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**Maui Metropolitan
Planning Organization**

OFFICE OF THE
COUNTY CLERK

Policy Board Meeting

Wednesday, November 22, 2017
9:00 AM

Planning Conference Room
Kalana Pakui Building
250 South High Street
Wailuku, Hawaii 96793

AGENDA

- I. Call to Order**
- II. Public Testimony**
- III. Approval of October 26, 2017 Minutes**
- IV. Executive Director's Report**
 - a. Maui MPO Financial Update**

Combined UPWP FY17 and FY18 financial update to October 31, 2017 has been prepared as requested by Policy Board. At October 31, 2017, of the approximate \$708,000 budget balance remaining, \$654,000 (92%) pertains to consulting services, personnel and fringe. As at November 7, 2017, Maui MPO continues to follow up with MDOT and HDOT on reimbursement submission for FTA FY17 grant.
 - b. Maui MPO Staff Activities**

Maui MPO Executive Director shares highlights from the National Association of Metropolitan Organizations (AMPO) conference held October 17-20 in Savannah, Georgia; STIP Over the Shoulder Federal-Aid Project Review on October 31; Memorial Walk and Solutions Meeting training in Hilo November 3-4; and upcoming Statewide Transportation Plan Sub STAC meeting on December 6, 2017.
 - c. Draft TAC Minutes**

Provide Draft Maui MPO TAC minutes from November 9, 2017 meeting.
- V. Review Maui MPO TIP Policies and Procedures**

Review *TIP Policies and Procedures*, whose purpose is to ensure consultation with appropriate agencies and stakeholders, coordination with the STIP, opportunities for public participation, consistency with the *Maui MPO Long-Range Transportation Plan*, and compliance with federal requirements.

Requested action: Approve Maui MPO TIP Policies and Procedures.

VI. Executive Director Salary

Maui MPO Policy Board will consider an annual salary increase for the Executive Director. An Executive Session may be called with regard to this agenda item.

Requested action: Approve 3% salary increase to \$92,700 for Maui MPO Executive Director, effective January 1, 2018.

VII. Announcements

a. 2018 Policy Board Meeting dates

Meetings scheduled for 4th Thursdays at 9:00 am in Kalana Pakui Planning Conference Room. Thursdays January 25, March 22, May 24, June 28, July 26, September 27, October 25 and Wednesday, November 21, 2018.

b. Election of Chair and Vice-Chair in January 2018

Pursuant to the Maui MPO Policy Board bylaws, the Chair's term of office shall be one year or until a successor is appointed. The Vice-Chair's term of office shall be one year, concurrent with the term of the Chair. Election of officers shall occur at the first Policy Board meeting following January 1st of every year.

c. TIP public workshop dates: February 5-9 and April 9-13, 2018 from 6:00-8:00 pm.
Locations: Pa'ia, Lahaina, Pukalani, Kihei, Kahului community centers.

VIII. Adjournment

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact the Maui MPO, 200 S. High Street, Wailuku, HI 96793, (808) 270-8216, (808) 270-7505 (fax).

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted at the beginning of the meeting and shall be limited to three (3) minutes. TESTIMONY MUST BE LIMITED TO ITEMS ON THE AGENDA. If written testimony is submitted at the meeting, 15 copies are requested. INDIVIDUALS WHO INTEND TO ATTEND THE MEETING AND WHO HAVE DISABILITIES REQUIRING SPECIAL ASSISTANCE should call the Maui MPO at (808) 270-8216 at least five (5) working days in advance of the meeting.