

**BUDGET AND FINANCE COMMITTEE**  
Council of the County of Maui

**MINUTES**

**April 6, 2015**

**Council Chamber**

**CONVENE:** 9:01 a.m.

**PRESENT:** Councilmember Riki Hokama, Chair  
Councilmember Mike White, Vice-Chair (in 9:07 a.m.)  
Councilmember Gladys C. Baisa, Member  
Councilmember Robert Carroll, Member  
Councilmember Elle Cochran, Member  
Councilmember Don Couch, Member  
Councilmember Stacy Crivello, Member  
Councilmember Don S. Guzman, Member (in 9:58 a.m.)

**EXCUSED:** VOTING MEMBERS:  
Councilmember Michael P. Victorino, Member

**STAFF:** Michele Yoshimura, Legislative Analyst  
Mark Pigao, Legislative Analyst  
Jordan Molina, Legislative Analyst  
Yvette Bouthillier, Committee Secretary

Ella Alcon, Council Aide, Molokai Council Office (via telephone conference bridge)

Denise Fernandez, Council Aide, Lanai Council Office (via telephone conference bridge)

Dawn Lono, Council Aide, Hana Council Office (via telephone conference bridge)

**ADMIN.:** Kaala Buenconsejo, Director, Department of Parks and Recreation  
Brienne Savage, Deputy Director, Department of Parks and Recreation  
Lance Hiromoto, Director, Department of Personnel Services  
David Underwood, Deputy Director, Department of Personnel Services  
David Goode, Director, Department of Public Works  
Rowena Dagdag-Andaya, Deputy Director, Department of Public Works  
Kyle Ginoza, Director, Department of Environmental Management  
Michael Miyamoto, Deputy Director, Department of Environmental Management

**OTHERS:** James Peat, Accountant III, Solid Waste Division, Department of Environmental Management  
JC Lau

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Others (5)

**PRESS:** Akaku: Maui Community Television, Inc.  
Chris Sugidono, *The Maui News*

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**ITEM BF-1: PROPOSED FISCAL YEAR 2016 BUDGET FOR THE COUNTY  
OF MAUI (CC 15-41)**

CHAIR HOKAMA: Council's Committee on Budget and Finance shall come to order. This is our meeting of April 6, 2015. I hope everyone enjoyed your Easter holidays. Present this morning we have Mr. Carroll. Ms. Baisa?

COUNCILMEMBER BAISA: Good morning, Chair.

CHAIR HOKAMA: Good morning. Mr. Couch?

COUNCILMEMBER COUCH: Good morning, Chair.

CHAIR HOKAMA: Ms. Crivello?

COUNCILMEMBER CRIVELLO: Good morning, Chair.

CHAIR HOKAMA: The Chair excuses Ms. Cochran, Mr. White, Mr. Guzman, Mr. Victorino. No. We have Ms. Cochran. So thank you. Come on in. Come on in. Perfect timing. Okay. Before we start our day's activities, we'll take public testimony at this time. So, first everyone please put your noise-making equipment on silent or off mode. We shall enforce decorum. Testifiers have three minutes to share their comments with us. So at this time, anyone in the Chambers willing to give testimony? James Peat. James Peat. Okay. Next. Hana Office, anyone wishing to provide testimony?

MS. LONO: Good morning, Chair. This is Dawn Lono at the Hana Office and there is no one waiting to testify.

CHAIR HOKAMA: Thank you. Lanai. Ms. Fernandez, good morning. Anyone wishing to provide testimony?

MS. FERNANDEZ: Good morning, Chair. This is Denise Fernandez on Lanai and there is no one waiting to testify.

CHAIR HOKAMA: Okay. Thank you. Ms. Alcon on Molokai. Anyone wishing to provide testimony?

MS. ALCON: Good morning, Chair. This is Ella Alcon on Molokai and there is no one here waiting to testify.

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CHAIR HOKAMA: Okay. Thank you. James Peat. Okay. Come on up, this is your last opportunity to share comments.

**. . .BEGIN PUBLIC TESTIMONY. . .**

MR. PEAT: I had a handout that I had given but I guess she didn't have enough time to get it to you. Okay. Aloha. My name is James Peat. I am the Accountant III testifying for the Solid Waste Division. This afternoon you will be hearing a bill for ordinance requesting a supplemental budget amendment for Fiscal Year 2015 and then budget deliberations for Fiscal Year '16. When I look back at the turmoil we have had gone through this year, I ask myself where is the disconnect between Council and Administration? I cannot imagine that we don't both want the same thing of a safe workplace for our staff in environmental compliance. I came to the conclusion that it has to be a misunderstanding of our priorities. Since we utilize these priorities in our day-to-day decision-making for this budget preparation, in planning we need to resolve this disconnect or we are going to have the same turmoil every year. Whether you decide to endorse these or not is your decision. At least you will hopefully understand them better when I'm done speaking. Unfortunately you don't have this copy in front of you but our first priority is safety. Most citizens would probably assume that this is a given and wouldn't even think we'd be placing staff in unsafe conditions. Priority number 2, which is regulatory compliance and environmental protection, again, most citizens would take this as a given. Regulators start adding punitive damages on top of fines, penalties, and SEPs when remedial work stops or ceases to get implemented. Especially when there is funds available and just need to be appropriated by Council. We are trying to be proactive and avoid a situation like Wastewater's historic \$20 million consent decree. Priority 3, which is our resource management, gets us out of crisis management and into efficiencies, long-term planning, and sustainability. This is where we should be operating to cover our core services. Priority 4, which is non-safety, non-compliant related services and programs, although very important, they concentrate on landfill diversion, reuse, recycling, and other non-critical or regulated programs. The biggest point I want to make is that our priorities are progressive. We must satisfy priority number 1 safety before we allocate any resources to priority 2. We need to satisfy all of priority 2's requirements before we allocate any resources to 3 and so on and so on. And I hope that this clears up any misunderstandings that there might have been regarding our levels of priorities and that ideally you endorse them and can let them guide your decisions this afternoon.

MR. MOLINA: Three minutes.

MR. PEAT: In your deliberations this afternoon, I ask you the following that you provide opportunity for two-way dialogue when brainstorming solutions to our operational issues. We should be working together for a solution in a positive and constructive manner. Concerning the FY '15 supplemental budget, I ask that...we ask that you

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approve the three limited term assignment positions so we can satisfy priority number 1, safety, and that we can collaborate on funding to keep our compliance projects moving forward. And on the FY '16 deliberations, that you utilize our priorities and the fact that the Integrated Solid Waste Plan or ISWP that was done in 2009 pointed out that just to remain status quo that it would require an annual average budget of \$50 million. I thank you for this opportunity to address you on the Solid Waste Division's priorities.

CHAIR HOKAMA: Thank you very much for your thoughts this morning. Any questions on testimony given? Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you. Good morning, Chair. And thank you. Thank you for being here from the Department. Your priorities actually are listed in our binder of our narrative. And so, looking at priority 4, landfill diversion programs that would mean recycling, correct?

MR. PEAT: Correct.

COUNCILMEMBER COCHRAN: And so it's a priority 4 but yet you're starting this whole new division focusing on that. So I just, Chair, maybe I'm going off topic but I just wanted to relate priority number 4, their least highest priority to an entire division they're creating. So, sir ...

CHAIR HOKAMA: I understand your point very well, Ms. Cochran.

MR. PEAT: Okay. Well, I will answer that to the best of my ability.

CHAIR HOKAMA: No, you won't answer that because that's not part of the testimony.

MR. PEAT: Okay. I'm sorry I misheard you.

COUNCILMEMBER COCHRAN: Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. That we'll have in our own deliberations. Any other questions for Mr. Peat on testimony given? Okay. Thank you very much.

MR. PEAT: Thank you.

CHAIR HOKAMA: Please come forward, state your name for the record and please wear footwear.

MR. LAU: Good morning, Council. JC Lau. I'd like to second the previous speaker's comments.

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CHAIR HOKAMA: Okay. Thank you very much for your testimony. Okay. Members, let's check once more is there anyone else in the Chambers wishing to provide testimony? Okay. None. Lanai. Ms. Fernandez, anyone on Lanai wishing to provide testimony?

MS. FERNANDEZ: There is no one waiting to testify on Lanai.

CHAIR HOKAMA: Thank you. Hana. Ms. Lono, anyone wishing to provide testimony?

MS. LONO: There's no one waiting to testify in Hana.

CHAIR HOKAMA: Thank you. Ms. Alcon, Molokai, anyone wishing to provide testimony?

MS. ALCON: There's no one on Molokai waiting to testify.

CHAIR HOKAMA: Okay. Thank you very much, ladies. Members, with no objections, we shall close testimony for today's meeting.

COUNCILMEMBERS: No objections.

CHAIR HOKAMA: Thank you so much. So ordered.

**. . .END OF PUBLIC TESTIMONY. . .**

**ITEM BF-1: PROPOSED FISCAL YEAR 2016 BUDGET FOR THE COUNTY OF MAUI (CC 15-41)**

CHAIR HOKAMA: We will continue and finish the Department of Parks and Recreation. I believe we have one more program area that is a big one called Recreation and Support Services. So this morning we'll have but we have both Deputy and Director present with us. So we'll ask the Director if he has some comments he wants to open this morning with the Committee.

**DEPARTMENT OF PARKS AND RECREATION**

MR. BUENCONSEJO: Chair. Thank you, Chair. Thank you, Councilmembers. Good to be back this morning. At this time, I'll be turning it over to Deputy Director Brianne Savage. Thank you.

CHAIR HOKAMA: Thank you very much. Ms. Savage.

MS. SAVAGE: Thank you, Chair. No opening comments but just ready to move into A Account whenever you're prepared.

CHAIR HOKAMA: Okay. Let's move forward.

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MS. SAVAGE: So Recreation and Support Services Program A Account you'll see the collective bargaining increases. There's also a few adjustments just based on the filling of vacancies and positions at different steps because of different vacancies throughout the year. And then there also is the premium pay expenditure that we're asking for overtime across the board throughout the Department. Thank you.

CHAIR HOKAMA: Have we had the vacancy report? Not yet? Ms. Savage, what's your capacity now? Are you at full staffing?

MS. SAVAGE: There are probably about, I would have to go back through and count the number of vacancies at this exact moment in time within Recreation and Support Services. There's a handful of positions here that we are trying to reorganize and move into creating different positions than what we currently have within the Department. And then there's also about a dozen retirements that we had at the end of this last calendar year and so that's created that kind of trickle-down filling effect that we have throughout the Department. And so we're getting closer again to that last position that needs to be filled through an open capacity.

CHAIR HOKAMA: Okay. Mr. Carroll, questions for the Department on this program area A Account.

COUNCILMEMBER CARROLL: Not at this time.

CHAIR HOKAMA: Thank you. Ms. Baisa?

COUNCILMEMBER BAISA: No, Chair. Thank you.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: No, thank you.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COUCH: No, thank you.

CHAIR HOKAMA: Ms. Crivello?

COUNCILMEMBER CRIVELLO: No, not at this time. Thank you.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: No. I think it's...seems to me to be a pretty responsible submittal at this point. Thank you, Chair.

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CHAIR HOKAMA: Okay. When we got the management report from the Department, is this the program area with the biggest concern of work comp?

MS. SAVAGE: That is correct.

CHAIR HOKAMA: Okay. Have you folks instituted some type of program with Risk Management to address your Department's numbers in this program area for workman's comp?

MS. SAVAGE: Thank you, Chair. So, our safety individual within the Parks Department is working with Risk Management to develop a little bit more of a comprehensive training program that can be implemented within our Department. Yes.

CHAIR HOKAMA: Okay. Do we have repeating issues with specific employees and work comp? It looks like the same one over and over and over and over again.

MS. SAVAGE: Thank you, Chair. I would have to probably run through the report again in a little bit more detail in order to identify the numbers for the specific history of any employees.

CHAIR HOKAMA: Okay. The Chair will ask once more. Ms. Baisa?

COUNCILMEMBER BAISA: I was just wondering, excuse me, is there a specific duty that we seem to see more injuries than others? I mean you know in certain jobs certain people get hurt more than others. Do you have one of those?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. Off the top of my head I can name a few but I'd have to again go through the numbers to really verify. One of the really simple things that's been looked at is the type of trashcan that we have and how they're mounted. Because when those fill up if you have to lift something extremely heavy and you have to lift it up above your head in order to physically remove it. So again it's something that's really simple that we have dozens and dozens of employees doing on a regular basis and then also looking at different lifting techniques. So that's one example of something that we've been looking at is is there a different style or a better style of trashcans, and then lifting techniques and training that can be provided.

COUNCILMEMBER BAISA: I was wondering about training and body mechanics. You know I'm an old nurse and that's the first thing they teach us is how to lift and can prevent a lot of injuries, Chair. We just need to invest in the training.

CHAIR HOKAMA: I hear you very well, Ms. Baisa. Thank you. Any other questions?

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COUNCILMEMBER BAISA: No, that's it. I was just wondering if this was you know there's usually some duty that causes more injuries than others. Thank you. Thank you very much, Ms. Savage.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And so, looking over this report it shows, I'm directing to Lahaina Rec Center, a reorg is in process in Caretaker and Maintenance Repair perhaps if there's any more details on that? Because I don't think you're changing the count but you're just rearranging people into different job descriptions of some sort.

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. So some of the reorganizations that are taking place, there had been I believe 5 BMR positions and an Irrigator position that this body had provided to the Department I believe it was two fiscal years ago, maybe even three fiscal years ago. And the reorganization for those positions are being finalized and that's one of the ones that shows as the Lahaina position. Because wherever the E/Ps were located previously even though they were not filled with an actual body, it was those partial E/Ps that had been pieced together to create those expansion positions. And so those...the actual positions were still located even though there wasn't...they weren't filled, they were still located somewhere else. And so in order for us to utilize those in a different capacity there needs to be that reorganization completed for that.

COUNCILMEMBER COCHRAN: Okay. Thank you. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Mr. Couch, question?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. I'm a little confused about the reorganization. Are you taking all the BMPs [*sic*] into a central area or just pieces, parts of some?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. Not all of them. No. All of the BMRs are not being moved or changed into one centralized location. It's as the positions were filled, it's making sure, and it goes back to again some of the titles of different positions, making sure that the way that they're listed in the budget document are accurate with the personnel paperwork that's on file. And so it's just again kind of reconciling and making sure that everything is reflected accurately in both locations.

COUNCILMEMBER COUCH: Okay, 'cause our South Maui guy is well versed of all the situations in South Maui. So I'd hate to have it be centralized and you send whomever over there. So you're basically saying whoever has got a BMR, they get to keep that spot.

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MS. SAVAGE: Correct. There's no changes in the assignments --

COUNCILMEMBER COUCH: Great.

MS. SAVAGE: --of the positions that are currently in the districts.

COUNCILMEMBER COUCH: Okay. Thank you.

CHAIR HOKAMA: Other questions for the Department in this program area, account area? Okay. Let us move forward to the B Account please, Department.

MS. SAVAGE: Thank you, Chair. So you'll see because Recreation and Support Services is where we have our districts, that also include the maintenance sections that do the daily and weekly maintenance. A lot of the expenditures again that pertain to daily and weekly expenditures fall out of these accounts, and so you'll see a series of adjustments based upon actual expenditures and then some inflationary adjustments based upon Budget's review. And then there also is a series of utilities. One I would like to identify specifically shows as on Page 494, second to last one up on the bottom of the page, 915090 to 6120, which is electricity showing for additional funding for new sports lights for Lahaina Rec Center. This was an oversight on our part to not get this adjusted properly in this budget document, but this project after meeting with the community out in Lahaina, was determined to not need to move forward. And so these lights for this ballfield will be located in Keopuolani Park instead. And so this index code it should be 915074 would be where we'd be requesting the additional electrical funds. And we can provide that in writing as well. And then there's also additional electric for lights that are going in at the Eddie Tam ballfield and then also at Duke Maliu ballfield as well. And those locations are for Eddie Tam and Duke Maliu ones that used to have lights and then haven't for the past few years, and so we've been able to through last fiscal year those CIP projects were funded to be able to reinstall lights in those locations. And so we're anticipating the last at least six months or so needing to have additional funding for the electric that will be running in those areas. And then after that we have a series of equipment that is requesting to be replaced and provided in all of the different district areas and again we can run through these in more detail individually as requested. Thank you.

CHAIR HOKAMA: Okay. Thank you very much. Mr. White, any questions at this time?

VICE-CHAIR WHITE: Yes. Thank you, Chair. If you could turn to Page 12-71 of the details and also my concern is with the calculations noted as inflationary adjustment based on Budget Director's analysis. We have some in which the inflation is actually deflation in subsequent pages, one is down quite a bit. The one around the middle of the page electricity 6120 is increased 68,000 or about 11 percent. I don't see what that inflationary adjustment might be unless there's a significant increase anticipated in electrical charges. Do you know what the Director's reason is for that calculation?

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CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. Unfortunately, I don't have any of the detailed information that went into the Budget Director's analysis on these numbers but we can verify with the office and see what we can provide for those.

VICE-CHAIR WHITE: Are you aware of any electrical, what the increases are in electrical expense or is this his estimate of what increased usage might be?

CHAIR HOKAMA: Department.

MS. SAVAGE: Chair. Thank you. I don't have any specific things that I can recall that would be you know driving this other than just kind of the general overview of increases. So, yeah, unfortunately I would have to defer to the Budget office for those numbers.

VICE-CHAIR WHITE: Okay. And then the reason I'm questioning it if you go to 12-73 the electricity charge, it's about three-quarters of the way down the page, and the inflationary adjustment is actually a reduction of 30,000 and then there's an add-back of 18,000 for the addition of lighting at the Eddie Tam field. So I guess we'll wait for the Budget Director to come back and explain his thoughts. But you don't have any idea whether that \$30,000 reduction is because of lack of usage or reduced usage?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. I don't know for sure what the...again if it's just that we're trying to make the numbers more accurately reflect what the current usage is 'cause I do know that that has been something we've talked about in a good amount of detail with the Budget Office is trying to get our numbers to be more accurate reflection of what's needed in the different areas. But again I wouldn't want to assume too much without being able to speak with him directly. Thank you.

VICE-CHAIR WHITE: Okay. Thank you. And do you know what the...on Page 12-75 there's an increase of, in sewer charge at the bottom of the page, there's an increase of \$100,000 or about 33 percent. Do you know what the rationale is for that?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. So this additional expenditure, I know that there's been...the Hanakaoo pump station has been down for at least a year. And so we would expect that that number when you look at the Fiscal Year '14 Actuals and then what we have in '15 with what's currently being expended is we're not spending the money that's needed to do the servicing at those locations just because it hasn't been up and operational. And then there was an additional work that had been done at the Lahaina Civic Center in making some corrections there as well, and I know there were

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some additional expenses provided in that. But again this would be one that we can look at a little bit in more detail and provide some written explanation.

VICE-CHAIR WHITE: Okay. Thank you. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Ms. Crivello?

COUNCILMEMBER CRIVELLO: Nothing right now. Thank you, Chair.

CHAIR HOKAMA: Thank you. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. Of the stuff that you spent last year that we you know we gave you some per district. I know you wanted a large amount per district and we kind of cut it, I think we cut it in half. How much of that have you been able to spend, spend down? And you know is that something that you used and would like to continue using?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. I believe we're referencing the Park System monies --

COUNCILMEMBER COUCH: Right.

MS. SAVAGE: --which are doing a lot of the larger kind of overdue projects that haven't been funded in many years. Initially those monies were provided in the Fiscal Year '14 budget as operating monies that we did the restroom project with, and then last year that program was kind of split in half to where there was the restroom monies and then it was separated into Park Systems. And those were allocated to us as CIP funds and so those are projects that we were planning on providing an update for those when we get into the CIP section, and so we can plan on having that breakdown of projects in writing. We have a little bit more time to spend those monies. The 18 months versus just the year, the 12 months, for the operating expenditures but we are definitely whittling through the list with as much as we can get done with the first round of monies that were provided. And again at that point in time we can provide the detailed breakdown of those projects.

COUNCILMEMBER COUCH: Okay. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And let's see where was I, looking at operation services 494, Page 494, the sewer charges \$100,000 for West Maui District. So you're looking for an additional funding just for that and what is the reasoning? That's a big leap of 100 grand. While they look, Chair, I'll briefly comment on the lighting for Lahaina.

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CHAIR HOKAMA: Sure.

COUNCILMEMBER COCHRAN: And I know that was a big subject matter a couple budgets ago but then in revisiting the community and discussing it further it was not a need or a want in that community. So it was decided amongst community and Department and all of us getting together to put it to where people are in need of it, which is the Keopuolani Park. So, I am in complete support. I concur with this move and deletion out of West Maui and move it into Central at this point.

CHAIR HOKAMA: This is for the lights?

COUNCILMEMBER COCHRAN: Right. Remember the soccer field lights --

CHAIR HOKAMA: Right.

COUNCILMEMBER COCHRAN: --we were discussing a few years back. In the end it's decided that it's not needed so...or wanted. So the appropriation and lighting has now been transferred into Central to Keopuolani Park.

CHAIR HOKAMA: Okay.

COUNCILMEMBER COCHRAN: And everyone in community, and Department, myself, everyone's in agreement. So just to let the Members and yourself understand --

CHAIR HOKAMA: Okay.

COUNCILMEMBER COCHRAN: --how that came about. So thank you for that.

CHAIR HOKAMA: Good. Thank you. Department, do you have a response?

MS. SAVAGE: Thank you, Chair. So the sewer expenditures again the additional \$100,000 is trying to just get the actual...to get the amount allocated for what we're actually expending out there. And so even in Fiscal Year '14 there was 283,615 provided and there was \$411,199 expended. And so there's just more funds being expended than what's actually allocated within the budget and so we're trying to get those numbers to align with what the actual expenditures are for West sewer.

COUNCILMEMBER COCHRAN: Right. Yeah. Thank you. But I guess I just wanted to know exactly what is it for infrastructure? Is it for the pumping or is it for the additional usage of Porta Potties for the past year because you know the actual facility has been down? I mean I understand you need more money to take care of service but I'm just looking for a little bit more detail as to exactly what is it.

CHAIR HOKAMA: Department.

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MS. SAVAGE: Thank you, Chair. So these expenditures are just pertaining to the fees that were assessed to run the facilities that we have, and we can you know verify again that information. But the Porta Potti expenses would be charged to a different code. So these are just for the expenses to just operate the existing facilities that we have.

COUNCILMEMBER COCHRAN: Okay. All right. Thank you. Thank you, Chair.

CHAIR HOKAMA: Is it only this district that you folks making this corrective adjustments or is South Maui in the same situation?

MS. SAVAGE: Thank you, Chair. I believe it's just East District is the only other location that we're trying to make an adjustment so that it's closer to the actual expenditures. The rest of the locations the amount allocated is appropriate for the expenses that we have.

CHAIR HOKAMA: These numbers are put together by your West Maui District person for the Department?

MS. SAVAGE: Thank you, Chair. A combination of the district as well as our accountant.

CHAIR HOKAMA: Okay. Thank you. Any further questions on this area, Ms. Cochran?

COUNCILMEMBER COCHRAN: No. Thank you, Chair.

CHAIR HOKAMA: Ms. Baisa?

COUNCILMEMBER BAISA: Thank you very much, Chair. I just want to comment and express my support for the additional request for Ka Lima O Maui. I think that's money well spent and I'm glad to see that we're putting in something. You know they do now have to comply with the Hawaii minimum wage so they do need more money, and I think they provide a very valuable service as well as the benefits to the individuals and their families, Chair. Thank you.

CHAIR HOKAMA: Thank you. Give us comment, we understand the minimum wage, what is this upcost please?

MR. BUENCONSEJO: Chair.

CHAIR HOKAMA: Mr. Director.

MR. BUENCONSEJO: Just so I understand your question the upcost for the Ka Lima O Maui 41,000?

CHAIR HOKAMA: Yeah.

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MR. BUENCONSEJO: Chair, you know that again that's just based on their operational budget, which they received over the past 3 years. It comes out to just a 4.6 percent increase over the past 3 years. So all the departments are on point. Ka Lima O Maui is a great service. They provide service for South Maui and Central Maui. We are looking to entertain expanding possibly in the future for West and East but currently just strictly for Central and South. But again to answer your question it is about a 4 percent increase...a little over 4 percent increase again just based on their operational expenses. So the Department is in favor of it but again we do also look at the increases, expansion of their payroll and justifying it as well from our own Parks standpoint as well.

CHAIR HOKAMA: They have additional revenue sources?

MR. BUENCONSEJO: As far as regarding Ka Lima O Maui, I wouldn't be able to answer that, sir. I'm not sure exactly what other contracts they do have. I believe they do have other contracts besides the County but as far as to what extent this Department is not aware of that.

COUNCILMEMBER BAISA: Chair.

CHAIR HOKAMA: Yes, Ms. Baisa?

COUNCILMEMBER BAISA: I can comment on this. You know Ka Lima originally was paying their people under what is called by the Department of Labor a "sheltered wage" and that was not required to be minimum wage but that exemption is gone. Thank you.

CHAIR HOKAMA: Okay. Thank you for that comment. Mr. Carroll, any questions for your district area for the Department? Okay. I think every district the electrical and water delivery charges we can wait for Mr. Baz. On 12-87 can you tell us under Skate Park Management Program what is this 50,000 for Professional Services, please?

MR. BUENCONSEJO: Chair.

CHAIR HOKAMA: Mr. Director.

MR. BUENCONSEJO: So that \$50,000 is being allocated for drawings. So we're looking for proposed sites for three skate park proposals: Upcountry, Molokai, and Lanai.

CHAIR HOKAMA: Okay.

MR. BUENCONSEJO: So that's for the planning of that.

CHAIR HOKAMA: Okay. Very good. Thank you. Okay. This 2,000 for advertising under inclusion services, give us some comment on what is this advertising all about? Is this to satisfy some kind of Federal mandate or something? Can you tell us about what kind of advertisement we're talking about?

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MS. SAVAGE: Thank you, Chair. So last year we had tried to put a little bit more focus on our inclusion services that get ran through recreation and try to create a little bit more of a separate budgetary allocations for them to identify. As far as the specific ways in which this you know \$2,000 is spent down, we can provide a more detailed breakdown in writing. But this could be anything from advertisement of our programs in different publications or creating different types of brochures and handouts that can be utilized at different functions or different events to just try to kind of share in that education component of our programs. Thank you.

CHAIR HOKAMA: Why would we need this kind of monies now? I thought we, this is what we do. Is that not a good understanding of the Committee? We don't do this so this is what you need to do it.

MS. SAVAGE: Thank you, Chair. So I think one example that I could probably provide along these lines might be some type of a brochure that would get put together about how if someone was participating in the PALS Program and there was inclusion needs. In different ways we would be able to put together some type of a brochure that we would then be able to distribute so that people know these are the different ways that we can accommodate and provide for everyone to be able to participate in some of our different activities. And so these monies would be specifically focused on being able to provide that type of communication to the public of some of the services that we would provide specifically along the lines of inclusion.

CHAIR HOKAMA: Okay. I'll go one more round for the B, you may have caught something, your eye may have caught something. So I'll start again with Mr. White, any questions you may have in category B Accounts either from the Countywide or in specific districts? Mr. White?

VICE-CHAIR WHITE: As a follow-up to your question regarding the inclusion division, excuse me, on Page 12-79 the third line from the bottom: Budget transferred to 915080 for inclusion services division. Is that the transfer is just the \$10,700? I couldn't find that line.

MS. SAVAGE: Chair.

CHAIR HOKAMA: Madam Director.

MS. SAVAGE: Thank you. So for that specific line item again on Page 12-79 is that correct? Okay. So the advertising that's listed under recreation staff the 915116, 6101 that shows the ...

VICE-CHAIR WHITE: Other services.

MS. SAVAGE: Other services.

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VICE-CHAIR WHITE: Yeah, there's a total allocated for this Fiscal Year 105,924 and that's been reduced by 10,700. So the question is first is the 10,700 the amount that's being transferred to the inclusion services? And then the second question is what are the Other Services provided on that line? What does that line cover?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. So, yes, that amount is being requested to be moved from the recreation staff index code into specifically the code for the inclusion programs. As far as the specific breakdown of exactly what those Other Services would be again that's something that we can provide in writing to the Committee to provide a more clearer understanding of what those funds will be used for.

VICE-CHAIR WHITE: I don't need the exact amounts. I'm just wondering what kinds of things it covers.

MR. BUENCONSEJO: Chair?

CHAIR HOKAMA: Department.

MR. BUENCONSEJO: Councilmember White, on 12-87 on the very bottom and going down to 12-88 it shows the transfer there as far as where it will be accountable on that aspect.

VICE-CHAIR WHITE: Okay so that's where they've been moved to.

MR. BUENCONSEJO: Yes.

VICE-CHAIR WHITE: Okay. But I'm still wondering what Other Services covers just in broad terms.

CHAIR HOKAMA: Department.

MS. SAVAGE: Chair. I would have to go back a little bit further research to identify exactly what falls into that sub-object code versus the other ones.

VICE-CHAIR WHITE: Okay. I just want to know what we're shorting. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you very much. Ms. Crivello?

COUNCILMEMBER CRIVELLO: No.

CHAIR HOKAMA: Okay. Thank you. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. And you brought up something that I want a little bit extra explanation. On 12-87 in the Skate Park Management, I'm

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noticing in the expenditures it's all lumped into one big sum. Nothing has been broken out but if you take a look at the 50,000 for Professional Services, you had 50,000 assigned last year and it appears with all the totals that you didn't spend it last year. Is that going to lapse or... 'cause now you're asking for 50,000 again this year. If you look at the IFAS Report.

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. So I don't believe that the contracts that are currently being done have been fully executed yet. So I don't believe that that's going to reflect yet in IFAS as those amounts being deducted yet, and we can verify on where the status of that is as far as the encumbrances go. I think the other item that we can mention about this Professional Services component, specifically with the skate parks is this would be if there's any type of larger projects or professionals that were wanting to come in even to help with from a recreational programming perspective, those would also fall under that Professional Services category. And so it also can be activity-based professional service assistant as well. Thank you.

COUNCILMEMBER COUCH: Okay. Thank you, Chair.

CHAIR HOKAMA: Thank you very much. Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And just glancing 12-74 West Maui section at the bottom, construction materials, and it's not a huge amount but is that, is asphalt and things of that nature considered construction materials to patch up parking lots in the parks and what have you?

CHAIR HOKAMA: Department.

COUNCILMEMBER COCHRAN: And/or if not, where does it fall into and what kind of monies are allocated for that type of repairs?

MS. SAVAGE: So the construction materials oftentimes is going to be things like if there's latches on doors that need to be replaced or hinges or wood materials that are needed to replace or fix a different type of area. So that's the primary items that are going to fall into that type of construction materials; parts and pieces that are needed for our staff to actually make the repairs themselves in different areas. There is a possibility that different road patching materials could be included in that category. Oftentimes those will try to be in the Maintenance Division section that we have looked at. On Friday, Maintenance Division I think I believe has a specific allocation that's more for road patching type of materials if they're needed but it is possible that it could fall into this category as well.

COUNCILMEMBER COCHRAN: Okay. So it wouldn't be, next Page 12-75 first line, Repairs and Maintenance Supplies? It wouldn't be part of, in that, that's strictly building type facility items?

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CHAIR HOKAMA: Department.

MR. BUENCONSEJO: Chair.

CHAIR HOKAMA: Department.

MR. BUENCONSEJO: Thank you, Chair. Regarding that, you know, it appears that would be the one but just to clarify it for sure we'll follow up on that one as well.

COUNCILMEMBER COCHRAN: Okay. Very good. Excellent. Just 'cause there are some needs for --

MR. BUENCONSEJO: Yeah.

COUNCILMEMBER COCHRAN: --hole, patching holes.

MR. BUENCONSEJO: Definitely.

COUNCILMEMBER COCHRAN: And in reference to this line item though, Chair, Repairs and Maintenance Supplies, the continuation request of 9,700 and then I was trying to...the explanation of changes trying to decipher what all that meant. When I add up all those amounts that were transferred from other areas, it equals to 9,200 I believe and so your expansion request of 9,700 is...where the 500. So just wondering if that transferred monies was supposed to equal that 9,700.

CHAIR HOKAMA: Department.

MS. SAVAGE: Chair, just to kind of clarify to make sure I understand the question. So it's if the 9,700 continuation request for 915090, which is 6031 Repair and Maintenance Supplies, the question is if that?

COUNCILMEMBER COCHRAN: If you made up for it from these other transfers. Is that what that's saying, all these different budget transfers? I'm trying to relay the numbers to the amounts you took from certain other programs and when I add it, it doesn't, those numbers don't add up. I mean they're not equal. So I'm just you know this is one example I was trying to tally up the amounts being transferred and then it did not match up with the 9,700 in this case. So if that's not what I should be looking at then fine but if I can just get clarification for myself on how this works.

MS. SAVAGE: Chair.

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you. So it is accurate that many of these adjustments coming from other areas are being placed into this Repair and Maintenance Supplies based upon as

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a Department we're trying to get again our actual expenditures to be in the appropriate locations and being reflected. And so as we identify that things are being charged and reconciled in one area and it makes more sense for them to be in a different category, that's what we're trying to accomplish with these adjustments. Is to get those monies all within the Repair and Maintenance Supplies so that all of those types of charges are going into that same location. And so some of it is it gets to be a little complicated I think in the justification on how and why things are charged and where. And so some of those I'd have to go back through and look at why there's you're saying a \$200 difference or \$500 difference between the transfers and try to see where that --

COUNCILMEMBER COCHRAN: Okay.

MS. SAVAGE: --additional money came from but we can look at that in more detail.

COUNCILMEMBER COCHRAN: Okay. Thank you. I was just trying to understand, Chair, and I'm I guess saying it looks like certain areas you found out that monies weren't needed but this area it needed it so you transferred it over to utilize it there, which I understand. So at least things are being, well hopefully we can get on a steady appropriation basis that falls into, you know, place. So, okay. Thank you. Thank you, Chair.

CHAIR HOKAMA: Well, that was a good question and comment, Ms. Cochran, because we're gonna narrow the A, B, C Accounts. So if they don't put things in the right account, hard to move, shift around and move it for their needs unless they come back to us for budget amendments.

COUNCILMEMBER COCHRAN: Very good, Chair.

CHAIR HOKAMA: Ms. Baisa?

COUNCILMEMBER BAISA: Nothing more. Thank you.

CHAIR HOKAMA: Thank you. Mr. Carroll, anything in your area, district area questions? Okay. I know it's difficult, Members, and I know Mr. Baz is not here. His Budget Office did share an information: electricity, according to the Budget Office, was calculated based off of a 10 percent inflationary factor off the 2014 Actual number. Water was calculated off an 11 percent inflationary factor off the 2014 Actuals, and sewer was left at flat 2015 Budget year except for those index code where the Department requested an expansion. So those are three areas that we continually see changes or the description of a budget analysis by Budget Office. So that's electricity, water, and sewer, Members, for your information. Mr. White, you had an additional question?

VICE-CHAIR WHITE: Yes. Thank you, Chair. What was the number they gave you for the electricity inflationary percentage?

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CHAIR HOKAMA: Electricity was calculated off 10 percent 2014 Actuals.

VICE-CHAIR WHITE: And the water delivery charges was 11 percent.

CHAIR HOKAMA: Eleven percent off 2014 Actuals.

VICE-CHAIR WHITE: And that is, is that usage or just rate driven?

CHAIR HOKAMA: It just says it's calculated based off the inflationary factor of the Actual.

VICE-CHAIR WHITE: Okay. So it doesn't say which. Okay. The question I had just following up on Mr. Couch's comment about the skate park Professional Services. Are you close enough to get that under contract for the design services for the three parks or is that something that won't likely happen until next year?

CHAIR HOKAMA: Department.

MR. BUENCONSEJO: Chair. Actually we did sign a contract already for the drawings of those plans. So it's just not fully executed but it has already been so it hopes...it should be encumbering this years' monies.

VICE-CHAIR WHITE: Okay. So you won't need it for next year then because basically you told us last year that, well, not you but somebody told us last year that's what was needed for the design work. And so that would suggest to me that we don't need an additional 50,000 in the upcoming budget.

CHAIR HOKAMA: Department.

MS. SAVAGE: Chair. Thank you. So this 50,000 wouldn't be used for specifically for those plans and the initial site selection and design work for the skate parks. It would be used for additional development of you know programs or professional services that might be provided for other programs. It wouldn't be used again specifically for the design work 'cause those would be the projects that would be encumbered in the current fiscal year's monies.

VICE-CHAIR WHITE: Okay. So the current year encumbrance is for the design work. Is that what you're saying?

MS. SAVAGE: Correct. So there was monies provided I believe \$75,000 had been provided through CIP monies for design work for the Upcountry skate park and then Molokai and Lanai were funded from this the skate park -- what is the title of that fund? -- the Skate Park Management Fund. But we were able to create the contract in a way where it's pulling from different index codes but it would then save us money instead of having three separate contracts where consultants are traveling over at different point in times. Then they would be able to do all of these together and we can save on

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some of the overhead with having them all in one contract instead of in three. And those are being funded for not with monies, we're not requesting any additional monies for the funding of that, the design of those facilities.

CHAIR HOKAMA: So are you using that 25 I put in for Lanai skate park?

MS. SAVAGE: That is correct.

CHAIR HOKAMA: So how does my appropriating for Lanai skate park with our Council get expended to take care Molokai and Hana?

MS. SAVAGE: Thank you, Chair. So the way it's set up is it specifically, the 75,000 that was allocated for Upcountry will remain with Upcountry. I believe it was 25 with Lanai is for Lanai and then the Molokai is coming from here, and if there was I think there was a little supplemental that was needed for the rest of the Lanai portion which also came out of this skate park component.

CHAIR HOKAMA: Okay.

MS. SAVAGE: So the way the contract is written is there is still that separation to where the money is allocated or being used for what they were intended to be used, and then if there's any additional one that's needed and also the one from Molokai is coming out of the skate park management fund.

CHAIR HOKAMA: So would you know, and you can only speak for your Department although I heard interesting comments from other departments like Solid Waste. Is there a tendency to ask us for CIP money through ops money first to do the design? Is that the tendency the departments are being directed to go through? Because this is what I'm hearing for this, we used...you're asking me to have this Committee support ops money that's going to be used for design, which in turn becomes a CIP project. I just need to know, you know, I mean if that's the Administration's direction they want to go then I would say just tell us upfront this is how we're going to approach CIP. We're going to ask you through ops for design money and we'll see whether or not we agree to that funding adjustment, because I would like to put CIP all under CIP. I don't want to look all over the document where is design money being hidden for a CIP project that we may have not yet approved. And yet we already going pay for the design upfront without being told it's a CIP. I'm not picking on this Department. It's just that I've heard it from other departments too, Members, and this will stop. We're going to make a policy decision how we're going to do CIP. Mr. Ueoka, do you agree to this?

MR. UEOKA: Chair, as discussed earlier, we'll work with our, Corp. Counsel will work with the Budget Office and the Finance Department on creating, you know, I guess a system for how we will proceed and you know of course we'll discuss it with the Council. Thank you.

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CHAIR HOKAMA: Okay. You guys burning sunlight so your clock is short fused and that will be from the Chair's request. Mr. White?

VICE-CHAIR WHITE: Thank you, Chair. And that was my concern after going through what we were seeing in some of the other departments where because it's a program budget they can spend the money however they wish. So, if the money is there and they want to move it into design, they just pull design money out of operations for CIP projects. And I think we need to make sure that we're making our operating budgets accurate by keeping the CIP design money in CIP. And so I appreciate your focus on this and I think it's certainly appropriate to be asking them to hold to the way the budgets are supposed to be done. You put CIP money in CIP and you focus operational monies on your operations rather than using up or encumbering design money because it's there, and possibly by doing so boosting your request for the following year. And I'm not suggesting that that's what you guys did on this, but it's something that we've seen in other areas and we need to make a policy decision whether we allow initial design work on CIP projects to be done with operating money, which uses up your operating money that should be for other purposes. And so I appreciate your focusing on that, Chair. Thank you.

CHAIR HOKAMA: Michele, draft a general provision proposal for the Chair to make sure that it's in the ordinance document, and we'll run it past the Committee for its review and approval. Thank you. Mr. Guzman, welcome.

COUNCILMEMBER GUZMAN: Thank you, Chair.

CHAIR HOKAMA: Did you have any questions for the Department? We are in Recreation and Support Program areas and I'd appreciate if you had some questions you can.

COUNCILMEMBER GUZMAN: Not at this time, Chair.

CHAIR HOKAMA: Okay.

COUNCILMEMBER GUZMAN: Thank you.

CHAIR HOKAMA: Not a problem. Any additional, Members, Category B? This is basically operation areas.

COUNCILMEMBER COCHRAN: Chair.

CHAIR HOKAMA: Yes, Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you. I forgot to mention on Page 12-75 the Contractual Services and this is in reference to West Maui parks, the 94,000 if there's any kind of details more specific to what that is for.

CHAIR HOKAMA: Okay. Thank you. Department.

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MS. SAVAGE: Thank you, Chair. So the Contractual Services, this would include items like the portable restrooms as well as any dumpsters. Primarily those are the two primary contractual services that are used throughout the, all the districts. Thank you.

CHAIR HOKAMA: Thank you. Ms. Cochran, any questions?

COUNCILMEMBER COCHRAN: So good to surmise that with the fixing of the Hanakao restroom facility we'd be cutting down the use of Porta Potties. And also the trailers how are they, I know now we have additional trailers in our park system so that's adding more cost 'cause they're pumped. Is that right? Does that come from this service also?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. Yes. So a lot of the...where those new trailer units are going are replacing portable restrooms and so that will be again something that we're measuring. It's been I think about a month and a half now that we've had a few of those trailers. And so over the course of the next four months we'll be able to get a much better number to determine based on the usage how frequently do those have to be pumped and serviced and then be able to determine if there's a cost savings or if it costs the same amount as having portable restrooms there. But that will be a number that we should be able to identify in the upcoming probably four, four months or so. Thank you.

COUNCILMEMBER COCHRAN: Okay. Very good. Looking forward to the numbers. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Ms. Baisa?

COUNCILMEMBER BAISA: No, thanks.

CHAIR HOKAMA: Okay. Members, one more final round, anyone has a question for Category B under operations? Okay. If not, Department, would you please take us through the final Category C, which is your equipment program area for this section.

MS. SAVAGE: Thank you, Chair. So perhaps the easiest way to run through it might be to reference 12-89 that lists out the equipment. And I can just briefly kind of run through each piece and give a small bit of history on each item. So the first one you'll see identified is a utility cart for the Central Complex, and this is a replacement cart for one that again is 14 to 16 years old. We also have on here a trailer for our Central baseyard. Currently, the only trailer we have is with our TMO, Tractor Mower Operator and so every time we need to haul any other piece of equipment, that individual is having to move those pieces of equipment and they're not able to go with their mower and trailer to those areas. So this would be something that would allow for that individual to continue to work in the capacity that they're intended to every

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day and we can still move things around as needed with this additional trailer. We also have a sweeper here for the Central Maui Complex football track facilities. Again, this is a replacement for our 1988 sweeper that is now to the point of being unrepairable. So I think we've done a pretty impressive job of keeping it going for as long as we, as long as we have but it's just time for a replacement of that one. Next we have a 48-inch mower that we're asking to be replaced. This would replace a mower that just reached its 15-year mark and is now again just at the point of the time and the continuing maintenance that needs to be done to try to repair it has just made the machine unreliable. And then the final one listed in Central you'll see the riding roller with the double drum vibration. This would be a new piece of equipment that we're requesting to maintain softball and baseball fields to have a little bit safer and quality edges on the playing fields. Next you'll see in the East District this is a new tractor mower. This would primarily be used for the dog park, the Upcountry dog park that should be opening here in the early either later parts of the spring or the first parts of the summer. The nature of this area being a little bit more of a sump area, currently all of our mowers won't maintain this area the way that it needs to be maintained without ruining the machines that we currently have. And so this would prevent that area from having to all be weed whacked by hand. If we have this type of tractor mower it will also save us a little bit of time and create more operational efficiencies within this area. Moving into West Maui, we have the 3/4 ton 4X2 utility body pickup truck with liftgate and tow for the BMR position. The again current vehicle has 258,000 miles on it and is 16 years old. The next vehicle, 4X2 compact pickup truck extended cab and toolbox for a maintenance supervisor. Again this vehicle has 272,000 miles on it and is also 20 years old. And the following vehicle after that, another 4X2 compact pickup truck extended cab and toolbox for one of the Park Caretaker II positions again replacing it with 244,000 miles and being 16 years old. So we've gotten a lot of years and a lot of miles on all of these vehicles, but again our repair costs and just the time that they've...are out of commission due to needed repairs has reached the point where it's, we're ready for replacements on these items. The following Page 12-90 we have continued with a workman's cart for the Lahaina Rec Center. This would be a new piece of equipment not a replacement. Currently there's one cart for the Lahaina Rec Center park area and as many of you know it's kind of set up where there's two sides with the expansion site. And so we have multiple crews that work in that area and being able to have each crew with its own cart so they can be moving the pieces of equipment and doing the work on the fields that they need to be doing separately would create much more efficient for operations in this area. Next we have two replacement mowers. They are both inoperable and they were disposed of in February of 2014. They were both initially purchased in 2000 and again were 14 years when disposed of and so just asking for replacements for both of those pieces of equipment. And then the final one on here for West Maui is a combination bucket for the Bobcat skid-steer loader and this would be a replacement. The current one is 20 years old and isn't functioning the way it's intended to function. And the final pieces of equipment on here for Lanai, a utility cart replacement. This again would be another workman's cart and would replace the current cart that's 12 years old and we're having extensive mechanical and electrical problems with. And then the last item on here is the 1000-pound aluminum G2 lift gate and this would be

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a new piece of equipment that we would like to put on the existing truck. And this just allows for a little bit safer working conditions especially when you're having to move large or heavy objects. They don't have to be lifted onto the back of the truck. You can utilize that lift gate for those types of items. So that summarizes the equipment requests for this program. Thank you.

CHAIR HOKAMA: Thank you for that overview, Director. You know on Lanai this utility cart, I swear I supported and gave the Department for Lanai enough money for a cart 4 years ago or so and yet it's coming back again. Let me just comment and say I work hard to make sure my district gets it like every other Member works hard to take care their districts. If the equipment I fight for Lanai is ending up because we're under West Maui in one West Maui park, I going be very upset because I don't have a problem fighting and supporting this cart for West Maui parks. Don't cockroach my stuff for Lanai. In fact, Ms. Yoshimura, all departments I want current photographs of every single equipment they want replaced. I want to see what they want replaced whether it's a car, rotor, ...*(inaudible)*... anything under equipment that's, we'll talk about, but this big high-end stuff give me a picture. And I'll just say this once, years ago in another Administration they bought and replaced a wheel loader for Solid Waste. It was broken, was on Lanai. The Council gave them a brand new tractor loader. It went to bid, it was bought for \$1. The new owner just bought hydraulic hoses and a few things and that tractor loader gave that new owner at least 10 years of service. So do I have my issues? Yes. Wasting money? Yes. So tell them show us the proof. Certain things, Directors, trailers does it make sense for us to look at you know Public Works uses it, Environmental Management has equipment, Water definitely has it, things like double drum vibrating rollers especially with Public Works doing road work now. Does it make sense we look more at one comprehensive type of equipment program instead of every department has the little niches of equipment. I mean you not going need the roller every day. You not going need the trailer every day. Neither does Water need it every day, neither does Public Works need it every day. So are you aware if the Administration took I mean a little bit more bigger comprehensive approach to this or just in very narrow parameters they looked at this type of request?

MS. SAVAGE: Thank you, Chair. I'm not sure about other than just our Department review what the conversations are surrounding those types of items.

CHAIR HOKAMA: Okay. Thank you. Mr. Guzman, any questions for the Department in their C Accounts?

COUNCILMEMBER GUZMAN: Thank you, Chair. The utility carts for Central Complex I take it it's, what is it, \$10,000 each? What's the difference between...I know we've talked about the other utility carts that cost 32,000 for one. Are these...what are these the smaller size utility carts or something? What are these?

CHAIR HOKAMA: Department.

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MS. SAVAGE: Thank you, Chair. So the first item listed on that Page 12-89 the cost per each of these workman carts is the 32,000. So these are the larger...these are the workman carts again that have the ability of attaching and hauling other you know pieces of equipment, can haul heavier loads. So these are the again the more heavy duty and larger types of carts.

COUNCILMEMBER GUZMAN: Yeah, I guess we'll...I'll take a visit some time to take a look at how big these are to verify. Okay. Thank you.

CHAIR HOKAMA: Thank you. Ms. Baisa, anything in this, questions in this area?

COUNCILMEMBER BAISA: No, Chair. I think with what you requested we'll have whatever we need. Thank you.

CHAIR HOKAMA: Okay. Thank you. Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. First of all, I'd like to say good on your West Maui mechanic to keep these vehicles going as long as they did and amazingly enough I'm surprised the bodies weren't rusted out before they got to these levels 'cause I've had literally trucks where no more floor, no more roof but it's still running pretty good but the body is just falling apart from around it. And looking at...and I keep asking about these priority numbers, if these replacement vehicles are priority number fives can you say what your priority number one was, if you recall?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you. I believe the...in the Maintenance Division the...some of the turf, the turf equipment that had been requested is what we identified as our top priorities.

COUNCILMEMBER COCHRAN: Okay. So the priority numbers are in reference to Countywide items. It's not just what West Maui's parks priorities were.

MS. SAVAGE: That is correct. They're overall Parks Department priority numbers.

COUNCILMEMBER COCHRAN: Overall. Okay.

MS. SAVAGE: Yes.

COUNCILMEMBER COCHRAN: Got it. And secondly, Chair, in reference to your photos that you want, I agree. What about these ones that were disposed though? So obviously they're history and gone and there is no...not going to be any photos for them.

CHAIR HOKAMA: For those that have been properly disposed of by County policy it had to meet that requirement.

COUNCILMEMBER COCHRAN: Okay.

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CHAIR HOKAMA: Yeah, Ms. Cochran, so I'm fine with that.

COUNCILMEMBER COCHRAN: Okay. Thank you. Okay that's all. Thank you, Chair.

CHAIR HOKAMA: Thank you. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. I'm just a little curious on the West Maui parks, the two mowers that got disposed of in February of 2014. What are you doing now? It's over a year. Yeah that's what Ms. Cochran said too. What are you doing now with...to mow in that area?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. So currently there is some mowers that have been moved within different districts where we try to identify what is being not used as much. In other circumstances we actually are renting mowers and we've had circumstances I want to say it was last summer we actually had 8 mowers that were all down at once that all had significant repairs that needed to be done. And so same thing we were forced to actually rent mowers in order to try to keep up with the work. Some of it again because of that kind of rotation in trying to use different pieces of equipment is we're not able to do the mowing as frequently as it should be being done. It kind of forces us out of being able to keep that rotation only if you have the right pieces of equipment and cannot...and can mow at the proper frequencies. Thank you.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Ms. Crivello?

COUNCILMEMBER CRIVELLO: Nothing right now. Thank you.

CHAIR HOKAMA: Thank you. Mr. White?

VICE-CHAIR WHITE: Thank you, Chair. Are you currently renting in West Maui?

MR. BUENCONSEJO: Chair.

CHAIR HOKAMA: Department.

MR. BUENCONSEJO: Currently we're not renting in any of the districts. That was one of my concerns coming into the Department was looking into some of that rentals and the cost to fix the current situation of the mower with our mechanics. Again basically we have two mechanics that service the entire Maui County at least. With all districts, all of the mowers will have to come into our Central Baseyard. So again looking into that

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coming into the Department, we have basically stopped the rental of equipment unless we...no other way around it. What we're doing now is for instance if West was down, I would be pulling something from Central or from East and taking that over and put a priority on that West mower and getting that fixed. So the Department is definitely vigilant about that as well now with the maintenance and repair. Thank you.

VICE-CHAIR WHITE: And I guess, Chair, my other question is with respect to you know if we really needed something in West Maui, you have money leftover in Central. We've got 127,000 left unexpended in Central and about 40-something, yeah, about 44,000 left in the Hana District, which would be the East Maui parks. So, I'm wondering if you ran into a situation where you needed to do it for rentals you could have, well, you had the money, you could have gone and replaced them fairly quickly. Do you know the extent to which this money has been committed in Central and the East Maui District?

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you, Chair. I do believe that again there are some encumbrances that haven't made their way to, you know, being identified within the IFAS system and so they're not showing up, that money is showing up as available, but some of them are again it's already allocated towards different projects or whatnot. But we can verify how much would be remaining.

VICE-CHAIR WHITE: Well, which pieces of equipment they've been allocated towards from last year's list?

MS. SAVAGE: I believe there was an order in Central District of bleachers that was an equipment request that we're still going through the process. There is a few hang-ups with that one so I'm not sure if that full amount has been yet encumbered and subtracted from those amounts. And then I believe there was two mowers, I'd have to verify, but I believe there was two mowers in last year's budget as well.

VICE-CHAIR WHITE: I guess the challenge that I have, Chair, is that if the equipment that is being requested during the Budget is so critical why is it that we haven't replaced it after nine months? So you know that just makes me have to question the immediate need of these things. You know the Fire Department comes in, they say they start asking for something three years before they need it, well, guess what that does, it means we don't approve it for three years. But I'm a little concerned that, that means that some of this stuff here isn't as necessary as you seem to put out there.

MS. SAVAGE: Chair.

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you. So some of I mean I think that's a very, it's a very valid concept and thought process and been one of the things that throughout the Parks

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Department we've been trying to look at a little bit differently. Because there has not been a replacement schedule for a lot of our pieces of equipment as diligently as there should be. And you could go out into any district and talk with any staff member that's using a lot of these pieces of equipment, and they would provide you with a list probably ten times longer in each district than what we're requesting for here. And so again I think those questions are of the same questions that the Director's Office has been trying to look at and identify and try to prioritize do we really need all of this, what are the things that we need the most. And some of the needs that are currently within the Department are needs from 5, 6 years ago. There hasn't been that process of asking for the things at the appropriate time and so there is ...

VICE-CHAIR WHITE: Yeah, my concern is not the asking. My concern is the replacing. Once you've asked for it and you've received it, you've received approval and it's not being replaced after. Now, you've got 100 percent and 96 percent of the money left in Central that we approved essentially June 8<sup>th</sup> of last year before the start of the fiscal year and it hasn't been encumbered yet. So I understand what you're saying about them having a longer list than you're requesting but that is kind of separate from the question I'm asking. I guess I'm not really asking a question as much as I'm making a comment. You still haven't, you still haven't ordered the equipment that was authorized. You have in several districts but not in East Maui and in Central.

MR. BUENCONSEJO: Chair.

CHAIR HOKAMA: Mr. Director.

MR. BUENCONSEJO: Thank you, Chair. Mr. White, I definitely understand where you're coming from with that. Looking into it now that I've been in the Department for a while now, to answer your question, yeah, stuff do sit, and you know just the accountability, getting back on track, and getting those things ordered in an appropriate amount of time. And again some of that other funds that you talked about getting from South to East to West, you know what I noticed is they're very territorial at times from district to district and from department to department when it comes to...we talked about borrowing trailers in a sense. Why don't we have a central trailer pool in the sense of that? It becomes that territorial. But I think the culture in the Department we're enhancing that and we hope to get those things accomplished in a ample and a short amount of time to get that going. 'Cause yes, I do see the concern that we do have the money appropriated, ready to go, and things just do sit. And again some of that is due process but for the most part we can definitely put a little urgency on that as well. Thank you.

VICE-CHAIR WHITE: Yeah, that brings up the other question you know if you're, we do as Mr. Hokama pointed out, we do have other trailers and other things that can haul trailers in other departments. And territorial doesn't work for me. I know it doesn't work for Mr. Hokama or anyone else here. You know you haven't been around for these discussions I'm sure but there has been talk of consolidating our baseyards. And I'd like to think that if we're consolidating our baseyards at some point in the

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future, that we're going to have the ability to share trailers and share equipment in ways that we're not doing right now. It's hard to justify adding equipment when we've got it in another department that maybe, in which it may be sitting idle the day that you guys need it. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Further questions, Members, on category C Accounts for our two Directors?

COUNCILMEMBER COCHRAN: Chair.

CHAIR HOKAMA: Yes, Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And yeah, I'm liking all the discussion here in reference to equipment and I think in Central I was commenting in regards to Golf Course wanted something and what about the Central baseyard can't they help each other and anyways similar discussion last year. And I know in West Maui in particular as we all know it's on the other side of the mountain; you got to go over the Pali and all of that. And so as I understand things, specialty things that need to be brought over say from this area to West Maui parks, it'd just be simpler just to call up Public Works. Hey, Public Works, you know by the way you guys can trailer this or help us with that 'cause we got to wait for x amount of days for it to come from Central to come here to help us when you can just come down the road. So I know they utilize, they work together is my point too, but also it's utilizing another department's equipment, you know, manpower and what have you in order to assist which is all fine and dandy but in the end, end of the day is it you know obstructing the actual kuleana of that you know to help and assist one another kind of thing? So it works out in the end but I think somehow I'd like to see more support for each division, department to help assist one another, and if it includes having an extra piece of equipment of some kind or whatever then great. That way it won't take away from the intended use for the true department you know who's assisting another. So just a comment, Chair, with that. And my other point, which I've heard from Parks people, is that sometimes they find their equipment isn't up to commercial industrial standards. And so I know our procurement process is the way it is where we will buy the most, the cheapest or least expensive type of equipment, but that doesn't you know guarantee that it's now going to be at that type of quality and standard that it's going to be used for. So how do we make sure that that doesn't occur? It makes the job harder. It makes, you know, it frustrates the worker. So is there a comment from the Department in addressing that concern from the workers?

MS. SAVAGE: Chair.

CHAIR HOKAMA: Department.

MS. SAVAGE: Thank you. When the specifications are written for the equipment that we're going out to bid for, that just needs to be more precise on if there are specific standards or qualifications that are being looked at or needed specifically for what's

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being requested. So that's, that's the way that we, can again try to make sure that we're getting the quality and the piece of equipment that's going to be most appropriate for the work that's being done. So it's taking a little more time to make sure that those specifications are accurate and robust.

COUNCILMEMBER COCHRAN: Okay. Excellent. Very good. Thank you.

CHAIR HOKAMA: Thank you. Members, further questions in this program area and C Account? Okay. If having none, we're going to, is there any other component of this Department? I think we wrapped up all program areas for Parks and Recreation. Okay. Any final comments, Mr. Director, Deputy, at this time?

MR. BUENCONSEJO: Chair. I just wanted to say thank you for the time and opportunity to come out here and just assure you that the Parks and Recreation Department is trying to enhance its systems and get everybody on the same page. And I think through this process with Deputy Director Brianne Savage as well as well as the Administration we are all aware of some of the challenges but I think for the future we are definitely heading in the right direction. Ms. Savage.

MS. SAVAGE: Thank you. Just again appreciate the time and the opportunity to talk through some of these things and we'll work on a lot of the unanswered questions that also came up, getting that information put together and submitted back to Committee shortly. Thank you.

CHAIR HOKAMA: Okay. Thank you very much. Okay. Members, we're done with Parks and Rec. After the recess we'll bring in Personnel? Personnel Services so we'll be in recess until 10:45. . . .(gavel). . .

RECESS: 10:32 a.m.  
RECONVENE: 10:48 a.m.

CHAIR HOKAMA: . . .(gavel). . . We shall return to order. At this time we shall start our review of the Department of Personnel Services. And we have our Deputy and our Director of the Department present with us this morning. So I'll ask Director Hiromoto for his opening comments on his Department's request.

**DEPARTMENT OF PERSONNEL SERVICES**

MR. HIROMOTO: Thank you, Chair. Good morning. And good morning, Members. I'd just like to go over a little bit of our activities of our Department. The Department of Personnel Services is the as you know the central personnel agency for the County of Maui. We currently have 19 Equivalent Personnel, no vacant positions. We have one

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program and our primary functional areas are in: 1) position classification and compensation administration, 2) recruitment examination, 3) is our employee training and development, 4) employee labor relations which includes negotiations and grievance handling, 5) is equal employment opportunity and 6) is human resource strategic support. For our position classification and compensation administration, it is a method of placing each position in its appropriate class and appropriate pay grade. We completed 147 classification audits in Fiscal Year 2014 and this breaks down to 35 initial classification actions and 112 reallocations. For our recruitment and examinations, the number of recruitments conducted in Fiscal Year 2012, was 92; in Fiscal Year 2013, there were 128; and last fiscal year, we had 138 recruitments. The number of applications submitted to the County for jobs also continue to be very high. In Fiscal Year 2012, we had 5,505 applications for County employment. In Fiscal Year 2013, we took in 6,924 applications, and in Fiscal Year 2014, we received and evaluated 6,533 applications. This high number of applications continue to task our resources in our Department oftentimes requiring multiple test seatings and multiple test sites for a single recruitment. Also in order to accommodate applicants who are already in the outside workforce, we continue to administer written examinations during the early evenings. For our employee training and development, we had a total of 189 training classes, which averages 16 per month and those were all sponsored by our Department in Fiscal Year 2014. Our training we've broken down to several subject areas. In our leadership and supervisory training, we conducted 10 classes. For our mandatory training, which involves a drug-free workplace, new-employee orientation, that sort, we had 35 classes. Computer training, we had 65 classes. Our safety and health category, we had 60 classes, and others that did not fall in any of those categories we had 19. So we had a total of 189 classes in 2014, training approximately well, training 3,047 individuals and you would say some of those are repeat. So training is held throughout the fiscal year. Year to date in 2015, we have sponsored 109 classes with a little over 1,500 employee participants. For our collective bargaining and labor relations area, we are currently in negotiations with HGEA Bargaining Units 2, 3, 4, and 14. These bargaining units negotiate--except for Unit 14, which is a new bargaining unit--Unit 2, 3, and 4 negotiated 2-year contracts back in 2013 so those contracts are set to expire in a few months on June 30, 2015. Also, in our labor relations and collective bargaining area, we received and processed 24 grievances in Fiscal Year 2014. For Human Resource Strategic Support area in Fiscal Year 2014, we processed 7,249 personnel transactions. This is almost double from Fiscal Year 2013 and is attributed to the mass PA changes that have occurred every 6 months, which was negotiated with several of our bargaining units. And since these collective bargaining agreements expire in 2017, we anticipate processing this high number of personnel transactions at least for the next 2 years. Fiscal year to date we have already processed 7,679 personnel transactions. Now, for our requested Fiscal Year 2016 Budget, our requested budget for Fiscal Year 2016 represents a 7.4 percent increase over Fiscal Year 2015. Dollar-wise the increase is \$113,086; 12,366 of the increase is in salaries and wages, our A Account, due to collective bargaining increases and one expansion trainee position, and the transfer of the EEO Specialist position to the Department of Management. In our B Account, we are requesting \$96,220 and in our C Account, we are requesting a \$4,500 increase related

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to the request for an expansion HR Specialist Trainee position. For our wage and salaries, which is our A Account, there is a net increase of \$12,366 and cost associated with...it would include cost associated again with collective bargaining pay increases and reallocations. Of \$40,694 we're requesting to fully fund last year's expansion position. If you recall last year, we requested two expansion positions and was granted one unfunded expansion position. We transferred funds from our Professional Services Account to fund this position for 6 months and we are now requesting full funding for this position. This position is currently filled. We are requesting as we did last fiscal year as I mentioned two expansion positions, this year we are requesting one expansion position, Human Resources Specialist Trainee, for eight months funding. We believe that we can shorten the time to get departments a list of eligible to interview for position vacancies with this additional position. We believe we can be more responsive to departments' requests for assistance on various HR issues such as contract interpretation, personnel policies, procedures. We also believe we can shorten time to classify positions with this expansion position. I also note that the Managing Director had been here and had informed you about our proposal to transfer the EEO Specialist to his Department. So the EEO function was transferred to the Department of Personnel Services back in 2009 from the Department of Management. The position is currently filled and we believe that the Department of Personnel Services is not the ideal location for the function since DPS does the recruiting and conducts employment examinations where EEO issues are likely to occur. We believe that the function should be located at the highest level of an organization in order to exercise authority over the entire organization. So that is for our A Account. For our B Account operations...

CHAIR HOKAMA: We only going do A for now.

MR. HIROMOTO: Okay. Available for questions, Chair.

CHAIR HOKAMA: Okay. Thank you. Mr. Underwood, any comments?

MR. UNDERWOOD: No. Thank you.

CHAIR HOKAMA: Okay. Thank you. Before we start the Committee's review of the A Account for DPS, the Chair will just give you two FYI's. One, I did write to Mr. Baz March 23<sup>rd</sup>, today is the deadline this afternoon, whereby we have requested by department and program all budgeted equipment in the current year's budget, identify which items were purchased to date. Also March 23, Mr. Baz did send to the Committee, you should have your copies under BD-2, BF-1, we have a list of all unbudgeted equipment purchases over \$5,000 that were approved by the Administration but not included in the Budget Details provided to the Council from the Mayor, as it regards to the current year's budget. And there's a nice big list for you to go review, Members. Okay. So with that, Mr. Guzman, questions for the Department on their A Account?

COUNCILMEMBER GUZMAN: No questions. Thank you, Chair.

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CHAIR HOKAMA: Thank you. Mr. White?

VICE-CHAIR WHITE: Thank you, Chair. So it sounds as though you're totally in support of the transfer of the EEO Specialist. Do you have any concerns about it being in the Administration as opposed to in your area where you're separated from all of us?

CHAIR HOKAMA: Director.

MR. HIROMOTO: Chair. No, I have no concerns. In fact, I was the one that approached the Managing Director with regard to returning that function to his Department. We felt that that function as I had mentioned may appear to be in conflict if an issue comes up with regard to the conduct of an examination and possible discrimination charges because we do the examination, we do the recruitment, we screen applications. If an individual were to have an issue with regard to discrimination, it may, would most likely be at that stage and it would require me to do you know two types of investigation, one on an EEO level and one of an internal investigation. And I felt that was a little bit inappropriate for me to be sending out two letters with two different hats.

VICE-CHAIR WHITE: Okay. Thank you. And how long did it take you to fill your expansion position?

MR. HIROMOTO: Expansion position we filled it in December. We got the approval for the E/P in July and we filled it in December.

VICE-CHAIR WHITE: Okay. Thank you. Thank you, Chair, that's all I have in A.

CHAIR HOKAMA: Thank you. Ms. Crivello?

COUNCILMEMBER CRIVELLO: Nothing right now, Chair.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. And the question I have is you got your E/P an unfunded position last year. So this year it should fall under the proposed budget as, in the A Account I would think, I don't see it anywhere in the A Account. If you could point that out to where it is.

MR. HIROMOTO: Chair.

CHAIR HOKAMA: Director.

MR. HIROMOTO: In your, on Page 13-4 it should be position no. PS-0027.

COUNCILMEMBER COUCH: Okay. So you're asking for 41,964. Is that correct?

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MR. HIROMOTO: That's correct.

COUNCILMEMBER COUCH: And that's the complete salary?

MR. HIROMOTO: Yeah, that's correct.

COUNCILMEMBER COUCH: Okay. Well then well when we get to the B Accounts I have a question then because they're asking for money in both places. All right. Thank you. Actually, Mr. Chair, do we have...is this overall we can talk about the Department in general or you just want A Account stuff right now?

CHAIR HOKAMA: Just A.

COUNCILMEMBER COUCH: Okay.

CHAIR HOKAMA: Just A for now, please, Mr. Couch.

COUNCILMEMBER COUCH: Because I do have some questions.

CHAIR HOKAMA: Once we hit the B, I'll give you more flexibility.

COUNCILMEMBER COUCH: Okay. Thank you.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Yeah, I think mine is more in line with operations driven questions. Thank you.

CHAIR HOKAMA: Okay. That's fine. Ms. Baisa?

COUNCILMEMBER BAISA: No, I'm okay. I was interested in the transfer and it seems like he answered that. Thank you.

CHAIR HOKAMA: Okay. So, Director, tell us how filling this expansion position what benefits are you realizing?

MR. HIROMOTO: Chair, that was this FY 2016 proposed expansion?

CHAIR HOKAMA: No, the one that you used B Account money to hire this trainee. So tell me, what is the Department's benefit since you've hired this person?

MR. HIROMOTO: Because we hired this person as a trainee, we're currently having the individual participate in certain training activities. One of which is sponsored by a public personnel agency. So, we have that person doing a course, a online course with that agency. At this point, we're also providing the individual with basically routine

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and simple types of classification and recruitment and application screening. We're introducing the...because it's a trainee position, it's all introductory type of work. So right now you know she...the individual is assisting our higher level specialists in performing some of the routine and ...

CHAIR HOKAMA: Okay. And this you filed in December.

MR. HIROMOTO: That's correct.

CHAIR HOKAMA: So in less than four months you can come to us for one two-SR-range increase? You're going to push somebody who's worked for us for less than four months to go from SR-16 to SR-18?

MR. HIROMOTO: That would occur in this next fiscal year. Yes, in the FY '16 Budget year.

CHAIR HOKAMA: Something for me to think about. Anything else in Category A, Members? If not, we'll let the Director move onto his B Accounts.

MR. HIROMOTO: Thank you, Chair. For Operations or B Account, we are asking for a \$96,220 increase; \$31,220 of that increase is to restore funding to that expansion position from last year, 45,000 increase is to replace our current applicant tracking and online application system. Our current system is aging. We've noticed that it is confusing for applicants and County employees that are applying for positions with the County. It places a lot of demands on our Department and on the ITS Division, and it makes it harder for us, for the County, to compete for applicants. Twenty thousand additional is a one-time expenditure that we are requesting to obtain services of a specialized testing consultant to revise and validate our Fire Fighter trainee physical performance test. So the total increase in our operations is \$96,220. Chair, I'm open for questions on our B Account.

CHAIR HOKAMA: Okay. Thank you. This 20,000 for the Fire Fighter physical performance is this something to do for accreditation requirements, Director?

MR. HIROMOTO: I do not believe. I'm not sure if the Fire Department can use this to enhance their accreditation efforts but it is not primarily for that. It is just a request that we are submitting because of our...because it's time to do that. It's time to validate our performance test for our Fire Fighter trainee.

CHAIR HOKAMA: So this is not coordinated with the Fire Department at this time?

MR. HIROMOTO: It will be coordinated with the Fire Department. It will involve this testing company. When it does validate a test, it does survey current employees to determine skill level. So there will be, or Maui Fire Department will be involved with the validation of this examination.

CHAIR HOKAMA: This is for the trainees not for existing fire fighters.

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MR. HIROMOTO: That is correct. They will though, however, survey existing fire fighters and determine basically what a successful fire fighter should be able to do and use that as components for a physical performance test. Of course the consultant will have its own, you know, criteria but it does involve and it should involve surveying current employees.

CHAIR HOKAMA: You've already picked the consultant?

MR. HIROMOTO: We know of a consultant.

CHAIR HOKAMA: Is this going to be Sole Source?

MR. HIROMOTO: I don't think it's Sole Source.

CHAIR HOKAMA: If it is I want to know who is this consultant. When was the last time we did this evaluation?

MR. HIROMOTO: I cannot say. I've been with the County for 27 years.

CHAIR HOKAMA: This is the first time?

MR. HIROMOTO: As far as I know.

CHAIR HOKAMA: So, I think Ms. Cochran brought up a good question from the Committee. You showed us you didn't need the 31,000 since you used it to fill one position. Why do you need it now?

MR. HIROMOTO: Chair, we've withheld some training programs. We currently have a request from, what we've done is we've...we have a Equipment Operator III, Equipment Operator IV training program in conjunction with the Department of Public Works. Whereby they use their equipment, their fuel, their personnel to train Countywide employees that are essentially in a class that can be promoted to Equipment Operator III and Equipment Operator IV. Well, their training is expensive and we've committed to them 15,000 I believe; however, every year for several years already they have requested more than the 15,000 and if we had money in our Budget we would provide that to them. Right now it's almost 24,000; but again we've only committed 15 to them and Public Works would need to come up with the rest if we cannot provide that. So, we have withheld some training programs at this time. So we are requesting for you know the funding to be restored in our training or Professional Services line item.

CHAIR HOKAMA: What is the difference when a department asks for another HR person in their department and you're asking for us from an overall County perspective?

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MR. HIROMOTO: I think the level of work is different. Departments do not screen applications. They do not classify positions. They do however work on the position description and developing ...

CHAIR HOKAMA: Your Department doesn't do that?

MR. HIROMOTO: Excuse me our Department does screen the applications; the department does not.

CHAIR HOKAMA: So you do nothing on job descriptions and classifications within Public Works, Public Works HR does all of that for you?

MR. HIROMOTO: Public Works HR would perhaps develop the position descriptions because they would know what the job, what they need to get done. So they would develop the position description. They would submit the position description to us and we would classify the position, which means that we would place the appropriate, the position in its appropriate class and pay range.

CHAIR HOKAMA: You folks check for consistency 'cause I hate for job descriptions to be written specifically for a current intern or consultant?

MR. HIROMOTO: We do check and that is part of our classification audit function. We do many times visit the work site. We do verify types of equipment that the position will be required to operate. For example a department may come to you, to the County Council, and request an expansion Equipment Operator IV and you may grant that. However, when we send our specialist down to take a look at the job, we realize that the type of equipment that this position will be responsible for operating is at the Equipment Operator III level, it may perhaps for example would not operate a D9 Dozer but a D6 Dozer, we would classify it as an Equipment Operator III. So we do as part of our classification audit determine whether the position is in the right class.

CHAIR HOKAMA: You know one of the things we found interesting is a long-time incumbent retired after maybe 30 years of service, at a pretty good pay range and then the new employee comes in higher than the veteran retiree. So how the hell these kind things happen in our departments?

MR. HIROMOTO: It may occur due to compensation language either in the collective bargaining agreement or in our rules and regulations, our Administrative Rules. So there is a component in both the collective bargaining agreement and our Administrative Rules, which speak to what an employee will get paid if that employee is promoted. So it could have happened that way. I don't know your specific situation.

CHAIR HOKAMA: It wouldn't be bad if we hold the department responsible for finding the revenue to pay for those kind of hires. I'll start from the other end. Mr. Carroll, any questions for Personnel Services on the B Account?

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COUNCILMEMBER CARROLL: Not at this time.

CHAIR HOKAMA: Ms. Baisa?

COUNCILMEMBER BAISA: Not exactly a question but you know I am looking very carefully at this request for additional help. And the reason I am is because we hear in this Chamber many many times about, well, it took us all this time in order to get a description, to get a list, to do this, the testing. And I think that is really important because until we can fill the positions, everybody suffers. The department suffers, the applicant suffers, the work suffers. And so I just want to be sure that, you know, if this is a real need to move the agenda and get people hired and in place then I want to look at that very, very carefully. And we're hearing today of course you know it's interesting to see the statistics as to how the applications are going up. It's really interesting. There was a time when nobody wanted to come to the County, now everybody does. So you know with the increase in applications, I'm beginning to think that maybe this is you know a good request but I'm not quite there yet. Thank you.

CHAIR HOKAMA: Thank you. Well, we should be looking for efficiency first.

COUNCILMEMBER BAISA: Yes.

CHAIR HOKAMA: That's the Charter directive to us. Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And thank you, Department, for being here. So I'm looking at, Chair, I'm looking at more the narrative area --

CHAIR HOKAMA: That's fine.

COUNCILMEMBER COCHRAN: --of the section and operations. And the external factors description in all departments is very intriguing to me because it explains the external I guess outside of my control factors as to why they have difficulties within department. And I'm reading it and it says, a workload driven by responsive factors beyond department's control such as strike, degradation in relationship with labor organizations, County initiatives. So and I know, Director, you are our representative at these collective bargaining or negotiation tables. So is that not, are you not our person, our go-to person, to be that factor in helping us to have a better I guess playing field and assist us in how we you know run our labor and things? So I don't believe it's beyond your control. I think we kind of expect you to be there as our person in control.

CHAIR HOKAMA: Director.

MR. HIROMOTO: Chair. Member Cochran, that is correct. We are or my Department is the County's representative at the negotiation table and we do not want to have degradation with the union. In fact to a certain point we'd like to have, well, we would

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like to have really good relationship with the union. It makes work a lot easier. However, there are instances and situations where departments may initiate something that is contrary to the union's position, which may lead to at least temporarily strained relationships I guess. However we try and not have that or try and work things out with the union. So it's not like we say it's not within our control but we do work towards having good relationships with the unions.

COUNCILMEMBER COCHRAN: Very good. And you know that's all I suppose we could ask for is that you do your best at what you do. What is it that County, do you have an example of a County initiative that has hindered your, has hindered your ability in the department I guess in a positive way or something?

MR. HIROMOTO: Generally, when things, when a department perhaps initiates a reorganization which may affect a lot of a particular union's members whereby perhaps their take-home pay maybe might be a little less. That may strain some relationship with the department and the unions.

COUNCILMEMBER COCHRAN: Okay. So reorgs can kind of be a difficult situation.

MR. HIROMOTO: Reorgs can be a sticking point sometimes but departments are generally good at maintaining relationships with the unions, answering questions and at least expressing why they think that that reorganization would provide more efficient operations. So if they can convince the union and it doesn't have a huge negative effect on its members, I think the union would in most cases agree to a reorganization.

COUNCILMEMBER COCHRAN: Thank you. And, Chair, I'm not sure in goals and measures they would like to keep their rate of employee turnover at 10 percent. And sounds like a large percentage to me and it looks like 2014 Actual was--this is goal four on Page 518--8 percent and then you want to estimate it at 10 and you want to maintain this 10. So it seems like you want to make it less efficient and less positive trend here. I don't know. Is there a comment to that?

CHAIR HOKAMA: Director.

MR. HIROMOTO: I think yeah, we reviewed some surveys and 10 percent is the average of most Western state organizations so that's our goal. Of course we try, we don't want to reach that 10 percent. We try and get it underneath and we try and do that by providing training to our employees, make sure that they have a career goal in mind and stick with the County.

COUNCILMEMBER COCHRAN: Okay. Very good. Okay. Chair, I can relinquish the floor. Thank you.

CHAIR HOKAMA: Thank you. Mr. Couch?

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COUNCILMEMBER COUCH: Thank you, Mr. Chair. I do have, you know, kind of a follow-up to Ms. Baisa's comment. Even within your own department you say you got the position on July 1<sup>st</sup> and it took you till December to fill it. What's wrong with this process? I know you know if a lot of people apply for a job and they can't wait six months before they determine they got the job. And if they do wait six months is that a person that we want to hire that they can't be hired in six months. I have to question the process. Is there anything that we can do as a Council to shorten that process? The whole list thing where you got to go through the list and then come up with a new list if nobody on the list is acceptable. I just know several of the departments have come here before us and complained that you know we just got to go through the list and nobody on the list is acceptable. And is there anything we can do? Because this is, it's just it's frustrating as heck.

CHAIR HOKAMA: Director.

MR. HIROMOTO: Chair. Let me I guess first point out that the position that we received was just the E/P. It was unfunded so we did not, although we conducted, we did the classification action necessary to get the position classified and then to recruit for the position. We did know that we had no funds for it so we did, you know, delay it a little bit so that we could use funds from another account to fund that position. If we had a, if the position was classified already and it was, we already had a list for the position so we did not go out and recruit for it then we could have filled it earlier in the year. And that's basically what happens in other departments too. If we have, if the position is already classified, well, the classification process takes a while and again the classification process shouldn't be minimized because we do an audit on the position to make sure that the position does what it says it does. So that it is an audit function and then we go out and recruit for the position once the position is classified. We do, we can provide a list earlier to a department if we already have a list but maintaining a list for all of our classes in the County and have it ready on hand would be to me would be inefficient because there are some times when we can go a year without using a list. So we want to make sure that we have a balance between that. We want to be able to be responsive to departments but on the other hand we cannot keep lists that you know are not utilized.

COUNCILMEMBER COUCH: I understand that. I mean if you've got a list that's a year old and they still don't have a job, I'm not sure we want to hire them.

MR. HIROMOTO: That's true.

COUNCILMEMBER COUCH: You know it's one of those things where, and actually that you know July to December which is approximately you know between five and six months, that's a short amount of time that from what we hear coming in here. Sometimes eight months to fill a position. There's got to be some other way to do this and if you know, Mr. Chair, I don't know if there's an audit process or if they're stuck because of the Civil Service rules, HRS but there's got to be a better way. And I know we say this every year but we still haven't, haven't gotten anywhere. It's frustrating to

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all the departments as they come in here and we talk about it. Well it took us eight months to fill the positions. Why? So I don't know what can be done.

CHAIR HOKAMA: So the length of the eligibility list is determined by what by contract, by State law?

MR. HIROMOTO: It's determined by our rules and regs, Administrative Rules. So right now a list is good for one year unless it's extended.

CHAIR HOKAMA: Regardless of a position? So if I like be a general laborer, it's good for one year; if it's for Clerk III's, it's good for one year; if it's for Civil Engineer IV, it's good for one year?

MR. HIROMOTO: That's correct, Chair.

CHAIR HOKAMA: And these rules are done by your Department?

MR. HIROMOTO: That's correct, Chair.

CHAIR HOKAMA: So it can be changed.

COUNCILMEMBER COUCH: Are those Administrative Rules or is it ordinance?

MR. HIROMOTO: It's Administrative Rules. So it's subject to the ...

CHAIR HOKAMA: I mean if you need help we can propose an ordinance to tighten up the parameters of which the rules can be --

COUNCILMEMBER COUCH: Yeah.

CHAIR HOKAMA: --applied to.

MR. HIROMOTO: Chair, we have looked at efficiencies in that process and have lessened the time for our recruitment, but it does involve a tradeoff in the number of applications that we receive. For example we did or in the past what we have done is when we receive applications, we screen the applications if perhaps someone, an applicant doesn't turn in all of the necessary documents, we'd send the applicant a letter requesting the documents within 10 days. If the person doesn't submit it, we may have even sent another letter reminder. That held up the establishment of the list. We cut that out. Now we just if the person doesn't submit all the documents, all the information, we reject the applications. That has cut, it's cut about 7 to 10 working days out of the process but it does result in the County not being able to test and see this applicant because we reject them right off the bat. So we are looking at efficiencies. They may be small but we are looking at things like that.

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COUNCILMEMBER COUCH: Well, Mr. Chair, if I may, one of the other things is this you're talking about classifications. I'm assuming classifications are for new types of positions, new positions descriptions or if it's the same position you know Human Resource Specialist III you don't have to have a new classification for that position. Is that right for a new E/P or do you reclassify every time you get a new E/P?

CHAIR HOKAMA: Director.

MR. HIROMOTO: Chair. We would do an initial classification on an expansion position and we would do another classification action for a request for reallocation so.

COUNCILMEMBER COUCH: But I'm talking about for a position that a job description that already exists. Human Resources III I mean that's the job description is the same for all Human Resources III people. Is that correct or no?

MR. HIROMOTO: It may be different but that's part of the audit procedure making sure that the position duties that are expressed on the position description fits the classification. So we have for example let's say we have a class called Clerk III and the concept of a Clerk III may be to review documents submitted, you know maybe answering phones, responding to complaints from the public. That's the class Clerk III. There may be positions of Clerk III in DSA that review maybe permit applications. There may be Clerk III's in my Department that would look at employment applications. So the position description is the one that is most specific to that position. We make sure that those duties that are on the position description fit the classification. And we would do that if it was a new or expansion position. We would do the same process as if a department would submit a new position description for an existing position.

COUNCILMEMBER COUCH: I would think that that could be done in advance. If you're going to ask for the position to have that all done just in case. It's just seems like it's a lot of bureaucracy to get a position filled. I don't know. And is that again is that your rules or is that HRS that require that, those steps?

MR. HIROMOTO: I think it's both. We have a duty to do classification from, we have the HRS tells us to do it. We develop Admin. rules to do it. And for your comment if I can respond to that, if a department is coming in to this body and perhaps requesting an expansion position and the duties are, well, we would recommend that the department come and see us and we could develop a class and hold it at least in abeyance until this body approves the position. So there's nothing to hold the department back from coming and talking to us and us developing at least a draft of that new class.

COUNCILMEMBER COUCH: In advance prior to...right.

MR. HIROMOTO: Correct. In fact we would encourage that.

COUNCILMEMBER COUCH: Does it happen a lot?

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MR. HIROMOTO: Not often enough.

COUNCILMEMBER COUCH: Okay. All right, Chair. Thank you. It's just frustrating is all. Every time you hear the ...

CHAIR HOKAMA: Mr. Couch, you're exactly right but the Director in, you know to support Director and what he needs to go through is bound by laws, by rules of the Administration. And it's difficult to read the minds of a department that may be trying to get a specific individual hired and trying to fit a job description for an individual that won't qualify under the normal parameters. And that's why they look for appointed positions, that's why they look for different things of how to pay for it from non-operational salary accounts that we'll try and curtail or eliminate by language in the budget document.

COUNCILMEMBER COUCH: Thank you, Chair.

CHAIR HOKAMA: Okay. Ms. Crivello?

COUNCILMEMBER CRIVELLO: Thank you, Chair. I too am looking at the narrative as far as services provided on Page 515. Well I guess the one, two, three, fourth on Page 515, fourth bullet in regards to grievances that your Department works with the respective departments. Can you tell you me what's the average cost per grievance process?

CHAIR HOKAMA: Director.

MR. HIROMOTO: I don't know. It wouldn't, are you speaking of like time that my staff would be dedicated to that?

COUNCILMEMBER CRIVELLO: Well in full. The previous world I come back from as management you try to avoid grievances and try to work it out with the bargaining unit as well as the respective employee because it's to cut down cost. And so if it means time involved for grievances then you know that would probably have a generation of expense I would think too that you would have in mind. Because if you have a full concentration on grievances then the actual for instance why does shorthanded, then you may be shorthanded to perform other duties that is required for instance finishing up a job description and allowing the departments to have that. So I'm just thinking if you do have that sort of information what's the average cost? If you do have that I would think you would.

MR. HIROMOTO: I don't think we have man-hours. We have not costed that. However once it reaches the arbitrary which is...it normally goes, there's normally three steps to a grievance for most contracts. The first step is with the department head. If there's a disagreement, the union would follow step one with the department head, the director. If nothing is resolved or the issue is not resolved at that level, it would go to the Mayor's level. The Mayor would assign it to my Department. We would look at in

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terms of whether there was a violation of the collective bargaining agreement by the department in whatever action it was whether it was a suspension or if it was an order that was made. So we would review that from the Mayor's perspective. We would make a recommendation to the Mayor, and the Mayor can disagree or agree with our recommendation. And if the union again disagrees with the determination of the Mayor, they can file for what's called arbitration. At that point, the entire file grievance is sent to Corporation Counsel, whose Litigation Division would take that grievance to arbitration. At that point there are costs, real costs in that the arbitrator will charge the County for his or her services to arbitrate that grievance. There's also costs for, in many cases, a court reporter to take transcripts of that hearing. So at that point there's some cost but of course it depends on what the issue is and how fast the hearing goes, it will vary as far as costs for that.

COUNCILMEMBER CRIVELLO: So step one, step two, step three, it's just a normal process where you wouldn't consider costs?

MR. HIROMOTO: Well, I'm sure it does cost but --

COUNCILMEMBER CRIVELLO: But you don't have that.

MR. HIROMOTO: --we don't have the man-hour cost for that.

COUNCILMEMBER CRIVELLO: Okay. Chair, if I may.

CHAIR HOKAMA: Please.

COUNCILMEMBER CRIVELLO: In regards to Mr. Couch, you know I want to be specific with the Ocean Safety transition and hopefully they'll be able to do it come this new fiscal year. But there's also concerns about the clerical position that will not transition over to the respective department. So does it mean that Personnel will need to rewrite the job description or does it take the existing job description from Parks and Recreation? I ask this because they have concerns it will take an average of about eight months before Personnel processes all the approval. Is that a make sense kind of comment?

MR. HIROMOTO: Chair. I'm not sure what that would involve. So if the Department of Fire Control and Safety were to get an expansion clerical position whether we can use the or whether they can use, because again the department is the one that develops the position description because they are the ones that know what --

COUNCILMEMBER CRIVELLO: I see.

MR. HIROMOTO: --job needs to be done. So the department in every case would develop the position description.

COUNCILMEMBER CRIVELLO: Okay.

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MR. HIROMOTO: They're the subject matter experts. So if your question is whether they can, they can probably hurry the procedure or the process by using the position description perhaps of the Clerk that's currently in the Aquatics Division of the Department of Parks and Recreation. They could do that and in many situations departments do that, because if the duties and responsibilities are similar you know why invent the, you know reinvent the wheel type of thing.

COUNCILMEMBER CRIVELLO: Okay. That gives a better understanding. So your actual job descriptions do come upon the request from the respective departments and then you go through your administrative whatever to process that job description/position.

MR. HIROMOTO: That is correct. The department is the one that develops position descriptions. They are the ones that know what types of duties, responsibilities we're going to assign to this eight-hour-a-day, 40-hour-a-week position.

COUNCILMEMBER CRIVELLO: I see. Okay.

MR. HIROMOTO: They give that position description to us, and there is a process, to us and we classify that position. We look at the duties, responsibilities and we say that looks like a Clerk III and more so because that looks like the Clerk the position description that we already have classified a Clerk III too in Parks and Recreation. So that type of, that would go very fast.

COUNCILMEMBER CRIVELLO: Okay. Thank you. Thank you, Chair.

CHAIR HOKAMA: Thank you. Mr. White?

VICE-CHAIR WHITE: Thank you, Chair. Mr. Couch brought up the issue of the \$31,000 being, you're asking for it to be restored in the B Account after using it for salaries. What will you put the 31,000 and the base \$174,000, what will that...what use will those funds be put to in the upcoming year? And the reason I ask is that your request for 271,000 puts you at a total that is about six and half times greater than what it was just three years ago. In three years it will have grown by six and a half times the amount. You were at 42,000 in 2013.

MR. HIROMOTO: Chair.

CHAIR HOKAMA: Department.

MR. HIROMOTO: I think, I guess for our Professional Services, our 6132 account, in there we have all of our training programs. We have our Employee Assistance Program with WorkLife Hawaii, which includes substance abuse professional services, not only the counseling function but also for substance abuse professional. We have our computer training contracts. We have that Equipment Operator III, Equipment Operator IV training that I mentioned earlier. We have our HR IS support contract in there. So most of our contracts are in the Professional Services area. As I mentioned earlier, we

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did...we're currently holding off on paying Public Works. I'm sure that we're...we will be paying Public Works or transferring funds to Public Works for at least 15,000 because we committed at least 15,000. But as I mentioned earlier, the past several years that cost has gone up into the 20,000 area so we will...we are looking at trying to help Public Works out with that.

VICE-CHAIR WHITE: Okay. Chair, if you don't mind I would appreciate if they would give us because of the size of the increase I would appreciate it if they would give us a breakdown of what those costs have been for this year versus what they are expecting to have to cover for the upcoming year.

CHAIR HOKAMA: Okay. We'll forward that. We'll get that request.

VICE-CHAIR WHITE: Thank you. One other question is the \$20,000 for the specialized testing consultants for the Fire Fighter trainee physical is that a one-time expense?

MR. HIROMOTO: That's correct.

VICE-CHAIR WHITE: Okay. And you know I'm sure that we have fire fighter training programs all over the country. Isn't there some standard process that could be implemented rather than hiring a \$20,000 consultant to evaluate what we're doing?

MR. HIROMOTO: Chair. I think in order to position the County best, we want to have validation that is done with our fire fighters so no one can say that that was a test that was constructed in New York and the type of fires and stresses that a New York fire fighter does is different from one from Makawao, something like that. So what we want to do is be able to definitely say that this exam was made for Maui County fire fighters. The City and County of Honolulu did do a validation project and even that company is saying that if we were to do one here we cannot use the results that they got from the Honolulu Fire Department for our test.

VICE-CHAIR WHITE: That sounds like a bunch of baloney. I'm sorry. You know a fire fighter test is a fire fighter test.

CHAIR HOKAMA: He just wants a contract from us, that's all.

VICE-CHAIR WHITE: Yeah. I mean the old definition of a consultant is someone who borrows your watch to tell you what time it is.

CHAIR HOKAMA: Sounds accurate.

VICE-CHAIR WHITE: The other concern I have is that in looking at the, you have \$165,000 in encumbrances and it appears that, that \$21,000 of that amount is for the fire fighter consultant. So has he already been hired?

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MR. HIROMOTO: We've done a preliminary, well, we did an RFP and we did get a consultant to do that. We anticipate a little bit more, well, a lot more costs. We want to validate the entire fire fighter trainee examination process. It would also involve, which would involve looking at our written exam. It would also require according to...if we go with the one that Honolulu Fire Department used, it would require some construction of the performance test components or events.

VICE-CHAIR WHITE: But you just shared with us that the \$20,000 was the full amount, yet now you're saying it's \$41,000 to do the process.

MR. HIROMOTO: We will not go ahead with the rest of this project if we did not have the 21,000 that we're asking for.

VICE-CHAIR WHITE: I don't remember being asked for the 21,000 that's currently encumbered last year. Chair, it just seems to me that this is one of those situations where the more money we put in the account, the more freedom they have to go and do something that --

CHAIR HOKAMA: Were all the departments asked to pad their budgets for this year?

MR. HIROMOTO: We were not. I don't think that was ...

CHAIR HOKAMA: Because I'm tired of seeing all these Carryover/Savings, you know, \$40 million worth of cash that we, and one we never had a chance to appropriate and then now it's all of a sudden in special amendments.

VICE-CHAIR WHITE: And this is even after I think we made fairly significant reductions. So today we find out that they've gone off and done something that they didn't ask the money for in addition to continuing to do the training or paying Public Works rather than asking Public Works to just kind of take care of it but anyway. Thank you, Chair.

CHAIR HOKAMA: This physical performance is this for going to be folded into with Police and their needs to be physically fit, too?

MR. HIROMOTO: No, Chair, this is specifically for fire fighter trainee.

CHAIR HOKAMA: Mr. Guzman, any ...

VICE-CHAIR WHITE: Just one last.

CHAIR HOKAMA: Yes, Mr. White?

VICE-CHAIR WHITE: The fire fighters are the most physically fit guys in the County. I don't know what this focus is. If we're concerned about physical fitness we should look at other departments. Look at the Council. Thank you, Chair.

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CHAIR HOKAMA: I'm going to remember this. Mr. Guzman?

COUNCILMEMBER GUZMAN: Yeah. Thank you, Chair. I think I got to lose a couple pounds here and there too but.

VICE-CHAIR WHITE: I was including myself by the way.

COUNCILMEMBER GUZMAN: Okay. Anyway, I'm going to refer the Department to 13-6 on the Advertisement. It looks as though the 30,600 according to the current encumbrances of February of this year, you've only encumbered 1,600 of which available balance of 13,625, which is 44.5 percent of the available budget. So what are your plans to expend the rest of the monies or is that another carryover that you'll be able to I guess within the next four to five months? And what is this advertisement for? Is that anything that is essential for your Department?

MR. HIROMOTO: Chair. Advertisement is based I think the majority or bulk of it, 90-something percent of it, it would be just advertising for in *The Maui News* for jobs, vacancies. So that's almost the entire budget right there.

COUNCILMEMBER GUZMAN: So most of it is going to *The Maui News* or you have other sources of advertising?

MR. HIROMOTO: Right now it's going to *The Maui News*. We have in the past depending on maybe if they have a special, a department would have a specialized area, we have advertised in trade publications, engineering publications, those type of magazines. But I would say that the majority of it is with *The Maui News*.

COUNCILMEMBER GUZMAN: You don't use any social media or any of the online type sources that would be a little bit more I guess cost savings and then somewhat more efficient these days? I'm not cutting anything down on *Maui News*. It's just that a lot of online users are available nowadays.

MR. HIROMOTO: We have not done online type. We have a list of organizations that we do send e-mails to with updated vacancy notices.

COUNCILMEMBER GUZMAN: Okay. And then for the rest of the spending are you planning on spending the remaining 13,625 by the end of the budget year?

MR. HIROMOTO: I don't know. I would think that we're just going to continue to do the ads in *The Maui News*. You know if you've looked at *The Maui News* recently we're almost taking up an entire you know column in *The Maui News* because of the number of vacancies that we have. So I cannot say. I would hope that we don't use all of that budgeted funds.

COUNCILMEMBER GUZMAN: Thank you, Chair.

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CHAIR HOKAMA: Thank you. Members, further questions on this B Account? The C Account then, Mr. Director.

MR. HIROMOTO: The C Account increase is just related to the equipment and the furniture for the expansion position.

CHAIR HOKAMA: Okay. Your leased copier, you also assist the Civil Service Commission with their requirements whether it be documentation, duplicates, whatever the Commission needs the Department is there to help provide?

MR. HIROMOTO: Chair, that's correct. We also support the Affirmative Action Advisory Council.

CHAIR HOKAMA: Okay. Good, good, good. So, yeah, 7,800 for your copier lease. Very good. Better than 35,000. Questions for the Department on their C Account, Members? Mr. Carroll, any questions, sir? Thank you. Ms. Baisa?

COUNCILMEMBER BAISA: No. Thank you.

CHAIR HOKAMA: Thank you. Ms. Cochran?

COUNCILMEMBER COCHRAN: No, Chair.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COUCH: No.

CHAIR HOKAMA: Ms. Crivello?

COUNCILMEMBER CRIVELLO: No. Thank you.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: No further questions.

CHAIR HOKAMA: Mr. Guzman?

COUNCILMEMBER GUZMAN: No, nothing further. Thank you.

CHAIR HOKAMA: Okay. Thank you. Mr. Underwood, Mr. Hiromoto, any additional comments you wish to give before we wrap your Department's review at this time?

MR. HIROMOTO: Chair, no comments. I just want to thank everyone for your consideration in our budget. And we continue to look for efficiencies in our Department and would

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welcome any input that you may also have. So thank you again, Chair. Thank you, Members.

CHAIR HOKAMA: Thank you. Mr. Underwood, anything you'd like to share with us?

MR. UNDERWOOD: Director did an awesome job.

CHAIR HOKAMA: Okay. Just one question so that you know the Committee may, you know if we can utilize it to assist us we will. You mentioned I believe HGEA 2, 3, 4 and 14 is currently under negotiations.

MR. HIROMOTO: That's correct, Chair.

CHAIR HOKAMA: Okay. Do all units need to be completed before a proposal comes to the funding bodies for ratification or is it all units at one time or we could have maybe Unit 3 before us by end of budget review and the others still ongoing? Can you give us some comment about how you folks looking at this contract?

MR. HIROMOTO: Each unit would submit its own cost items to the respective legislative body. So Unit 3 could come before Unit 4 or Unit 2. It just depends on when their contract is either ratified or arbitrated.

CHAIR HOKAMA: So there's no sense of the Committee being able to get an overall comprehensive picture of the total fiscal requirements for all the units that are currently under negotiations. We wouldn't get one sense until it's come to us one at a time potentially or all at once?

MR. HIROMOTO: We are hoping that it all comes in one time and as I mentioned I think the last time I was here, there is an incentive to settle prior to the end of the State Legislature closing so we're hoping for that.

CHAIR HOKAMA: Okay. Thank you for that information, Director, it's appreciated. Yes, Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you. And just a closing question please, Chair. The Civil Service Commission takes care of I guess issues or grievances put forward by non-unionized employees?

CHAIR HOKAMA: The Director can respond.

MR. HIROMOTO: Chair. That is basically correct. For employees that have a collective bargaining agreement, they would go through the, what's called the grievance procedure or process, which would culminate in an arbitration. For non-union members excluded, what we call excluded members of our employee population and for the public who have an issue perhaps with the way that we maybe screened our, that person's application. So it's not necessarily excluded employees but it could be

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the public. They're I guess they would culminate or their complaint would go to the Civil Service Commission.

COUNCILMEMBER COCHRAN: Okay. And that body is volunteers, correct? Right.

CHAIR HOKAMA: The Mayor nominates, the Council confirms.

COUNCILMEMBER COCHRAN: Approves.

MR. HIROMOTO: That's correct.

COUNCILMEMBER COCHRAN: Okay. Thank you.

CHAIR HOKAMA: Okay. Any other questions, last questions? If not, thank you very much, Director, Deputy, for your presence. We are done with the review of Personnel Services. We're going enter a recess. At 1:30 this Committee shall take up a specific agenda regarding Environmental Management, and then we shall return at the end of, conclusion of that meeting, back to continue with this recessed meeting for additional departmental review. And who do we have next? And then Public Works would be the next department before this Budget review Committee when we return. You know it's hard to say how long we're going to take on the next meeting so at this time I am planning to recess this meeting 'til 6:00 p.m. this evening. And if you finish early, that means you get your break earlier with the other meeting. Okay. So this Committee shall stand in recess 'til 6:00 p.m. this evening. . . .*(gavel)*. . .

RECESS:           11:58 a.m.  
RECONVENE:       6:02 p.m.

CHAIR HOKAMA: . . .*(gavel)*. . . We shall reconvene the Budget and Finance Committee meeting. This is part of the 9 o'clock agenda for the April 6, 2015 meeting date for the Budget and Finance Committee. We are in departmental review of the new Fiscal Year 2016 Budget. At this time we will bring up and review Public Works. So we have both the Director and Deputy present with us this evening to assist us in our overview. So why don't we start with the Administration program category A Account please. Director.

**DEPARTMENT OF PUBLIC WORKS**

MR. GOODE: Thank you, Chair. Good evening, Members. David Goode here, Department of Public Works Director, and with me is Rowena Dagdag-Andaya, Deputy Director who did a lot of work on the budget and is my right hand woman today and in preparing the budget. And so we thank you for your time this evening. I'll provide some general overview on each of the programs and Rowena will be filling you in on some details and we'll both try and answer any questions you may have. Our Admin is, we're a relatively small office. There's six of us total including Rowena and myself. And we're

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been rather stable in the folks we've had there though we've had one change and I'd like to welcome Latonya Smith our new executive, excuse me, Administrative Officer. She's replacing Karin Phaneuf who moved over to Parks to assist Kaala and Brianne, and I think some of the big challenges she probably...Brianne told you about. I think I heard something about that. So, we want to welcome Latonya to our Department. We're about 270 employees in total, and the Administration basically handles a lot of the personnel matters as well as secretarial for Rowena and myself. And then, Rowena, you want to get into any particular items on this?

MS. DAGDAG-ANDAYA: Thank you, Director Goode. And thank you very much, Councilmembers, for the opportunity to present our budget this evening. We begin with our strategies on Page 603 and here on this page we have listed about five strategies. And what you'll see in our budget reflects some expansion request items and a continuation of items that we'd like to pursue in order to meet the goals of our Departments in meeting these strategies. And at this time I think we can open up any questions that you might have on our Administration Program.

CHAIR HOKAMA: Okay. Ms. Cochran, questions for the Department in A Account, Admin Program?

COUNCILMEMBER COCHRAN: Thank you, Chair. And thank you, Department, for being with us this evening. And so, Director Goode, you said six in the Admin but your binder says seven in your Admin personnel. Am I reading that correctly?

MS. DAGDAG-ANDAYA: Chair.

CHAIR HOKAMA: Department.

MS. DAGDAG-ANDAYA: And, Councilmember Cochran, yes, we have seven positions within our Administration Program. That seventh one is our new...we've been going back and forth with Department of Personnel Services on the title of that. Initially we requested for a Fiscal Analyst and then we were granted the position or we actually got an E/P from another department, and so we pursued that position. We got the funding for it in last year's budget and are currently working with DPS on the title and the class specs. So it's been a long process and we hope to go out for recruitment in a couple weeks.

COUNCILMEMBER COCHRAN: Okay. Yeah, we heard all about Personnel's procedures that we questioned. Anyhow and then I'm...no sorry that's it. That's all it got in Admin.

CHAIR HOKAMA: Hold on. Can you explain what did you get from a different department to assist you with this program area?

MR. GOODE: Chair, last year there was a position that was moved from Wastewater I think if I recall correctly. Previously we had asked for an expansion position, but the

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Managing Director's Office was able to find us a position in Wastewater and so it transferred over.

CHAIR HOKAMA: Okay. So when you transferred it over you redescribed it to be a Financial Analyst I, but now you're looking at having it to be a Contracts Officer?

MR. GOODE: What we're actually looking for is more on the financial and fiscal side. So there's been a lot of back and forth with us and DPS on how to title this and types of positions, and contracts was the wrong term so that's why that recruitment was pulled. Currently we're looking at like a Cost Analyst 'cause really that's what we talked about here in the Council was you know analyzing our costs of various activities, programs, efforts and knowing what those costs are as best as we can. And then seeing you know if we deploy other resources or other types of materials or other processes how can we lower those costs. So it's been a lot of back and forth on titling and as Rowena mentioned on the class specifications.

CHAIR HOKAMA: Well, we'll assist you, Director, by putting in the document the right type of position you looking for, because that is what then we would expect next year to have a report on.

MR. GOODE: And we have a meeting with DPS on Thursday so as part of this process we can get you a better title going forward.

CHAIR HOKAMA: Okay. And again you know it's just so that when we review this next year you know we know what we supporting you for, 'cause like the other department I mean we gave a landfill position and came one engineer. So I just want to make sure we support you in what you actually need and then when you report back we can measure the findings better. Mr. Couch, questions in this A Account area for the Department?

COUNCILMEMBER COUCH: Yeah. Thank you, Mr. Chair. Oh, in A Account, no, B.

CHAIR HOKAMA: Thank you. Ms. Crivello?

COUNCILMEMBER CRIVELLO: Not at this time, Chair. Thank you.

CHAIR HOKAMA: Okay. Thank you. Mr. Guzman?

COUNCILMEMBER GUZMAN: Nothing further. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Mr. Carroll, questions? Ms. Baisa?

COUNCILMEMBER BAISA: No, thank you. But I do want to say that I'm interested in the strategies, I like them. Thank you.

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CHAIR HOKAMA: Thank you. Okay. I think the Department was straightforward on this portion of their program with their A Account. Director, if you'd move to B Account Operations.

MS. DAGDAG-ANDAYA: Chair, thank you. And in our B Account we have one item and that is for a \$10,000 increase and that is to supplement our training for staff, and this is not just for Administrative staff in our office. It would be for the entire Department. What we'd like to do is continue on with our customer service communication training for our employees. We started this year by training 40 of our employees on customer service, and we found it to be very beneficial because the trainer that we worked with Glenn Furuya, he recognizes that the customer service comes from within. So it's working with the individual first and then seeing what other working together as a team to provide good customer service for the citizens of Maui County. We started with 40 members of our Public Works staff in our three Divisions: DSA, Highways, and Engineering Division. And we'd like to expand that out to other members within Public Works. We would also like to use that money to bring trainers in who can also help our staff with Complete Streets implementation and also Complete Streets design so that we can move our Complete Streets program forward. So that is what our \$10,000 request is for, Chair, it's for customer service/communication training and also to further our training goals with respect to Complete Streets.

CHAIR HOKAMA: Do you work with Department of Personnel Services since they're also asking us for training money too?

MS. DAGDAG-ANDAYA: Yes, sir. We do work, we have staff, we do send staff to training that's provided by Department of Personnel Services. What we intend to do with this training is to make it so that we come up with our own Departmental policies as it results to customer service. Something that's more tailored towards Public Works, something that would have follow-up as well. Because sometimes you go to a training that would last for about five hours and then you come out of it feeling good about it but sometimes there's no follow-up with it. So what we intend to do is have follow-up sessions so that it's still fresh in the minds of our employees.

CHAIR HOKAMA: This Safe Streets I understand this is a Federal program.

MS. DAGDAG-ANDAYA: I'm sorry.

CHAIR HOKAMA: Is this is a Federal program?

MS. DAGDAG-ANDAYA: For?

CHAIR HOKAMA: Safe Streets?

MS. DAGDAG-ANDAYA: Complete Streets.

CHAIR HOKAMA: Yeah, Complete Streets.

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MS. DAGDAG-ANDAYA: It is nationwide but it stems from a resolution that was done in 2012, where it encourages the County to implement Complete Streets in what we do in road design even with other departments.

CHAIR HOKAMA: So is there grant money?

MS. DAGDAG-ANDAYA: There are no grant monies available; however, there are opportunities sometimes from the Department of Health, the State Department of Health. Once in a while, they'll provide us with opportunities to go to workshops or sometimes University of Hawaii will contact us to give us or to extend opportunities as well but it's not always consistent. And that's one of the reasons why we're requesting for funding so that we can at least send staff and get them trained.

CHAIR HOKAMA: How many staff are you talking about?

MS. DAGDAG-ANDAYA: We're hoping that we can send our Design section and our Traffic section so that's about ten members of our staff, and then in addition to that we'd like to have the Planning Department and Department of Transportation or Transit Services also involved. Sometimes we do include other departments like Water Department and Environmental Management because whenever they have projects that affect our right-of-way, what we envision with Complete Streets is that every project that involves the right-of-way will also you know those departments would also need to think about Complete Streets when they design their projects.

CHAIR HOKAMA: Questions, Ms. Cochran?

COUNCILMEMBER COCHRAN: No.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COUCH: Yes, Mr. Chair. That 10,000 for the training, we heard from Personnel Services that said that they wanted to do for instance an extra 30,000 for heavy equipment operator training. Do you work with the Department of Personnel Services to get training or for instance heavy equipment operator training? Wouldn't that be something that you guys would do or do you chip in half/half, that kind of thing?

MR. GOODE: Chair.

CHAIR HOKAMA: Mr. Director.

MR. GOODE: Member Couch, the operator training, the EO III, EO IV training is coordinated by our Department. And we got all the toys –

COUNCILMEMBER COUCH: Yeah.

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MR. GOODE: --so, our trainer Randy Pico, you know so those you know that are able to attend the class will come and learn how to operate the equipment. He has a very high success rate of getting people their licenses so they have the opportunity to advance when those advancement opportunities arise. And so basically what we do is because we're also training Parks, Water, Solid Waste, Wastewater; DPS puts in the funds as it relates to carry out the program most of which happens on the weekends. So we have overtime costs, not like for Mr. Pico but some of our employees who have to attend to show how to operate more than one vehicle. Those that attend the classes do on their own time, so they're not paid for it during this training time. So we throw in the equipment, the gas, whatever mechanics you know we got to do to make sure everything is running, then DPS throws in the funds. So that's, whether it's half/half or it's probably something at least close to that, that's the way the program works. And we have more folks are desiring to be in the program than we have space. So and I think DPS is...well they're reiterating that we've asked for more funds. They had 15,000 allotted. They've given us up to 24 but if we had 30 we could really you know work our way through the list. A lot of people like the opportunity.

COUNCILMEMBER COUCH: Okay. Thank you, Chair.

CHAIR HOKAMA: They using our training for being qualified and then leave the County for an outside private sector job?

MR. GOODE: I'm not aware of it happening very often. Certainly in our Department I don't know of anyone who's left Highways Division for a private sector job in those ranks.

CHAIR HOKAMA: Okay. Thank you. Ms. Crivello?

COUNCILMEMBER CRIVELLO: No questions at this time, Chair.

CHAIR HOKAMA: Okay. I'll let Mr. Guzman, questions in this area?

COUNCILMEMBER GUZMAN: Yeah. Thank you, Chair. On the training fees though for the additional 10,000 is that, would that also be applicable to the Complete Streets Committee that you formed? Did you form a Complete Streets Committee? I know that Councilmember Cochran and Mr. Couch attended a presentation along with myself and I think it was a year and a half ago or so but there was talk about forming a committee. Would that be a part of the whole training? Because there was a lot of concepts that needed to be understood you know in terms of landscaping, using it for drainage, pedestrian bike paths, and bikeways and things like that, and I suppose this training would be more on the implementation of those concepts. So how's the status of that committee going?

MS. DAGDAG-ANDAYA: Chair. So we did have a Complete Streets taskforce that met about a year ago, and so from that we developed a draft policy which we haven't quite enacted yet only because we're still learning about, we're having staff take a look at it

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and they're also looking at other, I mean different design standards for Complete Streets. We do have that taskforce still active, and like I mentioned earlier we would also include members from Environmental Management, Water Department. We also had Parks Department involved as well along with even State Department of Education because we do a lot Safe Routes to School projects. So I would envision I mean if we have enough monies in our training that we would also involve them. I think for us the first priority would be to provide training for our in-house staff; our engineers and our planners who would work on the design and implementation of Complete Streets, and then if we have enough monies then branch it out to the other departments so that they too could get the training.

COUNCILMEMBER GUZMAN: Follow up, Chair. So as part of the Complete Streets, would you guys be involved in looking at different aspects of the utility poles and what they look like you know aesthetically, things like that if they're alongside the streets? No? It's none of that?

MS. DAGDAG-ANDAYA: No, that wouldn't be, that wouldn't be part of it.

COUNCILMEMBER GUZMAN: Okay. Okay. Thank you.

CHAIR HOKAMA: Okay. Thank you very much. Mr. White, we are in Admin of Public Works, B Account at this time. Any questions?

VICE-CHAIR WHITE: Not at this time. Thank you.

CHAIR HOKAMA: Okay. Thank you.

VICE-CHAIR WHITE: The one I had Mr. Guzman just asked.

CHAIR HOKAMA: Okay. Thank you. Mr. Carroll, any questions? Ms. Baisa?

COUNCILMEMBER BAISA: Not a question but I'd do want to say that I like the idea of how you're planning to use your training money. You know it's so cost effective to bring the trainer and I know Mr. Furuya and he does great work so I'm very excited. I think it's a good idea. Thank you.

CHAIR HOKAMA: Thank you. Okay. Why don't we go to the C Account, Director, for this program area. Basically you have none, right? So we're in good shape. Equipment, none. So good. I am making an assumption there's no questions, Members. Is that a good assumption?

COUNCILMEMBER BAISA: No questions. Why don't you have a...

VICE-CHAIR WHITE: By consensus we can approve that entire budget...for the C Account.

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CHAIR HOKAMA: Now, let us move on to the Department's Engineering component now, their Engineering Program please. So, Engineering A Account please.

MR. GOODE: Sorry, Chair. Just so I get this straight so you're just basically going A Account, B Account, C Account?

CHAIR HOKAMA: Yeah.

MR. GOODE: Okay. A Account is flat ...

COUNCILMEMBER COCHRAN: Sorry, Chair. Sorry, before we move on just to go in the Administration program and their goals type question.

CHAIR HOKAMA: Sure. You have a question, Ms. Cochran, please ask.

COUNCILMEMBER COCHRAN: Okay. Thank you. Not so much a question but I'm just looking on Page 608 goal one and it's about media relations of that sort and information being put out there. I've been told in the community your folks' efforts with when you do roadwork in neighborhoods and what have you especially the slurry sealing and things has been so effective. And even the workers have noticed the difference between alerting the neighbors or not and it just goes through smooth sailing. Noise, whatever you know the inconveniences are all tolerated because they were given fair warning, heads up, and notifications. So it's been so, so, so successful and I know you folks do door to door so that takes time, energy and effort on behalf of your staff. So thank you for those extra efforts, which in the end create you know very favorable outcome in the community. So thank you for that and keep that up.

MS. DAGDAG-ANDAYA: Thank you.

COUNCILMEMBER COCHRAN: Thank you, Chair.

CHAIR HOKAMA: Thank you for that comment. Director, Engineering, please.

MR. GOODE: Excuse me, Chair. So for the A Account for Engineering Division it's flat. From previous year it's 35 employees to help pump out our \$40 million in CIP and review private party plans and that's it for A.

CHAIR HOKAMA: Okay. Very straightforward. Ms. Cochran, questions?

COUNCILMEMBER COCHRAN: No, not for this.

CHAIR HOKAMA: Okay. Thank you. Ms. Baisa, any questions?

COUNCILMEMBER BAISA: No. Very clear.

CHAIR HOKAMA: Mr. Carroll? Mr. Guzman?

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COUNCILMEMBER GUZMAN: Looks good.

CHAIR HOKAMA: Good. Thank you. Mr. White?

VICE-CHAIR WHITE: No questions.

CHAIR HOKAMA: Ms. Crivello?

COUNCILMEMBER CRIVELLO: No questions.

CHAIR HOKAMA: Mr. Couch? Okay. Yes, ma'am.

COUNCILMEMBER COCHRAN: Sorry, Chair.

CHAIR HOKAMA: No, no.

COUNCILMEMBER COCHRAN: I noticed the inspectors are part of this section, inspectors.

CHAIR HOKAMA: Yes, they are.

COUNCILMEMBER COCHRAN: And are we...so you're feeling is that we're up to par on our numbers of inspectors and you know the...being able to properly inspect everything on a timely manner and you know steady basis at this juncture.

MR. GOODE: Yeah, Chair.

CHAIR HOKAMA: Director, why don't you to help the Committee understand it, I know you work with this every day, but within this program area tell us what the inspector job requirements are.

MR. GOODE: Sure. Chair and Ms. Cochran, the inspectors here inspect our CIP. So if we're doing contract resurfacing, speed humps, traffic signal they're out there inspecting that work. Our amount of work fluctuates. It also fluctuates in complexity when it's a Federal aid job the amount of paperwork triples practically. So we do hire out construction management as well. So depending on the size of the project and our workload we handle as much in house as we can and then we contract out the rest.

COUNCILMEMBER COCHRAN: Okay. So follow up, Chair. So these inspectors are not on job sites.

MR. GOODE: No, only our ...

COUNCILMEMBER COCHRAN: Follow up. Okay. These are our in-house --

MR. GOODE: Yeah, on our work.

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COUNCILMEMBER COCHRAN: --CIP projects?

MR. GOODE: Right. Yeah.

COUNCILMEMBER COCHRAN: Okay.

MR. GOODE: So if it was a private project doing a subdivision or a shopping center that's the DSA inspectors.

COUNCILMEMBER COCHRAN: Okay, in a different program...

CHAIR HOKAMA: It is different from the building inspectors, plumbing inspectors, electrical inspectors. It's...yeah, different department, different Division.

COUNCILMEMBER COCHRAN: Okay. Very good. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Any further questions?

COUNCILMEMBER COUCH: Chair?

CHAIR HOKAMA: B, we'll go right down...Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. On Page 613 goals and objectives. I noticed you are adding a lot more lineal feet annually for sidewalks and bike lanes. What are the bikes lanes and paths? How well did you come up to your 2015 estimate and are you hoping to exceed the 2016 estimate?

MR. GOODE: Mr. Couch, I would have to get back to you on the specifics for '15 and we always, we set our expectations at a reasonable amount but we'd love to exceed them but whether or not we do depends on a variety of factors.

COUNCILMEMBER COUCH: Yeah I know because we're getting a lot more calls for sidewalks certainly in the South Maui area because it's getting a bit crowded and no sidewalks. And I know 2,500 lineal feet, it's kind of, it's what a quarter of a mile, no, about half mile.

MR. GOODE: Half mile, yeah. Yeah, I wish it were more. I think we've had mentioned this in the past where when we have to add sidewalks in existing neighborhoods it's way more expensive than putting that sidewalk in initially. And so our older neighborhoods you know built say '75 and earlier weren't required to have sidewalks.

COUNCILMEMBER COUCH: Right.

MR. GOODE: So some have but a lot of them don't. And as we heard with Complete Streets, I mean a lot of Complete Streets effort is about getting more people active. So active in

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walking, active in bicycling, and getting those facilities in. But when we have to shoehorn them in with existing grades, driveways, utility poles, drainage, it gets to be, becomes very expensive. So, we certainly wish we could do more but it's a question of funding priorities.

COUNCILMEMBER COUCH: Okay. Thank you, Chair.

CHAIR HOKAMA: Thank you. Ms. Crivello? Let's keep moving, we got a long night.

COUNCILMEMBER CRIVELLO: I have no more questions.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: Are we on the MS4 Program?

CHAIR HOKAMA: Is this the program area MS4?

VICE-CHAIR WHITE: Well, it's in the Engineering program.

COUNCILMEMBER COUCH: I bet it's in the B Account.

CHAIR HOKAMA: It could be. Engineering, it's part of engineering. Do you guys see part of this program area MS4? Okay. Yeah, 612, Mr. White, so yeah if you have a question about MS4.

VICE-CHAIR WHITE: Well, first I have a question about the electricity. In one area under the County building services, the electricity account has 40 percent left which means they've got enough to cover the rest of the year but the request is for an additional 177,000, which is a much larger percentage than we've seen for inflationary adjustments. So I'm just wondering if you're anticipating additional usage or what's driving that increase?

MS. DAGDAG-ANDAYA: Chair and Chair White --

CHAIR HOKAMA: Department.

MS. DAGDAG-ANDAYA: --that was based on the Budget Director's analysis so we would need to discuss that with them and get back to you on that.

VICE-CHAIR WHITE: Well, I think we should all be concerned...

COUNCILMEMBER COUCH: Mike, use your mic.

VICE-CHAIR WHITE: I have a book in my lap. Sorry about that. I know the Budget Director has been on meds but it seems like he's got on the meds before he started working on some of these numbers. You know, Chair, they're all over the lot. There's some

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increases, some decreases, some are...I think the word that you got yesterday was he was using 11 percent but 11 percent is not even close to this. So and then in R&M County buildings electricity is a reduction of 24,000 from 84. So I guess we'll just have to wait for the Budget Director to come back for that. Thank you, Chair.

CHAIR HOKAMA: Thank you. Yeah, we all wish Mr. Baz was able to give some comment, but we shall wait 'til he can be cleared of his medical requirements. Mr. Guzman, sir.

COUNCILMEMBER GUZMAN: I'm good. Thank you, Chair.

CHAIR HOKAMA: Okay. Can you give us some comment on Services, Director, in Engineering, please? We're going you know we looking from a 268,000 program area under services for this program to almost 800,000. So give us some comment, please.

MS. DAGDAG-ANDAYA: Okay. Chair, in total for our newly proposed MS4 program, we have it under materials and supplies, services, and other costs so we're looking at a total of \$600,000 and this would involve engineering supplies, different assessment tools and equipment for our staff. Advertising, that would cover things, well, we're currently working with the ITS on creating an addition to our existing web page, but we also need to come up with educational materials for the community, any type of advertisement in *The Maui News* or, and we're also looking at using social media as well. I know that that's something that's inexpensive but we're looking at 75,000 for additional outreach material and advertising. Professional Services, that covers about 350,000 for GIS survey mapping and program management. We are currently looking to see if we can have our existing GIS team here through the Managing Director's Office to see if they can assist as well, but we think that this is such a big task that we may need assistance from outside. And that 350,000 also covers for program management while we're developing the program. Right now we don't have a section dedicated to the MS4, so we need that additional help to help guide us through and help us develop the program. One hundred thousand dollars for any retrofits needed for our baseyards. When we met with the Department of Health they identified, I don't want to say deficiencies, but areas that we can improve on in terms of maintenance at our baseyards and making sure that we have materials cleaned up correctly. So that request for \$100,000 would be used towards any kind of retrofits at our baseyards. It doesn't just involve Public Works baseyards but all County baseyards so we're looking at Environmental Management, Water Department, Parks Department, definitely Parks Department, and all other County facilities. And then registration and training fees, this would cover our training, the MS4 training for our existing employees.

CHAIR HOKAMA: Okay. Did you folks only look at General Fund to pay for this? Did you look at giving a percent to Water, a percent to EM?

MS. DAGDAG-ANDAYA: I think we need to check with the Budget Office on this but for us we, this is what we had proposed.

CHAIR HOKAMA: Okay. Mr. White, we'll start with you.

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VICE-CHAIR WHITE: Thank you, Chair. It sounds to me like this program is applying just to County property. Is that correct or is this including roads? What's the extent of the separate storm sewer system?

MS. DAGDAG-ANDAYA: It will cover the entire, well, we're looking islandwide. In fact, I think if you want to explain it.

VICE-CHAIR WHITE: I'm just trying to get a sense. Are we starting off with just our baseyards and our facilities or is this going to impact all private property? I'm not sure I understand what the extent of the requirement is or if it's a full-fledged requirement or not.

MR. GOODE: Well, Mr. Chair and Mr. White, this definitely flows down from the Clean Water Act and it's you know part of the NPDES permit system which we're now a permittee. So that gives us, that allows us to permit to discharge pollution basically, and since our streets and our drainage systems would be that conveyance system, we're the ones who have to implement it. In general, private property is not as affected. It would be subject to construction BMPs, probably stronger BMPs than we currently have. They may be subject to post-construction BMPs again stronger than we currently have and maybe even monitoring of those BMPs by the County, which we currently do not do. But the initial program area is the six areas, one of which is to really detail, in great detail, our storm drain system which we really have right now in a series of as-built maps dating way back. So it's similar to the effort that Wastewater went through where they had to do a detailed mapping of their system. So that's one of the big costs here. In IEM Committee just a couple of weeks ago, we handed out, I think it was an 11x17 showing all the different things that are required under this permit and we've had to hire consultants to help us too 'cause we had nobody available nor the expertise to start putting it together. And there's dozens of activities that need to be done in this year alone, but every year there's going to be ongoing activities and new activities. So, it's a real program, as far as I know it's here to stay, and we won't be exempted out of it. And while we're hiring a lot of consultants now, we're also starting to train staff in anticipation of eventually coming and setting up some kind of section or division within the department to help implement this. But it's a big effort.

VICE-CHAIR WHITE: To what extent does it involve streams? I don't know how many, how many of our storm water conveyance systems end up putting in other waterways. Virtually all?

MR. GOODE: Yeah. I think they're basically looking at you know what's the discharge, what are we putting in there, and how can we minimize it --

VICE-CHAIR WHITE: Right.

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MR. GOODE: --all types of, and using the general word, "pollution" but it could be sediment, it could be litter, it could be you know chemical pollutants.

VICE-CHAIR WHITE: I'm assuming that this will eventually involve retention basins in some areas. Would that be a correct assumption?

MR. GOODE: It could be. Yeah, I think there's, that's one of the possibilities. And as we move through the program over a period of years, then we'll start to develop okay where are the problem areas that we should tackle rather than willy-nilly just putting stuff around 'cause it looks good or feels good, but it really should be targeted towards okay where are the pollutant discharge, where are they coming, and how can we mitigate that best. And so detention basins might be one of the solutions in a particular area.

VICE-CHAIR WHITE: Yeah 'cause one of the things that we face and you guys face is trying to make sure that we're not spending money in the wrong place but spending it where it's going to get us the greatest improvement for the money spent.

MR. GOODE: Right. Right.

VICE-CHAIR WHITE: Thank you, Chair.

CHAIR HOKAMA: Thank you. Mr. Guzman?

COUNCILMEMBER GUZMAN: No questions. Thank you.

CHAIR HOKAMA: Thank you. Mr. Carroll? Ms. Baisa?

COUNCILMEMBER BAISA: Just I'd like to hear from the Director you know in regards to this storm water and trying to spend money where you know where it's the most bang for the buck. You know we've had an unusual winter and some of us who remember flooding from God knows when, we haven't had a whole lot of rain like this that we've had in the last few months. And I'm wondering has this identified any areas in particular that might have changed your planning?

CHAIR HOKAMA: Department.

COUNCILMEMBER BAISA: You know we have these traditional areas like over here at the intersection of Dairy Road, I mean that's such a mess every time. I don't know how we deal with stuff like that. So is there anything that, roads that we didn't know about that all of a sudden was flooded. It seemed we had an awful lot of flooding and of course it was unusual rain and we may not see it again for a long time but just curious.

MR. GOODE: Well, Mr. Chair and Ms. Baisa, in general because this is more water quality related rather than water quantity --

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COUNCILMEMBER BAISA: I see.

MR. GOODE: --yeah we really need to look at what's in the water and where it is and then try to figure out where it's coming from. Well, yeah, I would agree it was unusual rains and from what I've been told unusual will be the new usual.

COUNCILMEMBER BAISA: Oh, wonderful. Wow, that's kind of scary.

MR. GOODE: It's just drastic weather change in general. It's harder to predict. So that might come into play in how we look at our solutions. Right, if we have more intense storms in smaller locations or if we could have perhaps periods of longer drought followed by periods of longer rain.

COUNCILMEMBER BAISA: You know it's really interesting 'cause the old timers you know when you're building they would come and they would tell you don't put anything over there because it used to flood. And of course it's been so many years that you kind of doubt what they're telling you but you know they're correct. Sooner or later it will happen and we saw that this year. So anyway just curious. Thank you.

CHAIR HOKAMA: Thank you. Ms. Cochran?

COUNCILMEMBER COCHRAN: Yeah, actually, thank you, actually Ms. Baisa has a point where an area that normally wouldn't flood over now does or has and in that area perhaps you know maybe there's more oil from a gas station nearby or something now that's being you know flooding over into areas that normally it didn't or wouldn't and things like that. Or just all the whole, that inland system around that you know in the Kahului Industrial area that I think Mr. Carroll always brings up and I think this whole MS4 area you know that's where it got the urbanized designation, MPO designation which forced us to do this. But I'm looking at the goals on 613 and the number of lane miles preserved annually and you're saying zero but I thought we were beefing up this program in order to just do, in order to do that. So is that a typo or?

MS. DAGDAG-ANDAYA: Chair and Councilmember Cochran, no that's not a typo. The reason why we put zero there is because we're going to shift this goal into our Highways Division so they'll be tracking that number instead of Engineering. Highways Division will be doing more of the pavement preservation rather than Engineering.

COUNCILMEMBER COCHRAN: Okay. Very good. I just thought you're missing a one and a zero there. Okay. Thank you, Chair.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. Back on the MS4 Program, I noticed you have funding for GIS survey, mapping, and program management. Are you going

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to be working with the other, first of all, we have the GIS Department and then also of course Planning has their GIS, and you guys don't have a GIS person, right? So, are you looking at working with those folks before adding a new person or new capabilities or whatever?

MS. DAGDAG-ANDAYA: Chair and Councilmember Couch, correct. When we met with staff about this particular request, we did ask them to work with our existing GIS staff here at the County both either in the Planning Department or with through Management. And so that's kind of where we begin but I think what we'll need to do is a little bit more specialized which would require outside help but that would be the foundation. Just to begin with what our GIS staff currently has, what they can currently do, and then seeing if we need additional support from outside.

COUNCILMEMBER COUCH: Thank you, Chair.

CHAIR HOKAMA: Thank you. Ms. Crivello?

COUNCILMEMBER CRIVELLO: No questions. Thank you.

CHAIR HOKAMA: Thank you. So just to reconfirm what I heard from Ms. Cochran, the MS4 request is from a designation from the MPO? Is that not a good understanding?

MR. GOODE: Mr. Chair, it's close. It's a census designation, urban area of over 50,000 people. The MPO has the exact same trigger as that 50,000 population trigger as does the MS4. So, Wailuku, Kahului gerrymandered through the airport to Paia, Kuau is 55,000 people. The census urban zone I think they call it.

CHAIR HOKAMA: It's done by the Federal agency, right?

MR. GOODE: Correct.

CHAIR HOKAMA: So for one stupid line I got to find \$600,000 more. That's part of the problem. It just increases costs.

COUNCILMEMBER COUCH: And, Mr. Chair, if I may? We had that long discussion in my Committee and it was you know it was one of those situations where, and I believe in Ms. Cochran's Committee as well we would lose some funding supposedly with the bus system if we didn't go to the MPO. So yeah it's, 'cause one of the thoughts in the Committee was to ask you to see if you can get some sort of exemption through your contacts for something like this.

CHAIR HOKAMA: No, it doesn't make difference on this go-around with reauthorization. There is no money for bus replacement. Zero. It doesn't make difference right now.

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COUNCILMEMBER COUCH: So yeah, I mean they had to actually get, go over to Paia and Kuau to pick up the extra people to put us over the limit and that was kind of a far reach in my concern. Anyway just another background on that.

CHAIR HOKAMA: Okay. Any other? It doesn't make me happy. Just these arbitrary lines and now all of a sudden we get big costs impacts. Mr. White?

VICE-CHAIR WHITE: Thank you, Chair. Director, does that urban designation having been triggered by the population of Kahului you know the area that you discussed, does that mean that this only applies to that area or does it apply to areas beyond that designated 50,000 population?

CHAIR HOKAMA: Director.

MR. GOODE: Mr. Chair and Mr. White, the Department of Health's perspective is that the whole State should be under this and that's what they're working towards.

CHAIR HOKAMA: They can pay for it and we'll be okay to implement it.

MR. GOODE: And because the program includes elements such as our existing ordinances, which are Countywide, we would expect a lot of this to be Countywide. Some of the initial mapping might just be within this 50,000 urban area for instance, but you know if we have to pass an ordinance saying you know you can't flush, you can't throw certain things in our storm drain, that's going to have to be a Countywide ordinance more than likely. So it will have aspects of both but I would expect over time that they're going to want to grow the area.

VICE-CHAIR WHITE: How unusual. Thank you, Chair.

CHAIR HOKAMA: Thank you. Any further questions in this account area for Engineering? If not, we'll have the Director share comments regarding the C Account.

MR. GOODE: I'm going to cover the GPS receiver and antenna portion.

CHAIR HOKAMA: Okay.

MR. GOODE: The \$20,000 request, this is actually a continuation of a program we started a few years ago. These GPS receivers and antenna allows us to basically have a one-person survey crew. Normally if you see a survey crew, you'll often see a little base station, kind of this oval-shaped thing that basically takes GPS data that's streaming down from various satellites, then converts it from plus or minus 10 feet to plus or minus less than an inch. But instead of having--and you'll often see private surveyors out there with that stuff around--but we've installed them permanently with stronger units: the Makawao baseyard; the Police station here in Wailuku, which is actually going to go over to Kihei; and in Lahaina. And so we covered most of the island, but you know we have a frequent amount of work in Hana and so we don't

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have one in Hana; so we'd like to add this unit to Hana. And with this unit, and now with a few years under our belt, we're actually at a point where we think we can start rolling this out to the public so that everybody can tap into our system. We're probably going to have to come up with a fee structure on how to do that or some kind of licensing and monitor that, but there's no reason other folks can't use it. But we've got a few years under our belt. It works great. It gives us a lot of flexibility in the field depending on the amount of personnel we have available. And we go out to Hana fairly often and not having that flexibility, the speed you know getting our surveys has driven the desire for this request.

CHAIR HOKAMA: Okay. Thank you. Regarding the other requests.

MS. DAGDAG-ANDAYA: Chair, I'll take over on the other two items. So the first item regarding the purchase of a laptop computer, that would be used to monitor the air conditioning system. We asked staff why do you need a laptop, can't you use it from your own desktop? But it allows the staff to go to different floors and adjust the temperature because that's always been an issue with the air conditioning system. So they can go to a different floor, use the computer, adjust it from the computer. And then the other item is for communication equipment, the purchase of 10 two-way radios, and this is for our custodial staff. Right now they don't have a way of communicating with each other while on duty. I think some of them have cell phones, some of them don't. So in a way it's kind of a safety feature for them so that we know where they are or if somebody needs help in one area they can radio in for assistance from other staff members to come immediately or be able to explain any kind of special situations that they're encountering. So that's the reason for the 10 two-way radios.

CHAIR HOKAMA: This is for 10 employees? How many employees you talking about?

MS. DAGDAG-ANDAYA: So we have eight employees in our custodial office. We also have Melvin who's our Engineer and Chico who's the supervisor of the janitors, custodial staff.

CHAIR HOKAMA: All working on the same shift?

MS. DAGDAG-ANDAYA: I'm sorry.

CHAIR HOKAMA: They all work on the same shift?

MS. DAGDAG-ANDAYA: Pretty much, yeah.

CHAIR HOKAMA: All at different sites?

MS. DAGDAG-ANDAYA: Different sites. So they're on different floors, different parts of the campus. Some are at the, we call it the yellow building, where CDBG is located. Some are at the courthouse. And the shifts they do run from I guess 5 o'clock in the

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morning 'til about 5:30 at night. Oftentimes, I mean we do have staff leaving early but there is one period during the day where everybody is pretty much here.

CHAIR HOKAMA: On this campus?

MS. DAGDAG-ANDAYA: That's correct.

CHAIR HOKAMA: Questions, Members. Mr. Carroll, questions? Ms. Baisa?

COUNCILMEMBER BAISA: No thanks.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: No, not at this time. Thank you.

CHAIR HOKAMA: Mr. Couch? Ms. Crivello?

COUNCILMEMBER CRIVELLO: No, thank you.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: Which courthouse?

MS. DAGDAG-ANDAYA: Prosecutors.

VICE-CHAIR WHITE: Okay.

MS. DAGDAG-ANDAYA: Yeah, sorry I call it the old courthouse.

VICE-CHAIR WHITE: I was hoping it wasn't the other one or Mr. Hokama was going to jump all over you.

MS. DAGDAG-ANDAYA: The old courthouse.

VICE-CHAIR WHITE: No further questions. Thank you.

CHAIR HOKAMA: Mr. Guzman, okay?

COUNCILMEMBER GUZMAN: I'm okay, thank you.

CHAIR HOKAMA: Thank you. The cell phone use for this Division area who has cell phones just engineers, the inspectors?

MS. DAGDAG-ANDAYA: Chair, can we get back to you on that one?

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CHAIR HOKAMA: Okay. Because if your top people in your custodial or property management area already has phones they can communicate. Okay. Let's move to Special Maintenance Program, please. Are there any questions on measurements? Okay. Let us move to Special Maintenance, please, Department.

MR. GOODE: Okay. Chair, the Special Maintenance Program I think it's important to highlight which activities we're talking about. Janitorial grounds keeping for the Hana Civic as well as our three veteran cemeteries and seven County cemeteries, funding is also for fuel and maintenance of the General Fund vehicles on all three islands. The payment of the State dam inspection fees and impound from dam inspection fees, and providing funds for use of Highways personnel equipment on non-Highway Fund work. So there's a fair amount of funds as it relates to the fuel and maintenance of the vehicles. And the cemeteries is where we had the one position additional being requested. So if I could start with the A portion of the budget. Personnel we're looking for an expansion position of one. This is to handle the coming expansion of the Makawao Veteran Cemetery. Currently seven acres, acquired another 10 of which maybe half of that will be developed as part of the construction work which I think we've all seen in the newspapers is slated to start right around the fourth of July. And that activity could take six months or so and then we're going to start to, we have to maintain that. So currently we have one employee who's dedicated to work there. We do of course send other folks in to handle various activities whether it's burials, where they need assistance, or general cleanup of the grounds, or painting, and those types of activities. So the veteran cemetery is getting much larger and we need another person to help maintain it at the quality and standards that's expected of us.

CHAIR HOKAMA: Okay. Thank you. Ms. Baisa?

COUNCILMEMBER BAISA: Thank you. I just want to be clear and I think it's very important the public hear this. What is our responsibility in regards to these cemeteries? My understanding is if we do this correctly the program description says janitorial and grounds-keeping. Do we have any other responsibilities? And the reason I ask of course is the controversy everybody wants to know well why doesn't the County do anything?

CHAIR HOKAMA: That is in regards to the veteran's cemetery?

COUNCILMEMBER BAISA: Correct.

CHAIR HOKAMA: Okay. Thank you. Mr. Director.

MR. GOODE: Well, the only other activity I can think of is actually the internment where we actually in the current cemetery dig holes and you know help lower the caskets. Other than that, no, that is our, that is our responsibility. It's under HRS, I think I have the number here somewhere but it does say the County shall maintain a veterans cemetery and we've been doing it for many years. But the improvements, improvements are done by generally Federal Government and State agencies. So it's a

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very unusual relationship. I don't think any...very difficult to find one where it's similar. The 10 acres was purchased by the State. It's State land. They essentially executive ordered it over to us for care and keeping, and the improvements are done by the Federal Government through the State Department of Defense. So they work closely with us and we've had the ongoing improvements to the site, the existing site, and we have the new improvements. So we help, we can comment on it but basically it's their program, and so we can't...well like they say it takes an act of Congress, right, to change certain things. So we work closely with them. We've helped them to explain some of the idiosyncrasies of this particular site and its history, and they've made some adjustments here and there but you know they can only go so far I believe.

COUNCILMEMBER BAISA: Thank you very much. I think it's very important that people understand that. Thank you, Chair.

CHAIR HOKAMA: Thank you. Mr. Carroll, questions? Thank you. Mr. Guzman? Mr. White?

VICE-CHAIR WHITE: How long is the, you know, generally when you do a landscaping project like this, the contractor has a certain length of time that they need to care for it to ensure that everything is going to live and do well. How long do you anticipate that process to be after the completion?

MR. GOODE: Mr. Chair and Mr. White, I don't know off the top of my head but in general I've seen six months, three to six months as being kind of standard contract language. It might be different for the Federal Government but I could look and find out.

VICE-CHAIR WHITE: Yeah, if you wouldn't mind because if it's under construction for another six months and then they've got six months to take care of it then it may be premature to add that position at this point. I'll hold off my questions on the other items until he gets to them. Thank you.

CHAIR HOKAMA: Thank you. Ms. Crivello?

COUNCILMEMBER CRIVELLO: This is on your expansion request. It's proposed expansion request for Labor Supervisor to aid in upkeep of daily maintenance. This is on Page 619. This is an addition to your existing employees who report directly to your Public Works supervisors as it is?

MS. DAGDAG-ANDAYA: Yes, that's correct.

COUNCILMEMBER CRIVELLO: Is the position required by the Veteran Service Commission or the daily maintenance of the facility?

CHAIR HOKAMA: Department.

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MS. DAGDAG-ANDAYA: Chair. We anticipated that as something that we...associated with the construction. It's not a requirement that we have another position but something that we anticipated because the area is now expanded and so the maintenance duties would also be greater as well. So this additional position would be ...

COUNCILMEMBER CRIVELLO: So is this in reference more to the Makawao Veteran's Cemetery or overall?

MS. DAGDAG-ANDAYA: That's correct, yes.

COUNCILMEMBER CRIVELLO: Thank you. Thank you, Chair.

CHAIR HOKAMA: Thank you. Mr. Couch?

COUNCILMEMBER COUCH: No, thank you.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And so details 17-17 the veteran cemetery section, you have a veteran cemetery caretaker and now you're looking for that labor supervisor who is strictly going to do I guess veteran type things too? So they're not a veteran cemetery caretaker, they're a laborer. Different I guess title but yet they're going to be mainly for the veteran cemetery?

MR. GOODE: Yeah. Mr. Chair and Ms. Cochran, yeah, it would just be at the veterans cemetery. They would be a working foreman type so someone else to kind of watch out for okay, this is starting to get old, maybe it should get replaced rather than just being you know pure labor. So they'd be looking out for what needs to get done next and if they need additional resources type of activities so.

COUNCILMEMBER COCHRAN: Okay. And so I know I always bring up the whole cemetery thing and not, to not care about veterans in particular, but I'm thinking along the lines of the non-veterans cemeteries also that we have responsibility for which in West Maui we have three of them. And thank you to Kaanapali Beach Hotel for taking care of Puehuehuiki, Puupiha over at Mala and then of course Hanakaoo Canoe Beach. So you know every year I speak about these also and feel like they also need their due respect and malama also, but I understand too about the labor you know your workforce issues and you need to take care of what you need to take care of. So I mean any comment, Directors, as to how to address these? I know we've had numerous volunteer outreach participants but you know year after year people come and they go gung-ho on a weekend but then they say all right, yay, we did our great deed but leave it to Public Works but Public Works never had the you know the manpower to do it to begin with. So that was nice to be helped for that weekend but it needs to be done you know on a continuous perpetuity type basis. So just trying to figure out a solution to all this short of getting someone like you know Kaanapali

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Beach Hotel who stepped up to the plate to help assist I guess. But if there's any comment again for this year's concerns that I have about our cemeteries.

MR. GOODE: Well, Mr. Chair and Ms. Cochran, you know I think you hit the nail on the head. You know this Council has been generous to those other cemeteries whereas in the past we had no funds. So going back, I don't know when it was five, ten years ago, it was cut to zero. I think we have 2 or 3 thousand now, which is not a lot but it allows something. It gives us a little this or that or to assist a community group. I know that at Hanakaoo they have done a lot of work over there but it's not enough to really get us over the hump of caring for them all the time. So it's something that I don't know maybe needs to have a bigger, longer discussion on, you know, and see where if the Council wants to take it another direction but it does come down to resources and/or a lot more partnering.

COUNCILMEMBER COCHRAN: Right. Okay. Well, thank you very much. And yeah, we can have further discussions in, you know, to this subject. And I do know, Chair, that for the Mala with all that sand you know that's more of a sand dune area that covers the roadways. And I know you folks do go in and clear it up especially you know in the high use time, maybe the Obon seasons or those times of the year. And so you do, you know, give and help out community when you can in reference, but I was asked about some kind of sand fencing or sand retention barriers. I don't know what they're called. To hold back I guess all because the prevailing winds or trade winds will continuously just blow, blow, blow into the Judo Mission area and the home sites along that road. So is there kind of you know a fix in order to address those types of issues at all or are you aware?

MR. GOODE: I'm aware that I've seen some of that fencing in Maalaea and Kihei areas, and I think if done properly it does help build dune strength. But it's something we probably want to get some consultation with the Planning Department, I think they've got a lot of expertise on some of those coastal processes to look at what options and how to deploy them to work best.

COUNCILMEMBER COCHRAN: Okay. Very good. And of course burials are there so we need to figure out how does it affect burial sites and what have you. Okay. Well, thank you. We'll have further discussion. Thank you, Chair, for that opportunity.

CHAIR HOKAMA: Thank you, Ms. Cochran. Anyone else has anything else in A Account in this program area? They made some adjustments but they moved six positions and they put it someplace else so it balances out with their collective bargaining increases. Any further questions, Members? Mr. White?

VICE-CHAIR WHITE: The County garages Molokai I know we have mechanics over there but it doesn't reflect the ones that are assigned to Molokai. Is this simply recognizing the ones that are assigned to Molokai or actually moving positions to Molokai that are not currently there?

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CHAIR HOKAMA: Department.

MR. GOODE: Chair, I think, and Mr. White, last year we made all the changes and for whatever reason only did the Maui, for Maui and Lanai. And so this is to get the Molokai garage in the same basis so that their salaries are paid by a certain fund 'cause it's basically an accounting change. We're not changing any positions.

VICE-CHAIR WHITE: Okay. So these people are currently on Molokai to begin with.

MR. GOODE: Oh, yeah. Oh, yeah.

VICE-CHAIR WHITE: Okay. So we're just reflecting what's actually happening.

MR. GOODE: Right.

VICE-CHAIR WHITE: Okay. Thank you.

CHAIR HOKAMA: Yeah. So, Lanai has one Equipment Mechanic and Molokai has five positions. Okay. Mr. Director, let's move to the B Account your ops.

MR. GOODE: Mr. Chair, I'd like to talk about the gas and oil.

CHAIR HOKAMA: Okay.

MR. GOODE: And this might be related to your questions you guys had about the electricity cost or maybe not, it's totally different. Anyway, we see an increase where it says increase in Interfund I think it's actually a negative. The way it works it's a negative on our budget. So I don't know if that's the same as the previous item we had on electric costs here but. So I just wanted to point out that particular change shown as a positive 175,034 is actually a decrease on our budget. That's just the amount of money that will go back to the Interfund. Otherwise most of the changes here are reflective of those analyses. And last year we had some one-time equipment purchases that we're not doing this year. And there's a few costs in there for the new position in the Makawao Veterans Cemetery.

CHAIR HOKAMA: Veterans Cemetery. It doesn't make me happy there's no Veterans Cemetery Lanai in this account, anyway. I know I gave you 10,000 for the water tank. I can't even find that 10,000 appropriation.

MR. GOODE: Yeah. So the 10,000 is shown as a change amount being minus 10,000 and we don't need it this year. We're still analyzing what's the best use of those funds to try to get the tank to stop leaking. So I know they're getting quotes from plumbers first.

CHAIR HOKAMA: Okay.

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MR. GOODE: Whether that's going to do the job or not I don't know yet, so we can keep you apprised of that.

CHAIR HOKAMA: Thank you, Director. I appreciate that. Mr. Carroll, any questions for the Department under Special Maintenance for your area?

COUNCILMEMBER CARROLL: Not at this time.

CHAIR HOKAMA: Thank you. Ms. Baisa?

COUNCILMEMBER BAISA: No, nothing that stands out. Thank you.

CHAIR HOKAMA: Thank you. Ms. Cochran?

COUNCILMEMBER COCHRAN: Chair, yes, sorry you do have a cemetery over on Lanai and I had gone there and visited it to go and see the condition. The veterans one.

CHAIR HOKAMA: Yes.

COUNCILMEMBER COCHRAN: I had been to the Hawaiian and all the others. But that tank, it is in working order, the water tank Mr. Hokama's?

CHAIR HOKAMA: We have a problem with leaking water in the tank --

COUNCILMEMBER COCHRAN: You just said that there's a leak, but...

CHAIR HOKAMA: --that's the problem.

COUNCILMEMBER COCHRAN: Yeah and so 'cause when I was there, you know, you couldn't use the facility 'cause water wasn't brought to the facility and trying to grass it. And so at least that was my understanding last I visited. It was a few years back.

CHAIR HOKAMA: We still have a challenge at the site, Ms. Cochran, and the Director is aware and he is working cooperatively for the community to get the level that we would like.

COUNCILMEMBER COCHRAN: Okay. Very good. But my main question is in regard going back, Director, to your opening comments about the gas and diesel and the monies. So the analysis ...

CHAIR HOKAMA: On 17-22, Members.

COUNCILMEMBER COCHRAN: Yeah, sorry, 17-22 is it, Chair?

CHAIR HOKAMA: Yes.

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COUNCILMEMBER COCHRAN: Yeah. And so it wasn't...you didn't use as much as expected. Is that what had occurred or the cost wasn't as you predicted it was going to be 'cause fuel cost had gone down for us for a little bit? That's a huge, I'm just wondering how did those figures work again?

CHAIR HOKAMA: Would you like to take a shot at it, Director?

MR. GOODE: Well, I'd surely wish Mr. Baz was here.

COUNCILMEMBER COCHRAN: Oh okay. Well should this be...

MR. GOODE: But I would think that's part of it.

COUNCILMEMBER COCHRAN: Shall we wait for Mr. Baz's interpretation, Chair?

MR. GOODE: Yeah.

COUNCILMEMBER COCHRAN: That's fine.

CHAIR HOKAMA: Yeah, a lot of it is under his adjustments.

COUNCILMEMBER COCHRAN: Okay.

CHAIR HOKAMA: Mr. Baz as the budgetary, he made some adjustments.

COUNCILMEMBER COCHRAN: Okay.

CHAIR HOKAMA: So again I'm not sure if all the directors were informed what was the adjustment, you know, how they adjusted.

COUNCILMEMBER COCHRAN: Right. Okay. Well, fair enough, fair enough, Chair. I guess in another question I'm not sure it would apply somewhere else perhaps but the FuelMaster idea that Fire had brought up, I wanted to ask this Department also if they implement it. We had discussed in Parks also. It's in regards to I'm sure you folks have your own pumps, you know, your own fuel pumps and what have you for your equipment and vehicles. Do you have a monitoring type I guess they're called a FuelMaster system on them? You do?

MR. GOODE: Yeah, we have a FuelMaster system. We actually had what's called Gasboy. The one we had was probably 10 or 15 years old. We converted to FuelMaster, that was all done maybe a year and a half, two years ago. So all our baseyards are on FuelMaster. So I know we've been working with the Managing Director's Office you know Don Medeiros in particular trying to get, you know, trying to get all the different sites' aggregated data, that's kind of the trick. Right 'cause you could take one vehicle, you could gas it up here, there or there and trying to track that vehicle. So

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that sounds like everybody is going to FuelMaster so we'll be working with them to help get that data you know all put together.

COUNCILMEMBER COCHRAN: Oh okay. Excellent. All right. Great. Not that it's surprising, wow, you guys are on it but just very good. Nice to see it's already in play. Thank you. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. Mr. Couch? Ms. Crivello? Mr. White?

VICE-CHAIR WHITE: Yeah, I'm interested in finding or hearing Mr. Baz's explanation. I think he's booked it the right way and maybe Staff can explain it, but the problem that I have is that the amount of gas and diesel that the department is using is remaining relatively the same going up \$11,000. What this tells me is that you're not going to be charging other departments as much and that's consistent with what's in IFAS that the use has gone down. But then it shows up, that 175 shows up as an addition to your expense. Well, I guess that's right because you're using it not them but it's in the line item above it already. Am I missing something, Michele?

CHAIR HOKAMA: Mr. Ueoka.

MR. UEOKA: Chair, thank you. Although this is none of my business, Mr. Baz informed me it's negative because of its Interfund transfers and the money comes from different places. And he'll be much better equipped to explain this to you when he returns.

VICE-CHAIR WHITE: No, I understand the negative but this is a positive, which is adding to their expense when the expense is already there. Anyway, Michele was laughing so I must be wrong. Thank you, Chair.

CHAIR HOKAMA: Thank you. Okay. Now let's see.

VICE-CHAIR WHITE: Oh and I also had a question on the increase for gas, diesel, and oil for the Molokai garage. I can't find it in here as to how much they've spent so far but it seems like a significant increase from 173 up to 222. Is there additional pieces of equipment that are going over there or what could be driving that? But it's already the highest in the nation.

CHAIR HOKAMA: Department.

MR. GOODE: We'd have to get back to you on that.

VICE-CHAIR WHITE: Okay.

CHAIR HOKAMA: Okay. Thank you.

VICE-CHAIR WHITE: Thank you, Chair.

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CHAIR HOKAMA: Any other questions in this B Account area for Special Maintenance, Members?

COUNCILMEMBER COCHRAN: No.

CHAIR HOKAMA: Okay. Let me see what else I have. Okay. Do you have any equipment? I don't think so, right.

MR. GOODE: No.

CHAIR HOKAMA: Yeah, no equipment. Okay. Members, we're going to move on and go to, you know what before we go to DSA, why don't we take a short break. Why don't we recess 'till 7:30 and then we'll start DSA and finish the rest of the Department's program.

COUNCILMEMBER COCHRAN: Chair.

CHAIR HOKAMA: Yes, ma'am.

COUNCILMEMBER COCHRAN: Okay, sorry. But before...is this dam inspector ...

CHAIR HOKAMA: Sorry.

COUNCILMEMBER COCHRAN: D A M, Dam Inspection Program. I know we need a break. It's part of this subject right we were on the special ...

CHAIR HOKAMA: Yes, ma'am.

COUNCILMEMBER COCHRAN: Okay. And it looks like we had used monies for Iao Flood Control Project. So does that have any bearing on what is getting torn out or is going to get torn out to revive the whole stream flow issue? Is this part of that section at all or no, it has no bearing on our funding that we use?

CHAIR HOKAMA: Director.

MR. GOODE: Yeah, those are actually fees that we pay to DLNR to inspect our reservoirs better term. We have the same problem.

COUNCILMEMBER COCHRAN: Okay.

MR. GOODE: And I think they're annual fees or every other year I can't recall but we get a pretty detailed inspection. And these are all, this whole program is a result of Koloko on Kauai.

COUNCILMEMBER COCHRAN: Okay. Okay. Thank you. That's all.

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CHAIR HOKAMA: Okay. Anything else at this time, Members? If not, we shall take a short recess. . . .(gavel). . .

RECESS: 7:21 p.m.  
RECONVENE: 7:36 p.m.

CHAIR HOKAMA: . . .(gavel). . . We shall come back to order and continue the review of the Department of Public Works. Staff is currently handing out a response regarding the budget from Mr. Baz, dated April 6. Yes, sir. Okay. These are the lists and descriptions of equipment costs, date received or anticipated delivery date. So they have it broken down for your review, Members. Again, tomorrow there is a Council meeting for Members that didn't hear an earlier announcement. So if you could please take care of your desk requirements in preparation for Council tomorrow morning at 9:00. Okay. Let us move forward and we shall continue now the review of Public Works, but we shall move on to their program area called DSA or Development Services Administration. Mr. Goode.

MR. GOODE: Thank you, Chair. DSA, Development Services Administration is divided up into two funds. So we're going to be talking about General Fund first and then we're going to be talking about Building Permit Revolving Fund next. In general you'll see a pretty flat proposed budget but it hasn't been flat as far as activity goes in DSA. So I just want to highlight that as of the end of Fiscal Year '14, so July 1 of last year, year over year the number of building permits issued was up 14 percent, the amount of electrical permits was up 12 percent, plumbing permits were up 6 percent, and grading permits were actually up 28 percent, plus we've been starting to handle more of the MS4 type stuff within DSA as part of their program. So I think you know hats should be off to, at least my hat's off to our relatively our new leadership there, Glen Ueno, Lance Nakamura, Lesli Otani. They have constantly looked for efficiencies and so whether it's efficiencies that help the public or help us and try to you know manage the day-to-day activities so we meet the public's needs and provide good service and meet our changing workloads. All indications are that this year will also be, have increases as well in all those permit classes. So as far as A positions go it's flat. Same number of E/Ps and...what's that?

CHAIR HOKAMA: Yeah, thank you.

MR. GOODE: If I could, Chair.

CHAIR HOKAMA: Yes.

MR. GOODE: And this is where we have the construction inspectors Ms. Cochran asked about previously for private projects.

CHAIR HOKAMA: Okay. Thank you. Thank you for that. This is very straightforward, Members. So I'm just...the Chair's...instead of going individually just ask a blanket,

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are there any questions under category or A Account for this program area?  
Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And thank you, Director.

CHAIR HOKAMA: Under General Fund, under General Fund.

COUNCILMEMBER COCHRAN: Yeah, DSA Program, General Fund. Yes.

CHAIR HOKAMA: Yeah, DSA. And I just say that because there's two components of funding for this program area.

COUNCILMEMBER COCHRAN: Okay.

CHAIR HOKAMA: So the beginning part is just on General Fund at this time.

COUNCILMEMBER COCHRAN: Yes, this is in reference to General Fund.

CHAIR HOKAMA: Thank you.

COUNCILMEMBER COCHRAN: And also in reference to Director's opening comments as to construction inspectors which are here which I referred to earlier. And so it looks like three of them and this is three bodies for Countywide. Is that correct?

MR. GOODE: That's correct.

COUNCILMEMBER COCHRAN: Okay. So then that's three islands wide, that's entire island of Maui wide, and still you feel that it's sufficient to cover all bases I guess in a sense.

MR. GOODE: To be frank I think we're stretching at this time. And the new MS4 Program is starting to put new demands on that section and those demands are going to increase. We actually see that as we move forward with MS4 more than likely we're going to have to add to this staff. Some of which might be here, some of which might be in Engineering or if we do a new division. We've also had one of our inspectors retire on the first of the year. The new inspector comes on board sometime this month. That person has been selected, actually has a lot of experience so that will be good. So, yeah, we're on some double duty. Again hats off to those folks that are making double duty, making the rounds.

COUNCILMEMBER COCHRAN: Right. And I never doubt that the inspectors are doing their fair share and what have you. I just see the risk when well you know retirement, sick, vacation. As we spoke earlier people have entitlements to taking time off and then when these bodies are gone who is stepping into their you know who's replacing that? And so that's where it can get shorthanded and as you say people get stretched out in trying to do all the work, and now with the MS4 Program being brought forward. So I really see this section possibly needing to grow and just wanted to comment on that

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aspect of it, Chair. And also just curious and I spoke to Personnel a little bit about it as the succession of the whole idea of successors into a position 'cause you just stated an inspector had retired. So do they...you folks look into like a mentoring program prior to someone leaving our County? Because they have so much historical knowledge. Like Mr. Hokama, you know, he's mentoring all of us in the sense where he's bringing back historical knowledge that he holds to us as we make decisions and are educated you know along the way. So does your Department kind of look at that upon you know determining when someone is going to go and you want to hand down a lot of these internal I guess information and knowledge.

MR. GOODE: I know in this particular case, Mr. Kawamura retired, you know he did take a lot of the other inspectors out with him to his job sites in key areas to watch for including his supervisors as well. So there was a fair amount of hands on, here's exactly what we're doing, what's going on, you got to watch for these areas. He did the West Side. So he can do it pretty well. He knows it pretty well.

COUNCILMEMBER COCHRAN: Right.

MR. GOODE: And you know we wanted to move as much of that knowledge forward.

COUNCILMEMBER COCHRAN: Very good. And then that was my, I do know of the gentleman and he did hold a lot of historical knowledge, so I was hoping that he did pass it on to the new people existing of course workers in the field. So thank you very much. Thank you, Chair.

CHAIR HOKAMA: Thank you. Anyone else has a question for the A Account in this program area? Okay. If not, Director, why don't you take B and C Accounts together in this program area. You folks are pretty straightforward.

MR. GOODE: Well, Mr. Chair, outside of collective bargaining increases, we have it's a negative. It looks like utilities are down a couple thousand based on the analysis of the Budget Director. And we have no equipment being requested.

CHAIR HOKAMA: Yeah, very straightforward request, Director. Members, any questions on the B Account or operational side? Okay. Anything? Equipment is just straightforward. They have their lease equipment. So any other, any questions, Members? They are consistent, their premium pay is the same as current year's budget adoption. Okay. Let us you know what why don't we take DSA and I don't have a problem on having the Director bringing the Revolving Fund at this time. So, Mr. Director, Building Permit Revolving Fund Program.

MR. GOODE: Sure. So the Building Permit Revolving Fund funds 14 Equivalent Positions and so that number is requesting to stay the same. It's basically the...DSA all, basically they don't run separately so everything's...the employees are all commingled if you will. But the funds come from, in this case, the Plan Review Fee that's approximately 25 percent of the Building Permit Fee that's paid upon the receipt of

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plans when we receive them; and we generate about a million dollars a year. It does fluctuate depending on the amount of activity that's out there, but it is enough to fund these positions as well as we use it to pay the rent at the Lono Building where the DSA inspectors, almost all of them are there. So that's it for the A, the A budget.

CHAIR HOKAMA: Okay. Members, any questions on A Account for the Revolving Fund? Well start with Ms. Baisa?

COUNCILMEMBER BAISA: Just a quick one, Chair. I'm happy I'm looking at the goals and objectives.

CHAIR HOKAMA: Okay.

COUNCILMEMBER BAISA: And I see we're shaving a day maybe off of the reviewing building permit applications. Are we cautiously optimistic, Director? I know this is the goal for everyone.

MR. GOODE: Yeah, I think it's time we lower the goal you know and in this case lower because it's fewer days.

COUNCILMEMBER BAISA: Right. That's wonderful. Thank you. All the best. I'm sure the community is going to be excited.

CHAIR HOKAMA: Thank you. Mr. Carroll, any questions, sir? Thank you. Mr. Guzman? Mr. White? Ms. Crivello?

COUNCILMEMBER CRIVELLO: I'm good. Thank you.

CHAIR HOKAMA: Mr. Couch? Ms. Cochran? Okay. Director, B Account.

MR. GOODE: B is flat—is it, or C?—yeah, B's flat, B's is flat.

CHAIR HOKAMA: Okay. Members, any questions on his B Account requests? Let's see. You have in this area, Director, can you give us some comment about the 278,000 for Professional Services please which would be on 17-86?

MR. GOODE: Mr. Chair, I believe that's the rent that we pay for the Lono Building.

CHAIR HOKAMA: Okay. So that's where Mr. Baz is booking your lease rent?

MR. GOODE: Yeah it's been in Building Permit Revolving Fund for a number of years, and we are slated to move into the new Service Center at Maui Business Park.

CHAIR HOKAMA: But this is only for the Plan Review Division the rent is \$278,000?

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MR. GOODE: Yeah all our inspectors are there for building, plumbing, and electrical as well as the supervisors and permit clerks.

CHAIR HOKAMA: So why wouldn't we...so this is...would you know if we use some General Fund as well as this Revolving Fund? Because I can see it being used for your 14 positions under the Revolving Fund. Are we paying for more than 14 employees under the rental with Revolving Funds monies?

MR. GOODE: Yeah, I believe there are more than 14 employees there. I don't know if they've looked at doing partially from the General Fund or partially from the Revolving Fund.

CHAIR HOKAMA: Forward that to Mr. Baz, that question. Ms. Baisa, questions?

COUNCILMEMBER BAISA: No. Thank you.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: No.

CHAIR HOKAMA: Mr. Couch? Ms. Crivello?

COUNCILMEMBER CRIVELLO: Not at this time. Thank you.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: No questions. Thank you.

CHAIR HOKAMA: Mr. Guzman?

COUNCILMEMBER GUZMAN: Thank you, Chair. Are we on the Development Services Administration?

CHAIR HOKAMA: Yes, sir.

COUNCILMEMBER GUZMAN: On 17-86--I'm sorry--did the Department explain the Professional Services that 278,000?

CHAIR HOKAMA: Yeah, Director Goode mentioned that that was for office rental space.

COUNCILMEMBER GUZMAN: Office rental space. Okay. Thank you.

CHAIR HOKAMA: So hearing that, Director, when you go to subject object code 6235 then –

COUNCILMEMBER GUZMAN: Yeah, -235...

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CHAIR HOKAMA: --you still have another \$225,000 so what would that be, what would those funds be for then?

MR. GOODE: Mr. Chair, I'm not sure exactly off the top of my head at this moment, so I probably need to confer with our staff as well as the Budget staff.

CHAIR HOKAMA: Okay. Yeah, if you can get back to us we would appreciate that. Ms. Andaya, you have something you could add?

MS. DAGDAG-ANDAYA: Chair, I concur with Director Goode. This is...we'd need to discuss this with the Budget Office staff.

CHAIR HOKAMA: Okay. Now, if you could help us get some clarification and a better understanding we would appreciate that. Yeah. Thank you very much. So, Members, any other questions? I'm sorry, Mr. Guzman, you had the floor.

COUNCILMEMBER GUZMAN: Oh no, that's it. Thank you.

CHAIR HOKAMA: Thank you. Members, any other questions in this area B Account, ops? Okay. Let's see under equipment his C Account he basically zeroed it out.

MR. GOODE: Mr. Chair.

CHAIR HOKAMA: Yes, sir.

MR. GOODE: If I may? This is actually an oversight on our part. We actually had approved through the Managing Directors Office to request three new vehicles to replace our fleet, part of our aging fleet. And it looks like we had that request early on like in October but for whatever reason it wasn't incorporated in the budget not because the Mayor deleted it but because we didn't send it. So we'd like to make at least verbally now, we can follow up in writing that through the Building Permit Revolving Fund where we've purchased vehicles in the past, to purchase these three vehicles which we had identified as aging and in need of replacement. And so somewhere around \$100,000 would be needed for the three vehicles, which we need you know some capabilities of handling unpaved terrain. The 330 we had last year I think was for 9 or 10 vehicles so those have been purchased. They're on their way. But we also have these other three that had been approved internally at least that we'd like to present to the Council. So I apologize that it's not as part of your, what's before you today. It would be in the Building Permit Revolving Fund. So it stays, the activity would be specific to that fund and we can follow up in writing when Mr. Baz gets back with a more specific request.

CHAIR HOKAMA: Okay. I would just have you consider the sooner we receive it, the sooner it will be considered. So you know if you want to wait for Mr. Baz, I'll leave it up to your discretion, Department, but I can tell you I am already working on my proposal. So the sooner you can submit something...

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MR. GOODE: So noted. But I appreciate that because it was an inadvertent oversight.

CHAIR HOKAMA: And then give us your projected since we haven't done it with the...part of the budget overview, give me your projected revs and expenditures so I can see what kind balances you have in this Revolving Fund. Okay. Anything else, Members? Mr. White?

VICE-CHAIR WHITE: Thank you, Chair. Just wondering if you would ask the Director to provide us with the photographs like we've requested from the other departments --

CHAIR HOKAMA: Yes. Yeah.

VICE-CHAIR WHITE: --as well as the age and mileage and so forth?

CHAIR HOKAMA: That's correct. Yeah.

VICE-CHAIR WHITE: Thank you.

CHAIR HOKAMA: We'll get the blanket requests for all departments regarding equipment. Any other questions in this area? That was almost \$5. Okay. If no further questions in this area I would ask let us go to another big area the Highway Administration Program, Highway Fund. Director.

MR. GOODE: Okay. Thank you, Chair. Our third division tonight is Highways Division and the Admin is for the overall administration of the six districts, our traffic signs and markings crew, traffic signals crew. And they too are working on the MS4. One of the MS4 aspects is I guess a tighter maintenance of street sweeping and drain cleaning especially in the urban area. So Highways is you know through their Admin Brian Hashiro and Eric Yamashige working through them. In general the A budget is the same: seven personnel to seven.

CHAIR HOKAMA: Any questions in this area, Members, Highways A Account? Okay. Mr. Goode, let's move to your B Account.

MR. GOODE: On the B Account.

MS. DAGDAG-ANDAYA: As for the B Account, Chair, we have some Interfund cost reclassification. These are numbers that the Budget Office had provided us with.

CHAIR HOKAMA: Are you aware of how they got the 25 percent increase in the Interfund?

MS. DAGDAG-ANDAYA: No.

CHAIR HOKAMA: You folks are not privy to that?

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MR. GOODE: Chair, we did participate, I know there was a study done, and we did participate in the study to help identify what activities we do that benefit the General Fund and where the General Fund benefits us. So we did have some participation as one of the...all the departments that were affected. Just for me personally I'm surprised that we have these additional funds going back to the General Fund because I look at these funds as paving money. But I guess it is what it is, that's what I've been told. So that's it.

CHAIR HOKAMA: Okay. So your understanding of this is this is what you're returning, right?

MR. GOODE: Correct. Yes. So these different areas, whether it's OPEB, General Overhead Charges...

CHAIR HOKAMA: Staff, do we have any documents regarding this Interfund reclassification numbers?

MS. YOSHIMURA: Mr. Chair, there's a study that was done by I think Matrix and it's in our Committee.

CHAIR HOKAMA: Okay.

MS. YOSHIMURA: We'll have the document prepared for Committee to look at. It breaks down all the different charges that are included in this overhead calculation.

CHAIR HOKAMA: Okay. Okay. Members, any questions for the Department on operations under Highway Fund? Mr. White?

VICE-CHAIR WHITE: Thank you, Chair. You know I agree with the Director. We've had the same challenge with this overhead increase. If you'll recall last year during budget, we discussed the transfer, actually I don't know whether it was the total transfer or just the increase in transfer amount from the Water Department, amounted to almost the entire Water fee, the rate increase. And now we're having to send over a million dollars back to the General Fund from the Highway Fund. It's again it's just a shell game. We're just trading funds but we're taking money out of Wastewater, which they can use for capital projects. We're taking money out of Public Works that they can use for paving roads to save on General Fund revenues or not to save on them, to put more revenue back in the General Fund for the other departments. And I for the life of me don't quite understand why we are doing that to the Special Fund when they're set up to do specific tasks at very high costs to begin with. And my recollection is the Water Department increase in overhead was somewhere in the neighborhood of three times what it had been the previous year. I haven't looked at it for this year but I think it's reason to be concerned.

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CHAIR HOKAMA: I share your concern, Mr. White. I mean if Mr. Baz has a magic bullet, he should share it with Congress because that is their issue right now the Highway Fund. I mean how to get money into the fund not getting money out of the fund.

VICE-CHAIR WHITE: Yeah, this is scooping money from the paving.

CHAIR HOKAMA: So, we'll await Mr. Baz's return to get additional comment regarding this.

VICE-CHAIR WHITE: Okay. Thank you, Chair.

CHAIR HOKAMA: Mr. Guzman?

COUNCILMEMBER GUZMAN: No, I'm okay.

CHAIR HOKAMA: Okay. Thank you. Mr. Carroll? Ms. Baisa?

COUNCILMEMBER BAISA: No. Thank you.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: And the Highway Fund specifically is --

CHAIR HOKAMA: Fuel tax, weight tax.

COUNCILMEMBER COCHRAN: --generated from fuel, gas tax?

CHAIR HOKAMA: From fees that we approve.

COUNCILMEMBER COCHRAN: And the usage of this money is primarily any road type maintenance ...

CHAIR HOKAMA: For transportation highway requirements. Yeah. They have a parameter of what they can and cannot use those special funds for.

COUNCILMEMBER COCHRAN: And is it in our binder the definition for the parameters with what this is set to be used for somewhere?

CHAIR HOKAMA: It should be in the Code because part of the Code also for this County is Molokai, Lanai whatever gas tax we receive from those districts at a minimum has to go back to the generation source. So those monies have to be spent back on Molokai and Lanai.

COUNCILMEMBER COCHRAN: Oh, okay. Very good. Thank you, Chair.

CHAIR HOKAMA: Mr. Ueoka, you have any additional comments regarding the Highway Fund?

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MR. UEOKA: No. Thank you.

CHAIR HOKAMA: Mr. Couch, questions?

COUNCILMEMBER COUCH: No.

CHAIR HOKAMA: Ms. Crivello?

COUNCILMEMBER CRIVELLO: No. Thank you.

CHAIR HOKAMA: Okay. Mr. White?

VICE-CHAIR WHITE: No. Thank you.

CHAIR HOKAMA: Ms. Baisa? Mr. Guzman? Okay. Equipment. Okay. Let's move to the next component. But I will tell you though, Members, one of the things that I will have us have a good discussion on is the County fuel tax and weight tax as part of how we're going to make sure the Department can move forward various highway projects from this funding source. Yes, Ms. Baisa?

COUNCILMEMBER BAISA: Chair, before we move on. I'm sorry I missed the opportunity but I think I want to ask because I hear this and I want to know 'cause I'm sure the information is in here somewhere but I don't know where. I just can't go right to it. I keep hearing that the amount of money that's available for gas tax and this would be our Highway Fund is going to diminish because we're using less and less gas. Is that happening to us? Can we compare last year's revenue with this year's?

CHAIR HOKAMA: Normally Mr. Baz has the round calcs of how much gallons and whatnot. I don't know if Mr. Goode has it or the Deputy.

COUNCILMEMBER BAISA: Mr. Goode is right on it.

CHAIR HOKAMA: We would love to hear your comment, sir.

MR. GOODE: Thank you, Chair and Ms. Baisa, I know we're going to talk more about this on Wednesday I believe, right. As you probably heard, the gas tax is a discussion nationwide, so there's a number of factors going on on Maui. First of all, if you look back 10 years, the number of vehicles have increased about three percent a year. I think we can all see that. I know my house it's increased about that.

COUNCILMEMBER BAISA: Yeah, more cars. Yeah.

MR. GOODE: Yeah. I got one-third more in 10 years. According to DBEDT the average number of miles driven per car is basically the same. I think it was 8,800 miles per car, which I thought was kind of interesting.

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COUNCILMEMBER BAISA: 8,800. They don't live ...

MR. GOODE: Right. So that you would...you'd think, yeah okay, we got more cars. Each car is driving about the same number of miles but of course we have more fuel-efficient cars too.

COUNCILMEMBER BAISA: Right.

MR. GOODE: So that's driving the number down. And then they have what's called the Café Standards, which basically I think all the automobile manufacturers agreed to with the Federal Government that they're going to lower their fleet, you know raise their fleet miles per gallon over the next 10 years. If you look at that chart, you'll have a lot more fuel-efficient vehicles in the future. But no one drives a new car every year so it takes time for those new vehicles to get incorporated into the various fleets. So I think the average car is like 11 years old so it takes a little while. Anyway, we've done some number crunching internally and given all those factors, it looks like we could just we can count on probably our number of gallon sold going down a little bit every year. So whether you have electric vehicles, or alternate sources it looks like our gallons sold, even with increasing 3 percent vehicles per year our gallons sold would go down.

COUNCILMEMBER BAISA: Thank you very much and I guess that will lead into our later discussion about gas tax. But thank you very much. I mean it's important. You know we have to take care of our roads. Our number one request from people is their roads and the potholes and whatever. So we're going to have to find money. Thank you, Chair.

CHAIR HOKAMA: Okay. Thank you. And I believe the current budget consideration is a 6½ percent rate tax increase for fuel. I believe that is what in the budget under revs. But I can tell you Iowa has just a couple months ago enacted and implemented a 10 cents per gallon increase on gas tax for Iowa. And they have a formula of what the counties get, the state gets, and whatnot but this is something that was overwhelmingly requested by Iowa citizens because of their roads status and the highway and bridges. A lot of bridges. So, yeah, the counties are moving fuel tax across the country just to get things done on projects. Okay.

COUNCILMEMBER COCHRAN: Chair.

CHAIR HOKAMA: Yes, ma'am.

COUNCILMEMBER COCHRAN: Before we move on, sorry, and so this particular program, the budget is \$23 million-plus and just in this? I'm just looking at the summary page and that's what it states. So 599 an emergency response readiness, how does that relate into this Highways Program? Is that just to have nice working roads we can get out in case of emergencies or what is that in reference to?

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CHAIR HOKAMA: Department.

MS. DAGDAG-ANDAYA: Chair and Councilmember Cochran, we're one of the first responders to emergencies. So whenever there's like a natural disaster or hurricane or tsunami, a lot of times our staff is on call and are one of the first departments to go out. We also staff the EOC in those types of events. A lot of our staff members need to transition from day-to-day operations to emergency type operations so we follow that incident command chain. We've had training from the Fire Department or attended trainings with Fire Department so we're involved in that. That's one of our strategies or one of our goals is to be able to respond efficiently in times of emergencies and that's one of our functions.

COUNCILMEMBER COCHRAN: Okay. Well, very good, I didn't realize you know the deep relationship with that, but of course you folks are at ready with equipment and what have you that may be needed and assist. And in that regards also you folks assist other departments such as Parks say and I know Fire. I believe every fire incident you have, we have Public Works attend there to assist too. So how does that work as in funding? I mean does this Highway Administration Program assist or wait, how do they pay you guys back I guess is the question? You know what I mean 'cause it will take away that particular body away from the Public Works per se function while they're assisting a fire or other departments you know issue.

MR. GOODE: Ms. Cochran, there is in this budget, I'm not sure where exactly it would be, but there's always been another Interfund back from the General Fund back to our Highway Fund for those types of activities that we encounter all the time and try to assist. We try to minimize it you know an emergency is an emergency. You know there's other activities where it's like oh can you help us do this, that or the other thing, and those are you know very low priority especially if there's other resources available to those departments.

COUNCILMEMBER COCHRAN: Well, I'm just looking at West Maui in particular, I mean because we are just geographically separated. You know we're not central and so for example if it's a Parks' situation you know their main baseyard is here in Central and for them to wait for some heavy equipment or whatever the case may be. It's quicker, hey, Public Works down the road in Honokowai, can you help assist. So as I understand and that's wonderful that we work together and help each other, but in the end you know we don't want to see as I said you know work being taken away from the priority of Public Works you know responsibilities to assist a fellow department, which is good but anyhow. So hoping to assist in that if there is a little hardship here and there. So thank you, Chair.

CHAIR HOKAMA: Thank you. Okay. Members, any other questions in this program area under Highway Fund? Having none, let us move forward and this is still under Highway Fund but more specifically this is the Road, Bridge, and Drainage Program section. So, Department, Mr. Director.

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MR. GOODE: So, the Road, Bridge, and Drainage Program is the bulk of the work that you see within the Highways Division. It has the most people, probably the most, one of the most visible groups. That's where you find our six baseyards. In this particular year they'll be doing, continuing to do the pavement preservation. So slurry seal, that crew is now established within the Wailuku Baseyard. All the districts will continue to do the seal coating and crack sealing. And we are looking for an expansion position for an EO IV for Lahaina. Lahaina is actually one of our smaller baseyards and has one of the most varied workloads of all our baseyards. As a comparison if you just look at the, from the supervisor down to the laborers, not, no admin support, just number of bodies. You know Makawao has about 25, Wailuku 28, Hana 20, Lahaina and Molokai 15. And what Lahaina has been experiencing lately is you know the types of equipment they have require EO IV's. They're bigger equipment, more sophisticated. And then the types of projects we have a lot of watershed projects, basins, all those reservoirs that are regulated by the State now, Kahoma Stream. They're our main seal coating, crack sealing crew. They're actually training the other districts. And they've got Front Street, which is just constant you know there's always something going on on Front Street that needs attention. And what happens is if you know depending on the size of the crew and the traffic that we have to traffic control for, it's hard to get multiple projects done. And so they really identified this need for an additional EO IV to handle the specialized piece of equipments in this very varied district and the type of work that they do. So that's our single request for E/Ps in this program. And so I'll leave it at that, Chair.

CHAIR HOKAMA: Okay. Thank you very much. Ms. Baisa, questions?

COUNCILMEMBER BAISA: Not in this area. Thank you.

CHAIR HOKAMA: Thank you. Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And thank you, Department, for seeing the need of this EO IV in the West Maui area, and I recently learned you know the amount of staffing that is located there and wow, they sure do a lot with the amount of people which technically is 17 total but 4 are really sort of admin, you know indoor work, and so there's 13 left in the field to actually do, operate, and just get out there and do the slurry sealing and what have you, and assist other departments and on and on the work goes. But so yeah, thank you for that, but looking into perhaps you know hopefully this body can assist me in perhaps getting maybe a couple more bodies there, having just been talking story and looking around at really the scope as you say people being stretched out and stuff. I think you know there's some discussion to be made there. But in overall the work I've been looking at workers compensation and you folks have been doing a very good job in keeping your numbers down so I just want to hats off to you folks. Because this is a Department that does some physical stuff and your numbers are below you know Fire and everybody, so that's good on you folks and obviously you're doing the right thing in that department. But I hate to put anybody at risk being overworked you know doing too much and all

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that, that sort of notions. But just a comment, Chair, in regards to E/Ps for West Maui in particular.

CHAIR HOKAMA: Thank you. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. And I know, Mr. Goode, we were talking about there was a pilot project or an attempt at a pilot project on the putting those baskets in the drains. Is this going to help with that? I know that and an issue was obviously there would be more maintenance but it wasn't a full-time, enough for a full-time person. So would this likely help in that matter?

MR. GOODE: Yeah, it gives us more flexibility to take on new projects. On that particular one, you know we've stepped back now that MS4 is here to see okay, what's really the biggest bang for our buck, you know where are the pollutants coming from, where do we need to deploy mitigation. But certainly our reluctance and all, originally we thought we could do two you know if we had additional capabilities there we probably would have come out with a bigger number to start with. So you know if it's eventual, you know there's always a list of waiting projects, right.

COUNCILMEMBER COUCH: Of course.

MR. GOODE: I mean that's the thing, there's always a waiting list. And Lahaina has come to us actually for a couple years and we haven't presented it to you. So this is the first year we've presented it to you. We felt like, we better, really understood their needs and their growing needs, and this year in particular we had a lot of issues on Front Street and you know hand repair type stuff, boardwalks, concrete railings. These guys all been doing it in-house but all those activities, and if they need traffic control on Front Street I mean, and maybe three people won't show up, aren't there that day for vacation, sick, holiday, you know so.

COUNCILMEMBER COUCH: Okay.

MR. GOODE: I thought that was justified.

COUNCILMEMBER COUCH: Thank you, Chair.

CHAIR HOKAMA: Thank you. Ms. Crivello?

COUNCILMEMBER CRIVELLO: No comments or questions but thank you.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: No. Thank you.

CHAIR HOKAMA: Mr. Guzman? Mr. Carroll, questions? Okay. Why don't we move to your B Account, please.

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MS. DAGDAG-ANDAYA: Chair, for our B Account we have just cost increases associated with that new position, so safety supplies, professional services, physical examinations and then again we have in addition to that EO IV.

CHAIR HOKAMA: Okay. Questions, Members, in this area? Mr. Couch?

COUNCILMEMBER COUCH: No.

CHAIR HOKAMA: Ms. Crivello?

COUNCILMEMBER CRIVELLO: Nothing. Thank you.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: I'll let Mr. Guzman go. I was just admiring the fact that this sizable division has \$118,000 of projected overtime, compares interestingly to other departments that we've discussed today. Sorry to go back to the A Account for a second. I'll pass.

CHAIR HOKAMA: Mr. Guzman?

COUNCILMEMBER GUZMAN: I'll throw it back to Mr. White.

CHAIR HOKAMA: Why don't you ask your question, Mr. White?

VICE-CHAIR WHITE: I'll have to remember what questions I was going to ask first if you can move to the next.

CHAIR HOKAMA: Okay. You have a lot of balances left in your road maintenance, yeah, program. Let's take for Hana, Molokai, Lanai, out of your road patching materials you still have big balances left. Lahaina, your balances is still pretty high; Makawao, more than half. Can you tell us what is the plans for the balance of the year regarding your road maintenance program, please?

MR. GOODE: Chair, I can answer it generally at this point. I'd have to get back to you with more specifics but I think in general the Highways Division is good at spreading their purchases out and always worried about the next disaster. So we don't know when they're coming and we don't know what those costs may be. So depending on how things go, they want to make sure they have funds available as the year progresses. As they get near the end of the year before any spending deadlines, may you know buy materials that maybe they waited on. They say reload their puddle patching mixes. Let's see, that's always a big one. So in general I think that's, would explain why they try to keep some fund balances through the year. But I can get back to you on more specifics.

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CHAIR HOKAMA: Okay. Under your R&M Services contractors, it shows a shortage of almost 70,000. Can you tell us what may have occurred that you went way over the budget, 17-59?

MR. GOODE: That looks like repair work for sidewalks and curbs.

CHAIR HOKAMA: Can you tell us what happened, you needed that impacted your account this way?

MR. GOODE: I'm not sure.

MS. DAGDAG-ANDAYA: Chair, I have a note here, yeah, just in general that the monies are used towards sidewalks and curbs but we can get a more detailed explanation for you in writing.

CHAIR HOKAMA: Okay. Thank you. Thank you for that. Members, questions on operations for this Road, Bridge, Drainage Program? Ms. Cochran, we'll start with you.

COUNCILMEMBER COCHRAN: Thank you, Chair. So looking at materials, supply, services, and other costs in reference to the EO IV, is it a fair conclusion that each additional E/P you would be requiring an additional \$700 per person for these said items, safety supplies, professional service and physical examinations? So if there was another E/P then this would double these exact line items?

MS. DAGDAG-ANDAYA: Chair. That's what we've, our staff had indicated so safety supplies for example you have all your shoes, safety toe shoes, all your protective equipment, safety vest, hardhat, and other miscellaneous supplies. And then when they get hired by the County, they go through examinations. They do a physical exam and other services so those are all related costs.

COUNCILMEMBER COCHRAN: Okay. And then on so I'm looking at Page 636, the goal two, seal coating, slurry seals; so you're not, well actually let's see, number of resurfaced, most of these are like preventative type measures versus I guess completely putting new? So it's not so much, it's just your main focus is preserving what we have going to the newer asphalt areas and then just sort of coating them or sealing them and whatever process you think, see is fit for that area?

MS. DAGDAG-ANDAYA: Chair and Councilmember Cochran, that's correct. Our focus is more now on the pavement preservation aspect so like the seal coating, crack sealing, slurry sealing. So our focus is mainly on that. With respect to the third item number of lane miles of roads resurfaced in-house, I talked to staff about it because this is something that we had submitted to the Budget Office early on, I believe some time last December. And we took a look at the numbers again and we made some adjustments. So for the FY '15 estimate we had 26 or 25, but we anticipate getting at least six completed this year. With the roadwork that we did on Kahekili Highway and

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some other places we can make that number six. And then for an FY '16 estimate we're looking at doing at least two miles with the equipment that we currently have. So you know in between our pavement preservation activities, we want to do a little bit more resurfacing maybe in some of the smaller subdivisions. Not so big long stretches of roads but in areas that need the resurfacing.

COUNCILMEMBER COCHRAN: Okay. Any plans for Lahaina somewhere like Wainee Street perhaps? Is that on the books of things to do?

MS. DAGDAG-ANDAYA: Chair. That might be a CIP item coming up in the future, and I think we did come up with an estimate or a list of places that we wanted to seal coat and resurface for next year. So we have that, I mean we can back to you on it.

COUNCILMEMBER COCHRAN: Well, if we're going to maybe go through it in the CIP stuff maybe or something. Okay.

MS. DAGDAG-ANDAYA: We can talk about it.

COUNCILMEMBER COCHRAN: That's all, Chair. Thank you.

CHAIR HOKAMA: Thank you. Ms. Baisa?

COUNCILMEMBER BAISA: No.

CHAIR HOKAMA: Mr. Carroll? Mr. Guzman? Mr. White?

VICE-CHAIR WHITE: No.

CHAIR HOKAMA: Ms. Crivello?

COUNCILMEMBER CRIVELLO: No. Thank you.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COCHRAN: Sorry, Chair, before we move on.

CHAIR HOKAMA: Yes, ma'am.

COUNCILMEMBER COCHRAN: Where does the Lahaina Flood Control Project fall into this program or does it not?

CHAIR HOKAMA: Department.

MS. DAGDAG-ANDAYA: This would be our staff, our road staff does that, I mean they engage in that, those activities related to the flood-control structures.

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COUNCILMEMBER COCHRAN: Okay, and they're in charge of the mowing because of the grass swale in there. So is it true that it was originally slated to be channelized versus grass swale'd? And thereby now we're kind of you know I like you know it's a great concept versus channelizing but it takes more maintenance. It's going to grow and we need to you know fire abatement or whatever it takes.

MR. GOODE: I think at one time there was maybe in the EIS stage that was one of the alternatives they were looking at.

COUNCILMEMBER COCHRAN: Okay. So we always factored in the extra labor that might you know labor-intensive work that might come with the grass swale.

MR. GOODE: We knew it was coming as the project developed.

COUNCILMEMBER COCHRAN: Okay. And the funding for that is paid through this section, this Highway Fund.

MR. GOODE: Right. Right, that's correct.

COUNCILMEMBER COCHRAN: Okay. Okay. Thank you.

CHAIR HOKAMA: Okay. Thank you. Any other questions in this area, Members? Okay. Let us move forward to the Traffic Management Program. This is also part of the Highway Fund. Mr. Director.

MR. GOODE: Thank you, Chair. So the Traffic Management Program covers traffic signs and markings as well as traffic signals. And you know they have to maintain the 960 lane miles of roads, various signs and striping, which is a lot. We actually got 34 traffic signals now, 12 pedestrian crossings, 22 speed limit or stop flashers or school warnings. So there's a lot of electronics out there that need to be maintained. And we are proposing a flat budget as it relates to Equivalent Personnel in the A budget.

CHAIR HOKAMA: Okay. Thank you for that, Director. You know I get access to the B accounts too, Director, and I know this might not be fair but seeing from ops under your traffic signs component, other services, traffic signals, R&M where you have still sizeable balances. Your premium wage is this still something that you need this kind of consideration?

MR. GOODE: Well, we have a lot of callouts so it varies from year to year. Callouts on traffic signals, stop signs that get run over in the middle of the night. Those are the type of activities we normally get.

CHAIR HOKAMA: So when that happens, Director, tell us what occurs, let's say after MPD calls and says your stop sign has been hit and is down. You folks respond at night?

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MR. GOODE: Yes. We'll, start with just a temporary sign or you know depending on the location they could pick up the post and a sign. We also have standby pay for the Traffic Signal crew so that's, that's something that has to, someone has to be identified as being on standby basically all the time non-working hours so that's an ongoing cost.

CHAIR HOKAMA: Questions on this A Account, Members? It's pretty straightforward under his Traffic Management Program. Okay. Why don't we go to Ops, Director, please, your B Account.

MS. DAGDAG-ANDAYA: What we have here, Chair, are just inflationary adjustments. That's another Budget Director analysis but other than that we don't have any other increases in operations.

CHAIR HOKAMA: Okay. Thank you. Mr. Guzman, any questions in this area for the Department?

COUNCILMEMBER GUZMAN: None. Thank you.

CHAIR HOKAMA: Okay. Thank you. Mr. Carroll, questions in this area? Ms. Baisa?

COUNCILMEMBER BAISA: No, thanks.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: In the detail 17-70.

CHAIR HOKAMA: Okay.

COUNCILMEMBER COCHRAN: I know you...we just spoke about the traffic signs number but looking down a few lines the other services of the 140,000. What type of other services would that be?

CHAIR HOKAMA: Department.

MS. DAGDAG-ANDAYA: Chair, if we can get back to you on that one we'd like to do that. We'd like to revisit that.

CHAIR HOKAMA: Okay, that would be fine. Ms. Cochran?

COUNCILMEMBER COCHRAN: Okay. Thank you. And are you folks in charge of beach access signs like shoreline, those blue and white shoreline access signage? Is that you folks or is that Parks? Who is that?

MS. DAGDAG-ANDAYA: I think, Chair.

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COUNCILMEMBER COCHRAN: Or it just depends on what roadside it's on.

MS. DAGDAG-ANDAYA: We get requests I believe from either Parks Department or from the public and work with the Planning Department sometimes on those shoreline access signs, but I believe installation and the fabrication of the sign might be done through our Department.

COUNCILMEMBER COCHRAN: Okay. Okay. I was just curious about that, Chair.

CHAIR HOKAMA: Yeah, I think we should have clarification 'cause Parks has a building maintenance crew that does certain signage for the Department too.

COUNCILMEMBER COCHRAN: Well, it's just interesting that a lot of different places and this is you know West Maui where beach access has been so contentious and stuff, and there's different signage and it's focusing on the HRS codes and this and that. But I'm like is that...did the private person do that? Did State do that? Did County do that? And it's hard to determine is that an official sign or it looks official but it also seems a little not quite to standard of what a County you know department would put out either so.

CHAIR HOKAMA: I know the County sign has to meet the certain specifications especially for our liability requirements regarding like ocean areas. I mean thank goodness we aren't going through all those type of lawsuits I sat through.

COUNCILMEMBER COCHRAN: Right. And yeah, that was you know in reference to having enough workers to address issues especially in Public Works curbs and gutters, you know deteriorated things, uneven sidewalks. And we've sat through many cases in PIA in regards to you know the work that folks assist with or maybe cannot because of the fact that you just don't have enough people to go around to address everything. And it's nobody's real fault but anyhow these are just certain things that I hope to address, Chair.

CHAIR HOKAMA: Okay. Thank you very much. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. And I want to take this opportunity to publicly thank you guys for getting those flashing crosswalk signs in Kihei, but sometimes when you do a good job, it just gets requests for more and I've got tons of request for more of those signs in several places. So I noticed and I'm not quite sure what was said but I noticed you have a large balance as Mr. Hokama said on your traffic signs for this year, but I'm assuming with those requests you're going to be able to get more. And regardless on what your balance is here, do you anticipate, I'm sure you're going to get more and more requests for those signs elsewhere, so have you put in enough in your budget to be able to get more of those signs?

CHAIR HOKAMA: Department.

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MS. DAGDAG-ANDAYA: Chair and Councilmember Couch, that is going to be reflected in our CIP requests.

COUNCILMEMBER COUCH: You're going to do it through CIP.

MS. DAGDAG-ANDAYA: Through CIP, sir, and so our Engineering staff creates the work order for those rapid flashing signs and then Highways Division installs them. Chair, if I may, I just wanted to confirm the item that Councilmember Cochran had asked about regarding the beach access signs. So I got confirmation that yes, we do beach access signs as long as they're on our County maintained roads and they're per MUTCD standards.

COUNCILMEMBER COCHRAN: Okay. Thank you. Sorry, real quick. The reason why I asked was in reference to a sign at Honokeana Cove, that's why it was in my head to figure out did we the County put this or but we can discuss this later. Thank you.

CHAIR HOKAMA: Okay. Thank you. Mr. Couch, anything else?

COUNCILMEMBER COUCH: Yeah, I noticed in your Traffic Management Program, I don't see a lot of space for new roundabouts or at least design thereof 'cause there's a lot of places that could get.

MR. GOODE: That would be in CIP. Design and Traffic Management.

COUNCILMEMBER COUCH: Okay. Okay. Thank you.

CHAIR HOKAMA: Okay. Ms. Crivello?

COUNCILMEMBER CRIVELLO: No. Thank you.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: No questions.

CHAIR HOKAMA: Mr. Guzman?

COUNCILMEMBER GUZMAN: No questions.

CHAIR HOKAMA: Thank you. Let's see, I believe he zeroed out equipment or his C Account so I don't believe we have questions for his C Account. Let us move on. Any final questions in this program area Traffic Management? If not we're going to move to Garage Services.

COUNCILMEMBER COCHRAN: Just real quick, Chair.

CHAIR HOKAMA: Yes, ma'am.

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COUNCILMEMBER COCHRAN: M U T C D, acronym. That's just, is that national thing that you need the type of reflectivity from your striping things.

CHAIR HOKAMA: Department.

MR. GOODE: The M U T C D is the Manual on Uniform Traffic Control Devices. So stop signs look like stop signs everywhere and, but also they're installed in a certain way. Like for instance the sign can't be too low so you hit your head on it when you walk by it so those kind of things come into play. There's a lot more detail than it seems.

CHAIR HOKAMA: I think the Department brought it up when they wanted us to agree to a new turning indicator on streetlights.

COUNCILMEMBER COCHRAN: The turning, the flashing yellow arrow.

CHAIR HOKAMA: So yeah, they had to come because of this type of standards if I recall correctly. Yeah, so they've come before the body already. Any other questions, Members, Traffic Highway Management, excuse me, Traffic Management Program under the Highway Fund? If not also under the Highway Fund let us move to Garage Services. Okay.

MR. GOODE: So the Garage Services, all the salaries have been moved to the General Fund version that we covered earlier. So that was all done last year. So that's pretty straightforward. And there's not much either in B and C other than some materials.

CHAIR HOKAMA: Okay. Members, this is a pretty straightforward program right now. So I'm sure there's no question in A since there is nothing for A Account. But I'll be happy to entertain questions on the B Account at this time. Ms. Cochran, we'll start with you.

COUNCILMEMBER COCHRAN: Thank you. And I know in your opening summary at a glance 599 Garage Services Program, schedule services of vehicles every 4,000 miles. You also, is there a certain hour that you, heavy equipment run not by so much by mileage but by hours or have you...they service our heavy equipment, right, the garage services? So is there typically a certain you know every 2,000 hours or it probably varies from equipment to equipment, but I think just to say mileage doesn't...'cause I know you don't judge when you need to switch out filters and what have you on a heavy, piece of heavy equipment so.

MR. GOODE: Chair and Ms. Cochran, that's a good point, they measure things in hours on equipment so...

COUNCILMEMBER COCHRAN: But just maybe for future I don't know just something that caught my eye being that I know a little more about heavy equipment. When I got to

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switch things out at a certain hour not mileage. I don't drive my backhoe to work every day. Okay. No, no more questions, Chair. Thank you.

CHAIR HOKAMA: Thank you. Ms. Baisa?

COUNCILMEMBER BAISA: No.

CHAIR HOKAMA: Mr. Carroll? Thank you. Mr. Guzman? Mr. White?

VICE-CHAIR WHITE: No.

CHAIR HOKAMA: Ms. Crivello?

COUNCILMEMBER CRIVELLO: No.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COUCH: No.

CHAIR HOKAMA: Let me ask the Director on 643, this adjustment of minus 57,000 since this is your analysis, Director, can you give us a comment.

MR. GOODE: Chair, on this item over the last few years we have been replacing our parking lot lights not our streetlights but our parking lot lights with LED fixtures. So we finished Wailuku, we finished Makawao, we did Paia, and so that program is pretty much been done. So that's why there's a negative this year.

CHAIR HOKAMA: And you're not planning to do any further work on this program, in this program area, Director, at this time?

MR. GOODE: I think we've hit all the areas that we have under our control for that type of replacement. We may have some burnout here and there, we'd have to replace them.

CHAIR HOKAMA: You have the streetlights under this program area, too, Director?

MR. GOODE: The streetlights I think are under Road, Bridge, and Drainage buildings.

CHAIR HOKAMA: It would be under Road, Bridges.

MR. GOODE: Yeah.

CHAIR HOKAMA: I remember Mr. Kobayashi and Mr. McLeod worked for adjusting light intensity various times of the night. Is that something we're still pursuing? Is there additional cost benefits that you can tell us at this point or not?

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MR. GOODE: I can tell you there's certainly opportunities. We reentered or resubmitted I guess a bill to IEM Committee on LED lighting and just to use the term not just LED really any kind of lighting that you know could give us those kind of benefits. It may not be LED but. So right now we're constrained to use high-pressure sodium and so which is actually a fairly efficient bulb, but there are better products out there and newer products allow us all kinds of flexibility. So some of the things that Mr. Kobayashi was looking at you know could include knocking the wattage down after say 2:00 a.m. There's even certain technologies that sense cars and know you're coming and so they start turning on as you arrive and they're off the rest of the time. So there's a lot of opportunities out there.

CHAIR HOKAMA: Okay. Thank you.

COUNCILMEMBER COUCH: Mr. Chair.

CHAIR HOKAMA: Mr. Couch?

COUNCILMEMBER COUCH: If I may go along that same line of questioning.

CHAIR HOKAMA: Sure.

COUNCILMEMBER COUCH: On your LED lights that you put in the parking lot, obviously we don't need an ordinance for those. The situation is more for the streetlights, right? So have you worked again you know we had the whole color issue not wanting to deal, you not wanting to do the light pollution for the astronomy but also for the seabirds, et cetera. There's all kinds of issues with the color of the lights. Were you able to get that to where everybody is kind of happy? I know we had a demonstration in here about two or three years ago about the different colors.

MR. GOODE: We were just able, we just did it I think and for small areas and we've had no negative feedback. In relation to those lights we've had positive feedback and as I said a lot of people like the light and the coverage, especially the safety of parking areas at night. We have--what was I going to say?--enjoyed lower electric bills in those areas so we have saved some funds for sure in our monthly costs. And they are a different class so the bill that's in Committee talks about what they call, I think it's called Class 4, which under our ordinance is just streetlights. Parking lots are in another category and they allow different types of lighting besides high-pressure sodium. I think they've got a catchall called other. This is other.

COUNCILMEMBER COUCH: Okay. Thank you, Chair.

CHAIR HOKAMA: Thank you. Any other questions in this B Account area, Members? Okay. C Account he zeroed it out so I don't think we have any questions there. Anyone has a request for the Department in this area? Okay. I think that's it. You know we didn't have any, why don't you give us a comment for those that regarding the Construction

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Plan Revolving Fund. You have this only for overtime. Give us some comment, please, 17-87.

MR. GOODE: The Construction Plan Revolving Fund is, comes from the Construction Plan Review fee, which is when someone submits plans to say build a road in a subdivision. And so that fund is very, is highly volatile as to how much money it receives in any given year and we actually don't charge that much for that fee. So there's enough there to at least budget some for overtime funds.

CHAIR HOKAMA: And this is only used within the DSA Program area?

MR. GOODE: Correct. Correct, we use it within DSA.

CHAIR HOKAMA: Okay. Members, any questions on this Revolving Fund? Okay. Having none, I believe we have completed our review of Public Works. Mr. Director, any closing comments you have for the Committee at this time or your Deputy? We'd be appreciative to hear them.

MR. GOODE: Okay. Well, I want to thank the Committee for putting up with my raspy voice and my occasional cough. And thank you for the time listening and the very positive comments I heard from some of the Members, not all the Members today. We've got a lot of pride within the Department. This is an opportunity to share some you know some of the good stories and you know look forward to creating new good stories in the coming years. And we know we're coming back in a couple of days to talk about rates and fees, we'll have more discussion on that and we will be back for CIP. Rowena, you got anything?

MS. DAGDAG-ANDAYA: Just again just to echo my Director's comments. Thank you again for having us here today and you asked some very great questions and we would love to respond to them in writing so we'll be working on that in the next couple days.

CHAIR HOKAMA: So before we finish with your Department, I'm going to ask you one question that has intrigued this Committee since last week I believe. Does your Department use operational money for predesign work for CIP or design work? Because I have departments who telling me they using ops money for CIP design requirements.

MR. GOODE: Chair, I'm not aware of any, other than if it was like a small office design contract you know to figure out how to put new cubicles in an area but that's all I can think of.

CHAIR HOKAMA: Thank you. Okay. Thank you, Department. We shall take a short five-minute recess. We'll be recess until 9 o'clock. . . .(gavel). . .

RECESS: 8:54 p.m.  
RECONVENE: 9:03 p.m.

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CHAIR HOKAMA: . . .*(gavel)*. . . Okay. We shall come back to order. Thank you, Members. This evening we have one more department we are going to start its review of. I'm not going to push it and try and finish this department this evening, but we will start the review of the Department of Environmental Management. This evening we do have our Director and our Deputy present with us, and at this time we are going to take up the Administration Program of the Department. So at this time Mr. Ginoza, Mr. Miyamoto, if you would give us your comments, please.

**DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**

MR. MIYAMOTO: Thank you, Mr. Chair. Our Department of Environmental Management this year we've heard the comments from the body and our major proposal is on the environmental and sustainability. We're proposing a new program for that so that those funds can be utilized for the intended purpose that the Council sets for that program. We're going to use the existing staff with the existing budget with some modifications for as the staff has proposed to the Administration. You'll see that later on as probably after the Solid Waste Program. From the Administration Program we don't have any additional E/Ps requested for the A Account. We do have a slight budget increase because of union contract agreements. The premium pay has been kept flat. In our B Account the operations has been kept flat, and the C Account, which encompasses our leasing of our copier/printer/fax machine has remained the same. So with that, Mr. Chair, we conclude our comments.

CHAIR HOKAMA: That was very good, Mr. Miyamoto. Thank you. Okay. Members, we've heard the comments from the Director regarding the Administration Program. Any questions on the A Account? Again it's basically collective bargaining adjustments. Any questions for the Department on A Account in this program area? Ms. Cochran?

COUNCILMEMBER COCHRAN: So this is...can questions be asked in regards to that new program they want to start?

CHAIR HOKAMA: No. We're going to take up that specific program and let it have its fair opportunity for have full discussion on that program area.

COUNCILMEMBER COCHRAN: Okay. No questions right here.

CHAIR HOKAMA: Okay. On the B Account, Mr. Miyamoto, can you give us some comment or the Director on the Community Work Day Grant? Excuse me. We're gonna take that up when we take up grants, yeah, or should we take it up now? Why don't we take it up now, Director, and we'll get it out of the way. That is on Page 5-7, Members. There's only one item on that page and it's Community Work Day Program. Mr. Miyamoto.

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MR. MIYAMOTO: Yes. This was a grant that was previously housed in the Housing and Human Concerns. And as it primarily focuses on as identified in the Administrative Program the proposed budget, you know it says the community County grant subsidy program description Community Work Day Program to provide for operations of an organization that coordinates litter pickups, invasive species removal, native planting, environmental education, and community recycling opportunities. What this allows the Community Work Day to do is go on private property where the County staff cannot go. So where our Highways Department can't go to help us, we tend to use the Community Work Day Grant Program. Actually they're called Malama Maui Nui now, so they've changed their names. But they generally help us out in that aspect. We always look at their scope. They do educational programs for us and they do primarily focusing on helping to clean up the environment.

CHAIR HOKAMA: Okay. Thank you for that. Questions, Members, in this program area? Mr. Carroll, questions? Ms. Baisa?

COUNCILMEMBER BAISA: No, looks pretty flat to me. Thank you.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: Thank you, Chair. And Malama Maui Nui really does more than what is stated I believe in this sentence and also what Mr. Miyamoto has said. They do you know they were doing a monthly actually recycling outreach to West Maui you know because this County had cut services, and they really assisted. And they continue to...they go out to rural areas such as Honokohau in West Maui and help with large you know items. And they will come at a drop of a hat. You just ask and they bring their couple people and their trucks and have other people pitch in. So they work wonders in the community with what little they have, and I believe that they could always...my question is because they do assist in a lot of recycling that we the County are not, is there a way to have this type of entity embrace that extra service being provided to the community and assist them in a little bit more funding in order to accomplish that?

CHAIR HOKAMA: Department.

MR. MIYAMOTO: As you mentioned we'll get into it when we talk about grants but they do receive a lot, a few more grants from us in other areas like for example we have, you may have seen the battery drop-offs. They help us with collecting a lot of that. They do a lot of, they assist for example events on Lanai, recycling events on Lanai. So when there's a co-sponsored event, they go over and they assist. So, yeah you're right they do a whole lot more and we have a lot more grants that we do provide them with for other types of services.

COUNCILMEMBER COCHRAN: Okay. All right. Very good. We'll discuss more. Thank you, Chair.

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CHAIR HOKAMA: Okay. Thank you. Mr. Couch?

COUNCILMEMBER COUCH: Thank you, Mr. Chair. And I was going to ask pretty close to the same questions. The other question I would have is do they have...have they requested an increase in funding from you guys at all? Because they do do some fantastic work and I can't imagine them being this flat.

CHAIR HOKAMA: Department.

MR. MIYAMOTO: Mr. Chair. This is when I really wish Budget Director Baz was here 'cause he could tell you about the source of the funding for this. Generally, the source of the funding dictates how much, how big this budget is, and on their other contract, on their other grant request that they...to our Department, we have increased them. You know they explained to us why the increases, so as part of that grant application they have expressed you know an increase and so when we go through the grant selection process we look where we can get the best bang for the dollar.

COUNCILMEMBER COUCH: Okay. Thank you, Chair.

CHAIR HOKAMA: Just for the Committee's understanding, we have another revolving fund. Highway Beautification and Abandoned Vehicle. From that fund the current budget we've provided \$170,000 from that revolving fund to Community Work Day or Malama Maui Nui. I'm not sure whatever is the appropriate name for that organization. Ms. Crivello, questions?

COUNCILMEMBER CRIVELLO: Thank you. No questions. Thank you.

CHAIR HOKAMA: Mr. White?

VICE-CHAIR WHITE: No, sir.

CHAIR HOKAMA: Mr. Guzman? Okay. This on 5-6, Directors, this is only for this program area or is this for the whole Department, this very frugal request regarding employee awards?

MR. MIYAMOTO: It's for the whole Department.

CHAIR HOKAMA: You've got a good-sized Department so I would say is this ...

MR. MIYAMOTO: It's mainly for the supplies for all the departments. You know the individual awards has to come from the department so this is just for you know some of the certificates that we provide, the frames and things like that.

CHAIR HOKAMA: You know that's why I'm asking if this is sufficient? I mean I think important, you know I'm a miser but you know I thinking that we should recognize the employees for good service or whatever it be, so I mean if you're going to give an award

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let's give it an award. You know and which I leave it up to your discretion, Directors, to maybe think about it and see what you want to come back with an adjusted number. I think it's part of morale development and everything else in the Department and recognition of good years of service so.

VICE-CHAIR WHITE: Be careful what you ask for, Chair. This is a program budget they can shift their rental monies all into the award.

CHAIR HOKAMA: Well, I plan to lock up accounts this year so it will be different. Any other questions for the Department in this area, B and C Accounts for Mr. Ginoza or Mr. Miyamoto?

COUNCILMEMBER COCHRAN: Chair.

CHAIR HOKAMA: Ms. Cochran?

COUNCILMEMBER COCHRAN: The goals and objectives factor in, too?

CHAIR HOKAMA: Yes, please.

COUNCILMEMBER COCHRAN: Okay. So 181 resolve outstanding regulatory issues and you want to do one. Just Goal one, Item 3 and don't want to wake up Mr. Ueoka too much, but you know I think our questions has been the compliance or noncompliance and what and where and how much and all that but not to get into it. This is...you just want to take care of one a year. Is that what this is saying? Is this like a big landfill stuff or is this just I don't know you're not using the right wattage light bulb or?

CHAIR HOKAMA: Department, could you share some comment, please. Department.

MR. MIYAMOTO: Probably the most prevalent one that you're aware of right now is regarding our West Maui Wastewater Treatment Facility injection wells. It's come before the Policy Committee and with many updates as to where that...the hope is that it will be resolved next year, in the next coming year. The other issues were ongoing and we see those may have to have projects that may extend beyond next year.

COUNCILMEMBER COCHRAN: Okay. Fair enough. Thank you.

CHAIR HOKAMA: Okay. Any further questions? Mr. Couch?

COUNCILMEMBER COUCH: No.

CHAIR HOKAMA: Any other questions in this program area? We are going to work with the Department to bring them back to finish the rest of the program areas especially since they have that one that the Deputy gave us comment earlier about. And we will take up that review of that program called Environmental Protection and Sustainability

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Program. But that will be after we finish the Solid Waste operations program review. So if you have questions on this new program area, please prepare and save it for when we bring up that component. Tomorrow we have a Council meeting and then the Committee will be traveling to Molokai for the Molokai District Budget Hearing tomorrow evening with Molokai residents. So to the Molokai people we would ask if you are interested to please show up and share your thoughts with the Committee. Next week Monday, the Chair anticipates Mr. Baz back unless a situation arises and then we're going to readjust. But other than that, Monday is for the Budget Overview by the Budget Director. And that's basically all I have at this time. Any other announcements, Ms. Yoshimura?

MS. YOSHIMURA: Mr. Chair, on Wednesday the Committee will discuss rates and fees. Staff did e-mail you the order that the departments will come in to discuss their proposals.

CHAIR HOKAMA: Good. Thank you. Okay. That's where we're at, Members, so if there's no questions for the Chair I'm going to adjourn this meeting for today. So thank you very much for your hard work. This meeting is adjourned. . . .(gavel). . .

**ACTION: DEFER pending further discussion.**

ADJOURN: 9:17 p.m.

APPROVED:



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RIKI HOKAMA, Chair  
Budget and Finance Committee

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Transcribed by: Cathy Simmons

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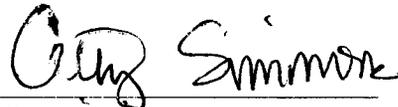
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CERTIFICATE

I, Cathy Simmons, hereby certify that the foregoing represents to the best of my ability, a true and correct transcript of the proceedings. I further certify that I am not in any way concerned with the cause.

DATED this 28<sup>th</sup> day of April 2015, in Wailuku, Hawaii.

A handwritten signature in black ink that reads "Cathy Simmons". The signature is written in a cursive style with a horizontal line underneath the name.

Cathy Simmons