

MINUTES OF THE REGULAR MEETING
OF THE
CIVIL SERVICE COMMISSION
COUNTY OF MAUI
WAILUKU, MAUI, HAWAII

DATE: Wednesday, January 8, 2020

TIME: 9:00 a.m.

PLACE: Department of Personnel Services' Conference Room
Kalana O Maui (County Building), Room 629
200 South High Street
Wailuku, Maui, HI 96793

PRESENT: Commissioners:
Sharon Suzuki, Vice-Chair
Marcus Merchasin, Member
Blake Takayama

Staff:

David Underwood, Director of Personnel Services
Cindy Sasada, Private Secretary

Other:

Mimi Desjardins, Deputy Corporation Counsel

EXCUSED: Linda K. Fujitani, Chair
Patrice Matsumoto, Member

CALL TO ORDER:

The regular meeting of the Civil Service Commission ("CSC") was called to order at 9:00 a.m. by Vice-Chair Suzuki. In accordance with Chapter 92 of the Hawaii Revised Statutes, public notice of the meeting was filed with the County Clerk on December 30, 2019 and the agenda was posted on the bulletin boards of the Department of Personnel Services ("DPS") and on the Internet at www.mauicounty.gov.

ROLL CALL:

Roll call recorded, Vice-Chair Sharon Suzuki and Commission members Marcus Merchasin and Blake Takayama. Chair Linda K. Fujitani and Patrice Matsumoto were excused.

The Chair also recognized the presence of Director David Underwood, Cindy Sasada and Deputy Corporation Counsel Mimi Desjardins.

PUBLIC TESTIMONY: None.

APPROVAL OF MINUTES:

It was moved by Commissioner Merchasin, seconded by Commissioner Takayama and carried to approve the minutes of the December 4, 2019 meeting.

OLD BUSINESS:

A. Salary Commission Update – meeting held on December 13, 2019

Director Underwood reported the Salary Commission met on December 13, 2019. They heard presentations from the Mayor and Director of Planning. Director Underwood stated much of their conversation with the Mayor was on the effect of the new approval process by Council. The Commission seems to be contemplating that the new process may make it much more difficult to attract qualified people. The testimony from the Mayor and Planning Director was that there were a lot of qualified people that did not apply specifically because they did not want to go through that process.

At the next scheduled meeting set for January 10, 2020, the Commission will start their deliberation and possible action on salary adjustments, and the Council Chair will give a presentation regarding the new approval process.

DIRECTOR'S MONTHLY REPORT:

A. HR and Payroll Systems Update

Director Underwood provided an update for the HR/Payroll system. He reported that the Phase 2 modules (Performance and Talent Management, and Recruiting) rolled out on January 1, 2020.

B. Update on Collective Bargaining

- (1) UPW Bargaining Unit 01 (blue collar employees)
- (2) HGEA Bargaining Unit 02 (blue collar supervisors), BU 03 (white collar non-supervisory employees), BU 04 (white collar supervisors), BU 13 (professional and scientific employees), and BU 14 (county water safety officers and state law enforcement officers)
- (3) HFFA Bargaining Unit 11 (fire fighters)
- (4) SHOPO Bargaining Unit 12 (police officers)

Director Underwood provided an update on collective bargaining. UPW is in contract. HGEA BU 02 and 13 reached tentative agreements. Cost items are going before the council tomorrow. BU 14 is scheduled for arbitration in January. BU 04 is awaiting an arbitration decision. BU 03 has reached a tentative agreement and is currently undergoing ratification voting. BU 11 and BU 12 are in contract until June 30, 2021.

SCHEDULE NEXT MEETING DATE and DISCUSS NEXT MEETING BUSINESS:

The next regular meeting will be held on Wednesday, February 5, 2020 at 9:00 a.m. in the Department of Personnel Services' Conference Room.

ADJOURNMENT:

The regular meeting adjourned at 9:06 a.m., and the Commission proceeded into its adjudicatory meeting pursuant to Section 92-6 of the Hawaii Revised Statutes and Sections 11-102-6 and 11-102-39 of the Rules of the Commission.

Respectfully submitted,



DAVID J. UNDERWOOD
Director of Personnel Services

Approved by the Civil Service Commission at its regular meeting held on the 5th day of February 2020.



LINDA K. FUJITANI
Chairperson