1. Call to Order
   The meeting was called to order by Chair Griffiths at 12:04pm

   Present:
   Chair Kate Griffiths
   Vice-Chair Nalani Kaninau
   Kiʻi Kahoʻohanohano
   Jessica Crouse
   Sheron Bissen
   Pili Nahoʻoiakaika
   Leonora Espaniola
   Stacey Moniz, Ex-Officio, Hawaiʻi State Commission on the Status of Women

   Staff:
   Kristina Toshikiyo, Deputy Corporation Counsel
   Rochelle Ines, Secretary

2. Public Testimony on Agenda Items
   - Pahnelopi Mckenzie testimony on agenda item # 5, Recommendations to the Administration related to police procedures and women at traffic stops and item #9 Draft proposal from Hawaiʻi Home Birth Collective, LLC to amend HRS 457J at the upcoming Legislative session.
   - Barbara Long testimony on agenda item #10, Renaming County Facilities

   Chair Griffiths asked Barbara Long to be a resource person on agenda item #10, Renaming of County Facilities without objections.

3. Approval of Meeting Minutes
   Member Bissen moved to approve the meeting minutes of September 14, 2021 and Member Crouse seconded the motion. The motion carried unanimously.

4. State Ex-Officio Report – Stacey Moniz
   - Missing and Murdered Indigenous Women Task Force made national news
   - Hawaiʻi Business News – Grandparents help Hawaiʻi parents get the job done during pandemic.

   Agenda item taken out of order, discussed item#10
New Business

5. Discussion on Renaming of County Facilities

Barbara Long submitted written testimony/documents and it was emailed to members.

Barbara Long explained the process to apply for a change in name noting it is usually someone from the County who has made headlines in The Maui News or in the sports section for a number of years.

The application states that the person that a facility should be named after should be someone who has made contributions to the region or to the park or facility itself. It’s not just sports figures, it could be anyone who has made a considerable contribution.

There’s nothing in the application which is based on the founding ordinance. Section 2.98.040 criteria for naming streets, parks and facilities. The sports facilities usually makes it very clear that this particular baseball field or swimming pool, etc., is named after a man and not for an equally challenging and capable women. There is nothing in the ordinance or in the application to indicate that the County will try to maintain a gender equality balance.

Ms. Long knows a dozen exceptional women who deserve to have public recognition.

Chair Griffiths said the members can testify and write a letter to say the County needs more gender representation. CSW could also start submitting names of women and ask for these facilities or parks to be named to follow the process.

Member Bissen volunteered to do more research to better understand the process after reviewing the documents that Ms. Long submitted. She would like to connect with the Committee and the Department of Public Works. She would also like to volunteer that she utilizes the CSW Women of Excellence Awards program in relation to this matter.

Chair Griffiths said members need more time to read up on all the information and come up with a plan on how to move forward. In the meantime, the Committee should come up with three names. She also asked if CSW should testify and say they are thinking of renaming facilities to try find more balance in gender.

Ms. Long asked if CSW would write a letter to the Chair of the Council Committee who will review of the renaming of the Kula Ball Park, Ichiro “Iron” Maehara Baseball Stadium and Kula Community Center and say short of a moratorium on naming until we get things figured out and note that there is an imbalance in the process.

Chair Griffiths asked for a Motion to send in written testimony in support of gender equity for renaming County facilities.

Member Bissen moved to make a motion for CSW to write a letter for naming County facilities. She does caution that we need to word it in a way that we’re asking to have consideration for gender balance. She would not be in favor of a letter that would be...
accusatory that they are gender biased. Members only have a reference of what’s happening now. They don’t know the history of the applications - maybe women’s names were submitted and the Commission in charge of renaming, chose not to have their name on anything. She would be opposed to write a letter leaning in that direction but more of an awareness. A community member has approached the CSW with a concern that there is an imbalance of gender with respect of renaming facilities. The application also indicates that naming does not have to be a person and can be an organization.

Member Bissen will draft a letter to the Department of Public Works for naming and renaming existing county parks and facilities.

Chair Griffiths said the reason for the letter is to bring awareness. Fifteen County facilities and parks are named after men and only two after women (Corrected calculation - 88% of men and 12% of women). CSW can state this in the letter and we can provide names and help nominate more women.

Member Kaho‘ohanohano seconded the motion. The motion carried unanimously.

Chair Griffiths said for now we can testify at the next meeting and put it on the agenda

Agenda item taken out of order, discussed item#9

Old Business

6. Draft Proposal from Hawai‘i Home Birth Collective, LLC to amend HRS 457J at the upcoming Legislative session
   - Currently, nowhere in our State, provides accessible training. As kanaka, midwives must travel to the Continental US or beyond [with expenses] to get training to become legal in our State.
   - We have great statistics as far as home birth transfers.

Member Kaho‘ohanohano is requesting for CSW to ask the State Commission to support them in pushing legislation forward this year. Representative Ishiyama will introduce the bill but she also wants to know that there are entities and supporters. She’s also requesting that the statement of support that CSW wrote be accessible to share.

Vote needed today:
   a. CSW support to the draft bill.
   b. Amend the Midwifery bill that passed last year.
   c. Member Kaho‘ohanahano motioned for CSW members to approve amendments to this law
      - Motion on the floor for CSW to support the draft proposal from Hawai‘i Home Birth Collective, LLC to amend HRS 457J at the upcoming Legislative Session.
      - The motion carried unanimously.
   d. Use the Statement of Support Letter from CSW from January 2021. Member Kaho‘ohanohano reviewed the letter and the members already voted to be able to
share it. Rochelle will print it on letterhead dated today and Chair Griffiths will sign. Member Kahoʻohanohano to present.

Corporation Counsel Toshikiyo said the letter needs to be addressed to the Hawaiʻi State Commission of Status of Women and to cc the Legislators.

7. **Recommendations to the Administration related to Police procedures and women at traffic stops.**

Chair Griffiths suggests inviting Maui Police Department (MPD) to do a presentation to explain to members how they handle DUI stops, how they process women, and what are their procedures concerning women. After their presentation, members can ask questions.

CSW needs to decide how to invite the Police to the next meeting and how to approach the subject of the complaints heard from the last meeting. A new Chief of Police was selected but not approved yet. This is good timing because if brought forward, they can actually meet up with the new Chief of Police and share their concerns, and what they have learned from talking to the non-profits, talking to women, and talking to the police and the procedures and training they already have.

Member Bissen agrees on how to approach their conversation with MPD and that it has to be with the utmost respect for who they are and who CSW is without assumptions or accusations. CSW is far from a decision making body. Their role is an informational highway and resource for issues concerning women in Maui County and tries to stay focused on that. It is CSW’s kuleana to inform them that they received a large number of testimonies from local women who are concerned. She recommends we invite MPD to share their process. Chair Griffiths noted that one of their roles is to advise the Mayor.

Member Crouse said members need to identify what CSW is looking to learn from the presentation by MPD so they have the opportunity to be prepared to bring the kind of detail or subject matter that CSW wants to learn about. If CSW wants to know about their policies and procedures, then how do members ask this so that no one is surprised? Also, this is an opportunity for MPD to give CSW their honest experience.

Chair Griffiths replied that normally when we invite a presenter to the CSW meeting, we inform them of the topic we want them to talk about and provide a structure. This way there’s no blindsiding the presenters. CSW can explain to them what instigated it, explain to them the non-profits that came forward, and that we are here to learn how to make the system better.

What do members want to see in the presentation?
- Policies and procedures
- Recruitment of women
- Training
- Observers
- Mediation Group/Office
Member Bissen made a motion that CSW make a request to have the Chief of Police be a speaker at our next meeting to focus on the policies and procedures of the department as it relates to traffic stops of women, training of the police officers in dealing with stopping females throughout Maui County and to recognize to share any type of task force or mediation partnerships that they have in the community that a person can go to resolve their experience. Member Kaho‘ohanohano seconded the motion. The motion carried unanimously. It was agreed a letter will be drafted.

8. CARES Act Funding

A letter was sent to the Mayor regarding needs of women to be considered in the next round of COVID funds. We did not hear back from the Mayor. We voiced our concerns and that’s the best we can do.

9. CSW to purchase laptops to loan to CSW members

Chair Griffiths said now that the Committee will be meeting online, it could be a disadvantage to some members because they don’t have a laptop or the right available tools. Discussion was made if they can use CSW funds to purchase a laptop and loan it out to members. What are the rules for these laptops?

Deputy Corporation Counsel Toshikiyo advised that there is no restriction on where the laptop goes, but there are County rules and Ethics rules as to what the laptop can be used for. We will have to work with IT to make sure all the security settings are there, as well as the necessary programs. The laptop would be only be used for this Committee or County work.

If you’re using the laptops for participation in remote meetings you may not need all the bells and whistles. You just the ability to have internet connection.

If a member is unable to participate because they don’t have a device or internet capacity, they would allow them, socially distanced, one at a time, to go to Corporation Counsel’s office. There are other Boards and Commissions that need assistance and Corporation Counsel tries to accommodate their internet needs.

Chair Griffiths asked - does a hotspot work where there’s no reception? Could you provide a phone were there’s hotspot, and then therefore could have coverage?

Deputy Corporation Counsel Toshikiyo responded she’s not sure about the phone, but she knows some departments do have hotspots for employees to use when they have to work remotely or travel for work around the island. A hotspot itself might be something to consider as well.

Member Kaho‘ohanohano said she received a grant from Cultural Practitioners for an Apple computer so she doesn’t need a laptop anymore.

Chair Griffiths asked the members do we want to spend CSW funds for a loaner computer just in case someone needs it or do they want to use those funds throughout the year for something else?
Member Espaniola said she didn't think it's an emergency that they need a loaner computer and to use the funds for something else that would benefit in other areas. Vice-Chair Kaninau agreed with Member Espaniola that it doesn't seem to be a critical need at this point. Member Bissen agreed with the other members.

Deputy Corporation Counsel Toshikiyo said if CSW decides to not purchase a laptop at this time, she suggests if anyone is having difficulty joining a meeting, to reach out to Rochelle and they can work on trying to come up with a solution for any Committee member to participate. Boards and Commission members regularly go into her office if they aren't able to participate remotely from home. Staffers will work with anyone if they need it.

10. Women of Excellence Recognition Event
- Every two years there is the Women of Excellence Event usually in the month of March
- Press release goes out end of December, beginning of January.
- Pili and Rochelle will locate files.
- Sheila gave 2017 binder to Member Daniels. Chair Griffiths will reach out to Member Daniels and retrieve the binder.

The Committee deferred this agenda item to the November 2021 meeting.

New Business

11. Standing Subcommittees and temporary investigative groups. Deputy Corporation Counsel will present information as it applies to Chapter 92-F, Hawaii Revised Statutes (“Sunshine Law”) in relation to the Committee’s standing subcommittee.

Deputy Corporation Counsel Toshikiyo said under the Office of Information Practices and Sunshine Law they have been a TIG regarding standing committees. The rule is if it’s two or less members you can discuss board business as long as you don’t make a commitment to vote. If it is three members, but less than a quorum and there’s an item or issue that you want to investigate it, a temporary investigative group (TIG) would be more appropriate. Their recommendations are that if it's an issue that you're specifically looking at and you want three members and less than a quorum to participate then a TIG should be formed. It might streamline more some of the meetings because we've had these standing subcommittees and often times there's nothing to report and sometimes it appears multiple times on your agenda as well. Her recommendation is if you would like to have an investigative group then a TIG should be formed. But if you have standing subcommittees where often you're not having a lot to report on, it might be better that we agendized the item in either old or new business when the topic is relevant. She doesn't want to run into Sunshine Law issues. If a standing subcommittee has more than two members, those should be a TIG.
TIG specific rules:

- Formation
- Scope of Investigation
- Scope of Authority of each member
- Expected Duration

Chair Griffiths asked for the former subcommittee names, do they have to disband the subcommittees, or do they have to do anything to end those subcommittees? Or can they just move forward now? If any of these topics that’s on the agenda need a TIG form today, would they form a TIG?

Deputy Corporation Counsel Toshikiyo said if it’s a standing subcommittee you don’t need to take official action to disband them the way you would have to in a TIG. What they are looking at is discussion and a possible action if you do want to form a TIG on any of these issues. It doesn’t mean that on future agendas if any member wants to bring it up and want another discussion on the Tote Bags, for example, because there is a potential giveaway, then they can add that to the agenda as a separate agenda item.

If members decide that there is something that doesn’t need to be addressed for a year or so, any member can request it to be placed back on the agenda and then a TIG can be formed at that point.

Chair Griffiths said they don’t need to form any TIG’s today.

12. Agenda Setting:

The next meeting agenda are to include the following items:

1. TIG for Women of Excellence Recognition Event
2. Presentation by Maui Police Department –Draft Letter
3. Midwifery Bill
4. Discussion on Renaming County Facilities
5. Full list of the subcommittees with members

13. Announcements

Next meeting will be on Tuesday, November 9, 2021 at 12:00pm, online via BlueJeans

14. Adjournment

The meeting adjourned at 1:36 p.m.