

COUNCIL OF THE COUNTY OF MAUI
BUDGET AND FINANCE COMMITTEE

February 21, 2014

**Committee
Report No. _____**

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on February 4, 2014, makes reference to County Communication 13-311, from the Budget Director, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING THE FISCAL YEAR 2014 BUDGET FOR THE COUNTY OF MAUI AS IT PERTAINS TO THE DEPARTMENT OF WATER SUPPLY, ADMINISTRATION PROGRAM".

The purpose of the proposed bill is to amend the Fiscal Year 2014 Budget by increasing the equivalent personnel by 1.0, from 74.0 to 75.0, for the Department of Water Supply, Administration Program – Water Fund, General program.

The Deputy Director of Water Supply stated an additional cashier is critical to the Department's operations. The salary for the position would be approximately \$30,000 per year.

He explained the Department adopted a monthly billing cycle in February 2013 after previously billing clients every two months. This change resulted in additional work for the Fiscal Division, essentially doubling the number of payments to be processed. To better serve the public, a payment window on the second floor of the Kalana O Maui building was opened. On an average business day, the Department processes 200 payments and collects \$20,000.

The Deputy Director noted the existing staff could not keep up with the additional workload. To address the problem, the Fiscal Division temporarily borrowed a position from the Planning Division for a cashier. He said the additional cashier proved to be successful, allowing the Department to keep up with processing payments, handle telephone inquiries, and generally continue to provide high-quality customer service.

He further noted the Department was able to fund the position through savings in the Fiscal Division.

COUNCIL OF THE COUNTY OF MAUI
BUDGET AND FINANCE COMMITTEE

Page 2

**Committee
Report No.** _____

Your Committee acknowledged the increase in workload because of the new billing system and the importance of customer service, but also stressed its concern about increasing the employee count.

Your Committee voted 5-0 to recommend passage of the proposed bill on first reading and filing of the communication. Committee Chair White and members Baisa, Cochran, Couch, and Crivello voted "aye". Committee Vice-Chair Hokama and members Carroll, Guzman, and Victorino were excused.

Your Committee is in receipt of a revised proposed bill, approved as to form and legality by the Department of the Corporation Counsel, incorporating a nonsubstantive revision.

Your Budget and Finance Committee RECOMMENDS the following:

1. That Bill _____ (2014), as revised herein and attached hereto, entitled "A BILL FOR AN ORDINANCE AMENDING THE FISCAL YEAR 2014 BUDGET FOR THE COUNTY OF MAUI AS IT PERTAINS TO THE DEPARTMENT OF WATER SUPPLY, ADMINISTRATION PROGRAM" be PASSED ON FIRST READING and be ORDERED TO PRINT; and
2. That County Communication 13-311 be FILED.

This report is submitted in accordance with Rule 8 of the Rules of the Council.



MIKE WHITE, Chair

ORDINANCE NO. _____

BILL NO. _____ (2014)

A BILL FOR AN ORDINANCE AMENDING
THE FISCAL YEAR 2014 BUDGET FOR THE COUNTY OF MAUI
AS IT PERTAINS TO THE DEPARTMENT OF WATER SUPPLY,
ADMINISTRATION PROGRAM

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

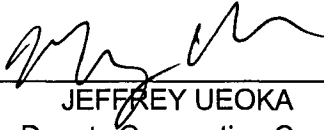
SECTION 1. Ordinance No. 4044, Bill No. 43 (2013), Draft 1, as amended, "Fiscal Year 2014 Budget", is hereby amended as it pertains to Section 3.B.17.a.(1), Department of Water Supply, by increasing the equivalent personnel by 1.0, to read as follows:

- "17. Department of Water Supply
 - a. Administration Program – Water Fund 7,177,477
 - (1) General
 - (i) Provided, that disbursement for salaries and premium pay is limited to 75.0 [74.0] equivalent personnel."

SECTION 2. Material to be repealed is bracketed. New material is underscored.

SECTION 3. This Ordinance shall take effect upon its approval.

APPROVED AS TO FORM AND LEGALITY:



JEFFREY UEOKA
Deputy Corporation Counsel

\\Fs1\shared_data\mayor\BUDGET\FY2014\BUDGET AMENDMENTS\013-PROPOSED BILLS\BD-BA 14-16a Oper DWS Fiscal Expansion Position.docx