

**COUNCIL OF THE COUNTY OF MAUI**  
**BUDGET AND FINANCE COMMITTEE**

December 2, 2016

**Committee**  
**Report No.** \_\_\_\_\_

Honorable Chair and Members  
of the County Council  
County of Maui  
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on November 15, 2016, makes reference to County Communication 16-110, from Councilmember Riki Hokama, relating to amendments to the Fiscal Year 2017 Budget.

By correspondence dated October 28, 2016, the Budget Director transmitted a proposed resolution entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF LIQUOR CONTROL – LIQUOR FUND, FISCAL YEAR 2017 BUDGET."

The purpose of the proposed resolution is to amend the Fiscal Year 2017 Budget within the Department of Liquor Control – Liquor Fund by transferring \$13,000 from the Liquor Control Program, Category B (Operations) to Category C (Equipment) for the purchase of a portable electronic fingerprint scanner.

The proposed resolution references Section 7 of the General Budget Provisions in the Fiscal Year 2017 Budget, which restricts disbursements for each program by category of use, with allocations specified for: (a) salaries, premium pay, or reallocation pay (Category A); (b) operations or services (Category B); and (c) equipment (Category C).

The Director of Liquor Control said the purchase of a portable electronic fingerprint scanner would eliminate the need to rely upon the fingerprint card currently used by the Department.

He explained liquor control officers obtain fingerprints from a liquor license applicant and send the fingerprint card to the Hawaii Criminal Justice Data Center for processing. If the fingerprints are unacceptable,

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the Center will reject the card. The Department will then need to repeat the fingerprint process and resubmit a new card, delaying the approval process for a liquor license by one to two months.

He said the fingerprint scanner immediately determines whether the fingerprints are acceptable and transmits the data to the Center. Results are returned in approximately eight hours, substantially reducing the processing time for liquor license applicants.

He stated the scanner will enhance the efficient processing of applicants. Training for the Department's employees will be provided with the purchase of the scanner.

Your Committee questioned whether an intergovernmental agreement between the County and the Hawaii Criminal Justice Data Center, a State agency, is needed. A Deputy Corporation Counsel advised that, if the agreement imposes a financial obligation on the County, the Department will propose a bill to authorize the Mayor to enter into an intergovernmental agreement, pursuant to Section 2.20.020, Maui County Code.

Your Committee voted 7-0 to recommend adoption of the proposed resolution. Committee Chair Hokama, Vice-Chair White, and members Baisa, Carroll, Couch, Crivello, and Victorino voted "aye." Committee members Cochran and Guzman were excused.

Your Budget and Finance Committee **RECOMMENDS** that Resolution \_\_\_\_\_, attached hereto, entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF LIQUOR CONTROL - LIQUOR FUND, FISCAL YEAR 2017 BUDGET," be **ADOPTED**.

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This report is submitted in accordance with Rule 8 of the Rules of the Council.

  
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RIKI HOKAMA, Chair

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# Resolution

No. \_\_\_\_\_

AUTHORIZING THE TRANSFER OF AN UNENCUMBERED  
APPROPRIATION BALANCE WITHIN THE  
DEPARTMENT OF LIQUOR CONTROL – LIQUOR FUND,  
FISCAL YEAR 2017 BUDGET

WHEREAS, Section 9-10(2) of the Revised Charter of the County of Maui (1983), as amended (“Charter”), provides that, upon written request of the Mayor, part or all of any unencumbered appropriation balance may be transferred within a department by resolution or from one department to another by ordinance; and

WHEREAS, Section 7 of the General Budget Provisions in Ordinance No. 4334, Bill No. 62 (2016), Draft 1, as amended, (“Fiscal Year 2017 Budget”), states that, unless otherwise provided, appropriations for each program may be disbursed for the following categories of use: (a) salaries, premium pay, or reallocation pay, (b) operations or services, and (c) equipment; provided the disbursement is within the program and category of use for which it was appropriated; and

WHEREAS, Section 3.B.7.a. of the Fiscal Year 2017 Budget, relating to the Department of Liquor Control – Liquor Fund, sets forth appropriations for the Liquor Control Program; and

WHEREAS, pursuant to Section 9-10(2) of the Charter, Mayor Alan M. Arakawa has submitted a written request to transfer an unencumbered appropriation balance of \$13,000 from the Liquor Control Program, Category B, to

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the Liquor Control Program, Category C, in order to disburse \$13,000 for equipment from the appropriate category; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, and in accordance with the Fiscal Year 2017 Budget, it does hereby authorize the transfer of an unencumbered appropriation balance of \$13,000 from the Liquor Control Program, Category B, to the Liquor Control Program, Category C, for equipment; and
2. That certified copies of this resolution be transmitted to the Mayor, Director of Finance, Budget Director and Director of Liquor Control.

APPROVED AS TO FORM AND LEGALITY:

  
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JEFFREY UEOKA  
Deputy Corporation Counsel  
County of Maui