I. Call to order and establishment of quorum

Chair Potopowitz called the meeting to order at 12:10 PM. Chair Potopowitz welcomes Commissioner Dennyse Grace back.

Present: Chair Barbara Potopowitz, Dennyse Grace, Debra Cabebe, Suzanne Hobbs

Excused: Vice-Chair Maria Ornellas, Carol Reimann, Susan “Netra” Halperin

Ex-Officio Excused: Leslie Wilkins

Staff: Bill John Medeiros, Mayor’s Executive Assistant
Richelle Thomson, Deputy Corporation Counsel
Michelle Esteban, Administrative Assistant

II. No Public Testimony

III. No New Business

IV. Approve Minutes from the April 17, 2012 Meeting

Commissioner Cabebe moved and Commissioner Hobbs seconded the motion to accept the April 17, 2012 meeting minutes. Motion passed unanimously.

V. No Correspondence Received

VI. Report from State Commission on the Status of Women Representative Leslie Wilkins

Chair Potopowitz will be in contact with Leslie Wilkins.

VII. Discussion Items:

*Women’s Leadership Conference for Maui

Chair Potopowitz reviewed the CSW’s decision from the last meeting about attendance to this year’s Women’s Leadership Conference on Oahu. Individual committee members who wish to attend are encouraged to and will be responsible for their own expenses. Because of the late date no student attendance or simulcast of the conference in Maui will be pursued. Commissioner Grace reported that after repeated contacts she did not receive a response from the Women’s Leadership Conference committee and surmised there may not be a leadership conference for 2012. She
stated she would contact former Governor Linda Lingle for information since she was the primary leader of this event in the past. Commissioner Grace shared she is also on the Leadership Conference mailing list, but has not received anything from them and will try once again to contact them before our next meeting.

Commissioner Cabebe asked when would be the earliest to request funds from the Mayor’s Office for future support of this event. Mr. Medeiros replied “as soon as possible”. He also said the request might be sent from the Mayor to the Budget Director for his file to be considered when they start compiling and drafting of the Mayor’s Executive Budget.

Chair Potopowitz will call the new Director of the State Commission of the Committee on the Status of Women.

*Report of Status/Distribution of Survey*

Chair Potopowitz congratulated the last group of committee members who came back from the Saturday at the mall with 25 completed surveys. Commissioner Hobbs volunteered to distribute surveys on Saturday, May 26, 2012 from 10:00 AM to 12:00 PM, and Commissioner Grace volunteered to distribute from 12:00 to 2:00 PM.

Chair Potopowitz shared she was on Commissioner Halperin’s Public Access TV Show and public radio to talk about the survey. There have been 164 survey responses to date.

Commissioner Grace volunteered to go on the radio to talk about the survey. Commissioner Grace moved and Commissioner Hobbs seconded the motion to authorize Commissioner Grace to pursue her radio contacts. Motion passed unanimously.

*Last minute outreach ideas for Women’s Issues Survey*

All committee members will do a last effort of communication with their contacts.

*Election Day, November 2012*

Chair Potopowitz reminded the Committee about the importance of voter education by committee members when they conducted their planning session last year. She suggested establishing a subcommittee to come up with a plan for discussion at the next meeting. Commissioner Hobbs suggested having some voter’s registration forms at the CSW table at the mall on May 26, 2012. Mr. Medeiros stated they could get the registration forms with County Clerks and the Clerks can answer any questions about registering. He also mentioned when passing out the form if the person can’t remember if they are registered, it is okay to have them register again. Mr. Medeiros also reminded committee members there is a primary
plus the general elections and the need to educate about the Charter Commission proposed amendments.

Commissioner Grace moved and Commissioner Cabebe seconded the motion to propose a subcommittee on voter’s registration and voter’s education and appoint Commissioner Hobbs and Commissioner Cabebe to the subcommittee. Motion passed unanimously. The sub committee will report on their plan at the next meeting.

*Follow-up on the final Liquor Commission administrative rules regarding cap on hostess bars in Maui County*
Chair Potopowitz received notice that the Mayor did not sign-off on the rules regarding cap on hostess bars. Commissioner Cabebe moved and Commissioner Hobbs seconded the motion to allow Chair Potopowitz to write a letter commending the Mayor. Motion passed unanimously.

*Upcoming Fall Events regarding Women’s Issues*
- **September**
  1. **Health Fair**- Chair Potopowitz reminded members that September was designated as Women Health Month in Hawaii (national recognition is April) and reminded members many organizations conduct Health Fairs and if the Committee wanted to bring attention to women’s health that month they think of other ways. Commissioner Grace suggested having something about heart disease being the #1 killer and disabler for woman and for Health Month and Heart Month in February to post the symptoms and prevention of heart disease of women on CSW’s website. Chair Grace suggested looking at the rollback in Women’s Health Care.
  2. **Active Aging Week, September 22-29, 2012**- Chair Potopowitz suggested cooperating with Office of Aging during Active Aging Week, September 22-29, 2012. Deputy Thomson volunteered to do research. Deputy Thomson suggested having Deborah Arendale, Executive on Aging, to make a presentation or dialogue to the Committee.
  3. **Women’s Leadership Conference on Oahu**
- **October**
  1. **Domestic Violence Month**
- **August and November**
  1. **Election Day**
  2. **Women’s History Month for next year (March)**- Chair Potopowitz suggested perhaps working with the college to have
a display of the history of advertising and its portrayal of women over the years at an open store space at one of the malls.

3. **16 and Pregnant @MTV** - Commissioner Grace shared watching this show on MTV, and would like to be more proactive on the education and information. Chair Potopowitz suggested waiting for the results of the surveys and make contacts with people in the community that work with issues mentioned in the surveys. Commissioner Cabebe chimed in and mentioned the Domestic Violence Workshop on May 30 for the Hispanic Community, due to the high rate of domestic violence in the Hispanic Community.

Commissioner Potopowitz reminded the Commissioners about the small size of the Commission when planning and anything we could do to collaborate with other organizations/people is advisable.

**VI. Determine Next Meeting Date and Agenda Tuesday, June 19, 2012**

**VII. Adjournment**

Commissioner Grace moved and Commissioner Hobbs seconded the motion to adjourn. Motion passed unanimously. Adjourned at 1:03 PM.