

**MAUI METROPOLITAN PLANNING ORGANIZATION (MAUI MPO)
POLICY BOARD MEETING**

Wednesday, May 4, 2016
10:00 AM

Planning Conference Room
Kalana Pakui Building
250 South High Street
Wailuku, Hawaii 96793

2016 APR 25 AM 10:50
OFFICE OF THE
COUNTY CLERK

RECEIVED

AGENDA

BOARD MEMBERS

Elle Cochran
Don Couch
Stacy Crivello
Ford Fuchigami
David Goode
Don Medeiros
William Spence

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact the County Department of Transportation, 2145 Kaohu Street, RM102, Wailuku, HI 96793, (808) 270-7511, (808) 270-7505 (fax).

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item and shall be limited to three (3) minutes. If written testimony is submitted at the meeting, 15 copies are requested.

INDIVIDUALS WHO INTEND TO ATTEND THE MEETING AND WHO HAVE DISABILITIES REQUIRING SPECIAL ASSISTANCE should call the County Department of Transportation at least five (5) working days in advance of the meeting.

- I. **CALL MEETING TO ORDER**
- II. **PUBLIC TESTIMONY**
- III. **DISCUSSION OF MAUI METROPOLITAN PLANNING ORGANIZATION BY DEPARTMENT OF TRANSPORTATION STAFF**
 - a. MPO Establishment/Trigger
 - b. MPO Regulations/Required Documents
 - c. MPO Required Process
 - d. Maui MPO Schedule

IV. NEW BUSINESS

- a. **Election of Policy Board Chair for 2016**
- b. **Election of Policy Board Vice-Chair for 2016**
- c. **Review, discussion and action on Executive Director and Staff Position Descriptions**
- d. **Review, discussion, and approval to send Corporation Counsel the following Supplemental Agreements:**
 - i. **Administrative**

The administrative agreement defines the administrative roles, responsibilities and procedures embodied by Maui MPO's assignment to MDOT.
 - ii. **Financial**

The financial agreement serves as the interagency agreement for the payment of member matching funds by the State and the County to provide local financial support deemed necessary for the function of the Maui MPO to carry out the 3-C Planning Process, consistent with the terms of the Comprehensive Agreement.
 - iii. **MPO PL/5303 Funds Distribution**

The funds distribution agreement outlines the formula that shall be used to distribute FHWA's PL funds and the FTA's 5303 planning funds to Hawaii's Metropolitan Planning Organizations.
 - iv. **Data Sharing**

The data sharing agreement is to agree upon interagency procedures for the collection, maintenance, and sharing of regional data and information deemed necessary to carry out the 3-C transportation planning process.
- e. **Review and discussion of proposed Policy Board Bylaws or Administrative Rules**
- f. **Review and discussion of the Unified Plan Work Program (UPWP)**

The Unified Planning Work Program outlines the MPO's work projects and describes the plans and programs that will be conducted over the next fiscal year. The UPWP associates a budget with each tasks and helps to identify planning priorities for the region.
- g. **Discussion and action to establish the Technical Advisory Committee (TAC)**

The Technical Advisory Committee is responsible for reviewing planning studies, programs, and projects accomplished through the Unified Planning Work Program as well as scoring and ranking projects for the Transportation Improvement Program (TIP) and making technical recommendations to the Policy Board.

V. ANNOUNCEMENTS

VI. DETERMINE NEXT MEETING DATE AND AGENDA

VII. ADJOURNMENT