1. **Call to Order**
   The meeting was called to order by Chair Griffiths at 12:05pm

   **Present:**
   Chair Kate Griffiths  
   Vice-Chair Nalani Kaninau  
   Ki'i Kaho'ohanohano  
   Leonora Espaniola  
   Jessica Crouse  
   Pili Naho'oikaika  
   Stacey Moniz, Ex-Officio, Hawai'i State Commission on the Status of Women

   **Absent:**  
   Sheron Bissen

   **Present Staff:**  
   Kristina Toshikiyo, Deputy Corporation Counsel  
   Darlene Endrina, Community Liaison  
   Rochelle Ines, Secretary

2. **Public Testimony on Agenda Items**
   - Penelope Mackenzie testified in support of agenda item #5, “CARES Act Funding”.

3. **Approval of Meeting Minutes of June 8, 2021**
   - Member Naho'oikaika moved to approve the meeting minutes of June 8, 2021 and Member Kaho'ohanohano seconded the motion. The motion carried unanimously.

4. **State Ex-Officio Report – Stacey Moniz**
   - The National Association of Commissions for Women is having their conference on July 18 – July 22, 2021. It will be both online and in person.

5. **CARES Act Funding**
   - Chair Griffiths to draft letter to Mayor regarding needs of women to be considered in the next round of COVID funds.
     - Letter to include the following:
       - Funding for Small Business for Women
       - Travel and Accommodations for Molokai and Lanai Residents when they have to travel for medical reasons.
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- Healthcare/Maternal Care/Birthing Services  
- Reimbursements for families that was impacted by COVID-19 who used their savings or retirement account to pay for expenses. They will need to provide documents to prove they were impacted by the pandemic.  
- Funding for Women in rural communities (lack of care and education, there aren’t enough resources around pregnancy and post-partum care)  
- Funding for Child Care

6. **Update on Resource Guide**
   - Resource Guide is complete and printed (5,000) ready for distribution  
   - Chair Griffiths will distribute resource guide when she distributes The Mauimama first week of September, island wide. She is traveling to Lana‘i next Monday, and will distribute 400.  
   - Chair Griffiths to contact Molokai Community Liaison, Stacy Crivello to distribute 500 resource guide on Molokai.  
   - Vice-Chair Nalani Kaninau would like to distribute to food banks, women helping women, homeless shelters, non-profits and Friends of the Children’s Justice Center and all the other places that she gave the diapers and wipes too.

7. **Report on Ho‘olaule‘a o na Makuakane**
   - Chair Griffiths and Vice-Chair Kaninau attended the event. Vice-Chair Kaninau said it was an incredible event and was glad CSW were able to attend and support them. She was amazed at the amount of agencies supporting men, she never knew it existed and the groups coming together. Chair Griffiths was amazed on how successful it was. Lots of dads showed up.  
   - CSW gave out 50+ bags of diapers and wipes and they were really appreciated.  
   - The vehicles that drove thru the event were non-stop till the end.

8. **Discussion on Attendance/Quorum for Committee Meetings**
   - Chair Griffiths said attendance has been slipping the last few meetings. If you are not going to attend a meeting, please let us know. If you are going to leave the meeting, please let the chair or vice-chair know unless it’s technical, you can also text or email. The meeting cannot continue without quorum.  
   - Rochelle to email members attendance policy
9. Subcommittee Status Update

- Website Coordination Subcommittee – Members Crouse and Bissen
  - Nothing to report.

- Women’s Survey Subcommittee – Vice-Chair Kaninau and Member Bissen
  - Nothing to report.

- Voter Registration Subcommittee – Chair Griffiths
  - Nothing to report.

- Human Trafficking Subcommittee – Vice-Chair Kaninau and Members Crouse and Kaho’ohanohano
  - Nothing to report.

- Women of Excellence Recognition Event Subcommittee – Members Kaho’ohanohano, and Bissen
  - Nothing to report.

- Domestic Violence Awareness Fair Subcommittee – Members Crouse and Kaho’ohanohano
  - Member Crouse said former Member Daniels has a binder that has all the history of the events and notes and it might also include notes for last year’s process. Member Crouse doesn’t know if former Member Daniels turned the binder in to anyone. Member Kaho’ohanohano said she will check on the binder.
  - Committee discussed that they want to encourage having a non-profit take on the event and CSW remain as a sponsorship supportive participant category just like when Women Helping Women facilitated the drive through event last year and it went well. If the committee is agreeable and interested in continuing this, Member Crouse will reach out to Sanoe to see if they are planning on doing a similar event this year, or if they would like to partner and take the lead again like they did before.

- Tote Bag Subcommittee – Vice-Chair Kaninau
  - Vice-Chair Kaninau has approximately 45 tote bags left, 2 cases of each size of diapers 1 thru 6, and baby wipes. She is looking for direction for distribution.
  - Member Kaho’ohanohano said this weekend 7/17/2021, a handful of families are making Hawaiian food for an event for women and children in shelters. They have requested if CSW can contribute to the event.
  - Ex-Officio Moniz said she has approximately 30 of the tote bags
  - Chair Griffiths and Member Kaho’ohanohano also mentioned they also have tote bags
  - Distribute diapers to Hana (Hapai Circle), Molokai and Women and Children Shelter.
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- Midwifery Bill Subcommittee – Vice-Chair Kaninau and Members Kaho‘ohanohano, Naho‘oikaika and Ex-Officio Stacey Moniz
  - Nothing to report
- Social Media Subcommittee – Members Bissen, Naho‘oikaika, Ex-Officio Stacey Moniz and Darlene Endrina
  - Nothing to report.

10. **Agenda Setting:**
The next meeting agenda are to include the following items:
1. Cares Act Funding Letter to the Mayor regarding needs of women to be considered in the next round of COVID funds.
2. Discussion on Attendance/Quorum for Committee Meetings
   a. Attendance Policy
3. Tote Bags
4. Update on new changes to the Sunshine Law regarding remote meetings effective 1/2022.
5. Updated member contact list
6. Distribute to members attendance report or ratio for each member (January to July 2021)
7. Based on Member Kaho‘ohanohano personal experience with Maui Police Department. Address police procedures when stopping females at check point. How women feel they are treated by the police and give examples. Discuss potential speaker to attend meeting.
8. Midwifery Bill - suggests inviting Roz Baker to the meeting for the next legislation

11. **Announcements**
The next meeting is scheduled for Tuesday, August 10, 2021 at 12:00pm, online via BlueJeans.

12. **Adjournment 1:38pm**
The meeting adjourned at 1:20 p.m.