I. Call to Order

The meeting was called to order by Chair Kelley at 12:02 p.m.

Present: Chair Sheila Kelley
         Lois Prey
         Sharon Daniels
         Kate Griffiths

Absent: Vice Chair Jennifer Gladwin
        Ellie Castillo
        Deneane Hamby

Ex-Officio: Leslie Wilkins

Staff: Jerrie Sheppard, Deputy Corporation Counsel
       Pili Nahooikaika, Administrative Assistant
       Mercedes Neri, Special Assistant

II. Public Testimony

There was no public testimony presented.

III. Approval of Minutes for the October 17, 2017 and November 21, 2017 Meetings

Member Prey moved and Member Griffiths seconded the motion to approve the minutes of October 17, 2017. The motion carried unanimously.

Member Prey moved and Member Daniels seconded the motion to approve the minutes of November 21, 2017. The motion carried unanimously.

IV. State Ex-Officio Report

Ex-Officio Wilkins informed and encouraged the committee to send a representative to the 2018 Women’s Legislative Caucus Breakfast on January 24, 2018 at the YWCA on O’ahu. Ms. Wilkins mentioned that topics of discussion will include the legislative package and bills.

Member Daniels moved and Member Prey seconded the motion authorizing Member Griffiths to attend the 2018 Women’s Legislative Caucus Breakfast on January 24, 2018 on behalf of the Maui County Committee on the Status of Women. The motion carried unanimously.

Ex-Officio Wilkins encouraged the Committee to request with the Hawaii State Commission on the Status of Women for grant funding for Fiscal Years 2018 and 2019.

Member Prey moved and Member Griffiths seconded the motion for Chair Kelley to draft a letter to the Hawaii State Commission on the Status of Women requesting a grant in the amount of $5000. The motion carried unanimously.
V. Women of Excellence Awards Event, March 27, 2018
   - Discuss Event Preparation
   - Discuss Recipient Selection

The Committee deferred this agenda item to the next meeting.

VI. Discuss Fiscal Year 2019 Budget Request
   - Discuss Budget Request to Mayor Alan Arakawa
   - Discuss Budget Request to the Hawaii State Commission on the Status of Women
   - Discuss Expenditures, Events and Activities for Fiscal Year 2019

The Committee revised their budget request to include the following amounts:

   - Domestic Violence Awareness Fair - $500
   - Women of Excellence Awards - $900
   - Travel Expenses - $1350
   - Round Table Discussions - $500
   - Voter Registration - $1200
   - STEM - $1000

Totaling a $5450 budget request.

VII. Committee on the Status of Women Survey – A Women’s Issues Survey to Better Advocate for the Rights of Women in Maui County
   - Discuss Updates

The Committee decided to condense the survey to a single page document and request a progress report from Member Gladwin regarding its status of completion.

VIII. Determine Next Meeting Date and Set Agenda

The next meeting is scheduled for Tuesday, February 20, 2018 at 12:00 p.m. in the Department of Planning Conference Room.

IX. Adjourn

Member Prey moved and Member Daniels seconded the motion to adjourn. The motion carried unanimously. The meeting adjourned at 1:00 p.m.