

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

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THE
CLERK

PUBLIC NOTICE OF MEETING	
<p><u>COMMISSIONERS:</u></p> <p>Carol A. Summers, Chair (Kula)</p> <p>Brian A. Cremer, Vice-Chair (Kihei)</p> <p>Gene E. Moore (Lahaina)</p> <p>Abe H. Kaahui (Kahului)</p> <p>Barbara J. Haliniak (Moloka'i)</p>	<p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawai'i, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Wednesday, April 4, 2007</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Kalana O Maui (County Building) 4th Floor Conference Room 438 200 South High Street Wailuku, Hawai'i 96793</p>
<p>AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.</p> <p>ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.</p> <p>INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, <i>i.e.</i>, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.</p> <p>DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.</p>	

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
 - A. Welcome new commissioner, Barbara Jean Haliniak.
3. APPROVAL OF MARCH 7, 2007 MINUTES
4. PUBLIC TESTIMONY

5. COMMISSION REFERRAL:

- A. Memorandum dated March 15, 2007 from Mayor Charmaine Tavares to all department directors regarding reimbursement for meals for board, commission and advisory committee meetings.
- B. Department of Personnel Services' proposed budget for FY 2007-08; distribute final version submitted to County Council.
 - (1) Council's Budget and Finance Committee is scheduled to review the Department of Personnel Services' budget on April 9, 2007.
- C. Salary Commission's Revised Salary Model:
 - (1) Distribute signed version of letter dated March 7, 2007 from Civil Service Commission to Corporation Counsel requesting an opinion regarding whether or not the Salary Commission (i) met its obligation to consult with the four commissions who appoint their directors before taking final action on January 12, 2007 to approve the revised salary model and (ii) to require the four commissions to permanently appoint a member to attend the Salary Commission's meetings and key sub-committee meetings essentially divesting itself in the consultation process.
 - (2) Distribute signed version of letter dated March 7, 2007 from the Civil Service Commission to the State Office of Information Practices requesting an opinion on whether or not the Salary Commission's January 12, 2007 agenda was sufficient notice to the public that it intended to take action to approve the revised salary model.
 - (a) Letter dated March 19, 2007 from Leah Takeuchi, Staff Attorney, Office of Information Practices (OIP) to Chair Summers; request for opinion docketed as S RFO-G 07-59.
 - 1. OIP requested minutes of the Salary Commission's January 12, 2007 and December 15, 2006 meetings; copies were provided.

6. DIRECTOR'S MONTHLY REPORT:

- A. Update on Human Resources, Payroll, and Time and Attendance System Project.
- B. Update on collective bargaining matters.
- C. Report on what transpired at the Salary Commission's March 16, 2007 meeting.
 - (1) Distribute Salary Commission's March 16, 2007 agenda and minutes of December 16, 2006, January 12, 2007 and February 9, 2007 meetings.

- D. Office renovations began last month.
- E. Last Reminder: Financial disclosure statements due April 15, 2007. Follow up with Vice-Chair Cremer and Commissioner Kaahui.
- 7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
- 8. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

- 1. APPROVAL OF MARCH 7, 2007 MINUTES
- 2. NEW APPEAL:
 - A. CSC-AP #2007-1, Appeal against the Department of Personnel Services concerning not accommodating appellant's request to reschedule written test regarding Exam No. 2007-1, Fire Fighter Trainee.
 - (1) Letter dated March 12, 2007 acknowledging receipt of appeal.
 - (2) Schedule hearing date.
- 3. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 12:05 P.M. on this 29th day of March, 2007 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

CAROL A. SUMMERS, Chairperson,
Civil Service Commission

By 
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 12:05 P.M. on this 29th day of March, 2007.

Charise Fuller

For: COUNTY CLERK, COUNTY OF MAUI