

COUNCIL OF THE COUNTY OF MAUI
BUDGET AND FINANCE COMMITTEE

May 20, 2016

Committee
Report No. _____

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on April 29, 2016, makes reference to County Communication 15-164, from Councilmember Riki Hokama, relating to amendments to the Fiscal Year ("FY") 2016 Budget.

By correspondence dated April 20, 2016, the Budget Director transmitted a proposed resolution entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF PERSONNEL SERVICES, FISCAL YEAR 2016 BUDGET."

The purpose of the proposed resolution is to transfer, from Category A (salaries, premium pay, or reallocation pay) to Category B (operations or services), \$20,000 within the Department of Personnel Services, Personnel Administration and Management Support Services Program, because of a projected budgetary shortfall for professional services. The transfer is intended to appropriately account for the use of funds appropriated in the FY 2016 Budget.

Section 7 of the General Budget Provisions in the FY 2016 Budget restricts disbursements for each program by category of use, with allocations specified for: (a) salaries, premium pay, or reallocation pay (Category A); (b) operations or services (Category B); and (c) equipment (Category C).

Section 7 authorizes any transfer from one program to another or one category of use to another by resolution, and any transfer from one department to another by ordinance.

COUNCIL OF THE COUNTY OF MAUI
BUDGET AND FINANCE COMMITTEE

Page 2

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Report No. _____

The Director of Personnel Services said funds are available for the \$20,000 transfer because of a mid-fiscal-year retirement. The Department decided to delay filling the position because the Department anticipated a need to use the funds for operations. The Department would like to use savings from its A account to provide training and to cover unanticipated issues relating to a need for employee assistance programs.

Your Committee voted 8-0 to recommend adoption of the proposed resolution. Committee Vice-Chair White and members Baisa, Carroll, Cochran, Couch, Crivello, Guzman, and Victorino voted "aye." Committee Chair Hokama was excused.

Your Budget and Finance Committee RECOMMENDS that Resolution _____, attached hereto, entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF PERSONNEL SERVICES, FISCAL YEAR 2016 BUDGET," be ADOPTED.

This report is submitted in accordance with Rule 8 of the Rules of the Council.



RIKI HOKAMA, Chair

Resolution

No. _____

AUTHORIZING THE TRANSFER OF AN UNENCUMBERED
APPROPRIATION BALANCE WITHIN THE
DEPARTMENT OF PERSONNEL SERVICES,
FISCAL YEAR 2016 BUDGET

WHEREAS, Section 9-10(2) of the Revised Charter of the County of Maui (1983), as amended (“Charter”), provides that, upon written request of the Mayor, part or all of any unencumbered appropriation balance may be transferred within a department by resolution or from one department to another by ordinance; and

WHEREAS, Section 7 of the General Budget Provisions in Ordinance No. 4231, Bill No. 38 (2015), Draft 1, as amended, (“Fiscal Year 2016 Budget”), states that, unless otherwise provided, appropriations for each program may be disbursed for the following categories of use: (a) salaries, premium pay, or reallocation pay, (b) operations or services, and (c) equipment; provided the disbursement is within the program and category of use for which it was appropriated, as set forth in Appendix C; and

WHEREAS, Section 7 of the General Budget Provisions further provides that any transfer from one program to another or one category of use to another shall be authorized by Council resolution, and any transfer from one department to another shall be authorized by ordinance; and

Resolution No. _____

WHEREAS, Section 3.B.11.a. of the Fiscal Year 2016 Budget, relating to the Department of Personnel Services, sets forth appropriations for the Personnel Administration and Management Support Services Program; and

WHEREAS, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, Mayor Alan M. Arakawa has submitted a written request to transfer an unencumbered appropriation balance of \$20,000 from the Personnel Administration and Management Support Services Program, Category A, to the Personnel Administration and Management Support Services Program, Category B, in order to disburse \$20,000 for operations or services from the appropriate category; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, and in accordance with the Fiscal Year 2016 Budget, it does hereby authorize the transfer of an unencumbered appropriation balance of \$20,000 from the Personnel Administration and Management Support Services Program, Category A, to the Personnel Administration and Management Support Services Program, Category B for operations or services; and

Resolution No. _____

2. That certified copies of this resolution be transmitted to the Mayor, the Director of Finance, the Budget Director and the Director of Personnel Services.

APPROVED AS TO FORM AND LEGALITY:



JEFFREY DEOKA
Deputy Corporation Counsel
County of Maui