

CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawaii 96793

**PUBLIC NOTICE OF MEETING**

COMMISSIONERS:

Arnold K. Wunder  
(Pukalani)  
Chair

Blake T. Takayama  
(Makawao)  
Vice-Chair

Jon Santos  
(Haiku)

Alice L. Lee  
(Wailuku)

Yarrow L. Flower  
(Makawao)

Pursuant to Chapter 92, Hawaii Revised Statutes,  
as amended by Act 271, Session Laws of Hawaii 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission of  
the County of Maui, State of Hawaii, of its regular meeting and  
executive meeting scheduled for:

DATE: Wednesday, March 6, 2013

TIME: 9:00 a.m.

PLACE: Department of Personnel Services  
Conference Room 629  
Kalana O Maui (County Building)  
200 South High Street  
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,  
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each  
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an  
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign  
language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working  
days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the  
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges  
imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make  
arrangements for inspection or photocopying of documents.

**Agenda - Regular Meeting**

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC TESTIMONY
4. APPROVAL OF MINUTES – JULY 11, 2012 MEETING

5. OLD BUSINESS:

- A. Update on Salary Commission issues.
  - (1) Next meeting date: March 8, 2013.
  
- B. Charter Commission's Proposal No. 9 of 11 proposed amendments to the Charter of the County of Maui.
  - (1) Discuss commission's responsibility to implement Proposal No. 9 approved by the voters at the November 6, 2012 general election, i.e., Should Chapters 7 (Department of Fire and Public Safety), 9 (Department of Personnel Services), 12 (Department of Police), and 13 (Department of Liquor Control) of Article 8 of the charter be amended to provide consistency in the process in which the various commissions of the listed departments that appoint its directors or chiefs handle the evaluation and removal of its directors or chiefs?
    - (a) Letters (3) dated December 7, 2012 sent to the Fire and Public Safety Commission, Police Commission and Liquor Control Commission requesting copies of their performance evaluation process.
      - (i) Response letter dated December 14, 2012 received from the Fire & Public Safety Commission.
      - (ii) Response letter dated January 9, 2013 received from the Liquor Commission.
    - (b) Similar request dated December 7, 2012 also sent to the Managing Director.
      - (i) Response letter dated December 20, 2012 received from the Managing Director.
    - (c) Review and discuss first working draft of performance evaluation form.

6. DIRECTOR'S MONTHLY REPORT:

- A. Update on collective bargaining.

7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS

8. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE

COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D),  
HAWAII REVISED STATUTES ("HRS").

**Agenda - Executive Meeting**

1. APPROVAL OF MINUTES – JULY 11, 2012 MEETING

2. ADJUDICATORY FUNCTION:

A. Pending Appeals:

- (1) CSC-AP #2012-9, Appeal against the Director of Public Works concerning non-selection for promotion to Automotive Repair Supervisor I.
  - (a) Review/approve decision and order as drafted by Deputy Attorney General Claire Chinn.
  
- (2) CSC-AP #2013-2, Appeal against the Planning Director concerning non-selection to Planner V (Molokai position) and failure of department to provide notice of right to appeal non-selection.
  - (a) Letter dated January 14, 2013 acknowledging receipt of appeal.
  - (b) Letter dated January 14, 2013 forwarding copy of appeal to planning director.
  - (c) Letter dated February 7, 2013 to selectee enclosing subject appeal and of option to file a motion to intervene.
  - (d) Letter dated February 12, 2013 from selectee/intervenor.
  - (e) Letters (2) dated February 20, 2013 to appellant and intervenor scheduling hearing date for April 3, 2013.

3. ADJOURNMENT

\* \* \* \* \*

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 10:55 A.M. on this 28th day of February, 2013, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: [personnel.services@co.maui.hi.us](mailto:personnel.services@co.maui.hi.us). Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

ARNOLD K. WUNDER, Chair,  
Civil Service Commission

By /s/ David J. Underwood  
for Lance T. Hiromoto  
Director of Personnel Services

Received and filed in the Office of the County  
Clerk of the County of Maui at 10:55 A.M.  
on this 28th day of February, 2013.

/s/ Lauren Anderson  
For: COUNTY CLERK, COUNTY OF MAUI