

**URBAN DESIGN REVIEW BOARD
SUMMARY MINUTES
SEPTEMBER 4, 2018**

([HYPERLINK TO AUDIO RECORDING OF THE MEETING](#))

A. CALL TO ORDER

The regular meeting of the Urban Design Review Board (Board) was called to order by Mr. Hunton Conrad, Chair, at approximately 10:00 a.m., Tuesday, September 4, 2018, in the Planning Department Conference Room, First Floor, Kalana Pakui Building, 250 South High Street, Wailuku, Island of Maui.

A quorum of the Board was present (See Record of Attendance).

B. PUBLIC TESTIMONY - At the discretion of the Chair, public testimony may also be taken when each agenda item is discussed, except for contested cases under Chapter 91, HRS. Individuals who cannot be present when the agenda items are discussed may testify at the beginning of the meeting instead and will not be allowed to testify again when the agenda item is discussed unless new or additional information will be offered. Testimony will be limited to a maximum of three (3) minutes, with 30 seconds to conclude.

C. COMMUNICATIONS

1. STATE OF HAWAII KAHOOLAWE ISLAND RESERVE COMMISSION requesting a Special Management Area Use Permit in order to construct an Education and Outreach-Center consisting of one (1) two-story building of approximately 24,000 square feet, outdoor performance area, plant nursery, parking, and related improvements located in the Park District at 2780 South Kihei Road, TMK: (2) 3-9-004: 151, Kihei, Island of Maui. (SM1 2018/0008) (Candace Thackerson)

The Board may provide its recommendations to the Maui Planning Commission on the design aspects within its purview based on the [proposed Special Management Area Use Permit plans](#) provided for the project.

(Agenda Item C.1. begins at 00:00:08 of the Audio Recording.)

(Motion was made at 00:47:23 of the Audio Recording.)

It was moved by Mr. David Sereda, seconded by Mr. Mikal Torgerson, then unanimously

(Vote was taken at 00:47:38 of the Audio Recording.)

VOTED: to accept the project as presented.

(Assenting: H. Hecht, C. Hitchcock, B. Sarich, D. Sereda, M. Torgerson, D. Unemori)
(Excused: R. Phillips, S. Marlowe)

D. DIRECTOR'S REPORT

1. [Proposed Meeting Schedule](#) for Calendar Year 2019.

The Board may take action to approve or modify the meeting schedule.

(At 00:48:34 of the Audio Recording, the Board begins discussion on scheduling a training on the Board's roles and responsibilities.)

(Motion was made at 00:54:49 of the Audio Recording.)

It was moved by Ms. Brandis Sarich, seconded by Mr. Darren Unemori, then unanimously

(Vote was taken at 00:55:17 of the Audio Recording.)

VOTED: for a training to go through the binders, the Board's responsibilities, and for the Department to talk on major terms the Board will be using such as massing and human scale.

(Assenting: H. Hecht, C. Hitchcock, B. Sarich, D. Sereda, M. Torgerson, D. Unemori)
(Excused: R. Phillips, S. Marlowe)

(Agenda Item D.1. begins at 00:56:53 of the Audio Recording.)

With regards to the proposed schedule, a comment was brought up to possibly move the January 2, 2019 meeting date to another date since it falls the day after the holiday which conflicts with members' holiday vacations. However, due to the high use of the Planning Conference Room, the Board decided to retain the January 2, 2019 meeting date, and would cancel the meeting if there are no pressing applications.

2. Agenda items for the October 2, 2018 meeting.

E. NEXT MEETING DATE: October 2, 2018

F. ADJOURNMENT

There being no further discussion brought forward to the Board, the meeting was adjourned at 10:59 a.m.

Respectfully submitted by,

LEILANI A. RAMORAN-QUEMADO
Secretary to Boards and Commissions II

RECORD OF ATTENDANCE

PRESENT:

Hunton Conrad, Chair
Harry Hecht
Caryl Hitchcock-Sprinzel
Brandis Sarich, Vice-Chair (from 10:11 a.m.)
David Sereda
Mikal Torgerson
Darren Unemori

EXCUSED (E)/RECUSE (R)/ABSENT (A):

Raymond Phillips (E)
Stuart Marlowe (E)

OTHERS:

Clayton I. Yoshida, Planning Program Administrator
Candace Thackerson, Staff Planner, Current Planning Division
Jennifer Oana, Deputy Corporation Counsel