

COUNCIL OF THE COUNTY OF MAUI

BUDGET AND FINANCE COMMITTEE

February 5, 2016

**Committee
Report No.** _____

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on January 26, 2016, makes reference to County Communication 15-164, from Councilmember Riki Hokama, relating to amendments to the Fiscal Year ("FY") 2016 Budget.

By correspondence dated December 23, 2015, the Budget Director transmitted a proposed resolution entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF PARKS AND RECREATION, FISCAL YEAR 2016 BUDGET."

The purpose of the proposed resolution is to transfer, from Category B (operations or services) to Category C (equipment), \$4,000 within the Department of Parks and Recreation, Administration Program, for leased copier equipment. The transfer is intended to appropriately account for the use of funds appropriated in the FY 2016 Budget.

Section 7 of the General Budget Provisions in the FY 2016 Budget restricts disbursements for each program by category of use, with allocations specified for: (a) salaries, premium pay, or reallocation pay (Category A); (b) operations or services (Category B); and (c) equipment (Category C).

Section 7 authorizes any transfer from one program to another or one category of use to another by resolution, and any transfer from one department to another by ordinance.

The Budget Director said the \$4,000 is for a copier lease for the Department's Administration office at the War Memorial Complex

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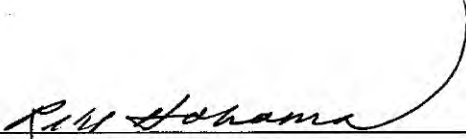
gymnasium. The leased copier will replace a failing copier owned by the County.

In response to your Committee's questions, the Budget Director explained policies for determining when to buy copiers and similar equipment and when to lease them. When considering how to fill an equipment need, a cost estimate is done for each option. The cost is generally based on the anticipated number of copies to be made. The evaluation also considers maintenance ease and equipment longevity.

Your Committee voted 9-0 to recommend adoption of the proposed resolution. Committee Chair Hokama, Vice-Chair White, and members Baisa, Carroll, Cochran, Couch, Crivello, Guzman, and Victorino voted "aye."

Your Budget and Finance Committee RECOMMENDS that Resolution _____, attached hereto, entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF PARKS AND RECREATION, FISCAL YEAR 2016 BUDGET," be ADOPTED.

This report is submitted in accordance with Rule 8 of the Rules of the Council.



RIKI HOKAMA, Chair

Resolution

No. _____

AUTHORIZING THE TRANSFER OF AN UNENCUMBERED
APPROPRIATION BALANCE WITHIN THE
DEPARTMENT OF PARKS AND RECREATION,
FISCAL YEAR 2016 BUDGET

WHEREAS, Section 9-10(2) of the Revised Charter of the County of Maui (1983), as amended (“Charter”), provides that, upon written request of the Mayor, part or all of any unencumbered appropriation balance may be transferred within a department by resolution or from one department to another by ordinance; and

WHEREAS, Section 7 of the General Budget Provisions in Ordinance No. 4231, Bill No. 38 (2015), Draft 1, as amended, (“Fiscal Year 2016 Budget”), states that, unless otherwise provided, appropriations for each program may be disbursed for the following categories of use: (a) salaries, premium pay, or reallocation pay, (b) operations or services, and (c) equipment; provided the disbursement is within the program and category of use for which it was appropriated, as set forth in Appendix C; and

WHEREAS, Section 7 of the General Budget Provisions further provides that any transfer from one program to another or one category of use to another shall be authorized by Council resolution, and any transfer from one department to another shall be authorized by ordinance; and

Resolution No. _____

WHEREAS, Section 3.B.10.a. of the Fiscal Year 2016 Budget, relating to the Department of Parks and Recreation, sets forth appropriations for the Administration Program; and

WHEREAS, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, Mayor Alan M. Arakawa has submitted a written request to transfer an unencumbered appropriation balance of \$4,000 from the Administration Program, Category B, to the Administration Program, Category C, in order to disburse \$4,000 for leased equipment from the appropriate category; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, and in accordance with the Fiscal Year 2016 Budget, it does hereby authorize the transfer of an unencumbered appropriation balance of \$4,000 from the Administration Program, Category B, to the Administration Program, Category C, for leased equipment; and

Resolution No. _____

2. That certified copies of this resolution be transmitted to the Mayor, the Director of Finance, Budget Director, and Director of Parks and Recreation.

APPROVED AS TO FORM AND LEGALITY:



JEFFREY J. EOKA
Deputy Corporation Counsel
County of Maui