

**COST OF GOVERNMENT COMMISSION
MINUTES
Kalana O Maui Building, 9th Floor, Mayor's Conference Room
Thursday, December 18, 2014**

PRESENT: Tina Gomes, Chair
John Watling, Vice-Chair
Bradley Bunn, Member
Garrett Evans, Member
Kent Hiranaga, Member
Stanford Lantias, Member (arrived at 11:12 a.m.)
Gayle Long, Member
John Watling, Member

EXCUSED: Dale Thompson, Member

STAFF: Jeffrey Ueoka, Deputy Corporation Counsel (left at 10:30 a.m.)
Edward Kushi, Jr., First Deputy Corporation Counsel (arrived at 10:30 a.m.)
Gina Gormley, Technical Writer for the Commission

OTHER: John Buck, Executive Assistant, Office of the Mayor
Lance Taguchi, County Auditor

I. CALL MEETING TO ORDER

Chair Gomes called the meeting to order at 10:10 a.m.

II. ROLL CALL

III. PUBLIC TESTIMONY

There was no public testimony.

IV. INTRODUCTION OF NEW COMMISSIONER, MR. BRADLEY BUNN

Bradley Bunn introduced himself to the Commission.

V. REVIEW AND APPROVE NOVEMBER 13, 2014 MEETING MINUTES

Commissioner Long moved that the November 13, 2014 minutes be approved, and Commissioner Evans seconded the motion. The motion passed without objection. Commissioner Hiranaga and Commissioner Bunn abstained. Commissioner Lantias and Commissioner Thompson were excused.

VI. COUNTY AUDITOR'S UPDATE

There was no update to provide.

VII. DISCUSS THE UPCOMING PROPOSED BUDGET FOR FISCAL YEAR 2016 AS IT PERTAINS TO THE COST OF GOVERNMENT COMMISSION

A new Commissioner has been appointed from Lanai to the Commission; therefore, the proposed budget has to account for transportation, per diem, and rental car costs for the new Commissioner. County Auditor Taguchi informed the Commission of the following costs: 1) Lanai Ferry (roundtrip) is \$50.00, 2) Per diem is \$45.00/day, and 3) Rental car is approximately \$49.00/day. County Auditor Taguchi estimated \$195.00 in total costs per meeting and \$1740.00 in total costs for 12 months.

If a Commissioner from Molokai were to be appointed, Commissioner Watling informed the Commission that the Molokai Ferry (roundtrip) would cost \$140.00. Roundtrip airfare would cost approximately \$100.00.

The current budget for the Technical Writer position runs until June 30, 2015. For Fiscal Year 2016, Chair Gomes prefers to go through the Request for Proposal (RFP) process. The RFP process would have to be initiated in April or May 2015. Evaluation criteria would have to be established before the process is initiated. The process would include proposers submitting bids in response to proposals. The current Council Chair has delegated authority to County Auditor Taguchi to oversee the RFP process. However, with the new Council Chair to begin on January 1, 2015, County Auditor Taguchi will have to discuss with the incoming Council Chair on how he would like to proceed.

The Commission's budget balance is approximately \$12,000.00. The Commission proposed a budget of \$35,000.00; \$20,000.00 for the Technical Writer, \$5500.00 for off-island Commissioners, and \$10,000.00 for the annual report.

Commissioner Hoeffken moved for \$35,000.00 to be proposed for the COGC budget for FY 2016. Commissioner Evans seconded. The motion passed without objection. Commissioner Lantias and Commissioner Thompson were excused.

Chair Gomes recessed the meeting at 10:41 a.m. and reconvened the meeting at 10:51 a.m.

VIII. DISCUSS 2014-2015 ANNUAL REPORT

A. Update and 1st Draft of T.I.G. of County Planning Commissions

Commissioner Watling informed the Commission that the goal of the T.I.G. is to look at travel-related expenses of the Lanai and Molokai planning commissions. The T.I.G. interviewed and sent questionnaires to both chairs of the Lanai and Molokai planning commission and the

Planning Department. The T.I.G. looked at past expenses and anticipated future expenses. The T.I.G. researched other county planning commissions' operations and compared and contrasted to Maui County planning commissions.

The first draft did include the purpose and scope of the T.I.G., the questionnaire sent to both chairs of the Lanai and Molokai planning commission and to the Planning Department, and their answers. The Molokai planning commission chair did not respond to the questionnaire.

Commissioner Hiranaga informed the Commission the Lanai Planning Commission meets twice a month in the evenings. The average length of the meeting is 3 hours. They are the only commission that meets outside of business hours. In 2014, the Lanai Planning Commission met 16 times of which only 7 meetings had action items. Action items require a vote by the commission whereas non-action items are just communications that are received and no vote is taken. Because the meetings end at 8:30 p.m., the attendees and staff have to stay overnight because of the lack of transportation back to Maui. In addition, they are paid per diem and overtime. The T.I.G. is recommending that the Lanai Planning Commission meet once a month instead of twice a month.

Commissioner Hiranaga informed the Commission that the Molokai Planning Commission had 10 meetings. The average length was 1.5 hours. They met once a month during business hours.

Commissioner Watling proposed a charter amendment to reduce the 9-member commissions to 7-member commissions. He also suggested adopting a countywide uniform administrative approval process for minor special management area exemptions, extensions, etc.

Commissioner Bunn explained that the Lanai Planning Commission is the only visible presence on Lanai. With the new ownership of Lanai, there will be a lot of changes forthcoming. He informed the Commission that the Lanai Planning Commission has discussed moving meetings to Saturday.

Commissioner Evans moved to add Commissioner Bunn to the T.I.G. Commissioner Watling seconded.

B. Update and 1st Draft of T.I.G. of Grants Making System & Process

Commissioner Evans informed the Commission that the T.I.G. did not meet.

IX. DETERMINE NEXT MEETING DATE, TIME, AND AGENDA

The next meeting is scheduled for January 8, 2015, in the Mayor's Conference Room, at 10:00 a.m.

XII. ADJOURNMENT

Commissioner Long moved and Commissioner Evans seconded the motion to adjourn. The motion passed unanimously. Commissioner Thompson was excused. The meeting adjourned at 11:33 a.m.