

CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawai'i 96793

RECEIVED  
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OFFICE OF THE  
COUNTY CLERK

**PUBLIC NOTICE OF MEETING**

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| <p><u>COMMISSIONERS:</u></p> <p>Gene E. Moore, Chair<br/>(Lahaina)</p> <p>Carol A. Summers,<br/>Vice-Chair (Kula)</p> <p>David W. Hunkins<br/>(Hana)</p> <p>Felicidad M. Borden<br/>(Moloka'i)</p> <p>Brian A. Cremer<br/>(Kihei)</p> | <p>Pursuant to Chapter 92, Hawai'i Revised Statutes,<br/>as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission<br/>of the County of Maui, State of Hawai'i, of its regular meeting<br/>and executive meeting scheduled for:</p> <p>DATE: Tuesday, December 6, 2005</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services<br/>Conference Room 629<br/>Kalana O Maui (County Building)<br/>200 South High Street<br/>Wailuku, Hawai'i 96793</p> |
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AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

***Agenda - Regular Meeting***

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF NOVEMBER 2, 2005 MINUTES
4. DIRECTOR'S MONTHLY REPORT:
  - A. Update on Human Resources, Payroll, and Time and Attendance System Project.
  - B. Update on status of collective bargaining.

5. ANNUAL REFRESHER TRAINING RE SEXUAL HARASSMENT PREVENTION.
6. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
7. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATED TO PUBLIC SAFETY OR SECURITY; (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (3) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

***Agenda - Executive Meeting***

1. APPROVAL OF NOVEMBER 2, 2005 MINUTES
2. SENSITIVE MATTERS:
  - A. Employee Assistance Program
    - (1) Quarterly report ended September 30, 2005.
3. ADJUDICATORY FUNCTION:
  - A. New Appeal:
    - (1) CSC-AP #2005-6, Appeal against the Director of Personnel Services concerning non-acceptance of application for employment for Pipefitter Helper, Exam No. 2005-115 (intra-departmental)
      - (a) Letter dated November 18, 2005 acknowledging receipt of appeal.
      - (b) Schedule hearing date.
  - B. HRS Chapter 91 Contested Case Hearing:
    - (1) CSC-AP #2005-5, Appeal against the Director of Personnel Services concerning disqualification of applications for Exam No. 94-129, Water Treatment Plant Operator IV; Exam No. 2003-28, Water Plant Maintenance Mechanic I, and Exam No. 2005-91, Wastewater Treatment Plant Maintenance Coordinator.
      - (a) Notice of hearing dated October 5, 2005 scheduling hearing for Wednesday, December 7, 2005 at 10:00 a.m.

- (b) Notice of change to hearing dated November 2, 2005 rescheduling hearing from Wednesday, December 7, 2005 to Tuesday, December 6, 2005 at 10:00 a.m.
  - (c) Jurisdictional statement and exhibits received from respondent.
  - (d) Position statement received from appellant.
- (2) CSC-AP #2004-5, -6, -7 & -8, Consolidated classification appeals concerning "no change" actions taken on Position Nos. WW-0185, WW-0145, WW-0136 & WW-0138, Water Plant Maintenance Mechanic I, BC-11.
- (a) Hearing held in abeyance to allow the parties to resolve this matter.
  - (b) Status updates received April 6, 2005; May 4, 2005; June 1, 2005; July 6, 2005; August 3, 2005; September 6, 2005; October 5, 2005; November 2, 2005.
  - (c) Letter dated September 20, 2005 received from appellants.
  - (d) Letter dated November 14, 2005 from Commission to all parties acknowledging receipt of appellants' September 20<sup>th</sup> letter and rescheduling matter for hearing to Tuesday, December 6, 2005 at 10:30 a.m.
  - (e) Letter dated November 16, 2005 from appellants to Lynn Krieg, Director of Personnel Services with cc to Commission Chair Gene Moore responding to tentative notice of director's action dated November 2, 2005.

4. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 1:18 P.M. on this 30th day of November, 2005, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850 or fax: 270-7969. Moloka'i residents may call toll-free at 1-800-272-0117; Lana'i residents call 1-800-272-0125. Email: personnel.services@co.maui.hi.us.

GENE E. MOORE, Chairperson,  
Civil Service Commission

By   
Lynn G. Krieg  
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 1:18 P.M. on this 30th day of November, 2005.

  
For: COUNTY CLERK, COUNTY OF MAUI