

COMMITTEE ON THE STATUS OF WOMEN
KALANA O MAUI, DEPARTMENT OF FINANCE CONFERENCE ROOM
TUESDAY, OCTOBER 15, 2013
MINUTES

I. Call To Order And Establishment Of Quorum

Chair Potopowitz called the meeting to order at 12:07 PM

Present: Chair Barbara Potopowitz, Carol Reimann, Molly Murawski,
Susan "Netra" Halperin, Cynthia Santiago

Excused: Vice Chair Maria Ornellas and Jennifer "Mino" McLean

Ex-Officio Present: Leslie Wilkins

Staff: Mercedes D. Neri, Special Assistant to the Mayor
Richelle Thomson, Deputy Corporation Counsel
Michelle Esteban, Administrative Assistant

II. No Public Testimony.

III. Review and Approve Minutes from the September 17, 2013 Meeting

Commissioner Murawski moved and Commissioner Santiago seconded the motion to accept the September 17, 2013 meeting minutes. Motion passed unanimously.

IV. No Correspondence received

V. Items for Discussion/Review

A. Update from Vice Chair Ornellas on any Salary Disparity Committee meetings (Vice Chair Ornellas has been excused)

B. Report/Discussion/Action from Commissioner Halperin on the status of communication with Representative Mele Carroll to draft a bill excluding non adjudicatory boards and commissions from the Sunshine Law.

Chair Popotowitz asked Ms. Esteban to give Commissioner Halperin a call to request her presence at the next meeting or have a written report ready for review.

Because this item has nothing to do with the powers and duties of CSW, Deputy Thomson strongly suggested having Commissioner Halperin write the letter as an individual, but if the Commission decides to take it on as board business, they would have to go through the Mayor's Office first.

C. Report/ Discussion/Action of Women's History Month subcommittee

1) Commissioner Reimann distributed two documents:

- Maui County Committee on the Status of Women "Women of Excellence Awards",

Celebrating Women's History Month- March
2014 application

- Women of Excellence Awards: Notes from Sub-Committee Meeting- Commissioners Murawski, McLean and Reimann

2) Commissioner Reimann reviewed the Sub-Committee's notes:

- Following the national movement theme, "Celebrating Women of Character, Courage, and Commitment"
- Keeping the categories the same as last year's
- Used a timeline up to the event on Wednesday, March 27, 2014
 - a. December 30, 2013 announce the awards, send out nomination forms, press releases from the Mayor's Office to the media
 - b. January 19, 2014 advertisements in the Maui News
 - c. February 7, 2014 deadline for nomination submissions
 - d. February 15, 2014 the subcommittee will meet to review all nomination forms
 - e. February 18, 2014 present recommendations to CSW
 - f. February 20, 2014 send out invitations
 - g. March 13, 2014 RSVP deadline
 - h. March 27, 2014 Event
 - i. March 31, 2014 Post press release
- Commissioner Reimann would like to solicit nominations like last year working with the County of Maui Public Information Officers and the Committee members soliciting to their own networks as well.
- Subcommittee would like a list of guests.
- Reception with food and beverage estimating \$400
- Photographers could be done by the County of Maui PIOs
- Gifts of leis and monkey pod bowls
- Photos of Honorees and Awardees
- Leis for dignitaries
- Mayor's availability

3) Commissioner Reimann reviews the application and asked the Committee if there are any changes, please let her know.

- 4) Chair Potopowitz asked about putting the information on CSW website and suggested putting it on the County website with a link to CSW, payroll stuffers and posters in the elevators.
- 5) Commissioner Reimann asked about graphics for the posters, payroll stuffers, and website due on November 1, 2013. Ms. Esteban reminded the Commission Ms. Kit Zulueta no longer is in the Mayor's Office, but they could contact Ms. Jaime Kane through the PIOs.
- 6) Chair Potopowitz asked the subcommittee an estimate on the cost of the event. Commissioner Reimann listed items such as ads and leis that would be about \$1000.00. Chair volunteered to prepare a letter to the Mayor.

*Note: Commissioner Halperin joined the meeting.

Commissioner Murawski moved and Commissioner Santiago seconded the motion to accept the Women's History Month subcommittee report. Motion passed unanimously.

Commissioner Reimann moved and Commissioner Murawski seconded the motion to authorize Chair Potopowitz to request a \$1000.00 budget from Mayor Alan Arakawa for Women's History Month. Motion passed unanimously.

Chair Potopowitz suggested making certificates for everyone nominated.

D. Discussion of Communication with other Committees on the Status of Women through the state commission

Commissioner Halperin reported she had spoken to Leslie Wilkins, Ex-Officio from the Hawaii State Commission on the Status of Women, and was told by Ms. Wilkins to please write a letter and ask the state commission for a grant between \$2500-\$3000 for the first quarter of 2014 to put on events relating to Women's Issues, such as Heart Health Month, Women's History Month, etc.

She continued that Ms. Wilkins had mentioned that Maui Commission on the Status of Women rarely asks for grants compared to the other county commissions.

Chair Potopowitz explained the process through the Mayor's Office and County Council in order to accept the grant. She said to write a letter to the Mayor and the State commission with the list of activities for use of the grant. She asked the Commission to come to the meeting with ideas.

E. Report/Discussion/Action from Commissioner Halperin on status of communication with Representative Mele Carroll to draft a bill excluding non adjudicatory boards and commissions from the Sunshine Law

Commissioner Halperin shared she contacted Representative Mele Carroll, but did not get a positive response. Commissioner Halperin will try again. Chair Potopowitz shared Counsel's response in contacting Rep. Carroll individually

rather than as a Committee, because the process as a committee would have to go through the Mayor first. Deputy Counsel Thomson added that Mayor would decide if it is something to pursue. She also strongly recommended that each commissioner do it on their own rather than a member of the Committee. She also mentioned that Corporation Counsel would not support it because the Sunshine Law is for all Boards and Commission to abide.

F. Discussion/Action regarding CSW website

Ms. Esteban distributed copies of what the state and county website looks like and took notes on changes. Chair Potopowitz suggested sending all changes to Ms. Esteban, and have a discussion for next meeting. She questioned on having other information or links on the CSW website such as American Heart Association.

*Note: Ex-Officio Leslie Wilkins enters at 1:25 PM Ms. Wilkins announced and recommended to the Committee to send a request for budget for future activities to the State Committee on the Status of Women and action can be taken for the County of Maui. She also announced bills that have been passed or read in state legislature:

1. Emergency contraceptive availability in Emergency Room
2. Paid Family Leave

VI. Presentation by Kauwela Bisquera, Regional Director for the American Heart Association and Jocelyn Moniz, Volunteer/Ambassador with the Maui Go Red For Women, AHA

Ms. Bisquera and Ms. Moniz presented American Heart Association's Maui Go Red for Women and how AHA helps women be aware of their health and their heart. Ms. Bisquera shared the history and statistics that AMA had with women and heart disease. She shared the Maui Go Red for Women's Luncheon fundraiser on November 2 for education, research, etc.

Ms. Bisquera explained the volunteers and ambassadors' responsibilities and how to become an ambassador. She explained more on how women and the heart disease and research that has been done and how to prevent heart disease.

VII. Determine Next Meeting Dates and Agenda

Tuesday, January 21, 2012

1. State Legislative information
2. Request to the state

VIII. Adjournment

Commissioner Halperin moved and Commissioner Murawski seconded the motion to adjourn at 1:43 PM. Motion passed unanimously.