

COUNCIL OF THE COUNTY OF MAUI

BUDGET AND FINANCE COMMITTEE

February 5, 2016

**Committee
Report No. _____**

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on January 26, 2016, makes reference to County Communication 15-164, from Councilmember Riki Hokama, relating to amendments to the Fiscal Year ("FY") 2016 Budget.

By correspondence dated January 19, 2016, the Council Chair transmitted a proposed resolution entitled "TRANSFERRING FUNDS WITHIN THE OFFICE OF THE COUNTY COUNCIL, COUNCIL SERVICES PROGRAM."

The purpose of the proposed resolution is to transfer \$20,000 in the FY 2016 Budget within the Office of the County Council, Council Services Program, from Category "B" (operations or services) to Category "C" (equipment), for computer hardware for the implementation of Granicus, a web-based, online legislative tracking, document, and video system. The transfer is intended to appropriately account for the use of funds appropriated in the FY 2016 Budget.

Section 7 of the General Budget Provisions in the FY 2016 Budget restricts disbursements for each program by category of use, with allocations specified for: (a) salaries, premium pay, or reallocation pay (Category A); (b) operations or services (Category B); and (c) equipment (Category C).

Section 7 authorizes any transfer from one program to another or one category of use to another by resolution, and any transfer from one department to another by ordinance.

The Council Chair said the Granicus system would provide easy online access to documents currently in Council committee binders and

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allow the Council to go paperless over time. He said the amount requested is more than he anticipates needing, but allows for some flexibility if Councilmembers have specific needs they would like to address for their use of Granicus.

Your Committee voted 9-0 to recommend adoption of the proposed resolution. Committee Chair Hokama, Vice-Chair White, and members Baisa, Carroll, Cochran, Couch, Crivello, Guzman, and Victorino voted "aye."

Your Budget and Finance Committee RECOMMENDS that Resolution _____, attached hereto, entitled "TRANSFERRING FUNDS WITHIN THE OFFICE OF THE COUNTY COUNCIL, COUNCIL SERVICES PROGRAM," be ADOPTED.

This report is submitted in accordance with Rule 8 of the Rules of the Council.



RIKI HOKAMA, Chair

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Resolution

No. _____

TRANSFERRING FUNDS WITHIN THE OFFICE OF THE COUNTY COUNCIL, COUNCIL SERVICES PROGRAM

WHEREAS, Section 3.A of Ordinance 4231, Bill 38, Draft 1, as amended, ("FY 2016 Budget"), consolidates appropriations for legislative functions to allow transfers or other adjustments by Council resolution; and

WHEREAS, Section 7 of the General Budget Provisions in the FY 2016 Budget, states that, unless otherwise provided, appropriations for each program may be disbursed for the following categories of use: (a) salaries, premium pay, or reallocation pay, (b) operations and services, and (c) equipment; provided the disbursement is within the program and category of use for which it was appropriated, as set forth in Appendix C; and

WHEREAS, the Council wishes to transfer \$20,000 within the Office of the County Council, Council Services Program, from Category B to Category C, for computer equipment expenses related to the implementation of Granicus; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That, pursuant to Section 3.A, Legislative Functions and Section 7 of the General Budget Provisions, and in accordance with the FY 2016 Budget, it does hereby authorize the transfer of an unencumbered appropriation balance of \$20,000 from the Office of the County Council, Council Services Program, Category B, to the Office of the County Council, Council Services Program, Category C for computer equipment; and

Resolution No. _____

2. That certified copies of this resolution be transmitted to the Director of Council Services, the Director of Finance, the Budget Director, and the Mayor of the County of Maui.

APPROVED AS TO FORM AND LEGALITY



Jeffrey Ueoka
Deputy Corporation Counsel
County of Maui

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