

COMMITTEE ON THE STATUS OF WOMEN
KALANA O MAUI, MAYOR'S CONFERENCE ROOM
TUESDAY, JANUARY 21, 2014
MINUTES

I. Call To Order And Establishment Of Quorum

Chair Potopowitz called the meeting to order at 12:02 PM.

Present: Chair Barbara Potopowitz, Vice-Chair Maria Ornellas, Carol Reimann, Molly Murawski

Excused: Jennifer "Mino" McLean, Cynthia Santiago, Susan "Netra" Halperin

Ex-Officio Excused: Leslie Wilkins

Staff: Mercedes Neri, Executive Assistant
Richelle Thomson, Deputy Corporation Counsel
Michelle Esteban, Administrative Assistant

II. No Public Testimony

III. Review and Approve October 15, 2013 Meeting Minutes

Commissioner Reimann moved and Commissioner Murawski seconded the motion to accept the amended October 15, 2013 meeting minutes. Motion passed with three yesses and one abstention.

IV. Correspondence Received- Mayor's Letter regarding \$1,000.00.

Chair Potopowitz shared the Mayor's letter regarding \$1,000.00 available from the Mayor's administration fund to use for Women's History Month Recognition. Commissioner Reimann, chair of Women's History Month, has been working with Office Manager Bob Straub on obtaining the funds as needed.

V. Items For Review/Discussion/Action of Committee

A. Update from Vice Chair Ornellas on the Subcommittee on Salary Disparity

Vice Chair Ornellas reported that the committee has been meeting at least once a month and it has been very positive. She also shared the Mayor's participation in last month's meeting. She said that they will be rewriting the job descriptions and the Mayor will go before the County Council to approve the salary adjustment, hopefully in the next year or two.

Chair Potopowitz asked if this will include incoming clerks. Vice Chair Ornellas said it would only cover current clerks for now.

B. Report/Discussion/Action of Women's History Month Subcommittee

Subcommittee Chair Reimann reported that press releases regarding nominations for Women of Excellence Awards went out; committee members should have received the electronic form to distribute and it's been posted on the CSW website. She noted the article on page 2 of the Maui News and that an ad will be placed on February 2, 4, 5, and 6 requesting nominations. She reported that we have received four nominations so far. She reminded everyone that the deadline is on February 7 and the subcommittee will meet before the CSW February monthly meeting. She reviewed the timeline and made sure we had the Mayor's conference room and reception area, as well as the Mayor's attendance for the event.

C. Continue Discussion/Action regarding CSW website

Chair Potopowitz asked if Ms. Esteban has been updating the CSW website. Ms. Esteban requested taking down some of the past events and information and received approval. Chair Potopowitz previously asked if there was a possibility to put up non-county entity links. Due to County policy this is not allowed. Ms. Esteban will resubmit the picture of last year's Women's History Month nominees with a paragraph from Vice Chair Ornellas on the winners and the survey results from 2012. She reminded the Committee the agenda and the approved meeting minutes are always posted.

D. Hawai'i State Commission on the Status of Women Information

Chair Potopowitz distributed information from the Hawaii State Commission. She asked Deputy Thomson if this information is something that can be distributed to other Commissioners through herself or the CSW staff. Deputy Thomson stated that it would be easier if everyone can sign up individually. If this is not possible then it can be routed through the CSW staff to Commissioners. Chair Potopowitz will be checking on this with the state Commission.

E. Discussion of potential CSW projects and programs for Fiscal Year 2015. Action related to a request to the State Commission on the Status of Women related to grant funding of projects and programs.

Chair Potopowitz reviewed the steps in the County accepting the grant from the state. With this process it is doubtful whether the

Committee can obtain funds for this fiscal year and spend them by June 30, 2014. She would like to know if the Committee would like to have a discussion of projects and programs now or wait until there are new members appointed to the Committee in April for a request in the next fiscal year 2015.

Vice Chair Ornellas voiced her disappointment with Leslie Wilkins, Ex-Officio's lack of presence, because there was no guidance or information that was being sent or relayed to the Committee. She agrees with the Chair to work on requests for the next fiscal year. She supports the Women of Excellence Awards be a yearly event.

Deputy Thomson replied that she believes Ms. Wilkins mentioned requesting the grant and allocate it by quarter.

Chair Potopowitz tabled the discussion of potential CSW projects and programs for Fiscal Year 2015 until the next meeting and asked CSW staff to distribute the last letter requesting funds with potential projects to the Committee members prior to the next meeting for their review and discussion at the meeting.

VI. Determine Next Meeting Date and Agenda

February 18, 2014

Agenda Items:

Women of Excellence Awards results

Last minute items

Discussion on Projects and Programs

VII. Adjournment

Vice Chair Ornellas moved and Commissioner Murawski seconded the motion to adjourn. Motion passed unanimously

Adjourned at 1:40 PM