

**SALARY COMMISSION MINUTES
OFFICE OF THE MAYOR
KALANA O MAUI, 9TH FLOOR
MAYOR'S CONFERENCE ROOM
January 8, 2016**

Present:

Joseph Talon, Chair
James Likes
May Fujiwara
Ralph Masuda
Tammie Ann Matsuura
Wallace Tom
Christian Tackett
Gail Kanetani

Excused:

Edward Tamori

Staff:

John Buck, Mayor's Executive Assistant
Lance Hiromoto, Director of Personnel Services
Gary Murai, Corporation Counsel
Lisa Tajiri, Secretary

- I. Call to order**

Chair Talon called to order the regular meeting of the Salary Commission at 8:35am.
- II. Public Testimony**

There was no public testimony.
- III. Approve the Minutes of the November 13, 2015 Salary Commission Meeting**

Commissioner Fujiwara moved and seconded by Commissioner Tackett to approve the meeting minutes for November 13, 2015. Motion carried.

IV. Presentation from Mayor Alan M. Arakawa

Mayor said firsthand that he is satisfied with his salary when he first was elected and to this day is still satisfied. He is committed to do the best job to his capacity.

The department heads are committed to do the best job for this community. If you were to ask me "If I think they should get a raise, my answer would be "No". If you were to ask me "If I think they deserve a raise, my answer would be "Yes"! They are accountable for their jobs. I think the Department heads have done more for this county than any other group of Directors & Deputies.

Chair Talon: "Should they be no salary increases for the 2016-2017 year where does the monies go?"

Mayor: We have no extra monies put in for increases, budget is based on request. Every penny that is approved has a purpose when it is approved, no slush fund.

Commissioner Likes: When a request comes in for a salary increase for (1) person in particular, with Commission approval does it need to go to Council for approval?

John Buck: No. By Charter, we are the only County in the State of Hawaii, the decision of the Salary Commission is final. It does not require approval by the Mayor or Council.

Commissioner Masuda: Where does the monies come from?

Mayor: General Fund

Presentation from Lance Hiromoto-Director of Personnel Services

Members requested from the Department of Personnel Service at a prior meeting to review job description for Directors/Deputies & Council. Lance stated that Personnel Department does not have individual job descriptions for Department heads & Deputies. Instead he distributed the duties and qualifications as per the County Charter.

Chair Talon: Did the Prosecuting Attorney & Deputy receive raises in 2013?

Lance Hiromoto: Yes, they did.

Chair Talon: There is a letter sent for sent from J.D. Kim, Prosecuting Attorney requesting a salary adjustment for his Deputy, Robert Riveira.

Gary Murai: Maybe most prudent thing to do is to defer this until the Commission discusses salaries for the Prosecuting Attorney. Historically, the salaries for Prosecuting Attorney and Corporation Counsel and their 1st deputies are discussed together.

There are department heads and their deputies that are appointed by a Commission. The 4 departments are, Police, Fire, Liquor and Personnel Services. If the Salary Commission plans on inviting them, they should give the commissions at least 2 month lead time. This will give them time for the commission to meet prior to their appearance before the Salary Commission.

Chair Talon: Can we get copies of past agendas so that we can see what groups of departments were called for their appearance before the Commission to discuss their departments.

John Buck: Yes we can provide them. Staff will follow up and provide them to you before the next meeting.

It was suggested to invite John D. Kim-Prosecuting Attorney and Patrick Wong-Corporation Counsel to give an overview of their department.

V. Correspondence

No Correspondence Received.

VI. Determine Next Meeting Date and Set Agenda

Next meeting is scheduled for February 12, 2016 @ 8:30am in Mayor's Conference room.

Overview of their department by John D. Kim-Prosecuting Attorney and Patrick Wong-Corporation Counsel.

VII. Adjournment

Chair Talon moved and Commissioner Likes second the motion. Motion carried unanimously. Meeting adjourned at 10:15am.