



## Maui Metropolitan Planning Organization

### Policy Board Meeting #9

Monday, March 13, 2017  
9:00 AM

Planning Conference Room  
Kalana Pakui Building  
250 South High Street  
Wailuku, Hawaii 96793

#### AGENDA

**I. Call to Order by Chair**

**II. Public Testimony**

**III. Approval of January 26, 2017 Meeting Minutes**

**IV. Election of Chair and Vice Chair**

Officers elected at the March 13 meeting will serve until December 31, 2017. The next election of officers will be held in early 2018 for a one-year term.

**V. Consider Policy Board Bylaw Amendment**

Current Maui MPO Policy Board bylaws section III.B specifies: "Officers of the Maui MPO Policy Board shall include a Chair and Vice-Chair chosen by the members. The Chair's term of office shall be one (1) year or until a successor is appointed. The Vice-Chair's term of office shall be one (1) year, concurrent with the term of the Chair. ~~Election of officers shall occur at the first Policy Board meeting following January 1<sup>st</sup> of every year.~~"

Recommend amending the Maui MPO Policy Board Bylaws to remove the above reference to January 1<sup>st</sup>, to avoid potential incongruity with one-year terms of chair and vice chair.

**VI. Executive Director Performance Review**

Maui MPO Policy Board will initiate a 6-month performance review of Executive Director Lauren Armstrong. An executive meeting in accordance with HRS section 92-5 may be called with respect to this item.

**VII. Executive Director's Report**

**a. MPO Financial Update**

The State-County Memorandum of Agreement for Federal-aid projects enables the MPO to obligate \$200,000 of FHWA planning funds. HDOT is working on a PR-1240 Project Agreement with FHWA, serving as the pass-through entity for the Maui MPO. Maui MPO has expended approximately \$50,000 of FY 2017 funds.

**b. Review draft RFP scope for Maui Multimodal Transportation Plan (2040)**

The *Maui Multimodal Transportation Plan (2040)* will serve as the Long Range Transportation Plan for the Maui MPO. The draft scope is based on tasks in the Maui MPO Unified Planning Work Program, review of existing long-range land use and transportation plans for Maui, and national best practices in multimodal transportation planning. The RFP will go out for a competitive bid process consistent with County, State and Federal procurement policies, and contract initiation is anticipated for June 2017.

*Requested action: Approve Maui Multimodal Transportation Plan (2040) scope.*

**c. Review draft TIP development schedule and project evaluation criteria**

Review proposed schedule to develop the 2019-2022 Maui Transportation Improvement Program (TIP) by June 2018, through coordination with HDOT, DPW, MDOT, FHWA and FTA. Transportation project evaluation criteria may include: 1) Consistency with long-range transportation and land use plans; 2) Readiness to go; 3) Availability of local match; 4) Meeting MAP-21 planning factors; 5) Specific criteria for various project types.

*Requested action: Review TIP project evaluation criteria and provide comments.*

**d. Summary of public outreach activities**

Public outreach included presentations to the Maui Alliance of Community Associations, Healthy Eating Active Living (HEAL) Coalition/NPAC, and UH Maui students. Maui MPO now has an email newsletter and Facebook page. Comments on the Draft Public Participation Plan are due April 28 and will be shared with the TAC and Policy Board.

**VIII. Announcements**

**a. Next Policy Board meeting is scheduled for May 22, 2017**

**b. Safe Routes to School workshop March 30 @ Makawao Elementary School**

**IX. Adjournment**

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact the Maui MPO, 200 S. High Street, Wailuku, HI 96793, (808) 270-8216, (808) 270-7505 (fax).

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted at the beginning of the meeting and shall be limited to three (3) minutes. TESTIMONY MUST BE LIMITED TO ITEMS ON THE AGENDA. If written testimony is submitted at the meeting, 15 copies are requested. INDIVIDUALS WHO INTEND TO ATTEND THE MEETING AND WHO HAVE DISABILITIES REQUIRING SPECIAL ASSISTANCE should call the Maui MPO at (808) 270-8216 at least five (5) working days in advance of the meeting.