

CIVIL SERVICE COMMISSION  
COUNTY OF MAUI  
200 South High Street  
Wailuku, Hawai'i 96793

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2008 FEB -8 AM 8:26

OFFICE OF THE  
COUNTY CLERK

**PUBLIC NOTICE OF MEETING**

COMMISSIONERS:

Brian A. Cremer,  
Chair (Wailuku)

Gene E. Moore  
(Lahaina)

Carol A. Summers  
(Kula)

Barbara J. Haliniak  
(Moloka'i)

(5th seat--vacant)

Pursuant to Chapter 92, Hawai'i Revised Statutes,  
as amended by Act 271, Session Laws of Hawai'i 1984

NOTICE IS HEREBY GIVEN by the Civil Service Commission  
of the County of Maui, State of Hawai'i, of its regular meeting  
and executive meeting scheduled for:

DATE: Thursday, February 14, 2008

TIME: 9:00 a.m.

PLACE: Department of Personnel Services  
Conference Room 629  
Kalana O Maui (County Building)  
200 South High Street  
Wailuku, Hawai'i 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time,  
please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each  
agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an  
accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials,  
sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two  
working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the  
agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges  
imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make  
arrangements for inspection or photocopying of documents.

***Agenda - Regular Meeting***

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF JANUARY 10, 2008 MINUTES
4. PUBLIC TESTIMONY
5. COMMISSION REFERRAL:
  - A. Letters dated January 23, 2008 from Douglas Levin, Chair, Salary Commission

- to (1) Mayor Charmaine Tavares and (2) Council Chair G. Riki Hokama re salary increase for Corporation Counsel and Prosecuting Attorney.
- B. Memorandum dated January 28, 2008 from Adrienne N. Heely, Deputy Corporation Counsel for the Board of Ethics, to all board and commission members, regarding annual update of financial disclosures.
  - C. Letter dated February 1, 2008 from Douglas Levin, Chair, Salary Commission to Brian Cremer, Chair, and Members of the Civil Service Commission, with xc to Gene Moore, Civil Service Commissioner, attaching the updated "salary model" and February 8, 2008 agenda.
6. REPORT BY COMMISSIONER GENE MOORE RE HIS ATTENDANCE AT THE SALARY COMMISSION'S SUBCOMMITTEE AND REGULAR MEETINGS.
7. DIRECTOR'S MONTHLY REPORT:
- A. Update on human resources, payroll, and time and attendance system project.
  - B. Updated vacancy report.
  - C. Report on the Salary Commission's regular meetings.
  - D. Results of one-stop recruitment for police radio dispatchers held February 3, 2008.
  - E. Proposed rule changes to administrative rules of the Department of Personnel Services; public hearing scheduled for March 6, 2008; distribute copy of circular sent to all department heads.
8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
- A. Next meeting date: Wednesday, March 5, 2008.
9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (2) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAI'I REVISED STATUTES.

***Agenda - Executive Meeting***

- 1. APPROVAL OF JANUARY 10, 2008 MINUTES
- 2. ADJUDICATORY FUNCTION:
  - A. New Appeal:
    - (1) CSC-AP #2008-1, Appeal concerning non-acceptance of application for Equal Employment Opportunity Specialist, Exam No. 2007-93.

- (a) Letter dated February 6, 2008 acknowledging receipt of appeal.
- (b) Schedule hearing date.

B. Pending Cases:

- (1) CSC-AP #2007-5, Appeal against the Director of Personnel Services concerning rejection of application for Exam No. 2007-96, Computer Systems Support Technician I.
  - (a) Letter dated September 14, 2007 to appellant scheduling appeal hearing on November 7, 2007; return receipt received.
  - (b) Letter dated October 23, 2007 from appellant requesting a continuance of the appeal hearing and enclosing her position statement and Exhibits A - C.
  - (c) Letter dated October 30, 2007 from respondent concerning appellant's request for continuance.
  - (d) Respondent's position statement.
  - (e) Department of Personnel Services' staff report.
  - (f) Respondent's first amended position statement.
  - (g) Letter dated November 7, 2007 granting appellant's request for postponement and rescheduling hearing from November 7, 2007 at 10:00 a.m. to January 10, 2008 at 12:00 noon.
  - (h) Letter dated January 25, 2008 to appellant rescheduling hearing to March 5, 2008 at 10:00 a.m.
- (2) CSC-AP #2007-6, Appeal against the Director of Public Works concerning non-selection to Administrative Services Assistant I position in the Department of Public Works, Highways Division, Wailuku District.
  - (a) Notice of Hearing Letters dated October 3, 2007 to appellant and respondent Director of Public Works scheduling appeal hearing for December 6, 2007 at 10:00 a.m.
  - (b) Position statements and exhibits received from appellant and respondent.
  - (c) December 6, 2007 hearing cancelled due to inclement weather.
  - (d) Letters dated January 25, 2008 to appellant and respondent Director of Public Works rescheduling appeal hearing to March 5, 2008 at 10:00 a.m.
- (3) CSC-AP #2007-7, Appeal concerning removal of name from Police Officer I eligible list, Exam No. 07-66.
  - (a) Review and approve decision and order drafted by Deputy Attorney General Maria Cook.

C. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2007-8, Appeal concerning non-selection to Landfill Attendant position, Exam No. 2007-40.

- (a) Notice of hearing letters dated November 7, 2007 to appellant and respondent Director of Environmental Management scheduling hearing for February 14, 2008 at 10:00 a.m.
- (b) Statement of Position Letter dated February 7, 2008 from Respondent Cheryl Okuma , Director, Department of Environmental Management.
- (c) Respondent's Position Statement filed by Adrienne Heely, Deputy Corporation Counsel; Declaration of Michael I. Souza; Exhibit List; Exhibits "1" - "14"; Certificate of Service.
- (d) Appellant's Exhibit List; Exhibits A - K.

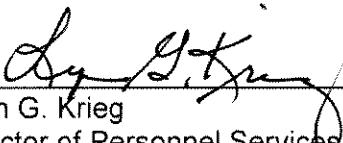
3. ADJOURNMENT

# # # # #

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 8:26 A.M. on this 8<sup>th</sup> day of February, 2008 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.mauhi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

BRIAN A. CREMER, Chairperson,  
Civil Service Commission

By   
Lynn G. Krieg  
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 8:26 A.M. on this 8<sup>th</sup> day of February, 2008.

  
For: COUNTY CLERK, COUNTY OF MAUI