1. Call to Order

The meeting was called to order by Chair Griffiths at 12:07 p.m.

Present: Chair Kate Griffiths  
Vice-Chair Jessica Crouse  
Kiʻi Kahoʻohanohano  
Sharon Daniels  
Nalani Kaninau  
Leihuanani Bissen

Staff: Jerrie Sheppard, Deputy Corporation Counsel  
Gladys Baisa, Community Liaison  
Pili Nahoʻoikaika, Administrative Assistant

2. Public Testimony on Agenda Items

There was no public testimony presented.

3. Presentation about the Parent Leadership Training Institute by Mele Andrade, Site Coordinator

Ms. Andrade introduced The Parent Leadership Training Institute’s training program (a national program) that focuses on advocating for children and taking leadership in the community. She explained that the training program is free, will begin in October and run for 20 weeks, 4 hours per week on Wednesdays, and include meals and childcare service. Applications are available online at www.hawaii-can.org/plti and will be accepted until September 30, 2019.

4. Approve the Meeting Minutes of July 30, 2019

Chair Griffiths clarified that the meeting minutes of July 30, 2019 will be available for review and approval at the next meeting.

5. Hawaii State Commission on the Status of Women, Ex-Officio Report

Ms. Nahoʻoikaika reported that a nomination for the Hawaii State Commission Ex-Officio Maui Representative has not yet been made by the Legislative Coalition.

6. Acknowledgment of Committee Member, Dee Hamby’s Resignation Letter

Chair Griffiths acknowledged Member Hamby’s resignation letter and asked that any inquiries on the subject be addressed with her individually and after the meeting.

7. Training on Government Ethics and Sunshine Law, Deputy Corporation Counsel, Jerrie Sheppard
Deputy Sheppard reviewed the following:
Article 10 of the Charter of the County of Maui
The Sunshine Law
Maui County Code Chapter 2.56 – Code of Ethics

Deputy Sheppard mentioned that copies of The Sunshine Law are available online at
www.oip.hawaii.gov

8. Budget Status for Fiscal Years 2020 and 2021

Deputy Sheppard advised the Committee to budget for anything that they want to spend monies on for Fiscal Year 2021 i.e. Domestic Violence Awareness Fair, Travel, Women of Excellence awards, etc. She suggested structuring the use of funds to benefit Maui County and reaching out to Molokai and Lanai.

Chair Griffiths suggested setting funding for travel to Hawaii State Commission on the Status of Women meetings held on Molokai and Lanai. She added that the next meeting on Molokai is scheduled for tomorrow, Wednesday, August 21, 2019 at 5:30 p.m. at Mitchel Pauole Center.

Member Kaho’ohanohano moved and Member Kaninau seconded the motion to send a Committee representative to Hawaii State Commission on the Status of Women meetings held on Molokai and Lanai. The motion carried.

9. Subcommittee Reports
   • Website Subcommittee – Member Hamby resigned. Newly assigned members are Vice-Chair Crouse and Member Bissen
   • Women’s Survey Subcommittee – Assigned members are Members Bissen and Kaninau, Deputy Sheppard recommended scheduling a special meeting on September 3, 2019 for submission of the survey for review and scheduling the regular meeting on September 17, 2019 for discussion and adoption of the survey to be made available for distribution at the Maui Fair and the Domestic Violence Awareness Fair.
   • Voter Registration Subcommittee – No report discussed.
   • Human Trafficking Subcommittee – No report discussed.
   • Women of Excellence Subcommittee – Event date confirmed for March 17, 2020
   • Domestic Violence Awareness Fair Subcommittee – Member Daniels confirmed the following participants: Family Life Center, Children’s Justice Center, and Maui Economic Opportunity, Maui Police Department’s Domestic Violence Unit, Office on Aging, Department of the Prosecuting Attorney, Malama I Ke Ola Health Center, Maui Family Support Services, Inc., Women Helping Women, The Maui Farm, and Planned Parenthood. Member Daniels reported the following entertainers: Poni Brendan, Steven Linne Band, and Chisa Kalani as the emcee. Deputy Sheppard reported that she is reviewing the venue’s (Queen Ka’ahumanu Center’s) contract and agreement. The Committee approved the 2019 Domestic Violence Awareness Fair flyer. Ms. Naho’okiika will revise with updates and provide electronic copies via e-mail and prints at the next meeting for distribution. Member Daniels confirmed ti leaf lei purchase for the following recipients: Mayor and Mrs. Victorino, Chisa, Poni, Steven and Band. Member Daniels moved and Member Kaho’ohanohano seconded the motion to order 50 purple reusable bags. The motion carried.
10. Agenda Setting

The agenda items for the next meeting are to include:

1. Approval of Survey
2. Budget for Fiscal Year 2021
3. Subcommittee Reports

11. Next Meeting

The next meeting is scheduled for Tuesday, August 20, 2019 at 12:00 noon in the Mayor’s Conference Room.

12. Adjournment

Member Kaho’ohanohano moved and Member Daniels seconded the motion to adjourn. The motion carried. The meeting adjourned at 2:06 p.m.