

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

PUBLIC NOTICE OF MEETING

<p><u>COMMISSIONERS:</u></p> <p>Arnold K. Wunder (Pukalani) Chair</p> <p>Blake T. Takayama (Makawao) Vice-Chair</p> <p>Jon Santos (Haiku)</p> <p>Alice L. Lee (Wailuku)</p> <p>(5th seat - vacant)</p>	<p>Pursuant to Chapter 92, Hawaii Revised Statutes, as amended by Act 271, Session Laws of Hawaii 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawaii, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Wednesday, September 5, 2012</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawaii 96793</p>
<p>AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.</p> <p>ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.</p> <p>INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, <i>i.e.</i>, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.</p> <p>DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.</p>	

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC TESTIMONY
4. APPROVAL OF MINUTES – FEBRUARY 1, 2012 MEETING

5. OLD BUSINESS:
 - A. Update on Salary Commission issues.
 - (1) August 10, 2012 meeting to be rescheduled; lacked quorum.
 - B. Letter of resignation dated July 19, 2012 from Chair Ann Moe to Mayor Alan Arakawa effective close of business July 19, 2012.
 - (1) CSC letter dated August 3, 2012 to Ann Moe; signed letter mailed August 13, 2012.
 - (2) Status of replacement.
6. DIRECTOR'S MONTHLY REPORT:
 - A. Update on collective bargaining.
 - B. Updated vacancy report.
7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
8. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATING TO PUBLIC SAFETY OR SECURITY; (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (3) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES ("HRS").

Agenda - Executive Meeting

1. APPROVAL OF MINUTES – FEBRUARY 1, 2012 MEETING
2. SENSITIVE MATTERS:
 - A. Employee Assistance Program:
 - (1) Utilization Report for the fiscal year ended June 30, 2012.

3. ADJUDICATORY FUNCTION:

A. Pending Appeal:

- (1) CSC-AP #2012-4, Appeal concerning forced transfer from Operations Superintendent of Wastewater Reclamation Division to Assistant Division Chief of Solid Waste Division.
 - (a) Letter dated August 13, 2012 from Appellant.
 - (b) Reply letter dated August 15, 2012 to Appellant.
 - (c) Review/approve decision and order.

B. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2012-6, Appeal concerning non-support for a classification review and reallocation.
 - (a) Letter dated July 16, 2012 acknowledging receipt of appeal.
 - (b) Letter dated July 16, 2012 transmitting copy of appeal to the Chief of Police.
 - (c) Letters (2) dated August 1, 2012 scheduling appeal hearing for September 5, 2012; position statements and exhibits due August 28, 2012.
 - (d) Respondent Chief of Police’s Motion to Dismiss Appeal; Memorandum in Support of Motion; Certificate of Service.
 - (e) Letter dated August 14, 2012 scheduling hearing on Motion to Dismiss Appeal for September 5, 2012.
 - (i) Appellant’s response to motion due August 27, 2012
 - (ii) Respondent’s reply to Appellant’s response due August 31, 2012.
 - (f) Letter from Appellant dated August 15, 2012 to Chair Wunder.
 - (g) Appellant’s response to motion to dismiss.
 - (h) Appellant’s position statement, list of exhibits, and Exhibits A-H.

4. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on

the sixth floor of the County Building (Kalana O Maui) at 10:02 A.M. on this 30th day of August, 2012, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

ARNOLD K. WUNDER, Chair,
Civil Service Commission

By /s/ Lance T. Hiromoto
Lance T. Hiromoto
Director of Personnel Services

Received and filed in the Office of the County
Clerk of the County of Maui at 10:02 A.M.
on this 30th day of August, 2012.

/s/ Lauren Anderson
For: COUNTY CLERK, COUNTY OF MAUI