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LIQUOR CONTROL COMMISSION  
LIQUOR CONTROL ADJUDICATION BOARD  
C/O DEPARTMENT OF LIQUOR CONTROL  
COUNTY OF MAUI

OFFICE OF THE  
COUNTY CLERK

110 'ALA'IHI STREET, #212, KAHULUI, HAWAII, 96732 | (808) 244-4666  
Email: [liquor@mauicounty.gov](mailto:liquor@mauicounty.gov) | Website: <https://www.mauicounty.gov/667/Liquor-Control>

## AGENDA WORKSHOP

DATE & TIME: THURSDAY, JUNE 17, 2021, AT 9:00 A.M.

MEETING SITE: VIA BLUEJEANS VIDEOCONFERENCE

To attend the workshop via videoconference, see links below:

Phone: Dial 1-408-915-6290 and enter meeting ID 981289906

Video: Use link <https://bluejeans.com/981289906>

Agenda items are subject to change without notice.

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### I. CALL TO ORDER

### II. ROLL CALL

### III. WORKSHOP: The Liquor Control Commission and Liquor Control Adjudication Board members shall receive presentations from personnel from the Department of Liquor Control, Prosecuting Attorney, and Corporation Counsel on the following items. No action to be taken by the members.

- A. Department of Liquor Control:
  - 1. Duties and Functions
  - 2. Mission and Goals
  - 3. Licensing Section
  - 4. Enforcement Section
  - 5. Rules of the Liquor Commission:
    - a. Rulemaking Process
    - b. Proposed Rule Amendments
  
- B. Liquor Control Commission:
  - 1. Duties and Responsibilities
  - 2. Preliminary and Public Hearings
  - 3. Public Testimonies and Protests
  - 4. Conditions Imposed by the Commission
  - 5. Denial of liquor license

- C. Liquor Control Adjudication Board:
  - 1. Duties and Responsibilities
  - 2. Mandatory Minimum Penalties:
    - a. Excessive Service
    - b. Service to Minors
  - 3. Findings of Fact, Conclusion of Law, Decision and Order:
    - a. Process
  - 4. Appeals
  - 5. Hawaii Small Business Regulatory Flexibility Act
  - 6. Prosecuting Attorney's Role:
    - a. Burden of Proof
    - b. Preponderance of Evidence
    - c. Plea, Definition
  
- D. Department of Corporation Counsel:
  - 1. Duties and Responsibilities
  - 2. Sunshine Law
  - 3. Hawaii Revised Statutes:
    - a. Chapter 91 - Administrative Procedure
    - b. Chapter 92 - Public Agency Meetings & Records
      - i. Section 92.3 - Open Meetings
      - ii. Section 92-3.5 - Quorum
      - iii. Section 92-4 – Executive Meetings
  - 4. Robert's Rules of Order
  - 5. Parliamentary Procedures
  - 6. Charter of the County of Maui:
    - a. Article 10 – Code of Ethics:
      - i. Conflict of Interest
      - ii. Personal Liability
    - b. Article 13 – General Provisions
  - 7. Attendance Policy
  - 8. County of Maui Policy Against Discrimination
  - 9. County of Maui Violence in the Workplace Action Plan

#### **IV. QUESTIONS AND ANSWERS**

#### **V. ADJOURNMENT**

Any person desiring to attend the workshop and require an auxiliary aid, service or other reasonable accommodation may request assistance provided such a request is received no later than three days in advance of the workshop, to arrange for accommodations.