1. **Call to Order**

The meeting was called to order by Chair Griffiths at 12:04 p.m.

Present:
Chair Kate Griffiths  
Vice-Chair Jessica Crouse  
Nalani Kaninau  
Sharon Daniels  
Leihuanani Bissen

Excused:
Mahie McPherson  
Kii Kahoohanohano

Present Ex-Officio, Hawaii State Commission on the Status of Women:
Stacey Moniz

Present Staff:
Jennifer Oana, Deputy Corporation Counsel  
Darlene Endrina, Community Liaison  
Pili Nahookaika, Administrative Assistant

2. **Public Testimony on Agenda Items**

There was no public testimony presented.

3. **Approval of Meeting Minutes of November 19, 2019**

Member Bissen moved and Member Kaninau seconded the motion to approve the meeting minutes of November 19, 2019. The motion carried unanimously.

4. **State Ex-Officio Report**

Ex-Officio Moniz did not have anything to report with regards to the 2020 National Association of Commissions for Women Annual Conference or the Hawaii State Commission on the Status of Women Equal Pay Day event at the State Capitol.

5. **Budget Status for Fiscal Years 2020 and 2021**

- Discuss and finalize purchase of Committee on the Status of Women giveaway items (t-shirts, pens, pencils, reusable bags) to be distributed at community events  
  Member Kaninau reviewed the costs of two bag sizes from Amsterdam Printing and 24HourPrint.  
  Amsterdam Printing offers a 14.5x13x10 bag size at $1.28 per  
  24HourPrint offers a 16x20x6 bag size at $1.21 per
Member Bissen moved and Vice-Chair Crouse seconded the motion to accept Member Kaninau’s research and purchase the 14.5x13x10 bag size from Amsterdam Printing. The motion carried. The committee agreed to keep this item on the agenda for the next meeting to discuss and agree on a logo and “olelo Hawai’i” phrase to be added to the bag.

- Discuss the committee’s budget proposal letter to Mayor Victorino for fiscal year 2021
  Member Bissen suggested increasing the committee’s budget proposal from $9000 to $9500. Vice-Chair Crouse amended page 2, third sentence of the first paragraph under Women’s Advocacy Services, Committee Travel Expenses “for 2 people to attend training” to read “for members to attend training”.
  Member Daniels moved and Member Bissen seconded the motion to approve the proposal letter as amended. The motion carried.

- Discuss and confirm attendance at the National Association of Commissions for Women (NACW) 50th Annual Conference in Leesburg, Virginia, July 19-22, 2020
  The Committee deferred this item to the next meeting agenda.

- Discuss and confirm attendance at the YWCA Women’s Legislative Caucus Breakfast 2020 on January 22, 2020
  Committee Members will not be in attendance at this breakfast.

- Discuss and confirm attendance at the (En)Countering the Women’s Prison on January 25, 2020
  Member Bissen moved and Vice-Chair Crouse seconded the motion for Chair Griffiths and Member Kaninau to attend in behalf of the committee. The motion carried.

6. Discuss the Committee’s Top Three (3) Priority Issue Areas for 2020
   The Committee agreed on their top three priorities being the following:
   2020 Census
   Civic Engagement, including voting, empowering women, STEM
   Substance abuse, courts system, foster care
   Vice-Chair Crouse moved and Member Bissen seconded the motion for Member Bissen to draft a letter in behalf of the committee to the Hawaii State Commission on the Status of Women regarding its top three priorities. The motion carried.

   Chair Griffiths reported that 500 people attended the march. Chair Griffiths explained that the march started and ended at the University of Hawaii Maui College campus. Chair Griffiths requested that this item be added to the August 2020 agenda.

8. Discuss Current Status of the State of Hawaii Department of the Attorney General’s Victim of Crimes Act (VOCA) Contract Grant to Maui Youth and Family Services for an 8-Bed Girl’s Facility to Serve Female Runaways
   The Committee agreed to draft a letter to the Attorney General and Mayor Victorino encouraging the release of funding and the contract grant to open the facility. Member Bissen volunteered to draft the letter. Ex-Offício Moniz offered to provide talking points for the letter. Chair Griffiths volunteered to encourage other agencies to get involved in submitting letters of support to the Attorney General.

9. Review and Discuss Sex Trafficking in Hawaii Part III, the third in a series of studies looking at sex trafficking in Hawaii authored by Dominique Roe-Sepowitz (Arizona State University) and Khara Jabola-Carolus (Hawaii State Commission on the Status of Women), Part III includes a detailed study conducted on Maui during a 3-month span in 2019
Chair Griffiths deferred this item to the next meeting agenda.

10. Subcommittee Status Update
   - Website Coordination Subcommittee – Vice-Chair Crouse reported that County of Maui Webmaster, Chuck Barrett clarified that he is unable to add the Committee on the Status of Women’s photo to the CSW webpage.
   - Women’s Survey Subcommittee – Vice-Chair Crouse reported that the survey is on the County website.
   - Voter Registration Subcommittee – Nothing to report.
   - Human Trafficking Subcommittee – Vice-Chair Crouse reported that she will reach out to PACT to increase awareness. Chair Griffiths suggested to reach out to the Maui Police Department for assistance in collaborative efforts.
   - Women of Excellence Recognition Event Subcommittee – Vice-Chair Crouse moved and Member Bissen seconded the motion to approve the nomination form. The motion carried. Community Liaison Endrina offered to contact Emura’s Trophies and Awards for their assistance with recipient awards.
   - Domestic Violence Awareness Fair Subcommittee – Nothing to report.

11. Agenda Setting
   The next meeting agenda is to include the following item:
   - Sex Trafficking Part III

12. Announcements
   The next meeting is scheduled for February 18, 2020 at 12:00 p.m. in the Mayor’s Conference Room.

13. Adjournment
   The meeting adjourned at 2:17 p.m.