I.  Call to Order

The meeting was called to order by Chair Kelley at 12:05 p.m.

Present:  Chair Sheila Kelley  
             Lois Prey  
             Sharon Daniels  
             Kate Griffiths  
             Dee Hamby  

Absent:  Vice Chair Jennifer Gladwin  
           Ellie Castillo  

Ex-Officio:  Leslie Wilkins  

Staff:  Jerrie Sheppard, Deputy Corporation Counsel  
        Pili Nahoukaika, Administrative Assistant  
        Mercedes Neri, Special Assistant  

II.  Public Testimony

There was no public testimony presented.

III.  Approval of Minutes

Member Daniels moved and Member Griffiths seconded the motion to approve the minutes of January 16, 2018. The motion carried unanimously.

IV.  State Ex-Officio Report

Ex-Officio Wilkins announced Khara Jabola-Carolus as the new Executive Director of the Hawaii State Commission on the Status of Women. Ex-Officio Wilkins also announced a grant award of $6000 to the Committee on the Status of Women from the Hawaii State Commission on the Status of Women.

Ex-Officio Wilkins encouraged the committee to testify at the Maui County Council meeting scheduled for Friday, March 9, 2018 in support of a proposed resolution urging the Mayor to support the principles of the United Nations Convention on the Elimination of all forms of Discrimination Against Women (CEDAW). Member Griffiths moved and Member Prey seconded the motion to testify on behalf of the Committee on the Status of Women on Friday, March 9, 2018 in support of the CEDAW resolution. The motion carried unanimously.

V.  Election of Chair and Vice Chair for the 2018-2019 Term

Member Prey nominated Member Griffiths as Chair. The Committee voted 5 Ayes. The nomination carried unanimously. Chair Kelley nominated Member Prey as Vice Chair. The Committee voted 4 Ayes, and 1 Abstain. The nomination carried unanimously.
VI. **Discuss Administrative Rules regarding Attendance**

Deputy Corporation Counsel discussed attendance protocol; reminding the committee to contact Ms. Nahooikaika regarding attendance and or absence from a committee meeting. Ms. Nahooikaika will inform Chair Kelley of confirmed attendance prior to the next scheduled meeting.

VII. **Discuss YWCA Women Legislative Caucus Breakfast, Oahu**

Member Griffiths reported that the caucus included attendance by several State Representatives and discussion topics were based on introduced Bills that will and or have gone before the State Legislature.

VIII. **Women of Excellence Awards Event, March 27, 2018**
- Discuss Event Preparation
- Discuss Recipient Selection
- Discuss Nominations

Members Griffiths and Daniels volunteered to coordinate refreshments. Member Daniels moved and Member Griffiths seconded the motion of a $100 budget to be used towards the purchase of refreshments.

Member Prey volunteered to coordinate awards. Member Griffiths moved and Member Hamby seconded the motion of a $400 budget to be used towards the purchase of awards and lei for 6 recipients.

IX. **Discuss Fiscal Year 2019 Budget Request**
- Discuss Budget Request to Mayor Alan Arakawa
- Discuss Budget Request to the Hawaii State Commission on the Status of Women
- Discuss Expenditures, Events and Activities for Fiscal Year 2019

The Committee deferred this agenda item to the next meeting.

X. **Discuss Domestic Violence Awareness Fair, October 6, 2018**

Chair Kelley reported that the Maui Fair will be held during the October 6th weekend and therefore she will be contacting Queen Kaahumanu Center for the availability of dates in September.

XI. **Determine Next Meeting Date and Set Agenda**

The next meeting is scheduled for Tuesday, March 20, 2018 at 12:00 p.m. in the Mayor’s Conference Room.

XII. **Adjourn**

Member Prey moved and Member Daniels seconded the motion to adjourn. The motion carried unanimously. The meeting adjourned at 1:00 p.m.