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CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawaii 96793

OFFICE OF THE
COUNTY CLERK

PUBLIC NOTICE OF MEETING

COMMISSIONERS:

Linda K. Fujitani
(Kula)
Chair

Patrice Matsumoto
(Kahului)
Vice-Chair

Marcus Merchasin
(Lahaina)

Blake T. Takayama
(Makawao)

Wallace Tom
(Wailuku)

Pursuant to Chapter 92, Hawaii Revised Statutes, As Amended, and The Governor's Proclamations Related to the Covid-19 Crisis, Notice is Hereby Given by the Civil Service Commission of the County of Maui, State of Hawaii, of its Regular Meeting Scheduled for:

DATE & TIME: MARCH 3, 2021 at 9:00 A.M.

MEETING SITE: ONLINE ONLY VIA BLUEJEANS*
MEETING ID: 963890473

To provide oral testimony via phone: dial 1-408-915-6290 and enter Meeting ID: 963890473

To attend meeting or provide testimony via videoconference: use meeting link: <https://bluejeans.com/963890473>

To provide written testimony: email Cynthia.Sasada@co.maui.hi.us at least 48 hours prior to the meeting.

*SUBJECT TO CHANGE WITHOUT NOTICE

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

AGENDA

1. CALL TO ORDER

2. PUBLIC TESTIMONY
3. APPROVAL OF MINUTES – February 3, 2021 Meeting
4. NEW BUSINESS:
 - A. Election of Officers – Chair and Vice-Chair effective April 1, 2021 to March 31, 2022
5. OLD BUSINESS:
 - A. Annual Update of Financial Disclosures
 - 1) Final Reminder – April 15, 2021 Deadline
 - B. Discuss performance evaluation re the Director of Personnel Services
With reference to this agenda item in accordance with Sections 92-5(a)(2) and (4), Hawaii Revised Statutes, the Commission anticipates holding an Executive Meeting to discuss and consider the evaluation of the Director of Personnel Services where matters affecting privacy will be involved and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.
6. DIRECTOR'S MONTHLY REPORT:
 - A. HR and Payroll Systems Update
 - B. Update on Collective Bargaining
 - (1) UPW Bargaining Unit 01 (blue collar employees)
 - (2) HGEA Bargaining Unit 02 (blue collar supervisors), BU 03 (white collar non-supervisory employees), BU 04 (white collar supervisors), BU 13 (professional and scientific employees), and BU 15 (county water safety officers)
 - (3) HFFA Bargaining Unit 11 (fire fighters)
 - (4) SHOPO Bargaining Unit 12 (police officers)
 - C. Employee Assistance Program – 2nd Quarter Utilization Report
 - D. End of Term Appreciation and Recognition to Chair Linda Fujitani
 - (1) Distribute Mayor's Appreciation Letter and Certificate
 - (2) Update and Status of Nominee Selected to Replace Chair Fujitani
7. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS

A. Next Meeting – April 7, 2021

8. ADJOURN


ADJOURN REGULAR MEETING UNDER THE SUNSHINE LAW AND MOVE INTO AN ADJUDICATORY MEETING OF THE COMMISSION PURSUANT TO SECTION 92-6, HAWAII REVISED STATUTES, AND SECTIONS 11-102-6 AND 11-102-39, RULES OF THE CIVIL SERVICE COMMISSION. The adjudicatory meeting will be closed to the public. HRS 92-6.

* * * *

I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 3:22pm on this 22nd day of February 2021, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone at: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

CIVIL SERVICE COMMISSION
COUNTY OF MAUI

By 
David J. Underwood
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 3:22pm on this 22nd day of February 2021.


For: COUNTY CLERK, COUNTY OF MAUI