personal problems outside, thank you. This meeting is in recess. . . .(gavel). . .

**RECESS: 8:02 p.m.**

**RECONVENE: 8:16 p.m.**

CHAIR PONTANILLA: . . .(gavel). . . The Budget and Finance Committee meeting is now reconvened. Okay. Next area is 6-300, PALS Program. Mr. Matsui...again, Members, this is just a proposal. Mr. Matsui, Page 300.

MR. MATSUI: Okay. Yeah, essentially the proposal is to contract out the PALS Program to some nonprofit entity through an RFP process, but we would continue the PALS Program in...for the summer, for this coming summer. So there's still costs to run that program, and then it would be turned over to the nonprofit entity.

CHAIR PONTANILLA: When you going turn 'em over to the nonprofit should you go that way?

MR. MATSUI: It would be October.

CHAIR PONTANILLA: Mr. White, Salaries and Wages, any questions to that? Yeah.

COUNCILMEMBER WHITE: Oh, yeah. The question I have is, is the PALS Program just during the summer months or is it during the vacation as well?

MR. MATSUI: No, there's summer and winter.

COUNCILMEMBER WHITE: Well then the question I have to ask, I like the savings and I like the concept of outsourcing if it's gonna do a better job, but the concern I have is looking at the Salaries and Wages going down by 600, but our overall cost, the bottom line, going up by 600,000. Is that a timing issue because of budgets? Is it gonna be outsourced at a higher cost or the same cost?

MR. BAZ: Mr. Chair, if I might?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. Yeah, this is an anomaly in implementation year of this type of a situation. Because they're looking at contracting for this program from October 1<sup>st</sup> through September 30<sup>th</sup>, there is this initial overlap period of Fiscal Year. And so their operations from July 1<sup>st</sup> through September 30<sup>th</sup> are covered under their normal operations and that's why you even see the 50 percent of salaries still in there; then from October 1<sup>st</sup> through September 30<sup>th</sup> of next year, will be that one period. So depending on what the bids come in at from the RFP, next fiscal



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

year's request will be only what those bids are and there won't be any...the additional \$600,000 in salary --

COUNCILMEMBER WHITE: Yeah.

MR. BAZ: --plus the fringe and all that's included with that.

COUNCILMEMBER WHITE: Okay. So the reason that we've got the overage is because it's encumbered for the remainder of the summer after July 1<sup>st</sup>.

MR. BAZ: That's correct. And we wanted to do this so that we didn't have a timing issue with contracts. You know how a lot of the nonprofit contracts get...we have problems with getting them out quick enough because of they're supposed to start July 1<sup>st</sup> and the fiscal year starts July 1<sup>st</sup>. So because this is a new program and one that, you know, we're looking at contracting out...or a new contracting procedure for this, this fixes that problem from the very beginning so they don't have a overlap problem.

COUNCILMEMBER WHITE: Okay. Thank you. Thank you, Chair.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: I'm not exactly this...I don't feel the same way as Mr. White does, you know. Because we're looking here...and again it's a proposal, Mr. Chair, I understand that. But many of our youngsters, many of our leaders today in our community, did the PALS Program through the years as participants and as leaders. And I'm very concerned that if we allow someone else to take over, are we gonna be able to—well I don't wanna use the word “dictate”—I guess to keep the program the way it is so that those who can't afford it can still afford it, and if you wanna charge more for those who can, I guess you guys can leave that up to them. But basically that we are to afford our young people that opportunity for summer employment and for leadership and collaboration amongst, you know, their peers and as well as the youth. I mean, you know, a lot of our children went through that. A lot of children are where children participated as leaders so I don't want that lost in the shuffle because if a nonprofit come in and they can change it the way they want it, and I imagine that could happen, will that have the same effectiveness? And will we deprive a lot of our young people from opportunities of, you know, enjoying a summer job. That was basically what it was, it was summer employment. And I think that's important when you look at that overall aspect. So, you know, is it because we cannot take care of it, Mr. Baz or Mr. Matsui, that they wanna make this change? What was the real...I mean we read the paper, everybody read the paper, but what's the...what the reason behind of it? You know, I'm very curious, why was this program of all programs...really? Because this has been a County program and again change comes, but there's sometimes where I don't...I may not agree with change because it is a good, good pillar of our community as far as a program for our youth.

CHAIR PONTANILLA: Either one, Mr. Matsui or Mr. Baz?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: My understand is that we would save, you know, overall...we'd have a savings for the same product in return. And as far as ensuring that we get the right product, you know, we're gonna go through our RFP process and we're gonna set certain standards that they have to meet, and benchmarks. And we're gonna have some oversight over that to make sure that they do meet these standards.

MR. BAZ: Oh, thank you. In the current youth center programs, they have very strict standards that the youth centers need to meet. They have requirements that we set forward in issuing the RFPs that if they're gonna be a qualified youth center, they need to meet these standards and fulfill their requirements; and if they don't fulfill their requirements, then they become ineligible for the grants and things like that. So the Department of Housing and Human Concerns does dictate very strictly through, you know, the Boys and Girls Club, the Kihei Youth Center; there's other youth centers right now of similar operation and change. This program, of course, is more of a recreation-based program and that's why it's...I suppose that's why it's in the Parks Department for the summer and winter PALS programs. And, yeah, my kids, you know, went through this program, too. I know exactly what you're talking about, and that's one thing where, you know, since we're the funding source, we dictate...this is, you know, our County program. This is one that we're saying, you know, in our discussions of grants that we've been talking about where we say this is the services that we want to be provided and we're just looking for somebody to provide those services. We dictate through the specification of RFP, you know, what's gonna happen, what they're gonna charge if they're gonna charge anything, you know, what the...what they do with the revenue if that comes in and everything like that. So it's...really should have no material effect on the program itself, but...at this point.

COUNCILMEMBER VICTORINO: Well I still don't agree with you Mr., but I mean I'll keep my mind open and I'll wanna see more details. But, you know, it's...I know change comes, but again I don't wanna change for the sake of changing. You know, if there's real good rationale and it'll enhance the program, then, you know, Mr. Chair, I may not oppose it, you know. But if it doesn't, if just changing to save money, I don't want money to be the big predication. When we just talked about earlier, about the programs that this County sponsors: the Menehune basketball, on and on and on and on, yeah? So again our youth is our most valuable. And I know there's groups that do great work out there, Mr. Chair, in certain areas; but this has been one that has been one that I really believe the County had real ownership. It was created by this County; a lot of our people worked hard to make this program work. And it's been a mainstay all these years, Mr. Chair, I'm just not ready to make up my mind in that sense. So I'll keep my mind open, but I still think there's a lot more convincing that needs to be done in my mind. Thank you, Chair.

CHAIR PONTANILLA: Thank you. Again, Members, this is just a proposal. And, Mr. Victorino, I guess you saw my comments in the newspaper in regards to this one particular program. If cost is the biggest issue, then, you know, I...for the County, then, you know, at what cost, yeah?

COUNCILMEMBER VICTORINO: Yeah.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: And, you know, like you say, this is where our youngsters learn how to become good leaders...and not only leaders, but, you know, those that support the program, you know, you looking at future teachers, future counselors and the like. Good example is Mr. Josiah Nishita over here. He went through this six summers and guess where he's at? Right here. So, you know, this is one area that, you know, our youngsters can learn about County government as well. So, you know, like Mr. Victorino, I'm kinda skeptical because this is a program that's working well. And if it's the people that running the program, the PALS Program is not doing a good job, then we need to do a better screening of who do we hire in regards to this summer program. And that's the key – who do we hire? So my daughter was a PALS leader and, you know, she came out alright, she paid for her schooling. And she's a very active member in our community, teaching at Waihee Elementary. So I thought I'd share that with you. She probably listening to this and scratching her head, but, hey. Mr. Hokama?

VICE-CHAIR HOKAMA: Thank you, Chairman. So again, you know, this is not really true attrition if we just going from one form of payment to another form to supervise the service. So they might not be direct County employees, but we still paying for bodies. So my understanding, Chairman, is, you know those PALS positions that we see as blank, blank, blank? Would they contract employees performing PALS or...how was it...I mean, you know, I forget, I wish I had something to compare from last year. So how were they listed last year's budget, please, Mr. Baz or Mr. Matsui?

MR. BAZ: Yeah, thank you, Mr. Chair. They were listed exactly the same.

VICE-CHAIR HOKAMA: Blank, blank, blank?

MR. BAZ: Yeah, the SR step --

VICE-CHAIR HOKAMA: Yeah, right.

MR. BAZ: --and the position numbers were all blank. They have always been for this program.

VICE-CHAIR HOKAMA: Uh-huh.

MR. BAZ: They're not contract, they're part-time, and hourly employees.

VICE-CHAIR HOKAMA: So they're like, what, point three of a position or stuff like that?

MR. BAZ: Correct. That's why you see...actually sometimes it's point one five of a position.

VICE-CHAIR HOKAMA: Right.

MR. BAZ: That, you know, and one of these might be or, yeah, point three or, you know, different things. So... 'cause remember a...an E/P --

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: Uh-huh.

MR. BAZ: --employee count is based on 2,080 work hours --

VICE-CHAIR HOKAMA: Right, right.

MR. BAZ: --a year. Alright, and so it depends, if they're only working for the summertime, you know, then that's only a certain period of time, and so that's why we see a difference --

VICE-CHAIR HOKAMA: Uh-huh.

MR. BAZ: --there. And...

VICE-CHAIR HOKAMA: Okay. Thank you for that explanation, Mr. Baz, I appreciate it. And if I missed it in your comment or Mr. Matsui's earlier comments, what is the intent of the three remaining full-time Civil Service positions, please --

UNIDENTIFIED SPEAKER: Two.

VICE-CHAIR HOKAMA: --and...excuse me, the two remaining, the SR-12 and the SR-07, please? Are you gonna shift them to another division, are you going to...oh, I'm not gonna guess, I want...I just would like to ask you what are your potential plans for these two positions, please?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: Yeah, they're gonna come under the Recreation Department for programs.

VICE-CHAIR HOKAMA: Recreation and Support?

MR. MATSUI: Yes.

VICE-CHAIR HOKAMA: Okay. So it would just...would that be a re-description of their current job or how do you folks plan to approach this from a personnel standpoint, please?

MR. MATSUI: I think their job description is broad enough that they could be assigned different programs to coordinate and implement.

VICE-CHAIR HOKAMA: Okay. So again so I can explain to my community when I go home, for this coming summer with this new budget...which will be part of this new budget consideration, everything will be as last summer?

MR. MATSUI: Correct.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: So the hiring practices and everything else will still be consistent with how the Department has performed in the past?

MR. MATSUI: That's correct.

VICE-CHAIR HOKAMA: Okay. And whoever is the potentially new contractor—as a follow up—again, you know, my concern is of course I want them to utilize, if it's for Lanai, Lanai residents. You know, I don't want the contractor to bring people outside of Lanai because this is part of how we help employment within our districts using our own local people. And so, for me, that's a very high priority. And if we're gonna consider a outside contractor, they're made very clear they must use the local people within the districts to get the benefit of that employment opportunities. Thank you, Chairman.

CHAIR PONTANILLA: Thank you, Mr. Hokama. Before I call on Member Couch, I know this is a hot issue. I understand that the State reimburse the County of Maui for reduced lunch provided for those children that are qualified, and the amount is budgeted \$100,000 per year. Should the County not operate the PALS Program, what happens to the monies that the State give us?

MR. BAZ: Mr. Chair, that's part of the Federal government's USDA Free and Reduced lunch program, not necessarily the State. But that's based on...we...it's a billing that's based on the number of meals that are provided, and so the \$100,000 is not necessarily just a grant that they give us, but it's reimbursed. And any entity running this would be eligible to get that same reimbursement. For MEO, for the Head Start program, they, you know, get that free and reduced lunch reimbursement from USDA for that as well.

VICE-CHAIR HOKAMA: Okay. Thank you.

CHAIR PONTANILLA: Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. And in Mr. Hokama's one allocated question, he answered...he asked three of the ones that I wanted to ask so...I wanted to ask, if we were to do this program as a contract, you know, right now I think the price is, what, something like \$40 a kid or something like that, what would happen to the revenue that comes in there? Is that gonna go...come to the County or does it go to the contractor and does his...their contract get reduced by that amount, their payment get reduced by that amount?

MR. MATSUI: I would think it would go to the contractor to offset their expenses.

COUNCILMEMBER COUCH: So what happens—and as follow up, Mr. Chair—so what happens now when we do it? I mean you budget \$1.4 million and then we get money in so it really doesn't cost us \$1.4 million?

MR. MATSUI: It goes to the General Fund, I'm not sure what the revenues are for Summer PALS.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COUCH: So this would be a problem that I would have, then, is that if we're gonna say, okay, Kihei Youth Center, you're gonna do the Summer PALS. We're gonna give you \$1.4 million plus you can collect—or whatever, the 1.3, whatever the amount of the contract is—plus you can collect \$40 a kid. So this is more than the one point whatever. I thought it was \$1.3 million that you had in there, but maybe I'm reading it wrong. So it's \$1.3 million plus any revenue you'd get for each kid that comes to the program, is that what you're saying? Maybe Mr. Baz is that...yeah, I thought it said one point four.

MR. BAZ: Mr. Chair, if you'd give me a moment, I'll look up how much the actual revenue is from the PALS Program.

COUNCILMEMBER COUCH: It doesn't matter what the revenue is, the question is, since the way we do it now is we do it and we get the money back into the General Fund so it's not put against the \$1.4 million that we...that is budgeted for the Parks Department. So now we're gonna give it out to, you know, Kihei Youth Center or Paia Youth Center or the Boys and Girls Club or YMCA, whoever. We're gonna give 'em \$1.4 million and they're gonna be able to collect that money. That money should come back to our General Fund in my opinion.

MR. BAZ: Mr. Chair? That can be set up that way. This is the way that the public transit program works, the...Roberts collects the money and then turns it into the County and it's part of our revenue that offsets the costs.

COUNCILMEMBER COUCH: Okay. Then I would be more open to it going this way if we did that. If...and we just have to...we have to make sure we keep track of that.

MR. BAZ: Yeah, Mr. Chair, I think the assumption is that the program's gonna cost what it's gonna cost, and, you know, the lowest bidder...whether they keep that revenue or they give it back to us and we give it back to them, the program is gonna cost pretty much what it's gonna cost. So, yeah, either way, however this body chooses to see it. If they want to give us the revenue, we recognize the revenue, and appropriate it back to them, that's fine. Or if their contract bid is reduced based on, you know, that, you know, it's something we didn't consider. But, yeah, yeah.

COUNCILMEMBER COUCH: Thank you. Thank you, Mr. Chair. I have a comment on the --

CHAIR PONTANILLA: Okay.

COUNCILMEMBER COUCH: --but I can do that later.

CHAIR PONTANILLA: I got a question. The program itself presently, other than cost, is it working? Department?

MR. MATSUI: I believe it's working. You know, we haven't had any negative comments. In fact good comments. The enrollment has been increasing so, you know, people vote by their feet, by attending.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: So what are you saying, that the County running the program, the program is run well? Based on your comments.

MR. MATSUI: Yes, I would say it's done well.

CHAIR PONTANILLA: Okay. Thank you. Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you. Yeah, I'd like to chime in. Like Josiah, my EA, Jordan Molina, has actually gone through the program and look where he's at. So I'm just curious, this program, I see...is it...yeah, I'm just trying to...I'm curious, I've been hearing so much successful and positive reactions and comments about it. Mr. Matsui claims it's running very well, also. So what's prompted Administration to go ahead and look to outsourcing this? Is there general reason for that? Is it to offset the cost for this Park and Permits Enforcement program that's being proposed? No?

MR. BAZ: No, it's not meant to offset any additional costs. Part of this, from my understanding in some of the discussions that I had been privy to, was involved in the discussions of reducing the number of County employees that we have, reducing our fringe benefit costs and things like that, reducing the overall cost of County government. And so this was one area that looked like it was something that would fairly easily be contracted out versus done in-house. So this was an area that was reviewed for that purpose. You know, we're always discussing the need to look at our employee costs and fringe benefit cost, and this is one of those areas. So...

COUNCILMEMBER COCHRAN: Okay. And, at this point, are there any prospective customers that are wanting to take on such a job? Is it...you put out some feelers on that?

MR. BAZ: Mr. Chair, I'm aware of at least two organizations that have expressed interest in this.

COUNCILMEMBER COCHRAN: Okay. Thank you, Chair.

CHAIR PONTANILLA: Thank you. Reduced costs within the Parks Department. There's other areas we just reviewed could have reduced costs in the Parks Department, and that kinda confused me. Member Baisa?

COUNCILMEMBER BAISA: Thank you very much, Chair. I'm really appreciating this discussion because our people are asking the same thing that I wanted to know. And No. 1, is it broke? And what I'm hearing from the public and the parents that have contacted me ever since this came out in the Maui News, is it's not broke.

CHAIR PONTANILLA: Uh-huh.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER BAISA: The question that I really would like to know is, do all the children that attend this program have to pay or is there some kind of sliding scale for people who are low income and cannot pay?

CHAIR PONTANILLA: Department or Mr. Baz?

MR. BAZ: Thank you, Mr. Chair. If you look at the rates and fees, Appendix B, there is a schedule in there of what they are...and it...and from my understanding, it is based on whether or not they qualify for Free and Reduced lunches and the such. If you give me a second, we can look that up. It's on Page 24 of the Ramseyer version of the rates and fees. But basically it says that the fees shall be as follows: per child, \$3 per day. A discount shall be offered for more than one sibling participating simultaneously in the program as follows: two children would be \$4, three children 4.50, four or more children, 4.75. Reduced rates shall be offered to Free and Reduced lunch program participants as determined by the Hawaii State Department of Education as follows per pay: one child, \$1.50 for Reduced and 75 cents for Free; two children, \$2 for Reduced, \$1 for Free. And it goes on and on.

COUNCILMEMBER BAISA: So there is a reduction for bigger families with less income?

MR. BAZ: For bigger families and for families with less income, yes.

COUNCILMEMBER BAISA: Because this is what I'm hearing from the people that have contacted me. Several have mentioned about how are we gonna pay for this? I'm a single parent. Right now, we're comfortable and will we be able to control that when we...if we were to contract it out? What the nonprofit agency might be able to charge. I mean, you know, it's...we'd have to put it in the contract.

MR. BAZ: Yes.

COUNCILMEMBER BAISA: All I can say is, I think we need to think about this more. And my suggestion for some kind of a compromise is maybe a pilot project. Instead of contracting the whole thing at once, why don't we try doing it in one area and see how that works? And if it works and it saves money and it...everybody loves it, then maybe next year we can look at a bigger program. But, you know, giving it all at once might be too draconian to do so that's where I'm at.

CHAIR PONTANILLA: Mr. Carroll? Bob, you got any questions? No, none? You know, Mr. Hokama brought out earlier regarding Lanai, I look at Molokai, 34, 34 students may not be able to work for the County of Maui. Mr. Hokama?

VICE-CHAIR HOKAMA: Just...I apologize, Mr. Couch.

COUNCILMEMBER COUCH: No, no, go ahead, after you.



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: You know, if the Department or Corporation Counsel, would there be any impact from the Konno decision regarding this type of program?

COUNCILMEMBER COUCH: They're not union labor.

VICE-CHAIR HOKAMA: No, but neither is Ka Lima.

COUNCILMEMBER COUCH: No, people we hire are not union labor. So we're not...

VICE-CHAIR HOKAMA: And again I just, yeah, I just ask the question whether or not there is an impact or there isn't an impact. And if there isn't, then fine, then would the Department...is the Department also looking at all things? Because if we can do this for PALS, then why wouldn't we look at this for the Waiehu Golf Course, too, then?

COUNCILMEMBER COUCH: 'Cause that's union, 'cause they...

CHAIR PONTANILLA: Good point, Mr. Hokama. Mr. Couch?

VICE-CHAIR HOKAMA: Why, we still get Civil Service.

COUNCILMEMBER COUCH: Not these guys. Mr. Chair, you mentioned something about better screening. And knowing two of the people whose names have been bandied about and I was involved with one of the organizations, no longer; these organizations, that's their job is to screen their employees. They do a...they go above and beyond to screen their employees so they're used to that, they know it, they have the procedures.

CHAIR PONTANILLA: Mr. Couch? I didn't mean whoever the vendors are.

COUNCILMEMBER COUCH: Oh. No, that's what I meant. That's why I'm going to where our guys --

CHAIR PONTANILLA: Yeah, okay.

COUNCILMEMBER COUCH: --our Parks guys, they're job is to do recreation...oh, and when it's time for Summer PALS, they gotta do Summer PALS, too. So they're kinda—if...you correct me if I'm wrong, Mr. Matsui—they don't do Summer PALS 365 days a year, right? They have another job; and then when it's time for Summer PALS, they do Summer PALS?

CHAIR PONTANILLA: Not these two employees.

MR. MATSUI: The three employees do Summer PALS pretty much --

COUNCILMEMBER COUCH: Year-round?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: --year-round.

COUNCILMEMBER COUCH: Okay. Thank you.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: Yeah, and again as you can see, Sandy, the concern; and that's what we're hearing from the public, you know, losing something that has been a part of our community for a long time. If, and I have to agree with Ms. Baisa, if you wanna do a pilot program in one of the districts and see how it works out, and I might be willing to go with that. But to change everything and then find out there's problems, or find out that there's people that cannot afford or cannot be a part of, or that...like Mr. Hokama said, they start hiring from the outside and not our youngsters which has been one of our mainstays for college and helping these college...and then high school kids going into college as a...as an a...a source of ability to find a summer job, you know, all these different factors. You know, I think we need to see more. So I mean if that's one of the ways we can compromise, I'd be willing to compromise. But as I said earlier, I have an open mind, but I have a lot of people that are calling and they're worried. And they, too, feel that this is too big a change. And they don't, you know, I not talking about whether they know how to screen people, I don't care if they doing community center and whatever organization that might be, they all great organizations and I have no problems with 'em, but I still think we should retain it until we know for sure that there are groups...or group, whoever it might be, can do a job; and all of the other things, all the facets that we've made Summer PALS a mainstay in our community, continues to thrive. And that's my only comment on that, Mr. Baz.

CHAIR PONTANILLA: Thank you. Any more questions on...

COUNCILMEMBER BAISA: Chair?

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: I just wanna add my name to that list of illustrious alumni of County recreation programs. When I was a kid, we didn't have PALS, we had Summer Fun.

VICE-CHAIR HOKAMA: Summer Fun.

COUNCILMEMBER VICTORINO: Yeah, Summer Fun. We...

COUNCILMEMBER BAISA: And that's the only game in town; and through them, I learned to swim at the Naska pool, and I learned a lot of stuff --

COUNCILMEMBER VICTORINO: *No mo* even Naska pool.

COUNCILMEMBER BAISA: --and it didn't kill me.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Thank you, Ms. Baisa. I was trying to think about that program, you know.

COUNCILMEMBER VICTORINO: Summer Fun?

CHAIR PONTANILLA: Summer Fun. Because I had gone through that and --

COUNCILMEMBER VICTORINO: Every one of us I think.

CHAIR PONTANILLA: --one of our leaders was Darrell Oishi --

COUNCILMEMBER BAISA: Yeah.

COUNCILMEMBER VICTORINO: Yeah.

CHAIR PONTANILLA: --very respected DOE, former DOE Superintendent. Mr. Baz?

MR. BAZ: Thank you, Mr. Chair. You know, Member Baisa, thank you for that comment and that suggestion. I will definitely discuss this with Parks and Mayor and Managing Director; and, you know, provide you with some feedback on that 'cause...very interesting to do it maybe as a pilot program in a small area. And, yeah, there are challenges we were looking at, too, you know, especially like the rural areas and different things, you know, that we'd have to try to overcome if we do it all at once. And this may be a good compromise, yeah? Yeah, thank you.

COUNCILMEMBER VICTORINO: Thank you, Sandy.

CHAIR PONTANILLA: Okay. We go to Operations. I guess we talked about operations, but anybody got questions on the operations side?

COUNCILMEMBER WHITE: I just have one question, Chair.

CHAIR PONTANILLA: Mr. White?

COUNCILMEMBER WHITE: The part-time employees, what level of fringe benefit do they generate? Do they get healthcare during the time they're in PALS? Do they get a, you know, a...some sort of credit towards a retirement or what?

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Yeah, I think...I don't have in front of me, but there was a transmittal from the Department of Finance that had a fringe benefit rate cost, and there was different levels. And they're I think the top level where we're providing them with basic, yeah, if they...the State law says we have

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

to provide them with health insurance if they've worked more than a month, more, you know, certain period --

COUNCILMEMBER WHITE: Right.

MR. BAZ: --of time and stuff like that. So I think it's...from my recollection, is around 37 percent cost versus 70 or higher cost for the more full-time employees.

COUNCILMEMBER WHITE: 'Cause my assumption is that the hiring is essentially gonna be very similar. That the services are gonna be the same, the timeframes in which the PALS Program is offered are gonna be the same. So that brings up the question because a private operator is gonna have to provide healthcare if they're working for that length of time for them, too. So I guess the question is, have we gotten any sense of what bids we might, you know, what bid levels we might be looking at, is this really gonna save money or not?

MR. BAZ: Yeah, Mr. Chair, if I --

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: --I can tell you from...for MEO, my experience over there, the full load fringe benefit was about 33 percent. So it was significantly lower than the County load of fringe benefits. And that's a full-time employee with all retirement, everything.

COUNCILMEMBER WHITE: Uh-huh. Okay. Thank you.

CHAIR PONTANILLA: Okay. Any more questions, Members, regarding this particular PALS Program? Goals and Objectives, you guys have any questions? No? Okay. Let's move on to 304, Park Permits and Enforcement Program. Six, yeah, 6-304, Operations. Now, Mr. Matsui, is this the new area that you guys were thinking about or proposing?

MR. MATSUI: Yes, this is the new Parks Permits and Enforcement Program that we're proposing.

CHAIR PONTANILLA: Okay. Mr. White?

COUNCILMEMBER WHITE: No questions.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: So again this is taking the present park security and combining them with this permit and putting 'em all under that one permitting and enforcement division, now?

MR. MATSUI: That's correct.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: Okay. And that still keeps security separate, that contractual and security, right, that's still separate?

MR. MATSUI: Right. That would come under Recreation.

COUNCILMEMBER VICTORINO: Would their job descriptions change, and I'm referring more to the park security 'cause that would be the guys I would be most concerned about.

MR. MATSUI: No, it would not change.

COUNCILMEMBER VICTORINO: So just a lateral movement paywise, everything else would be all the same --

MR. MATSUI: That's correct.

COUNCILMEMBER VICTORINO: --responsibilities and duties?

MR. MATSUI: Yes.

COUNCILMEMBER VICTORINO: Okay. Thank you, Chair.

CHAIR PONTANILLA: You going add any more positions over here, new positions?

MR. MATSUI: Oh, yeah, I think we adding one secretary, one.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Yes?

MR. BAZ: From my understanding, there's no additional E/Ps. We are taking one E/P that was I think a parks security officer I and making it a secretary for this program.

CHAIR PONTANILLA: You show the reduction in the other side, then?

MR. BAZ: Yes.

CHAIR PONTANILLA: Oh, okay. Mr. Hokama?

VICE-CHAIR HOKAMA: So since every district but Lanai is being addressed, how is Lanai going to be assisted through this program?

CHAIR PONTANILLA: Mr. Baz?

VICE-CHAIR HOKAMA: There's not even a half position for Lanai.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. MATSUI: Yeah, right now, I...Lanai comes under the West district.

VICE-CHAIR HOKAMA: So again how does this help me on Lanai?

MR. MATSUI: So, yeah, we'd have to work something out for Lanai, yes.

VICE-CHAIR HOKAMA: 'Cause, with all respect to my colleague from West Maui, you know, if the person is on West Maui, how does my Lanai people get the benefit of this new program?

COUNCILMEMBER COCHRAN: They gotta catch the boat.

VICE-CHAIR HOKAMA: We get facilities.

UNIDENTIFIED SPEAKER: But you have...somebody . . . (*inaudible*) . . .

VICE-CHAIR HOKAMA: So I'm asking, who's gonna do the job for Lanai?

CHAIR PONTANILLA: Department?

MR. MATSUI: Yeah, well right now the recreation person does it for Lanai so that person would still continue in that venue.

VICE-CHAIR HOKAMA: And what is that current Lanai employee's job description called?

MR. MATSUI: The recreation person, I'm not sure, rec. leader or assistant or...

VICE-CHAIR HOKAMA: So her job scope has been adjusted through Personnel Service to take this additional responsibilities and we've reclassified it and changed the compensation...

MR. MATSUI: No, that person is doing that now so she's already classified to do it now.

VICE-CHAIR HOKAMA: You know, all I ask is for fair and equitable treatment, yeah, if we're gonna deal with this kind of shifting and creation. You know, 'cause I'm tired of Lanai not having the manpower support that I am happy to give my other colleagues' districts, but I expect the same thing for Lanai, even if it's a half position or what, I would like my people to get employment, too. And that's all I got to say at this time, Chairman. Thank you.

CHAIR PONTANILLA: Thank you. Let me ask you this question, Mr. Matsui. The present set up right now, is it deficient? Is it working?

MR. MATSUI: Right now, you know, we have over a hundred or so park facilities. The number of permits that they counted was over 10,000. And, you know, we have the rates and fees and the different categories from one through four or five and different...so the implementation of that

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

section is...varies, it's not...you know, varies from district to district. And in trying to get it all under one...of doing it one way, this...we're trying to do this new division that would...so, you know, everybody does it the same way and standardizing the collection and the fees and then putting their enforcement under the Park security. And so they would not only do CORA, but they'd also make sure, you know, the permittee is doing what he's supposed to do when he uses our facilities. So that's our proposal for a new division.

CHAIR PONTANILLA: Okay. Presently, it's under you folks, then, Administration?

MR. MATSUI: Presently it's under the different districts. And then some of the permits need to be...come up to the Director to approve. Like if it's co-sponsored by the County, the Director has to approve that. So it's kind of a mixed thing, and then there's certain special events that comes under the Director right now.

CHAIR PONTANILLA: No, what I'm saying is that...I know they represent different districts, but, for instance, park security officers comes under the Administration program at this time?

MR. MATSUI: Oh, yeah. As far as the park security officers, that comes under the Director's Office right now.

CHAIR PONTANILLA: And the permitting?

MR. MATSUI: The permitting come under...comes under the districts. Each of the districts has permit clerks. So like for East Maui, if you wanna reserve a East Maui parks, you would go to the East Maui district. That clerk would still be out in East Maui, but as far as supervision, that person would report to the Chief of Permit and Enforcement.

CHAIR PONTANILLA: Okay. Anyway, anybody else got questions in this particular area? Mr. White?

COUNCILMEMBER WHITE: Yeah, my initial look at the E/P count, I thought there was no additional positions; but at the very bottom, there's a secretary without a position number. That looks like a new position, and I counted only 16 transfers from the other section so where's that secretarial position coming from if it's not an added...

MR. BAZ: There is...excuse me, Mr. Chair, there is a position—I'm trying to find it right now—that was eliminated, and so there was E/P reduction.

COUNCILMEMBER WHITE: No, there was a clerk position eliminated, is that the one?

MR. BAZ: Possibly, let me...I'm trying to find that now. Is that the one in the aquatics? No?

MR. MATSUI: No. To me, it's from one of the...

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

COUNCILMEMBER WHITE: Well I...that's okay, Chair, I saw a clerk position that was eliminated in the...area.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: I did find it, it's a park security officer I, PR-0448.

CHAIR PONTANILLA: Eliminated?

MR. BAZ: Yes. The description on...

CHAIR PONTANILLA: So if you eliminate, that's part of the attrition?

MR. BAZ: No, no. Yeah, this is...rather than reclassifying the position, I guess their proposal was to eliminate the position. The description on Page 6-272 says, also decreased one E/P count for PR-0448, park security officer I. Position not funded in FY 2012 and transferred to the newly proposed program, Park Permits and Enforcement Program as secretary SR-14G.

COUNCILMEMBER WHITE: Okay. Thank you.

CHAIR PONTANILLA: Okay. Any idea why wasn't it funded in FY '12? I know we took out a bunch.

MR. BAZ: Mr. Chair, I think...from my recollection, it wasn't...we had requested that funding be allocated for it and it wasn't approved.

CHAIR PONTANILLA: Okay.

COUNCILMEMBER VICTORINO: Chair?

CHAIR PONTANILLA: Let me call on Mr. Couch right now.

COUNCILMEMBER COUCH: Thank you, Mr. Chair. Mr. Matsui, is this also gonna include...would this division also include the CORA, both enforcement and permitting?

MR. MATSUI: Yes, it will.

COUNCILMEMBER COUCH: Okay. Thank you.

CHAIR PONTANILLA: Okay. Member Cochran, question?



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: Yeah. Just trying to figure out...I know the bodies have been moved around and they're being rearranged, but how this is...I don't know, I guess this is trying to streamline and just kinda put the permitting, enforcement, sorta I guess in closer proximity to each other to work sort of closer and hand in hand so it's more efficient. When it just...it just seems like there's these responsibilities already occurring the way it's already set up and I'm just trying to wrap my head around why, you know, this is being created this way and primary reasons for it I guess.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. The way it was described to me, and the way...the reason why it's in the proposed budget I suppose may...hopefully assist you. The way that this proposal was described to me is that, you know, currently the...if a...and it was focused specifically on initially on the park permit clerks. If a resident of Maui wants to rent a facility, and they call, you know, say they want...they say they wanna rent the Hannibal Tavares Community Center up in Pukalani, they'd have to call the East district park office and ask, oh, is the park available on this day? And my daughter had this problem so I can tell you specifically. She wanted June 16<sup>th</sup> as my grandson's first birthday so they wanted to make a party for him. The facility was used or utilized, it wasn't available. So she said, "Okay, well is Eddie Tam available?" "No, Eddie Tam's not available." So rather than...she asked the clerk, "Oh, is there any other community centers available?" The response was, "No, we don't know, that's other districts." And so she called the Wailuku district and, you know, figured out that there was nothing available there. She called the Kihei district and figured out there was nothing available there. And, anyway, finally we resolved the problem, but the point was that she couldn't call one place. And so the residents can't call one place and find out if a community center is available. They...it's the...right now there's a disconnect between the facilities themselves. There's also some complaints that we received in the Mayor's Office specifically regarding the permit applications and the requirements that are put upon applicants, vary from district to district. And so, you know, certain districts require certain paperwork or certain approvals and different things and some other districts don't require that same paperwork. And so there's a disparity in that implementation as well. The CORA and the park security officers seemed like a good fit once we've started talking about this creation of this unique division to handle the permits, it felt like it was a good fit to move these in because these are permits and so we can have a another coordinated effort in that area as well. The aquatic life bill, you know, is passed and we're proposing some rates and fees in here as well. And so, you know, that's something else that they're gonna be responsible for. And so having a manager that is in charge of, you know, all the permits and how we manage them, how we communicate with the public on them is something that would benefit the Parks Department rather than having this disparity that occurs now.

COUNCILMEMBER COCHRAN: Thank you. So where's the party at? Where'd you find the vacant facility? No, I...okay, but is there not...wouldn't it be simpler in a way if you would just get

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

everybody on one program in the computer system or something where you could just go, click, oh, looks like these dates for all these facilities. I mean if we're all parks and permitting, I don't know. And then the forms, just have one standardized form so it's not sorta different from one district to another rather than create this entirely new...anyways, you know where I'm going here.

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. We do have a program called RecWare, and that is utilized. It needs to be upgraded, it doesn't quite meet the needs of the County, and so that was actually one of the proposals that we told them hold off on was a new software system. There was a very difficult problem in implementation of that, having a single software system that managed all of the facilities. While the district supervisor is in charge of those facilities came to a difficult situation—and I can describe to you in detail some examples if...later on if you'd like, out of this meeting—but it became a very difficult thing to have somebody else telling that district supervisor that that facility was gonna be used or not. And so it had...just the software solution wasn't...yeah, the software's available and we have it and it can be utilized, but it's not necessarily just a software solution, is the short answer.

COUNCILMEMBER COCHRAN: Okay, okay. Thank you.

COUNCILMEMBER VICTORINO: Chair?

COUNCILMEMBER COCHRAN: Just checking. Thank you, Chair.

CHAIR PONTANILLA: I gotta finish this side first. Ms. Baisa?

COUNCILMEMBER BAISA: Thank you very much, Chair. Don't have a whole lot to say other than, unlike the previous discussion, I think there's...sounds like there's good rationale for maybe considering this change. I myself have, you know, gone through that morass of trying to get permits in different areas and it's tough. I think centralized accounting would be good. Thank you.

CHAIR PONTANILLA: Member Carroll? Mr. Victorino?

COUNCILMEMBER VICTORINO: Yeah, the question I had now, Mr. Baz, is although you have this challenge of finding out if the thing is available, you still have to go down there on a first-come-first-serve basis, is that not correct?

MR. BAZ: Yes, Mr. Chairman.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: I'm glad you said that because we just spent a month waiting to get a center, and if you had said differently, I would've been a little disappointed. 'Cause you...this is...by putting it all in one place, I don't see the logic behind of it. Unless you have somehow some means of really doing online.

MR. BAZ: Right.

COUNCILMEMBER VICTORINO: Because again you still have to go and spend time waiting for the date that you want, isn't that correct, Mr. Baz?

MR. BAZ: Yes. Mr. Chair and Member Victorino, maybe we weren't clear in the discussion. The physical people will still remain in the districts. So the permit clerks will...and, you know, the rec. leader, whoever that is on Lanai, will still remain in their offices in their districts doing the same thing they've been doing, passing out the keys the way that they've been passing 'em out, taking the reservations the way they've been taking them to a certain extent; but they'll be...instead of reporting to the district supervisor, they'll be reporting to the Parks Permit and Enforcement Program supervisor.

COUNCILMEMBER VICTORINO: So again I don't see any...the biggest challenge...and you said it because you wanted to use it for your daughter --

MR. BAZ: Uh-huh.

COUNCILMEMBER VICTORINO: --and I've had to use it for my children and grandchildren for different events. Is the fact that if you wanna a certain day, you've gotta sit there until you get that certain day. That is not gonna change, it's still on that first-come-first-served basis.

MR. BAZ: Mr. Chair, it may not change right away, but it could be something that is seen to be able to streamline and work towards. The significant challenges again have not been computer software challenges, they've been other management challenges.

COUNCILMEMBER VICTORINO: Okay. I don't wanna beat a dead horse, but, you know, at this point, you know --

CHAIR PONTANILLA: Yeah.

COUNCILMEMBER VICTORINO: --I don't see, by doing what you're doing, a major change in what's gonna, you know, what's occurring in the reality of getting the opportunity to use a community center. That...I don't see that. I mean if I call one place and they say, this place is open; if I want that place, I still have to physically go there and spend whatever time you need prior to the date you want, still that has to be done. And I don't see how because even if you do like what Oahu tried to do, right, with the golf, right? They tried to do that. There's ways of hacking in there, and there were guys doing...and then, what, three guys got fired because they were giving choice times to their friends. So I mean there is...there's always a means of getting

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

around online or otherwise. I guess the first-come-first-serve basis, even though may be kind of a mundane situation, at least it was fair because the person or that family spent the time and they put the effort. And 'cause we did that for 3½ weeks. My son, my wife, my granddaughter spent time in South Maui waiting to get that one because that was the only one was available for the date. So I just, you know, I think you have to give me more reasons why, but I'll listen and wait.

MR. BAZ: Yeah, for the...Mr. Chair, for the first-come-first-serve situation where you want that specific venue for that specific date, that's pretty much gonna be the only way to achieve that. For other facilities, like my office, when we tried to reserve the community centers for the budget hearings for the Mayor's Office, that was challenging. My staff was...had some difficulty even just doing that. And it's not something that you...we'd have to go down there and wait because they were flexible in the days, but it's just a matter of processing it that was difficult.

COUNCILMEMBER VICTORINO: Okay, okay. Okay, Mr. Baz, thank you very much. Thank you, Chair.

CHAIR PONTANILLA: Thank you, Mr. Victorino. Before I call on Mr. Hokama, what I'm hearing is that all of these positions, right now, they all report to somebody. And, right now, it's gonna be reporting to a person in this one program area. So, right now, the employees are reporting to a supervisor; by creating this new program, they probably going be reporting to a new supervisor, I might be wrong. Mr. Hokama?

VICE-CHAIR HOKAMA: You know, for me and what I'm hearing, so for the so-called current Lanai employee, if it's for a community center consideration or whatnot, that person's gonna report to this potentially new chief of permits division; and then for everything else, she reports to the West Maui supervisor for recreation and support component of the position? You know, I'm trying to figure it out because right now all I can say is I feel like Lanai getting screwed, okay? So I don't see any damn advantage for me to support this request --

COUNCILMEMBER VICTORINO: I don't see any advantage here.

VICE-CHAIR HOKAMA: --you know. So you gotta get better justification and reasons why this benefit for why this Countywide program and how Lanai fits to get that potential benefit, also. 'Cause I don't get it.

COUNCILMEMBER VICTORINO: I don't get it either.

VICE-CHAIR HOKAMA: And I gotta go home and try and explain this? Thank you, Chairman.

CHAIR PONTANILLA: Okay. Thank you. Let's go to Goals and Objectives before we spend the whole night here. Mr. White, you got questions?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER WHITE: Just the...in listening to this discussion, the thing that I'm reminded of is that we can't be the only County with permitting challenges. I'd like to see one of the goals to be...go and look at other people's ways of doing it and employ...the goals should be to employ the best practices that we find in other parks' operations, and buy whatever software they're using and lock it down that...I would like to think that if we were to do this, we would gain some efficiencies and make the process of getting permits as easy and as fair as possible. So that to me is a goal that needs to be added here. Thank you, Chair.

CHAIR PONTANILLA: Thank you. Member Victorino?

COUNCILMEMBER VICTORINO: Thank you. And, you know, I will say to my colleague to my left, that we are one of the only counties, in fact we are the only county, have an extensive network of community centers. You go throughout this State, throughout this State, that is not many that have community centers. They have halls, they have schools; but as far as community centers directly for each community, almost every community, you won't find that any other county. I know that for a fact and you try to show me differently, I know that for a fact. So...

COUNCILMEMBER WHITE: I wasn't limiting the search to these islands.

COUNCILMEMBER VICTORINO: Well but I'm just referring to --

COUNCILMEMBER WHITE: I know, it's getting a little late, but...

COUNCILMEMBER VICTORINO: --you know, but I'm just saying, we're the only county that has that. And that's one of our biggest problems, we have so many community centers and all over this County that are so heavily used, it's amazing. We are very fortunate in that sense. As far as the other one, No. 1, you know, this increasing the awareness of resident and visitors education levels to staff members in regards to County parks rules and regulations on safe...and safe practices, you know, I wonder, you know, that one...how do you measure that one? You know, I mean 'cause I see number of maintenance issues including hazardous safety issues reported to enforcement, you know, have nothing, nothing and then next year you have 600. How did you...I don't know, I guess it's getting late and I just...yeah, never mind. I just...I'll go...getting late. I just...I guess some of these numbers just don't, you know, I don't see how this would come together, but, you know, maybe I just too tired to see it all right now.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: No.

CHAIR PONTANILLA: Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: We're on Goals?

CHAIR PONTANILLA: Yeah.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COCHRAN: Goal No. 2, actually relates directly to Mr. Baz's comment about...it's not about software or programs, and it's exactly what this goal is about. So I was just wondering what this means, then.

MR. BAZ: Mr. Chair, I believe --

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: --I said that I did say the software needed to be upgraded, but it's not necessarily a software problem.

COUNCILMEMBER COCHRAN: So it isn't...

MR. BAZ: We do have a software in place, but it does need to be upgraded, yeah.

COUNCILMEMBER COCHRAN: Okay.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: No, thank you.

CHAIR PONTANILLA: Mr. Carroll? Okay. Take a five-minute recess. We'll reconvene in 9:25. . . .(gavel) . . .

**RECESS: 9:18 p.m.**

**RECONVENE: 9:25 p.m.**

CHAIR PONTANILLA: . . .(gavel) . . . The Budget and Finance Committee meeting is now reconvened. Members, turn to Page 6-308. Mr. Matsui, comments?

MR. MATSUI: Yeah, there's really not too much changes. We did increase the Materials and Supplies, basically agricultural supplies for...that's for fertilizer and herbiciding by...you know, about 100,000. And then there's an increase in the Machinery and Equipment from 20,000 to 181,000; and this was to accommodate the recommendations of that USGA study.

CHAIR PONTANILLA: Thank you. Mr. White, questions on the Salaries and Wages on this program?

COUNCILMEMBER WHITE: No questions.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: No questions, Chair.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: I'll put it in...I'll ask the Committee to put it in writing as regards to when we considered PALS, if this was also considered as part of a potential outsourcing for contract considerations.

CHAIR PONTANILLA: Okay.

VICE-CHAIR HOKAMA: Thank you, Chairman.

CHAIR PONTANILLA: Thank you. Mr. Couch?

COUNCILMEMBER COUCH: No questions.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: No questions.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: No, not in this section.

CHAIR PONTANILLA: Mr. Carroll? Okay. Operations. Mr. White?

COUNCILMEMBER WHITE: Thank you, Chair. The...I agree with the increases. They are, as Mr. Matsui mentioned, they're in line with the recommendations of the greens report. So no questions.

CHAIR PONTANILLA: Okay. Mr. Victorino?

COUNCILMEMBER VICTORINO: No. I think the course is making some major improvements, and I can support increasing the necessary materials to help continue to improve that course. Thank you, Chair.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Chairman, I just wanna...for Mr. Matsui please on utilities. You're comfortable, Mr. Matsui, again with the water requirements especially if you're gonna upgrade the herbicide, pesticide control program, fertilization, the need to water after applications and whatnot, are you comfortable that the resources for utilities including electricity is able to meet the goals that we hope for Waiehu?

MR. MATSUI: Yes, we are. We took a look at that, and we're okay with it.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

VICE-CHAIR HOKAMA: Okay. Well I'm happy that you folks did a, you know, thorough review. So if you're comfortable then I'll happy to pass, Chairman, thank you.

CHAIR PONTANILLA: Thank you. Mr. Couch?

COUNCILMEMBER COUCH: No questions.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Nothing.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: Not now.

CHAIR PONTANILLA: Mr. Carroll? Okay. Let's see, we go to Equipment. Mr. Matsui?

MR. MATSUI: Yeah, we're going along with the USGA report, replacing the greens more and replacing the rough more and then getting a greens aerator and a 300-gallon sprayer.

COUNCILMEMBER WHITE: Again it's in line with --

CHAIR PONTANILLA: Yeah, Mr. White?

COUNCILMEMBER WHITE: --the recommendations so no questions.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: Same here, no questions. Thank you, Chair.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Just a clarification. Mr. Matsui or Mr. Baz, can you kinda help me on...refresh my memory please. How, in 2010 and '11, we had negative or savings on Machinery and Equipment? What was there bookings' adjustment in the general ledger or something that shows this, you know, potential savings versus expenses?

MR. BAZ: Mr. Chair, I'd have to --

CHAIR PONTANILLA: Mr. Baz?



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

MR. BAZ: --do some research and get back to you on that. It could be a number of things. It could be a reclassification in the expenditure. It could be when I have no idea if this is real or not, but it could also be depreciation because the golf course...the Golf Fund is a proprietary fund --

VICE-CHAIR HOKAMA: Uh-huh.

MR. BAZ: --and it is accounted for differently and so depreciation is part of the expense and so that might be it, too, as well.

VICE-CHAIR HOKAMA: Okay. Well if you would please, Mr. Baz, just help us understand. And again, you know, if it's how we did certain bookings or accounting procedures, then at least we know why. But other than that, I think the Department asked a reasonable consideration for equipment so I'm more than happy to provide the appropriate resources. Thank you.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: I guess that sprayer that I brought up earlier, so is that like a everyday job, to go and spray some part of this course?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: I wouldn't say it's an everyday job. But it's a necessary job. One is, you know, you limited to non-rainy days 'cause you need, you know, when you put the herbicide down, you need not to water to let it to affect the plants. So, you know, if it's gonna rain that same day, you kinda put off so...and, you know, the weather in Waiehu, it might rain couple hours a day for, you know, two or three weeks. So...but then when you have a sunny day, then you gotta go, you know, full blast and just trying to get all of that spraying done. So, you know, it's something you gotta have available for you all the time, it's not something that you gotta wait in line to share with someone else. And for the golf course, it's real critical. And that's why it was recommended by the USGA expert that we upgrade to a 300-gallon sprayer.

COUNCILMEMBER COCHRAN: Okay, thank you. Just curious.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: No comments, Chair. I gave up the fight over the golf course so if this is the report and we wanna try, then we gotta do it.

CHAIR PONTANILLA: Mr. Carroll? Okay. Any more questions on Equipment? If not, Goals and Objectives. Mr. White?

COUNCILMEMBER WHITE: No questions.

CHAIR PONTANILLA: Mr. Victorino?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER VICTORINO: No. They making progress so, yeah, I'm satisfied. No questions.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: You know, normally private courses, you know, one of the measurements is rounds per year, Chairman, especially...and the type of rounds. Whether it be discounted rounds, senior rounds, full-rate rounds, I think that should be part of the measurements so we know exactly how the revenue stream --

CHAIR PONTANILLA: Uh-huh.

VICE-CHAIR HOKAMA: --is being calculated and impacted so that we can make the appropriate adjustments and reduce the General Fund transfer requirements. Thank you.

CHAIR PONTANILLA: Okay. You know, Mr. Baz, we coming out with recommendations and the like, yeah? Like in this case here, one of the recommendations by the Members is to provide some kind of goal in regards to the, you know, rounds of play probably with some financials along. Maybe you guys can work out something.

MR. BAZ: Yeah, Mr. Chair, maybe I can work out with you or your staff, and we can work out some...if the Committee has recommended changes to the Goals and Measures, they wanna maybe communicate with us, we can implement those and so we can get those moving forward for next year.

CHAIR PONTANILLA: Okay. Mr. Couch? Ms. Cochran?

COUNCILMEMBER COCHRAN: Just a definition I guess. In Goal 1, No. 2, what's a dabber? What does that do or what is that?

CHAIR PONTANILLA: Dabber, dabber, doo.

MR. MATSUI: It's, you know, when you use the sprayer, you just doing a general broadcast for a whole area. When you use a dabber, you just go to spots and just spot dab and get the weeds that you wanna get and not a broadcast type of thing.

COUNCILMEMBER COCHRAN: And you want that at zero percent? You don't wanna dab?

MR. MATSUI: That looks like a typo.

COUNCILMEMBER COCHRAN: What?

MR. MATSUI: Should be hundred.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

COUNCILMEMBER COCHRAN: What is that? Hundred, yeah?

MR. MATSUI: Yes.

CHAIR PONTANILLA: Okay.

COUNCILMEMBER VICTORINO: I like zero.

COUNCILMEMBER COCHRAN: Oh my God. Okay.

CHAIR PONTANILLA: Member Baisa?

COUNCILMEMBER BAISA: If you're old enough, you remember the commercial for Dippity-Doo, a little dab will do ya.

CHAIR PONTANILLA: Mr. Carroll? None? Okay.

VICE-CHAIR HOKAMA: Chairman? Just one quick one.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: What is the main difference between Objective 2 and 3 of Goal 1, please, from spot spraying to dabbing?

CHAIR PONTANILLA: Mr. Matsui?

MR. MATSUI: I'm not sure. I think the intent is the same, it might be two different ways. Our guess, a dabber, you know, it's on contact, and the spot spraying, you know, you still spraying but you're at a smaller spray area.

CHAIR PONTANILLA: Mr. Matsui, probably go find out and let us know.

VICE-CHAIR HOKAMA: Yeah. I think we need more understanding of what dab versus a spot.

CHAIR PONTANILLA: It's late.

COUNCILMEMBER VICTORINO: It's been real late for a long time.

VICE-CHAIR HOKAMA: I getting stronger, though, Chairman.

CHAIR PONTANILLA: Okay. We getting too much fun over here. Okay. Turn to Page 7-26. This is Aquatics Program, Grant Revenue. I'm sorry, 7-26. Twenty-six.

VICE-CHAIR HOKAMA: Seven twenty-six?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

CHAIR PONTANILLA: Yeah. This is the ocean safety officers, probably Makena.

MR. MATSUI: Yes, you're correct. It's a grant from the State for us taking over the lifeguard services at Makena Beach.

CHAIR PONTANILLA: Okay. Mr. White, question?

COUNCILMEMBER WHITE: No questions.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: No, no questions.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Chairman, this is just one of the rationale why the State is open to considering moving ocean safety to DLNR.

CHAIR PONTANILLA: Okay. Mr. Couch?

COUNCILMEMBER COUCH: No questions.

CHAIR PONTANILLA: Ms. Cochran?

COUNCILMEMBER COCHRAN: No questions.

CHAIR PONTANILLA: Ms. Baisa?

COUNCILMEMBER BAISA: No, thank you.

CHAIR PONTANILLA: Mr. Carroll? Okay, 7-27, Grant Revenue Program Funding, Rec. and Support Services Program. Mr. Matsui?

MR. MATSUI: Which one is this?

MR. BAZ: Mr. Chair?

CHAIR PONTANILLA: Mr. Baz?

MR. BAZ: Thank you. This is payments that we received from the community as participating in recreational activities. And so this is...we need to account for that revenue so this is the accounting of that.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Okay. Mr. White?

COUNCILMEMBER WHITE: No questions.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: No questions.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: Can you share with us what is the current status of the balances in this account area or program area, please?

MR. BAZ: Mr. Chair, from my understanding, this money gets deposited into the General Fund. It's not a revolving fund.

VICE-CHAIR HOKAMA: So how does those that provide the revenue know that it's being...gonna be actually used for the purpose of the donations? 'Cause see if it just gets absorbed in General Fund, you know, it could go to every department but Parks.

CHAIR PONTANILLA: Uh-huh.

VICE-CHAIR HOKAMA: So how do we verify and allow the...those that donate or provide these revenues the assurance that it is being used for the purposes that a...of the giving.

CHAIR PONTANILLA: Department?

MR. MATSUI: I know some of the program...the grants that we got was from the ADA that we could conduct a tennis ADA program which that we'll continue to do. That's one of 'em, I'm not sure what the others are; but the tennis, wheelchair tennis, was a grant that was...that we received last year and we'll continue to seek that kind of funds.

VICE-CHAIR HOKAMA: Okay. These funds must be accepted by Council as a donation?

MR. MATSUI: Well I believe this is the mechanism that Council would be accepting that we wouldn't have to come back to Council for.

VICE-CHAIR HOKAMA: So we are giving a preapproval of something we don't know that will come or not, then? . . . (*Inaudible*) . . . is it also --

MR. MATSUI: We're pretty sure we're gonna get it.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

VICE-CHAIR HOKAMA: --and are you also asking for preauthorized appropriation approval to spend what we currently may not receive; but if received, you have already the authority to expend from the fund?

MR. MATSUI: Yes. But in this case, you know, the grant for the...like the wheelchair tennis, it's real specific.

VICE-CHAIR HOKAMA: Right.

MR. MATSUI: You know, it comes in for that activity and it has to be spent for that activity.

VICE-CHAIR HOKAMA: Again I just trying to understand how we're gonna book it and how we verify to the donors and, you know, if they want a tax benefit or tax, you know, off their tax forms, you know, what is provided to them in return to verify that they gave a donation and are qualified for this reduction or credit on my tax forms if we not sure again we not sure we going receive, but we giving preappropriation approval?

CHAIR PONTANILLA: Uh-huh.

VICE-CHAIR HOKAMA: I just not comfortable. I wish we had built in better safeguards, Chairman. Thank you.

CHAIR PONTANILLA: Thank you. Mr. Baz?

MR. BAZ: Yeah, thank you, Mr. Chair. If this is handled like a majority of the other grant revenues, the Department of Finance, upon receipt of the funds or a grant award that sets up an Index Code the...for that specific grant revenue item, and then expends funds based on the Department's request out of that grant revenue item. And, yes, that is the current policy and provisions in the General Budget Provisions that we have for grant revenue, that it's preappropriated and that's the way that we've been operating this.

VICE-CHAIR HOKAMA: Uh-huh, uh-huh.

CHAIR PONTANILLA: Okay?

VICE-CHAIR HOKAMA: Again, Chairman, thank you for allowing him to...Mr. Baz to share his comments.

CHAIR PONTANILLA: Thank you.

VICE-CHAIR HOKAMA: Policy is reviewing the total grant program including how we do things such as this particular component. Thank you, Chairman.

CHAIR PONTANILLA: Mr. Couch?

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

COUNCILMEMBER COUCH: No.

CHAIR PONTANILLA: Ms. Cochran? Ms. Baisa?

COUNCILMEMBER BAISA: No, thanks.

CHAIR PONTANILLA: Mr. Carroll? Okay. Next one is 7-28, PALS Program, Grant Revenue. Mr. Matsui?

MR. MATSUI: Yeah, this is the subsidy that Mr. Baz had talked about and described for the lunch, for the Summer PALS.

CHAIR PONTANILLA: Mr. White?

COUNCILMEMBER WHITE: No questions.

CHAIR PONTANILLA: Mr. Victorino?

COUNCILMEMBER VICTORINO: No questions.

CHAIR PONTANILLA: Mr. Hokama?

VICE-CHAIR HOKAMA: The way the current State budget is being proposed, do you feel comfortable that we're gonna have close to the amount that was considered for this year's budget so that this new request is something already part of that adjustment and recalculations? Or do you, you know, with, you know, the State already said they're gonna cut bus for our youths, some of our youths, so are they gonna cut part of this food service program whereby it will impact our summer program in a few months?

MR. MATSUI: It's a Federal program and the reduced amount is more reflecting what we actually got.

VICE-CHAIR HOKAMA: Okay. So you still comfortable that this reimbursement back to the County is gonna be whatever we put in for reimbursement we're gonna get hundred percent reimbursement?

MR. MATSUI: That's correct.

VICE-CHAIR HOKAMA: Okay. Thank you, Mr. Matsui.

CHAIR PONTANILLA: Mr. Couch?

COUNCILMEMBER COUCH: No.

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

CHAIR PONTANILLA: Ms. Cochran? Ms. Baisa?

COUNCILMEMBER BAISA: No, thanks.

CHAIR PONTANILLA: Mr. Carroll? Okay. Good. Well, Members, that's it for now.

VICE-CHAIR HOKAMA: CIP later, guys.

COUNCILMEMBER VICTORINO: CIP?

COUNCILMEMBER COCHRAN: CIP?

VICE-CHAIR HOKAMA: I know, just tell us if you gonna do 'em later or not, boss, we just wanna know.

COUNCILMEMBER VICTORINO: We ready for you.

VICE-CHAIR HOKAMA: If it's for another day, then let us know, but if you...

CHAIR PONTANILLA: Yeah, we're gonna do it for another day, but if you --

COUNCILMEMBER BAISA: No --

CHAIR PONTANILLA: --guys wanna continue, that's fine with me.

COUNCILMEMBER BAISA: --finish --

COUNCILMEMBER COCHRAN: Whatever.

COUNCILMEMBER BAISA: --finish.

CHAIR PONTANILLA: Okay. So we'll let you know on the schedule on the CIP. There's quite a few on 'em.

**COUNCIL MEMBERS VOICED NO OBJECTIONS.** (excused: DAM)

**ACTION: DEFER pending further discussion.**

CHAIR PONTANILLA: And if there's no more questions, the Budget and Finance Committee meeting for April the 5<sup>th</sup> is now adjourned. . . .(gavel). . .

**ADJOURN:** 9:45 p.m.



**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

April 5, 2012

---

APPROVED:

  
JOSEPH PONTANILLA, Chair  
Budget and Finance Committee

bf:min:120405:ry

Transcribed by: Raynette Yap

**BUDGET AND FINANCE COMMITTEE MINUTES**  
Council of the County of Maui

**April 5, 2012**

---

CERTIFICATE

I, Raynette Yap, hereby certify that the foregoing represents to the best of my ability, a true and correct transcript of the proceedings. I further certify that I am not in any way concerned with the cause.

DATED the 1<sup>st</sup> day of May, 2012, in Kihei, Hawaii



---

Raynette Yap