

CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawaii 96793

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COUNTY CLERK

**PUBLIC NOTICE OF MEETING**

COMMISSIONERS:

Arnold K. Wunder  
(Pukalani)  
Chair

Blake T. Takayama  
(Makawao)  
Vice-Chair

Jon Santos  
(Haiku)

Alice L. Lee  
(Wailuku)

Yarrow L. Flower  
(Makawao)

Pursuant to Chapter 92, Hawaii Revised Statutes, NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawaii, of its regular meeting and executive meeting scheduled for:

DATE: January 7, 2015

TIME: 9:00 a.m.

PLACE: Department of Personnel Services  
Conference Room 629  
Kalana O Maui (County Building)  
200 South High Street  
Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

AGENDA

1. CALL TO ORDER
2. PUBLIC TESTIMONY
3. APPROVAL OF MINUTES – APRIL 9, 2014 MEETING

4. OLD BUSINESS:

5. NEW BUSINESS:

A. Memorandum dated December 15, 2014 from Accounting System Administrator Wayne Fujita concerning mileage rates and reimbursement form effective January 1, 2015.

B. Annual Refresher Training on the County of Maui's Policy Against Discrimination. Training conducted by EEO Specialist Ralph Thomas.

6. DIRECTOR'S MONTHLY REPORT:

A. Recruitment/Exams

(1) Status of two vacant HR Specialist positions; trainee level position filled effective December 16, 2014; introduce C. Bukewihge.

B. Budget Preparation re Fiscal Year July 1, 2015 - June 30, 2016.

(1) Met with Managing Director and Budget Director on December 5, 2014 on Department of Personnel Services' proposed request.

7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS

A. Next meeting - February 4, 2015

8. ADJOURN

ADJOURN REGULAR MEETING UNDER THE SUNSHINE LAW AND MOVE INTO AN ADJUDICATORY MEETING OF THE COMMISSION PURSUANT TO SECTION 92-6, HAWAII REVISED STATUTES, AND SECTIONS 11-102-6 AND 11-102-39, RULES OF THE CIVIL SERVICE COMMISSION. The adjudicatory meeting will be closed to the public. HRS 92-6.

\* \* \* \* \*

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 12:46 P.A.M. on this 30~~th~~ day of December, 2014, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: [personnel.services@co.maui.hi.us](mailto:personnel.services@co.maui.hi.us). Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

ARNOLD K. WUNDER, Chairperson  
Civil Service Commission

By Lance T. Hiromoto  
Lance T. Hiromoto  
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 12:46 P.A.M. on this 30 day of December, 2014.

Oren A. Vales  
For: COUNTY CLERK, COUNTY OF MAUI