1. **Call to Order**

The meeting was called to order by Chair Griffiths at 12:03pm

_Present:_
Chair Kate Griffiths  
Vice-Chair Nalani Kaninau  
Ki'i Kaho'ohanohano  
Jessica Crouse  
Sheron Bissen  
Pili Naho'o'okaika  
Stacey Moniz, Ex-Officio, Hawai'i State Commission on the Status of Women

_Absent:_  
Leonora Espaniola

_Staff:_  
Kristina Toshikiyo, Deputy Corporation Counsel  
Rochelle Ines, Secretary  
Stacy Takahashi, Office Manager

2. **Public Testimony on Agenda Items**

There was no public testimony presented.

3. **Approval of Meeting Minutes of July 13, 2021**

Member Bissen moved to approve the meeting minutes of July 13, 2021 and Member Kaho'ohanohano seconded the motion. The motion carried unanimously.

4. **State Ex-Officio Report – Stacey Moniz**

- The Hawai'i State Commission on Status of Women (HSCSW) met last week and voted for a new president.


  - He recognized women, children and minorities were the most heavily hit. In the report, he recognized the Kaua'i County Strategic Recovery Team which included 45 women and 45 men.
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- Ex-Officio Moniz suggests to forward this report to Mayor Victorino.
  
- HSCSW said if we have legislation and we want to move forward we should get that to them soon. If there are key legislation points for the State Legislature, they would like to hear about that sooner than later.
  
- Chair Griffiths noted they should get points to them for September or October’s Agendas to help support, protect or empower women.

5. CARES Act Funding

- Chair Griffiths will draft letter to Mayor regarding needs of women to be considered in the next round of COVID funds.
  
  - Letter to include the following: Healthcare, Financial support for Native Hawaiians in remote rural areas, including technical capabilities and support, Small Business Relief for Women and Childcare expenses

*Chair Griffiths combined agenda items #6 and #10*

6. Discussion on Attendance/Quorum for Committee Meetings

Deputy Corporation Counsel Toshikiyo:

**Quorum** - CSW is a seven-member board, bare quorum would be four. Ideally you would want more than just the bare quorum attending a meeting because if we were ever to run through technical issues or if a member has to leave the meeting early, if you only have bare quorum we would have to cancel the meeting.

**Attendance** – Attendance of each member will be recorded and documented at every Board, Commission, or Committee meeting as either present, absent or unexcused, or excused.

- If a member is unable to attend a meeting, the member must notify the chairperson and departmental staff of the member’s non-attendance, including the reason for the non-attendance, at least 48 hours prior to the start of meeting, except in cases of an emergency.

- In a six-month period, once a Board, Commission or Committee record reflects a member’s non-attendance of 50% or more meetings, or absences of at least 25% of meetings, within 30 days of the member’s last excused or unexcused absence, the chairperson of the Board, Commission, or Committee must send a letter to the Mayor, with a copy to the council, informing of the member’s attendance record.
• If the member knows they might have some technical problems before the meeting, she can try to accommodate you at Corporation Counsel if their conference room is available. They have allowed Boards or Commissions to come in in-person and socially distance. She would have to know in advance whether or not the conference room is available.

7. Tote Bag Giveaway – Vice-Chair Kaninau

Vice-Chair Kaninau reported she met up with member Kaho’ohanohano and distributed wipes and diapers to her. Member Kaho’ohanohano distributed diapers and wipes to East Maui (Keanae to Kipahulu).

She has one box of each size diapers and wipes in her garage. In previous meetings, members discussed sending diapers to Moloka’i to support Member Espaniola. Vice-Chair Kaninau feels that one box of each size isn’t substantial enough to ship to Moloka’i. She suggested purchasing more diapers and wipes from Costco (total two boxes of each size per island) while it’s on sale for Moloka’i and Lana’i distribution.

Chair Griffiths mentioned she and Ex-Officio Moniz can take the boxes to Moloka’i and Lana’i. Both Chair Griffiths and Ex-Officio Moniz also have extra tote bags for distribution.

Vice-Chair Kaninau motion to spend an additional $500 for diaper and wipes for Lana’i and Moloka’i. Member Bissen seconded, the motion carried unanimously.


Deputy Corporation Counsel Toshikiyo

The update on new changes to the Sunshine Law does allow for a remote meeting option. This allows us to continue via Interactive Conference Technology (ICT). There might be a digital divide so we would also need to have a physical location where you can connect remotely. This is something that has to be worked out. During the actual meeting that has a remote member, CSW will require verbal cues

• Roll call has to be out loud
• Taking a vote has to be a roll call vote so things are on the record.
• Quorum of members must be visible on-line

Because we have board members on the other islands, this would be very helpful.

We can schedule a brief training in December on how the new changes will work starting in January 2022.
Deputy Corporation Counsel Toshikiyo has a summary from the Office of Information Practices that reflects some of the changes. Rochelle will distribute the summary to members.

Member Kaho'ohanohano asked if this new law will affect her directly because she’s in a rural area and is low-income and doesn’t have a computer. Deputy Corporation Counsel Toshikiyo said the physical location will be a requirement for connecting by ICT. This will be an option for her to participate in the meeting.

Chair Griffiths asked if we could use some of our funds to purchase laptops to get loaned out to members who needs it? Deputy Corporation Counsel Toshikiyo will look into it. There are some procedures that we need to follow using monies to purchase County devices and usage from home. She will give us update on the next meeting.

9. Updated Member Contact List

Vice-Chair Kaninau attended the HSCSW meeting on behalf of Chair Griffiths. Executive Director Khara Jabola-Carolus of HSCSW requested if they could have contact information for all the members.

Deputy Corporation Counsel Toshikiyo said that any communication between the board members about board business you have to follow the requirements of the Sunshine Law. She cautions members about internal communication.

Rochelle to email each member requesting current phone number and email address.

10. Distribute Attendance Report or Ratio for Each Member

See agenda item #6

11. Discussion on strategies for future agendas and potential recommendations to the administration related to police procedures and women at traffic stops.

Member Kaho'ohanohano shared her recent personal experience during a traffic stop, her subsequent arrest, and the resulting trauma on her and her children.

This led to a broader discussion on the emotional struggles and hardship that women have been experiencing through their interactions with police officers. Committee members also shared concerns about the underreporting of incidents for a variety of reasons including fear of retaliation.

Ex-Officio Moniz asked for direction from the Office of the Mayor as to how to approach the issue. Stacy Takahashi clarified that other departments fall under the Department of Management. Police and Liquor fall under their Commissions.
Member Crouse asked:

1. Can members of the community testify anonymously at a CSW meeting?

Deputy Corporation Counsel Toshikiyo said we would need the testifier’s name for the record. The hard part with them testifying anonymously is there could be conflict issues and we don’t know if they are a lobbyist.

Deputy Corporation Counsel Toshikiyo asked Ex-Officio Moniz if there is anybody on Maui who work with women and might be more _akamai_ about this issue and maybe hear their stories and based on their experience give us a presentation on any issues that they are aware of within the committee.

2. If the Committee’s role is to advise the Mayor, and the oversight of Maui Police Department (MPD) is through the Department of Management or Police Commission, what would be the path forward to provide a recommendation to the Mayor possibly look like?

Chair Griffiths answered the Mayor oversees the Managing Director’s office. So the Mayor can give directive to the managing director who can then pass it to the police.

Deputy Corporation Counsel Toshikiyo suggests at the next meeting to invite committee groups to come in and have a talk story about issues that they see. At that point, the committee can decide what our priorities are and the information we want from MPD. We can then write a letter to the Mayor. This way CSW will be prepared on what kind of issues should be recommended to the Mayor.

Chair Griffiths asked if we can invite non-profits and then the police, so not at the same meeting.

Ex-Officio Moniz said it might be a safer way to have the meetings separate. To have the survivors of these episodes and the human services organizations in one meeting and then we will know the scope of what we are talking about specific to traffic stops and whether it’s DUI.

Chair Griffiths said it would be beyond traffic stops. It’s police interaction with females.

Member Crouse likes Deputy Corporation Counsel Toshikiyo suggestion and the point by inviting service agencies we might be able to collect qualitative stories or information about experiences that have happened here in our community that could help us frame the questions for the police department. Questions to ask include their protocol, not only with traffic stops and community interactions but what the police departments requirements are for protecting people especially women in their custody.

Chair Griffiths and Deputy Corporation Counsel Toshikiyo to work on this item on what organizations to invite to the next meeting.
Members discussed inviting organizations listed below to determine the areas of concerns related to women and interactions with the police and formulate recommendations for solutions.

- Aloha House – Malama Family Recovery Center
- Women Helping Women
- Family Life Center
- Ka Hale A Ke Ola
- Mental Health Kokua
- Share your Mana
- Parents and Children Together (PACT)
- Child and Family Services

12. Subcommittee Status Update

- **Website Coordination Subcommittee** – Member Crouse and Bissen  
  - Nothing to report.

- **Women’s Survey Subcommittee** – Members Bissen and Kaninau  
  - Nothing to report.

- **Voter Registration Subcommittee** – Chair Griffiths  
  - Nothing to report.

- **Human Trafficking Subcommittee** – Members Crouse, Kaho'ohanohano and Kaninau  
  - Vice-Chair Kaninau attend the State Zoom meeting on 8/2/2021 and one of the things they talked about on the legislative session was one of the biggest wins was in sex trafficking that the State of Hawai‘i went from being one of the worst states to being one of the best and part of that is the law now defines demand as exploitation and there is not a statute of limitations for sex trafficking. They are also establishing a Missing and Murdered Native Hawaiian Women Group that they are partnering with the Office of Hawaiian Affairs and their first meeting will be in a couple of weeks.

- **Women of Excellence Recognition Event Subcommittee** – Members Kaho'ohanohano, and Bissen  
  - Nothing to report.

- **Domestic Violence Awareness Fair Subcommittee** – Member Crouse and Kaho'ohanohano  
  - Member Crouse emailed Sanoe from Women Helping Women who indicated that they do want to repeat a drive through event this October. If the Committee is agreeable, she will ask Sanoe or someone from her agency to attend our next meeting to present what they are anticipating on doing and any request for sponsorship funding which will need to be approved before the event.

- **Tote Bag Subcommittee** – Member Kaninau  
  - Refer to agenda item #7
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- **Midwifery Bill Subcommittee – Members Kaho‘ohanohano, Kaninau, Naho‘oikaika and Ex-Officio Stacey Moniz**  
  - Nothing to report

- **Social Media Subcommittee – Members Bissen, Naho‘oikaika, Ex-Officio Stacey Moniz and Darlene Endrina**  
  - Nothing to report.

13. **Agenda Setting:**
The next meeting agenda are to include the following items:

1. CARES Act Funding Letter to the Mayor regarding needs of women to be considered in the next round of COVID funds.
2. Domestic Violence Awareness Fair
3. Discussion on strategies for future agendas and potential recommendations to the administration related to police procedures and women at traffic stops.
4. Report from Chair Griffiths on 8/19/2021 Murdered and Missing Indigenous Women Meeting
5. CSW funds to purchase laptops to loan out to CSW members who needs it. Deputy Corporation Counsel Kristina.
6. Women of Excellence Recognition Event

14. **Announcements**

15. **Adjournment**
The meeting adjourned at 1:42 p.m.