

**COST OF GOVERNMENT COMMISSION
MINUTES
Kalana O Maui Building, 9th Floor, Mayor's Conference Room
Thursday, July 9, 2015**

PRESENT: Tina Gomes, Chair
Bradley Bunn, Member
Gabriel Hoeffken, Member
Paul Kailiponi, Member
Stanford Lantias, Member
Gayle Long, Member (left at 12:10 p.m.)
John Watling, Member

EXCUSED: Garrett Evans, Vice-Chair
Dale Thompson, Member

STAFF: Edward Kushi, Jr., First Deputy Corporation Counsel

OTHER: Mike Molina, Executive Assistant, Office of the Mayor
Lance Taguchi, County Auditor
Camille Sakamoto, Administrative Officer, Office of the County Auditor
Keith Regan, Managing Director, Office of the Mayor
Kalvin Kobayashi, Energy Coordinator

HANDOUTS DISTRIBUTED:

1. **Copy of June 4, 2015 Meeting Minutes**
2. **Draft of Final Report - T.I.G. of County Planning Commission**
3. **Draft of Final Report - T.I.G. of Grants Review System & Process**
4. **Draft of Final Report - 2014-2015 Annual Report Overview**
5. **Copy of Correspondence dated June 15, 2015 from the Office of the County Auditor**
6. **Copy of Keith Regan's Vehicle Usage and Management Program Presentation**

I. CALL MEETING TO ORDER

Chair Gomes called the meeting to order at 10:15 a.m.

II. PUBLIC TESTIMONY

There being no one signed up to provide public testimony, public testimony was closed.

III. INTRODUCTION OF NEW COMMISSIONER, PAUL KAILIPONI

Mr. Paul Kailiponi introduced himself to the Commission.

IV. REVIEW AND DISCUSS CORRESPONDENCE RECEIVED

- A. Correspondence dated June 15, 2015 from the Office of the County Auditor.

V. DISCUSSION WITH KEITH REGAN, MANAGING DIRECTOR, REGARDING MILEAGE VERSUS COUNTY AUTOMOBILE PURCHASES

Managing Director Regan informed the Commission that as a result of the Cost of Government Commission's 2009-2010 Annual Report, the Administration looked into the County's vehicle use policy. The 2009-2010 Annual Report identified inconsistencies in the application of the County's vehicle use policy. The 2009-2010 Annual Report recommended implementing guidelines and procedures in the collection of data used to drive the policy, improved oversight and management of the vehicles, and to develop a stronger policy.

The Administration conducted an analysis of the fleet, did a physical count of the fleet, and looked at best practices in the industry.

The current policy focuses on accountability, compliance, fiscal control, fleet reliability, and fleet safety. Specific policies and procedures were implemented for departments to follow in the way they use and procure their vehicles. The current policy has clearly defined and articulated uniform processes across the departments. The Administration also implemented centralized authority over fleet management.

Currently, there are 700 vehicles, 72 of which have been approved as "Take Home Vehicles". There are 94 vehicles that have been assigned to specific employees. There are 1080 casual users (certified to use vehicle by completing certain forms and submitting specific information). Currently, there is 100 percent departmental compliance with the policy.

The Administration installed Global Positioning System ("GPS") into 504 vehicles. In 2014, 3.1 million miles and 373,000 trips were logged. The Administration plans to install an additional 60 units.

The Administration established 34 geofences. A supervisor will establish geofences, which will trigger alerts when a vehicle goes outside a defined boundary or goes over a defined speed limit.

The Motor Pool Project launched in December 2014. The Administration identified 15 underutilized vehicles in fleet and pulled them from their respective departments and added them to the Motor Pool. The Motor Pool allows employees to rent a vehicle from the Motor Pool rather than using a vehicle from their own inventory. The current motor pool is only available at the Wailuku Campus; the goal is to expand to other locations where multiple departments are located.

Future objectives include improving the Vehicle Use Policy, maximizing efficiency of the overall fleet, reducing fuel consumption, incorporating more fuel efficient

vehicles into the fleet, and connecting fuel usage data with GPS data for improved fuel economy.

Chair Gomes recessed the meeting at 11:20 a.m. and reconvened the meeting at 11:31 a.m.

VI. DISCUSSION WITH KALVIN KOBAYASHI, ENERGY COORDINATOR, REGARDING USE OF RENEWABLE ENERGY FOR THE WATER PUMPING PLANTS/STATIONS

Energy Coordinator Kobayashi informed the Commission there are 19 County facilities with 2.2 megawatts (MW) of photovoltaic (PV). He estimated \$500,000 in savings since last fiscal year. At 2.2 MW, 3,355,000 kilowatt (KW) hours were produced. An average home uses 600 KW hours a month.

There are plans to install PV at the Kaunoa Senior Center and Kihei Community Center.

There is a potential merger between HECO and NextEra. This merger will pose issues for the County of Maui and impact all repairs, self-generation, and cost-savings. There is a possibility that this merger will take us in a direction away from self-generation.

Energy storage systems are on the threshold for mass-market viability. For these storage systems to be viable, the County will need new tariffs and new opportunities to generate money by selling regulation services to the utility. A merger could affect the County's ability to carry out these plans.

There are two off-grid streetlights on Maui: 1) Maui Memorial parking lot, and 2) Veteran's Center in Makawao. They have LED lights and lithium ion batteries in the pole. The Administration is looking at a power purchase agreement for off-grid streetlights.

Chair Gomes recessed the meeting at 12:30 p.m. and reconvened the meeting at 12:37 a.m.

VII. COUNTY AUDITOR'S UPDATE

Correspondence dated June 15, 2015 from the Office of the County Auditor. This will be placed on the next meeting's Agenda.

VIII. 2014-2015 ANNUAL REPORT

A. Review and finalize Final Report -- T.I.G. of County Planning Commission

Chair Gomes recommended that the County Planning Commission Final Report be approved. The recommendation passed without objection. Vice-Chair Evans and Commissioners Long and Thompson were excused.

- B. Review and finalize Final Report – T.I.G. of Grants Review System & Process

Chair Gomes recommended that the Grants Review System & Process Final Report be approved. The recommendation passed without objection. Vice-Chair Evans and Commissioners Long and Thompson were excused.

- C. Review and finalize 2014 – 2015 Annual Report

Commissioner Kailiponi recommended including a statement in the Overview explaining why the Commission chose not to investigate topics listed in Section IV that came before the Commission for consideration. Chair Gomes stated that this was not done in previous years but agreed that it was a fair request. Chair Gomes recommended adding an explanation in the Overview as to why the Commission chose not to investigate certain topics. The recommendation passed without objection. Vice-Chair Evans and Commissioners Long and Thompson were excused.

IX. DETERMINE NEXT MEETING DATE, TIME, AND AGENDA

The next meeting is scheduled for August 13, 2015, in the Mayor's Office Conference Room, 10:00 a.m. – 12:00 p.m.

- A. Sunshine Law Review provided by Corporation Counsel
- B. Consideration to Establish T.I.G.'s for Upcoming 2015 – 2016 COGC Annual Report
- C. Consideration of a GOOGLE DRIVE Account for COGC Documents

XII. ADJOURNMENT

Commissioner Hoeffken moved and Commissioner Watling seconded the motion to adjourn. The motion passed unanimously. Vice-Chair Evans and Commissioners Long and Thompson were excused.

The meeting adjourned at 1:08 p.m.